

Maine Township Special Board Meeting December 16, 2019

Maine Township Special Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2019/12/agenda_19-12-16.pdf

Board Members Present: Supervisor Morask, Trustees Jones, McKenzie, Carrabotta and Sweeney, Clerk Gialamas, Assessor Moylan Krey

Others in attendance: Keri-Lyn Krafthefer, Dayna Berman, Christopher Scalet, Doriene Prorak, Richard Lyon, Joe Makula, Earl Wilson, Diane Carrabotta, Carl Carrabotta, Melis Bircan, and Wiesia Tytko.

Supervisor Morask called the meeting to order at 7:00 p.m., Trustee Sweeney led the Pledge of Allegiance and Clerk Gialamas called the roll.

Supervisor Morask stated that she called the Special Board Meeting in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b).

Agenda Item: Public Participation
None.

Agenda Item: Discussion and Potential Action to Adopt Township and General Assistance Levy
Supervisor Morask stated that the Board distribution included the proposed 2019 Maine Township Levy.
See video at 1:34.

Supervisor Morask	Motion to adopt the 2019 Tax Levy for Town Fund and General Assistance Fund, Ordinance 2019-5 as presented with the 1.99 % increase in the General Town Fund, 0% increase in the General Assistance Fund, with the total amount of \$5,146,708.00.
Trustee Jones	Second.

Trustee Sweeney motion and discussion.
See video at 2:45.

Trustee Sweeney	Motion to amend adopting the posted Ordinance 2019-5 Tax Levy for Town Fund and General Assistance Fund with a \$0.00 for General Assistance and \$3,164,248.00 for Town Fund which is a reduction of 25% of the 2018 December Levy of \$4,218,998.00. (Please see the attachment prepared by Trustee Sweeney)
-----------------	---

Trustee Carrabotta	Second.
--------------------	---------

Trustee McKenzie requested a recess at 8:21 p.m.

Trustee Carrabotta	Motion to recess.
Trustee Sweeney	Second.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes

Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Supervisor Morask Motion to reconvene in the open session.
Trustee Carrabotta Second.
All in favor.
Motion carried on a voice vote.

Supervisor Morask reconvened the meeting at 8:44 p.m.
See video at 1:20:11.

Trustee McKenzie Motion to amend Trustee Sweeney's amended motion to adopt the 2019 Tax Levy with a 50% decrease to the General Assistance Fund from the 2018 actual tax levy, and a 15% decrease to the Town Fund from the 2018 actual tax levy.
Trustee Sweeney Second.
Trustee McKenzie's amended motion on a roll call vote as follows:
Supervisor Morask No
Trustee Jones No
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Trustee Carrabotta Motion to adopt the amended Maine Township Tax Levy Ordinance 2019-5.
Trustee Sweeney Second.
Motion on a roll call vote as follows:
Supervisor Morask No
Trustee Jones No
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Discussion and Potential Action to Determine Agency Funding Contracts

Supervisor Morask stated that the proposed revised Agency Funding allocations were distributed prior to the meeting for discussion, review and approval. She stated that the Board Average proposed grant for the year 2020-2021 is \$434,470.00.

Supervisor Morask Motion to approve the 2020-2021 Agency Funding allocations as indicated by the Board Average with the total amount of \$434,470.00.
Trustee Carrabotta Second.

For a short time, the Board discussed a possible discrepancy in the Board Average total amount. Everyone came to agreement that the total amount was correct.

Discussion regarding additional possible changes to the proposed allocations for some agencies. See video at 1:31:41.

Supervisor Morask Motion to approve the 2020-2021 Agency Funding allocations with the total amount of \$436,096.00, with changes to the Board Average column such as: Connections for the Homeless \$1,452.00, Clearbrook \$900.00, Miracle House \$5,300.00, North Suburban Legal Aid Clinic \$1,500.00 and Orchard Village \$600.00.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Supervisor Morask read two thank you letters from the residents, one for the Recovery Connection and the second one for Dawne Hayman from Highway Department.

Supervisor Morask also read the short article in the Township Perspective regarding MaineStay's Youth Program Coordinator, Anne Camarano winning the Staff of the Year Award from the 2019 AITCOY organization.

The Board members exchanged their Holiday wishes.

Agenda Item: Adjournment

Supervisor Morask	Motion to adjourn.
Trustee Carrabotta	Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 9:30 p.m.

Maine Township Clerk

Special Board meeting 12/16/19 on 2019-5 Proposed Levy
Prepared by Trustee Susan Sweeney based on compiled information
from audit, levies, budget, and updated income statement data updated by
Chris Scarlet and Dayna Berman:

Based on an agreement to reduce the fund balance not to exceed 1.5 times the annual expenditures, I move to set (or amend) the 2019-05 posted levy as follows:

- General Assistance: \$0
- Town Fund - \$3,164,248 which is a reduction of 25% off the 2018 December levy of \$4,218,998. The 2020-21 budget requirements can be sourced from a combination of the levy, excess reserves (\$768,487), and revenue which (aside from property taxes) was over \$550,000 last year. (2019 audit , p. 14, exhibit D)

General Assistance

Fund Balance 11/31/19- \$2,136,972 (per email 12/15/19 Chris Scarlet, auditor)
 Fiscal yr. funds remaining - \$ 133,874 (per Dayna income statement 12/13/19)
 Project 3/1/20 Fund balance- \$2,003,098 +(per other revenue stream near ~90K)

Last years budget = \$ 604,022
 150% of \$604,022 = \$ 906,033

The projected reserves or fund balance on 3/1/20 of \$2,003,098+ projects to be 331% of last year 's budget or 3.31 years of funding. On 11/26/19 the board agreed to 1.5 years of reserves. If we do not levy for general assistance, we will still have well over a million in reserves plus the additional revenue stream from of nearly 90K a year (p.14, Exhibit D).

Proposed Levy posted- \$827,289 (Last year's actual expenditures-\$820,553)
 I recommend against a levy \$ 0

Town Fund

Balance 11/31/19- \$8,415,542 (per email 12/15/19 Chris Scarlet, auditor)
 Fiscal yr. funds remaining- \$1,101,344 (per Dayna income statement 12/13/19)
 Project 3/1/20 Fund balance- \$7,314,198+(other revenue streams per audit~500K+)

Last year's budget = \$4,363,801 (Last years actual expenditures-\$4,227,440, less
 150% of \$4,363,801 = \$6,545,701 capital per 12/15/19 email)

The projected fund balance on 3/1/20 of \$7,314,198+ projects to be 167% of last year or 1.67 years of funding. On 11/26/19 the board agreed to 1.5% year of reserves. We project to have \$768,497 (\$7,314,198- \$6,545,701) more than what we need in reserves- assuming we spend our full budget- if we don't spend, we will have even more. In addition, we should account for an additional revenue stream per last year's audit- revenues other than property taxes brought in over \$550,000. (Per 2019 audit, page 14 Exhibit D)

Proposed Levy posted \$4,218,998
 12/16/19 (2019-5) proposed \$4,319,419

I recommend a reduction of 25% from the December 2018 levy to set the levy at \$3,164,248.

MAINE TOWNSHIP
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCES
FOR THE YEAR ENDED FEBRUARY 28, 2019
WITH SUMMARIZED COMPARATIVE ACTUAL TOTALS AS OF FEBRUARY 28, 2018

	Town Fund	General Assistance Fund	Road and Bridge Fund	Total	
				2019	2018
REVENUES					
Local Sources					
Property Taxes	\$ 4,441,552	\$ 883,647	\$ 1,908,165	\$ 7,233,364	\$ 7,498,902
Corporate Replacement Taxes	67,653	-	67,657	135,310	142,537
Earnings on Investments	22,208	6,010	7,266	35,484	20,501
MaineStay Fees	24,656	-	-	24,656	14,952
Passport Fees	71,124	-	-	71,124	68,618
Seniors	3,554	-	-	3,554	-
Mainstreamers	355,354	-	-	355,354	300,732
Vehicle Sticker Fees	16,478	-	-	16,478	17,416
Postage Fees	4,184	-	-	4,184	-
Transportation Fees	1,417	-	-	1,417	-
Garage Sale	4,351	-	-	4,351	-
Yard Stickers and Rebates	12,402	-	-	12,402	-
Social Security Reimbursement	-	10,813	-	10,813	20,900
Energy Assistance Revenue	-	21,066	-	21,066	13,041
Food Pantry Cash Donations	-	51,266	-	51,266	43,269
Permit Fees and Code Violations	-	-	67,534	67,534	50,670
Other Income	8,692	-	677	9,369	6,236
Total Revenues	5,033,625	972,802	2,051,299	8,057,726	8,197,774
EXPENDITURES					
Current					
Administration	1,771,558	650,365	302,192	2,724,115	2,664,851
Assessor	339,974	-	-	339,974	332,234
Clerk	228,507	-	-	228,507	223,923
Office of Emergency Management	17,493	-	-	17,493	28,956
MaineStay Youth and Family Services	624,457	-	-	624,457	606,382
Senior and Adult Services	399,467	-	-	399,467	501,824
Mainstreamers	304,405	-	-	304,405	311,555
Recovery Connections	45,705	-	-	45,705	45,060
Mental Health and Community Services	442,740	-	-	442,740	455,260
General Assistance Home Relief	-	157,472	-	157,472	163,356
General Road Maintenance	-	-	457,035	457,035	346,248
Permanent Road	-	-	757,819	757,819	980,643
Road Social Security, Insurance and Illinois Municipal Retirement	-	-	178,090	178,090	161,616
Capital Outlay	53,134	12,716	207,044	272,894	321,974
Total Expenditures	4,227,440	820,553	1,902,180	6,950,173	7,143,882