

**Maine Township Board Meeting
Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, August 22, 2023**

AGENDA

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

7:00 pm - Call Regular Meeting to Order

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of July 25, 2023 Board Meeting
2. Approval of General Assistance Expenditures
3. Approval of Road District Expenditures
4. Approval of General Town Fund Expenditures
5. Public Participation
6. Old Business
 - Discussion of Anticipated Capital Fund Expenditures; Possible Generator Purchase
 - Discussion and Possible Vote on Roof Skylight Window Caulking Repairs
 - Discussion and Possible Vote on Facility Lease Agreement
 - Discussion and Possible Vote on Employee Tuition Reimbursement Program
7. New Business
 - Appropriation for Recovery Connection – Thank you to Senator Laura Murphy
 - Adoption of Township Holiday Schedule for Calendar Year 2024
 - Discussion and Possible Vote on Hiring Grant Writer on contract basis
 - Discussion of Building Security issues
 - Discussion of Timing of Levy Ordinance Adoption
 - Discussion of Possibly Moving Future Meeting Dates to Last Tuesday of the Month
 - TOI conference attendance - Nov. 12-14
 - Discussion of Upcoming Events
8. Officials Reports
9. Executive Session for the purpose of discussing litigation which is probable or imminent
10. Possible Vote on litigation
11. Adjournment

Upcoming Events

- September 9 Garage Sale (parking lot)
- September 20 Internet Safety for Children program
- September 27 Recovery Connection event
- September 30 International Festival (parking lot)
- October 1 Park Ridge Landmark Walk (tentative)
- October 3 Agency Funding meeting
- October 14 Rabies Vaccination Day (parking lot)
- October 17 Identity Theft program
- October 27 Trunk or Treat (parking lot)
- October 28 Paper Shredding and Electronics Recycling (parking lot)
- November 3 Secretary of State Mobile Unit
- November 9 Agency Funding meeting
- Nov. 12-14 TOI conference in Springfield



ADMINISTRATOR'S REPORT

Date: August, 2023

To: Elected Officials

From: Dayna Berman, Administrator

I attended National Night Out on the 1st of this month. Thank you to the staff members who came out to represent your department and handed out program information and giveaways to our residents. The weather was perfect and everyone enjoyed themselves.

The International Fest, which is taking place on September 30, will have a lot of fun activities for the attendees to take part in. We will be having a variety of food vendors, variation of entertainment, crafts for children and more. We hope this fest will promote cultural exchange and provide a platform for people with different backgrounds to share their traditions, ideas and experiences.

We are gearing up for our Garage Sale to take place on September 9th. Please remember to stop by to shop or if you would like a table to sell your goods, you can contact Evan White in the MaineStay Department.

I attended the Pakistan Cultural Day which was organized by Trustee Asif Malik and held in Dee Park. It was great to see so many people come out and share in the festivities. I enjoyed perusing the various booths and really appreciated the entertainment provided.

I have been reviewing resumes along with GA Director Kathy Sabbini and HR Generalist Ruba Al Ayed for the current open position of General Assistance Caseworker.

I attended the annual family cookout and want to thank Supervisor Dimond and all the staff who pitched in to help make it a success. A great time was had by all.

Lastly, I have been handling personnel issues and other employee matters.

MAINE TOWNSHIP GENERAL TOWN FUND

	EXPENSES									
	ADMINISTRATION									
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries/Gross Pay Account	\$70,140.20	\$47,929.57	\$48,318.27	\$47,548.20	\$45,500.53	\$259,436.77	\$614,250.00	\$354,813.23	58%
	Salaries/Elected Officials	\$13,459.18	\$10,574.56	\$10,574.56	\$10,574.55	\$10,561.55	\$55,744.40	\$147,800.00	\$92,055.60	62%
	IDES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$6,339.86	\$4,421.95	\$4,451.69	\$4,396.23	\$4,247.29	\$23,857.02	\$59,000.00	\$35,142.98	60%
	IMRF	\$4,173.15	\$2,891.73	\$2,853.98	\$2,811.50	\$2,751.49	\$15,481.85	\$43,000.00	\$27,518.15	64%
	Administrative Div. Health Ins.	\$21,774.31	\$44,891.36	\$21,774.31	\$20,314.63	\$22,839.48	\$131,594.09	\$315,000.00	\$183,405.91	58%
	Life Insurance	\$94.88	\$189.76	\$94.88	\$96.45	\$102.88	\$578.85	\$1,300.00	\$721.15	55%
	Dental Insurance	\$451.33	\$1,354.16	\$451.33	\$355.49	\$441.11	\$3,053.42	\$6,500.00	\$3,446.58	53%
	Accounting Services	\$4,372.38	\$1,126.23	\$7,772.22	\$1,347.39	\$4,262.13	\$18,880.35	\$63,000.00	\$44,119.65	70%
	Audit Services	\$0.00	\$0.00	\$3,380.00	\$0.00	\$6,720.00	\$10,100.00	\$16,000.00	\$5,900.00	37%
	Building & Grounds Maint	\$261.07	\$474.97	\$3,676.15	\$1,577.12	\$1,668.27	\$7,657.58	\$27,000.00	\$19,342.42	72%
	Community Info-Support	\$2,850.00	\$2,850.00	\$2,850.00	\$2,850.00	\$2,850.00	\$14,250.00	\$40,000.00	\$25,750.00	64%
	Conferences Meetings	\$75.00	\$160.85	\$0.00	\$35.00	\$0.00	\$270.85	\$2,000.00	\$1,729.15	86%
	Special Programs	\$37.00	\$47.98	\$1,404.97	\$0.00	\$600.00	\$2,089.95	\$1,000.00	-\$1,089.95	-109%
	Dues Subscriptions	\$85.85	\$2,175.00	\$85.85	\$1,543.44	\$115.85	\$4,005.99	\$4,000.00	-\$5.99	0%
	Equipment Leasing Maint	\$0.00	\$1,314.15	\$2,606.15	\$60.00	\$1,658.34	\$5,638.64	\$16,000.00	\$10,361.36	65%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$63,064.60	\$0.00	\$0.00	\$63,064.60	\$65,000.00	\$1,935.40	3%
	Website\Email Host	\$0.00	\$3,500.00	\$0.00	\$60.51	\$0.00	\$3,560.51	\$17,000.00	\$13,439.49	79%
	Print Management	\$107.80	\$0.00	\$107.80	\$107.80	-\$107.80	\$215.60	\$2,000.00	\$1,784.40	89%
	Computer Tech Support	\$359.60	\$0.00	\$359.60	\$359.60	\$575.20	\$1,654.00	\$5,000.00	\$3,346.00	67%
	Legal Services	\$2,863.00	\$2,697.25	\$3,377.25	\$2,947.25	\$3,422.50	\$15,307.25	\$50,000.00	\$34,692.75	69%
	Mileage-Travel-Lodging Exp	\$13.75	\$0.00	\$0.00	\$0.00	\$0.00	\$13.75	\$1,500.00	\$1,486.25	99%
	Police Protection	\$4,000.00	\$0.00	\$4,680.00	\$4,400.00	\$8,600.00	\$21,680.00	\$50,400.00	\$28,720.00	57%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$13,164.05	\$270.17	\$94.08	\$955.30	\$10,103.64	\$24,587.24	\$50,000.00	\$25,412.76	51%
	Printing Publishing	\$414.04	\$12,262.62	\$0.00	\$400.00	\$12,303.64	\$25,380.30	\$56,100.00	\$30,719.70	55%
	Food Pantry	\$1,712.70	\$3,193.41	\$2,116.75	\$3,569.60	\$2,796.11	\$13,388.57	\$60,000.00	\$46,611.43	78%
	Code Enforcement Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Maine Township Rec. Connection	\$1,454.82	\$3,582.14	\$1,855.15	\$2,060.74	\$3,425.80	\$12,378.65	\$30,000.00	\$17,621.35	59%
	Telecommunications	\$2,695.95	\$2,603.48	\$3,328.10	\$2,950.79	\$2,603.39	\$14,181.71	\$38,000.00	\$23,818.29	63%
	Staff Training	\$105.00	\$0.00	\$110.00	\$0.00	\$0.00	\$215.00	\$1,000.00	\$785.00	79%
	Transportation/Mainelines	\$70.00	\$315.00	\$0.00	\$40.00	\$45.00	\$470.00	\$5,000.00	\$4,530.00	91%
	Utilities	\$2,671.59	\$2,157.07	\$1,706.59	\$2,174.28	\$1,760.43	\$10,469.96	\$30,000.00	\$19,530.04	65%
	Miscellaneous (Administr)	\$37.19	\$0.00	\$0.00	\$0.00	\$0.00	\$37.19	\$300.00	\$262.81	88%
	Neighborhood Watch	\$0.00	\$49.99	\$325.00	\$0.00	\$0.00	\$374.99	\$3,500.00	\$3,125.01	89%
	Office Supplies/Sm. Equipment	\$1,267.59	\$89.99	\$554.75	\$1,304.26	\$1,632.20	\$4,848.79	\$21,300.00	\$16,451.21	77%
	Operating Supplies Maint	\$1,789.45	\$210.15	\$612.35	\$1,629.68	\$239.99	\$4,481.62	\$10,000.00	\$5,518.38	55%
	Vehicle Expense	\$0.00	\$190.30	\$90.00	\$0.00	\$114.77	\$395.07	\$2,800.00	\$2,404.93	86%
	Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Project Clean-up/Waste Hauler	\$324.40	\$97.32	\$681.24	\$258.58	\$3,916.48	\$5,278.02	\$12,000.00	\$6,721.98	56%
	Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$199.95	\$199.95	\$150,000.00	\$149,800.05	100%
	Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	100%
	Total	\$205,289.72	\$151,621.16	\$193,357.62	\$116,728.39	\$155,950.22	\$774,822.53	\$2,072,253.00	\$1,297,430.47	63%

MAINE TOWNSHIP GENERAL TOWN FUND

	ASSESSOR									
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Assessor Division Salary	\$27,968.87	\$18,203.17	\$17,814.09	\$17,779.21	\$17,800.66	\$99,566.00	\$234,026.00	\$134,460.00	57%
	Assessor Division SS	\$2,013.53	\$1,292.24	\$1,263.33	\$1,260.67	\$1,261.17	\$7,090.94	\$17,903.00	\$10,812.06	60%
	Assessor Division IMRF	\$1,568.42	\$1,065.26	\$1,065.26	\$1,065.26	\$1,065.26	\$5,829.46	\$13,870.00	\$8,040.54	58%
	Health Insurance	\$9,186.53	\$18,856.58	\$9,186.53	\$9,467.91	\$9,460.88	\$56,158.43	\$115,920.00	\$59,761.57	52%
	Dental Insurance	\$124.07	\$372.26	\$124.07	\$132.75	\$130.60	\$883.75	\$3,000.00	\$2,116.25	71%
	Life Insurance	\$17.79	\$35.58	\$17.79	\$19.29	\$19.29	\$109.74	\$300.00	\$190.26	63%
	Conferences Meetings *	\$775.00	\$0.00	\$0.00	\$35.00	\$480.00	\$515.00	\$1,100.00	\$585.00	53%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	100%
	Dues-Subscriptions	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$500.00	\$150.00	30%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$34.68	\$821.74	\$0.00	\$56.88	\$29.19	\$942.49	\$1,800.00	\$857.51	48%
	Postage	\$252.48	\$30.07	\$4.80	\$93.00	\$6.12	\$386.47	\$1,200.00	\$813.53	68%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Sidwell Maps	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Miscellaneous	\$30.00	\$0.00	\$42.08	\$0.00	\$26.97	\$99.05	\$1,200.00	\$1,100.95	92%
	Office Supplies/Sm Equipment *	\$422.73	\$0.00	\$0.00	\$0.00	\$3,016.70	\$3,016.70	\$3,500.00	\$483.30	14%
	Total	\$41,546.37	\$40,676.90	\$29,517.95	\$29,909.97	\$33,296.84	\$174,948.03	\$397,195.00	\$222,246.97	56%
	*A portion of these expenses occurred in the 2022/2023 budget year. Per the auditor, the expenses are immaterial and do not need									
	to be pushed back and will remain in the 2023/2024 budget.									

MAINE TOWNSHIP GENERAL TOWN FUND

	MAINESTAY									
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	MaineStay Salary	\$32,103.45	\$21,986.32	\$21,986.32	\$23,585.32	\$24,774.70	\$124,436.11	\$330,750.00	\$206,313.89	62%
	Social Security	\$2,406.45	\$1,637.76	\$1,637.76	\$1,760.09	\$1,850.41	\$9,292.47	\$26,000.00	\$16,707.53	64%
	IMRF	\$2,285.77	\$1,565.42	\$1,565.42	\$1,565.42	\$1,698.24	\$8,680.27	\$23,000.00	\$14,319.73	62%
	Administrative Div. Health Ins.	\$6,127.59	\$12,577.70	\$6,127.59	\$6,405.53	\$6,398.60	\$37,637.01	\$140,700.00	\$103,062.99	73%
	Life Ins.	\$29.65	\$59.30	\$29.65	\$32.15	\$32.15	\$182.90	\$350.00	\$167.10	48%
	Dental Ins.	\$138.81	\$274.14	\$91.37	\$97.77	\$96.18	\$698.27	\$1,700.00	\$1,001.73	59%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Consultation/Staff Training	\$286.00	\$0.00	\$0.00	\$505.00	\$0.00	\$791.00	\$1,100.00	\$309.00	28%
	Special Programs	\$1,244.85	\$151.45	\$3,437.78	\$649.16	\$0.00	\$5,483.24	\$13,000.00	\$7,516.76	58%
	Dues-Subscriptions/Licensures	\$371.56	\$591.64	\$324.96	\$183.66	\$159.60	\$1,631.42	\$3,700.00	\$2,068.58	56%
	Print Management	\$107.80	\$107.80	\$107.80	\$107.80	\$107.80	\$539.00	\$1,700.00	\$1,161.00	68%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$968.00	\$0.00	\$0.00	\$968.00	\$1,000.00	\$32.00	3%
	Computer Tech Support	\$359.60	\$359.60	\$359.60	\$359.60	\$359.60	\$1,798.00	\$4,500.00	\$2,702.00	60%
	Mileage-Travel-Lodging Exp	\$81.91	\$0.00	\$0.00	\$0.00	\$198.71	\$280.62	\$500.00	\$219.38	44%
	Postage	\$4.92	\$5.40	\$7.20	\$6.00	\$3.15	\$26.67	\$100.00	\$73.33	73%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Community Education	\$26.80	\$0.00	\$0.00	\$0.00	\$0.00	\$26.80	\$50.00	\$23.20	46%
	Training Manual & Books	\$16.95	\$0.00	\$0.00	\$0.00	\$0.00	\$16.95	\$250.00	\$233.05	93%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Office Supplies/Sm Equipment	\$218.19	\$0.00	\$172.37	\$56.07	\$1,176.50	\$1,623.13	\$2,800.00	\$1,176.87	42%
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$1,200.00	\$800.00	\$2,000.00	\$3,000.00	\$1,000.00	33%
	Summer Youth Camp	\$0.00	\$0.00	\$3,142.22	\$1,241.00	\$2,193.33	\$6,576.55	\$12,000.00	\$5,423.45	45%
	Garage Sale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Total	\$45,810.30	\$39,316.53	\$39,958.04	\$37,754.57	\$39,848.97	\$202,688.41	\$567,300.00	\$364,611.59	64%

MAINE TOWNSHIP GENERAL TOWN FUND

	SENIOR									
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Senior Salary	\$30,705.68	\$20,900.30	\$20,900.30	\$20,900.30	\$20,900.30	\$114,306.88	\$287,700.00	\$173,393.12	60%
	Social Security	\$2,309.84	\$1,559.76	\$1,559.76	\$1,559.76	\$1,558.69	\$8,547.81	\$22,500.00	\$13,952.19	62%
	IMRF	\$2,186.24	\$1,488.10	\$1,448.10	\$1,488.10	\$1,488.10	\$8,098.64	\$20,000.00	\$11,901.36	60%
	Life Ins.	\$23.72	\$47.44	\$23.72	\$25.72	\$25.72	\$146.32	\$350.00	\$203.68	58%
	Dental Ins.	\$105.02	\$315.12	\$105.12	\$112.37	\$110.55	\$748.18	\$1,500.00	\$751.82	50%
	Administrative Div. Health Ins.	\$7,366.97	\$15,121.70	\$7,366.97	\$7,709.27	\$7,700.73	\$45,265.64	\$105,000.00	\$59,734.36	57%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$400.00	\$200.00	50%
	Special Programs	\$0.00	\$0.00	\$578.50	\$5,137.90	\$0.00	\$5,716.40	\$5,000.00	-\$716.40	-14%
	Print Management	\$107.80	\$107.80	\$107.80	\$107.80	\$107.80	\$539.00	\$1,700.00	\$1,161.00	68%
	Dues-Subscriptions	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$400.00	-\$25.00	-6%
	Mileage-Travel-Lodging Exp	\$40.74	\$0.00	\$0.00	\$0.00	\$0.00	\$40.74	\$100.00	\$59.26	59%
	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Telecommunications	\$2.14	\$1.80	\$1.80	\$6.22	\$2.36	\$14.32	\$30.00	\$15.68	52%
	Office Supplies/Sm Equipment	\$0.00	\$4,897.93	\$0.00	\$0.00	\$202.81	\$5,100.74	\$13,000.00	\$7,899.26	61%
	Computer Tech Support	\$359.60	\$359.60	\$359.60	\$359.60	\$359.60	\$1,798.00	\$4,500.00	\$2,702.00	60%
	MainesStreamer	\$41,639.66	\$13,945.01	\$26,466.92	\$38,226.70	\$26,775.30	\$147,053.59	\$0.00	-\$147,053.59	0%
	Total	\$43,632.75	\$44,799.55	\$32,451.67	\$37,607.04	\$32,456.66	\$190,947.67	\$462,182.00	\$271,234.33	59%

MAINE TOWNSHIP GENERAL TOWN FUND

	CLERK									
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Clerk's Division Salary	\$13,021.62	\$8,898.33	\$8,803.33	\$8,846.08	\$8,869.83	\$48,439.19	\$131,250.00	\$82,810.81	63%
	Social Security	\$969.35	\$653.91	\$646.64	\$649.92	\$651.23	\$3,571.05	\$10,500.00	\$6,928.95	66%
	IMRF	\$768.86	\$525.68	\$525.68	\$525.68	\$525.68	\$2,871.58	\$9,300.00	\$6,428.42	69%
	Administrative Div. Health Ins.	\$4,888.19	\$10,033.66	\$4,888.19	\$5,101.77	\$5,096.43	\$30,008.24	\$78,750.00	\$48,741.76	62%
	Life Ins.	\$11.86	\$23.72	\$11.86	\$12.86	\$12.86	\$73.16	\$150.00	\$76.84	51%
	Dental Ins.	\$70.44	\$211.36	\$70.44	\$75.37	\$74.15	\$501.76	\$1,000.00	\$498.24	50%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Dues-Subscriptions	\$30.00	\$0.00	\$45.00	\$0.00	\$0.00	\$75.00	\$400.00	\$325.00	81%
	Print Management	\$107.80	\$107.80	\$107.80	\$107.80	\$107.80	\$539.00	\$1,700.00	\$1,161.00	68%
	Mileage-Travel-Lodging Exp	\$0.00	\$33.59	\$0.00	\$7.06	\$0.00	\$40.65	\$1,000.00	\$959.35	96%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Honor Flight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$359.60	\$359.60	\$359.60	\$1,798.00	\$4,400.00	\$2,602.00	59%
	Postage	\$55.20	\$693.19	\$1,357.95	\$1,346.60	\$1,009.21	\$4,462.15	\$8,000.00	\$3,537.85	44%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$3,609.85	\$5,269.15	\$8,879.00	\$100.00	-\$8,779.00	-8779%
	Office Supplies/Sm Equipment	\$124.73	\$656.86	\$10.79	\$38.19	\$118.37	\$948.94	\$1,500.00	\$551.06	37%
	Hunting/Fishing License	\$122.20	\$112.50	\$98.25	\$108.50	\$12.25	\$453.70	\$0.00	-\$453.70	#DIV/0!
	Total	\$20,529.85	\$22,310.20	\$16,925.53	\$20,789.28	\$22,106.56	\$102,661.42	\$249,950.00	\$147,288.58	59%

MAINE TOWNSHIP GENERAL TOWN FUND

	OEM									
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Mgmt Salary	\$1,356.25	\$631.25	\$831.25	\$900.00	\$1,068.75	\$4,787.50	\$20,000.00	\$15,212.50	76%
	OEM Social Security	\$103.76	\$48.29	\$63.59	\$68.85	\$81.76	\$366.25	\$1,600.00	\$1,233.75	77%
	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Volunteer Insurance	\$0.00	\$691.40	\$0.00	\$0.00	\$0.00	\$691.40	\$800.00	\$108.60	14%
	Utilities	\$466.76	\$169.40	\$247.44	\$259.62	\$73.02	\$1,216.24	\$4,000.00	\$2,783.76	70%
	Telecommunications	\$53.72	\$53.69	\$53.69	\$53.69	\$53.69	\$268.48	\$1,000.00	\$731.52	73%
	Staff Training	\$0.00	\$0.00	\$0.00	\$1,033.85	\$0.00	\$1,033.85	\$1,200.00	\$166.15	14%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	100%
	Disaster Operations Supplies	\$0.00	\$16.66	\$0.00	\$0.00	\$0.00	\$16.66	\$500.00	\$483.34	97%
	Building	\$983.26	\$0.00	\$0.00	\$350.00	\$0.00	\$1,333.26	\$2,500.00	\$1,166.74	47%
	Vehicle Expense	\$218.70	\$0.00	\$0.00	\$0.00	\$0.00	\$218.70	\$2,500.00	\$2,281.30	91%
	Total	\$3,182.45	\$1,610.69	\$1,195.97	\$2,666.01	\$1,277.22	\$9,932.34	\$45,000.00	\$35,067.66	78%

MAINE TOWNSHIP GENERAL TOWN FUND

	Mental Health/Comm Serv.	\$50,588	\$25,082	\$40,414	\$28,082	\$34,748	\$19,865	\$459,500	\$439,635	96%
	Total Operating Exp	\$410,579	\$284,740	\$324,303	\$243,627	\$319,684	\$1,300,917	\$3,856,185	\$2,555,268	66%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD INCOME	BUDGET	BALANCE	% Collected
	REVENUE									
	Property Tax	\$176,486.01	\$190,520.70	\$0.00	\$4,418.92	\$0.00	\$371,425.63	\$500,000.00	\$128,574.37	74%
	SS Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0%
	Interest Income	\$68.43	\$178.69	\$212.46	\$212.56	\$220.22	\$892.36	\$700.00	-\$192.36	127%
	Energy Assistance Revenue	\$3,383.00	\$3,039.00	\$8,718.00	\$2,732.00	\$1,708.00	\$19,580.00	\$18,000.00	-\$1,580.00	109%
TOTAL REVENUES		\$179,937.44	\$193,738.39	\$8,930.46	\$7,363.48	\$1,928.22	\$391,897.99	\$530,700.00	\$138,802.01	74%
	EXPENSES									
EXPENSES-ADMINISTRATIVE										
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries	\$31,160.96	\$18,640.27	\$16,482.14	\$16,482.14	\$16,482.14	\$99,247.65	\$346,000.00	\$246,752.35	71%
	IDES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$2,349.34	\$1,394.10	\$1,231.58	\$1,231.58	\$1,230.82	\$7,437.42	\$26,500.00	\$19,062.58	72%
	IMRF	\$2,219.10	\$1,327.18	\$1,173.52	\$1,173.52	\$1,173.52	\$7,066.84	\$24,500.00	\$17,433.16	71%
	Administrative Div. Health Ins.	\$7,234.95	\$11,198.85	\$4,981.38	\$6,690.55	\$5,313.06	\$35,418.79	\$157,500.00	\$122,081.21	78%
	Life Insurance	\$29.65	\$53.37	\$23.72	\$25.72	\$25.72	\$158.18	\$350.00	\$191.82	55%
	Dental Insurance	\$166.49	\$298.66	\$90.89	\$133.06	\$95.68	\$784.78	\$1,500.00	\$715.22	48%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$687.54	\$464.05	\$1,035.42	\$548.90	\$2,140.00	\$4,875.91	\$7,000.00	\$2,124.09	30%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$107.80	\$107.80	\$107.80	\$107.80	\$107.80	\$539.00	\$1,700.00	\$1,161.00	68%
	General Insurance-Liab-Bond	\$0.00	\$0.00	\$6,957.40	\$0.00	\$0.00	\$6,957.40	\$7,000.00	\$42.60	1%
	Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Postage	\$248.10	\$294.30	\$207.00	\$211.56	\$165.00	\$1,125.96	\$2,600.00	\$1,474.04	57%
	Printing Publishing	\$0.00	\$176.36	\$0.00	\$0.00	\$0.00	\$176.36	\$250.00	\$73.64	29%
	Staff Training	\$0.00	\$0.00	\$16.00	\$0.00	\$0.00	\$16.00	\$100.00	\$84.00	84%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Office Supplies	\$0.00	\$943.92	\$896.70	\$146.22	\$88.71	\$2,075.55	\$2,500.00	\$424.45	17%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$0.00	\$2,625.00	\$2,625.00	\$2,350.00	-\$275.00	-12%
	Comp Tech Support	\$359.60	\$359.60	\$359.60	\$359.60	\$359.60	\$1,798.00	\$4,400.00	\$2,602.00	59%
	Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Total	\$44,563.53	\$35,258.46	\$33,563.15	\$27,110.65	\$29,807.05	\$170,302.84	\$590,006.00	\$419,703.16	71%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

EXPENSES-ASSISTANCE										
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Assist Program	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	\$1,400.00	\$7,000.00	\$5,600.00	80%
	Prescription Drugs	\$326.05	\$45.57	\$390.62	\$37.44	\$0.00	\$799.68	\$1,500.00	\$700.32	47%
	Dental Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Medical Services	\$0.00	\$91.90	\$0.00	\$0.00	\$0.00	\$91.90	\$500.00	\$408.10	82%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Client Utilities	\$650.00	\$773.08	\$544.40	\$510.60	\$324.01	\$2,802.09	\$8,500.00	\$5,697.91	67%
	Shelter-Rent	\$8,067.15	\$7,618.90	\$11,356.00	\$1,050.00	\$4,853.00	\$32,945.05	\$95,000.00	\$62,054.95	65%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Food	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$15,000.00	\$55,000.00	\$40,000.00	73%
	Pers Essentials	\$2,320.00	\$2,130.00	\$2,939.52	\$854.52	\$1,733.67	\$9,977.71	\$25,000.00	\$15,022.29	60%
	Client Health Ins.	\$0.00	\$168.84	\$126.63	\$0.00	\$0.00	\$295.47	\$1.00	-\$294.47	-29447%
	Transient	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Total	\$19,563.20	\$10,828.29	\$15,357.17	\$9,952.56	\$7,610.68	\$63,311.90	\$192,505.00	\$129,193.10	67%
	TOTAL OPERATING EXPENSES	\$64,126.73	\$46,086.75	\$48,920.32	\$37,063.21	\$37,417.73	\$233,614.74	\$782,511.00	\$548,896.26	70%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

of the year remaining	MAR	APR	MAY	JUN	JUL	YTD INCOME	BUDGET	BALANCE	% Collecte
REVENUE									
Property Tax	\$39,166.66	\$588,456.91	\$0.00	\$12,585.93	\$0.00	\$640,209.50	\$2,188,885	\$1,548,675.50	29%
Interest Income	\$1,360.00	\$1,870.71	\$2,099.42	\$2,076.37	\$2,148.81	\$9,555.31	\$2,049.00	-\$7,506.31	466%
Permit Fees	\$150.00	\$675.00	\$350.00	\$1,115.00	\$350.00	\$2,640.00	\$18,435.00	\$15,795.00	14%
Other Income	\$9,629.77	\$500.00	\$979.25	\$350.00	\$525.00	\$11,984.02	\$0.00	-\$11,984.02	#DIV/0!
Persnl Prop Replacement Tx	\$19,582.04	\$31,110.15	\$50,475.71	\$0.00	\$40,807.37	\$141,975.27	\$291,668.00	\$149,692.73	49%
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$40,807.37	\$40,807.37	\$0.00	-\$40,807.37	#DIV/0!
TOTAL REVENUES	\$69,888.47	\$622,612.77	\$53,904.38	\$16,127.30	\$84,638.55	\$847,171.47	\$2,501,037.00	\$1,653,865.53	66%

EXPENSES										
50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
GENERAL ROAD FUND-ADMINISTRATIVE										
	Admin Salary Expense	\$10,111.93	\$7,732.90	\$8,594.90	\$8,810.90	\$8,918.90	\$44,169.53	\$132,200.00	\$88,030.47	67%
	Health Insurance	\$7,672.94	\$15,121.72	\$10,366.98	\$7,709.28	\$7,700.75	\$48,571.67	\$120,000.00	\$71,428.33	60%
	Life Insurance	\$29.65	\$29.65	\$0.00	\$32.15	\$32.15	\$123.60	\$1,000.00	\$876.40	88%
	Dental Insurance	\$125.95	\$527.77	\$275.85	\$134.77	\$132.58	\$1,196.92	\$5,400.00	\$4,203.08	78%
	Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Payroll Service	\$551.22	\$378.98	\$473.72	\$527.15	\$543.02	\$2,474.09	\$8,000.00	\$5,525.91	69%
	Accounting Services	\$400.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$2,000.00	\$6,000.00	\$4,000.00	67%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Legal Services	\$240.00	\$183.75	\$1,041.25	\$1,592.50	\$183.75	\$3,241.25	\$10,000.00	\$6,758.75	68%
	Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$252,252.00	\$252,252.00	100%
	Postage	\$0.00	\$0.00	\$210.95	\$0.00	\$0.00	\$210.95	\$500.00	\$289.05	58%
	Printing Publishing	\$0.00	\$2,400.00	\$0.00	\$1,475.56	\$1,600.00	\$5,475.56	\$13,500.00	\$8,024.44	59%
	Telephone	\$419.03	\$355.29	\$667.07	\$449.12	\$399.24	\$2,289.75	\$7,000.00	\$4,710.25	67%
	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
	Miscellaneous	\$250.00	\$86.68	\$2,603.28	\$387.72	\$608.42	\$3,936.10	\$5,500.00	\$1,563.90	28%
	Office Supplies	\$105.21	\$103.60	\$0.00	\$135.17	\$498.22	\$842.20	\$3,000.00	\$2,157.80	72%
	Office Equipment	\$0.00	\$2,206.98	\$109.99	\$0.00	\$0.00	\$2,316.97	\$8,000.00	\$5,683.03	71%
	Total	\$19,905.93	\$29,127.32	\$25,943.99	\$21,254.32	\$20,617.03	\$116,848.59	\$578,352.00	\$461,503.41	80%

GENERAL ROAD FUND-MAINTENANCE									
Maint Salary Expense	\$17,615.09	\$0.00	\$0.00	\$0.00	\$0.00	\$17,615.09	\$150,000.00	\$132,384.91	88%
Miscellaneous-Uniforms	\$110.00	\$0.00	\$1,785.35	\$0.00	\$0.00	\$1,895.35	\$5,000.00	\$3,104.65	62%
Building Maintenance	\$527.28	\$436.22	\$105.42	\$105.42	\$105.42	\$1,279.76	\$10,500.00	\$9,220.24	88%
Equipment Leasing Maint	\$7,853.10	\$789.64	\$2,239.52	\$2,973.56	\$7,522.28	\$21,378.10	\$68,136.00	\$46,757.90	69%
Landfill Charges - GRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
Rentals	\$0.00	\$500.00	\$250.00	\$375.00	\$400.00	\$1,525.00	\$15,000.00	\$13,475.00	90%
Street Lighting	\$426.17	\$3,801.69	\$7,714.73	\$3,743.36	\$385.92	\$16,071.87	\$70,000.00	\$53,928.13	77%
Tree Removal & Spraying	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,800.00	\$15,800.00	100%
Utilities	\$1,463.02	\$2,243.58	\$1,657.69	\$326.55	\$396.94	\$6,087.78	\$20,000.00	\$13,912.22	70%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$4,500.00	\$1,500.00	33%
Gasoline Oil	\$5,510.52	\$2,760.63	\$1,560.67	\$2,373.87	\$3,331.18	\$15,536.87	\$42,213.00	\$26,676.13	63%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD EXPENSE	BUDGET	BALANCE	% Left
	Building & Oper Sup Matl	\$2,843.37	\$0.00	\$52.45	\$167.23	\$970.98	\$4,034.03	\$15,000.00	\$10,965.97	73%
	Maint Equip & Small Tools	\$3,344.77	\$343.05	\$830.37	\$645.49	\$1,153.57	\$6,317.25	\$11,500.00	\$5,182.75	45%
	Supplies (Equipment)	\$0.00	\$99.96	\$0.00	\$0.00	\$532.98	\$632.94	\$15,192.00	\$14,559.06	96%
	Supplies Roads GRF	\$195.90	\$0.00	\$0.00	\$228.96	\$500.96	\$925.82	\$6,000.00	\$5,074.18	85%
	Supplies Snow Removal	\$14,942.16	\$219.43	\$0.00	\$0.00	\$0.00	\$15,161.59	\$85,000.00	\$69,838.41	82%
	Total	\$54,831.38	\$11,194.20	\$16,196.20	\$10,939.44	\$18,300.23	\$111,461.45	\$536,341.00	\$424,879.55	79%

PERMANENT ROAD FUND

	Labor On Roads	\$32,649.89	\$32,163.82	\$32,311.37	\$34,986.91	\$38,979.61	\$171,091.60	\$400,000.00	\$228,908.40	57%
	Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	100%
	Engineering Services	\$11,765.00	\$765.00	\$425.00	\$9,660.00	\$0.00	\$22,615.00	\$55,000.00	\$32,385.00	59%
	Landfill Charges - PRF	\$0.00	\$2,230.76	\$0.00	\$700.82	\$416.62	\$3,348.20	\$10,000.00	\$6,651.80	67%
	Project Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00	100%
	Maintenance Roads	\$0.00	\$18,312.66	\$8,752.50	\$340.00	\$14,095.00	\$41,500.16	\$890,000.00	\$848,499.84	95%
	Supplies / Roads PRF	\$446.00	\$5,243.13	\$2,808.27	\$851.62	\$6,286.72	\$15,635.74	\$30,000.00	\$14,364.26	48%
	Total	\$44,860.89	\$58,715.37	\$44,297.14	\$46,539.35	\$59,777.95	\$254,190.70	\$1,427,000.00	\$1,172,809.30	82%

EQUIPMENT & BUILDING FUND

	Equipment	\$143,702.00	\$4,001.11	\$4,001.11	\$21,942.42	\$0.00	\$173,646.64	\$195,000.00	\$21,353.36	11%
	Building	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00	\$11,144.00	\$9,044.00	81%
	Storage Building	\$1,859.81	\$1,859.81	\$1,859.81	\$1,859.81	\$1,859.81	\$9,299.05	\$41,500.00	\$32,200.95	78%
	Total	\$147,661.81	\$5,860.92	\$5,860.92	\$23,802.23	\$1,859.81	\$185,045.69	\$247,644.00	\$62,598.31	25%

SOCIAL SECURITY FUND

	Social Security	\$4,578.43	\$3,011.71	\$3,088.95	\$3,310.13	\$3,623.00	\$17,612.22	\$40,000.00	\$22,387.78	56%
	Total	\$4,578.43	\$3,011.71	\$3,088.95	\$3,310.13	\$3,623.00	\$17,612.22	\$40,000.00	\$22,387.78	56%

INSURANCE FUND

	Workmans Compensation	\$0.00	\$0.00	\$20,254.00	\$0.00	\$0.00	\$20,254.00	\$21,204.00	\$950.00	4%
	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$36,177.00	\$0.00	\$0.00	\$36,177.00	\$44,253.00	\$8,076.00	18%
	Total	\$0.00	\$0.00	\$56,431.00	\$0.00	\$0.00	\$56,431.00	\$65,992.00	\$9,561.00	14%

IL MUNICIPAL RETIREMENT FUND

	IMRF	\$3,675.62	\$2,392.52	\$2,397.04	\$2,456.39	\$2,304.66	\$13,226.23	\$67,400.00	\$54,173.77	80%
	IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Total	\$3,675.62	\$2,392.52	\$2,397.04	\$2,456.39	\$2,304.66	\$13,226.23	\$68,400.00	\$55,173.77	81%

TOTAL OPERATING EXPENSES	\$275,514.06	\$110,302.04	\$154,215.24	\$108,301.86	\$106,482.68	\$754,815.88	\$2,963,729.00	\$2,208,913.12	75%

MAINE TOWNSHIP GENERAL TOWN FUND

	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD INCOME	BUDGET	BALANCE	% Collected
	REVENUE									
	Property Tax	\$879,901.75	\$952,599.03	\$0.00	\$21,469.15	\$0.00	\$1,853,969.93	\$3,500,000.00	\$1,646,030.07	53%
	Interest Income	\$1,591.00	\$2,455.51	\$2,780.81	\$2,752.01	\$2,770.31	\$12,349.64	\$3,000.00	-\$9,349.64	412%
	MaineStay Fees	\$1,551.00	\$3,645.00	\$14,770.00	\$1,805.00	\$4,740.98	\$26,511.98	\$30,000.00	\$3,488.02	88%
	Yard Stickers and Rebates	\$40.00	\$433.55	\$917.30	\$608.90	\$682.45	\$2,682.20	\$13,000.00	\$10,317.80	21%
	Postage	\$383.50	\$547.90	\$1,145.40	\$473.10	\$597.60	\$3,147.50	\$2,000.00	-\$1,147.50	157%
	Food Pantry Cash Donations	\$1,312.40	\$7,534.10	\$560.00	\$1,210.00	\$495.00	\$11,111.50	\$60,000.00	\$48,888.50	19%
	Passport Fees	\$4,390.00	\$5,229.50	\$4,820.00	\$3,915.10	\$4,144.90	\$22,499.50	\$60,000.00	\$37,500.50	37%
	Transportation Fees	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$200.00	\$185.00	8%
	Prsnl Prop Replacement Tax	\$19,581.33	\$31,109.02	\$50,473.88	\$0.00	\$40,805.89	\$141,970.12	\$200,000.00	\$58,029.88	71%
	Other Income	\$41,543.00	\$2,270.00	\$3,745.95	\$4,830.50	\$8,031.00	\$60,420.45	\$25,000.00	-\$35,420.45	242%
	Hunting/Fishing License	\$81.25	\$126.00	\$139.25	\$127.00	\$9.75	\$483.25	\$1,000.00	\$516.75	48%
	Sale of Capital Assests	\$0.00	\$19,443.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	<i>MaineStreamers</i>	<i>\$32,964.00</i>	<i>\$25,050.68</i>	<i>\$67,404.70</i>	<i>\$15,885.00</i>	<i>\$45,849.00</i>	<i>\$187,153.38</i>	<i>\$0.00</i>	<i>-\$187,153.38</i>	<i>#DIV/0!</i>
	TOTAL REVENUES	\$950,390.23	\$1,025,392.96	\$79,352.59	\$37,190.76	\$62,268.13	\$2,135,161.07	\$3,894,200.00	\$1,759,038.93	55%

MOTION TO APPROVE PAYROLL FOR PAYDATES OF AUGUST 4, 2023 AND
AUGUST 18, 2023 AND GENERAL TOWN FUND CHECKS #60406 THROUGH
CHECKS #60467 IN THE AMOUNT OF \$244,498.72.

Maine Township General Town Fund
AUGUST 2023

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
60406	Aug 1	Jon Pessin, Licensed Gofoof	Retainer for NNO Entertainment	325.00
60407	Aug 1	The Headspin Guy, LLC	Children's Party Entertainment for NNO	750.00
60408	Aug 1	Comcast	Business, Internet, Mobility Voice Line	358.11
60409	Aug 1	Creative Face Painting	Face Painting, Glitter Tattoos - NNO	320.00
S/C	Aug 1	Paychex	Service Fee	341.15
60410	Aug 2	Security Benefit	Deferred Compensation 8/4	1,863.85
Wire	Aug 4	Federal Electronic Payroll System	Federal Taxes	15,234.03
Wire	Aug 4	Illinois Department of Revenue	State Taxes	3,005.87
S/C	Aug 4	Paychex	Service Fee	500.38
2800034	Aug 4	Susan Moylan Krey	Payroll	708.79
Dir.Deposit	Aug 4	Karen Dimond	Payroll	44.06
Dir.Deposit	Aug 4	Peter W. Gialamas	Payroll	3.59
Dir.Deposit	Aug 4	Edward Beauvais	Payroll	2,968.20
Dir.Deposit	Aug 4	Kimberly Jones	Payroll	411.41
Dir.Deposit	Aug 4	James Maher	Payroll	-
Dir.Deposit	Aug 4	Asif Malik	Payroll	415.15
Dir.Deposit	Aug 4	Kelly Maron Horvath	Payroll	438.66
Dir.Deposit	Aug 4	Ruba Al Ayed	Payroll	1,371.69
Dir.Deposit	Aug 4	Ronald R. Bartsch	Payroll	233.51
Dir.Deposit	Aug 4	Stephen T. Basista	Payroll	393.69
Dir.Deposit	Aug 4	Dayna E. Berman	Payroll	2,991.78
Dir.Deposit	Aug 4	Robert M. Carrozza	Payroll	190.75
Dir.Deposit	Aug 4	Marty Cook	Payroll	783.48
Dir.Deposit	Aug 4	Izabela Debowczyk	Payroll	844.99
Dir.Deposit	Aug 4	Jessica M. Fox	Payroll	957.50
Dir.Deposit	Aug 4	Nader A. Ghazaleh, Sr.	Payroll	1,368.18
Dir.Deposit	Aug 4	Nicholas W. Kanehl	Payroll	1,233.17
Dir.Deposit	Aug 4	Jennifer I. Raffae	Payroll	1,101.61
Dir.Deposit	Aug 4	Paula Rezutko-Custic	Payroll	467.70
Dir.Deposit	Aug 4	Victoria K. Rizzo	Payroll	2,006.24
Dir.Deposit	Aug 4	Michael A. Samaan	Payroll	1,642.71
Dir.Deposit	Aug 4	Debra A. Babich	Payroll	388.58
Dir.Deposit	Aug 4	Elizabeth J. Coy	Payroll	1,391.82
Dir.Deposit	Aug 4	Faris E. Dababneh	Payroll	1,212.86
Dir.Deposit	Aug 4	Dolores Mary Phillips	Payroll	721.23
Dir.Deposit	Aug 4	Richard Plodzien	Payroll	506.32
Dir.Deposit	Aug 4	Erin C. Callahan	Payroll	1,413.79
Dir.Deposit	Aug 4	Arielle Kalvelage	Payroll	1,580.50
Dir.Deposit	Aug 4	Richard D. Lyon	Payroll	2,424.08
Dir.Deposit	Aug 4	Emily Toomey	Payroll	1,216.71
Dir.Deposit	Aug 4	Evan White	Payroll	1,269.89
Dir.Deposit	Aug 4	Summer Zumbrock	Payroll	1,476.31
Dir.Deposit	Aug 4	Oksana T. Bukaczyk	Payroll	1,374.90

Dir.Deposit	Aug 4	Marie C. Dachniwsky	Payroll	1,691.98
Dir.Deposit	Aug 4	Monika Jaroszewicz	Payroll	1,539.52
Dir.Deposit	Aug 4	Therese A. Tully	Payroll	1,734.94
Dir.Deposit	Aug 4	Jessica Guzman	Payroll	1,214.57
Dir.Deposit	Aug 4	Eva Magnowski	Payroll	1,268.39
Dir.Deposit	Aug 4	Cathleen Ryder	Payroll	581.69
Dir.Deposit	Aug 4	Edward W. Olewinski III	Payroll	460.31
Wire	Aug 8	IMRF	Illinois Municipal Retirement Fund	17,898.95
60411	Aug 10	Comed	Electric Service at OEM 7/5-8/3	113.03
60412	Aug 14	Access One, Inc	Pots Lines for Alarms And Fax	264.89
60413	Aug 14	Verizon Wireless-Admin	Telecommunication 5/2-6/1	183.48
Wire	Aug 18	Federal Electronic Payroll System	Federal Taxes	13,503.82
Wire	Aug 18	Illinois Department of Revenue	State Taxes	2,694.11
S/C	Aug 18	Paychex	Service Fee	461.34
28000035	Aug 18	Susan Moylan Krey	Payroll	708.78
Dir.Deposit	Aug 18	Karen Dimond	Payroll	44.05
Dir.Deposit	Aug 18	Peter W. Gialamas	Payroll	3.59
Dir.Deposit	Aug 18	Ruba Al Ayed	Payroll	1,371.69
Dir.Deposit	Aug 18	Ronald R. Bartsch	Payroll	313.48
Dir.Deposit	Aug 18	Stephen T. Basista	Payroll	432.33
Dir.Deposit	Aug 18	Dayna E. Berman	Payroll	2,991.77
Dir.Deposit	Aug 18	Robert M. Carroza	Payroll	129.55
Dir.Deposit	Aug 18	Marty Cook	Payroll	783.47
Dir.Deposit	Aug 18	Izabela Debowczyk	Payroll	839.54
Dir.Deposit	Aug 18	Jessica M. Fox	Payroll	696.02
Dir.Deposit	Aug 18	Nader A. Ghazaleh, Sr.	Payroll	1,430.17
Dir.Deposit	Aug 18	Nicholas W. Kanehl	Payroll	1,233.17
Dir.Deposit	Aug 18	Jennifer I. Raffe	Payroll	1,101.60
Dir.Deposit	Aug 18	Paula Rezutko-Custic	Payroll	467.69
Dir.Deposit	Aug 18	Victoria K. Rizzo	Payroll	2,006.23
Dir.Deposit	Aug 18	Michael A. Samaan	Payroll	1,642.71
Dir.Deposit	Aug 18	Elizabeth J. Coy	Payroll	1,391.81
Dir.Deposit	Aug 18	Faris E. Dababneh	Payroll	1,212.84
Dir.Deposit	Aug 18	Dolores Mary Phillips	Payroll	721.24
Dir.Deposit	Aug 18	Richard Plodzien	Payroll	451.66
Dir.Deposit	Aug 18	Erin C.Callahan	Payroll	1,413.80
Dir.Deposit	Aug 18	Arielle Kalvelage	Payroll	1,580.50
Dir.Deposit	Aug 18	Richard D. Lyon	Payroll	2,424.07
Dir.Deposit	Aug 18	Emily Toomey	Payroll	1,216.71
Dir.Deposit	Aug 18	Evan White	Payroll	1,269.89
Dir.Deposit	Aug 18	Summer Zumbrock	Payroll	1,476.29
Dir.Deposit	Aug 18	Oksana T. Bukaczyk	Payroll	1,374.89
Dir.Deposit	Aug 18	Marie C. Dachniwsky	Payroll	1,691.99
Dir.Deposit	Aug 18	Monika Jaroszewicz	Payroll	1,539.53
Dir.Deposit	Aug 18	Therese A. Tully	Payroll	1,734.96
Dir.Deposit	Aug 18	Jessica Guzman	Payroll	1,214.58
Dir.Deposit	Aug 18	Eva Magnowski	Payroll	1,268.39

Dir.Deposit	Aug 18	Cathleen Ryder	Payroll	370.40
Dir.Deposit	Aug 18	Edward W. Olewinski III	Payroll	531.01
60414	Aug 22	Ancel Glink P.C.	Legal Fees	3,360.00
60415	Aug 22	Aqua Illinois, Inc.	Water Service 6/23-7/24	214.72
60416	Aug 22	Avenues To Independence	Grant Payment 5 of 12	4,000.00
60417	Aug 22	Cat Ryder	Reimbursement For Office Supplies	15.07
60418	Aug 22	Northwest Compass, Inc.	Grant Payment: 1 & 2 of 4	3,500.00
60419	Aug 22	Center for Enriched Living	Grant Payment 1 of 1	2,500.00
60420	Aug 22	The Center of Concern	Grant Payment 5 of 12	4,000.00
60421	Aug 22	Children's Advocacy Center	Grant Payment: 1 of 2	2,500.00
60422	Aug 22	Comcast Business	Business Voice Edge Service 7/1-7/31	2,263.06
60423	Aug 22	Comed	Electric Service at Town Hall	1,692.87
60424	Aug 22	Cook County Sheriff's	Hireback Vehicle Usage - July	4,400.00
60425	Aug 22	District 63 Education	Grant Payment 6 of 12	1,750.00
60426	Aug 22	Evans, Marshall And Pease, PC	Bookkeeping Accounting - June, July	6,840.00
60427	Aug 22	Flood Brothers Disposal	Flood Brothers Disposal	255.76
60428	Aug 22	Fox Valley Fire & Safety, Inc.	Annual Fire Alarm Inspection	1,010.99
60429	Aug 22	Garvey's Office Products	Admin - Operating Supplies	2,018.98
60430	Aug 22	Graphic Solutions, Inc.	Update Garage Sale Ad	65.00
60431	Aug 22	The Harbour, Inc.	Grant Payment 2 of 4	2,000.00
60432	Aug 22	The Josselyn Center	Grant Payment 5 of 12	7,500.00
60433	Aug 22	Journal & Topics Newspapers	Agency Funding Legal Ad	64.33
60434	Aug 22	Lakeview Bus Lines, Inc.	Mainstay - Bus Transportation Camp Trip	6,739.90
60435	Aug 22	VOID	Void	-
60436	Aug 22	VOID	Void	-
60437	Aug 22	Life Span	Grant Payment 2 of 4	2,250.00
60438	Aug 22	M3 Marketing, LLC	Pubic Relations/Marketing Services - Aug	2,850.00
60439	Aug 22	Maine Niles Assoc. of Spec. Rec.	Grant Payment 1 of 2	2,500.00
60440	Aug 22	Maryville Academy (Dba) Family	Grant Payment 2 of 4	2,000.00
60441	Aug 22	Miracle House, Inc.	Grant Payment 1 of 2	5,000.00
60442	Aug 22	Quadient Finance USA, Inc.	Admin Postage	2,240.55
60443	Aug 22	Nj Castillo Landscaping	Monthly Landscaping Service	1,350.00
60444	Aug 22	Nicor Gas	Commercial Heat At 1700 Ballard Park Ridge	178.42
60445	Aug 22	Nicor Gas	Commercial Heat At 1387 Redeker Des Plaines	57.84
60446	Aug 22	Nw Suburban Day Care Ctr.	Grant Payment 6 of 12	4,166.00
60447	Aug 22	Noventech, Inc.	Assessor - Install Software	112.50
60448	Aug 22	Older Adult Services/	Grant Payment 2 of 4	1,500.00
60449	Aug 22	Orkin	Monthly Pest Control Service - August	70.00
60450	Aug 22	PR Recreation Park Dist.	Approved Amount-Reilly Bialczek Scholarship Fund	400.00
60451	Aug 22	Peer Services, Inc.	Grant Payment 1 of 4	3,250.00
60452	Aug 22	Security Benefit	Deferred Compensation 8/18	1,863.85
60453	Aug 22	Turning Point Behavioral	Grant Payment 5 of 12	3,666.00
60454	Aug 22	Warehouse Direct	Computer tech	1,798.00
60455	Aug 22	Metro Federal Credit Union	Admin Expenses	5,415.18
60456	Aug 22	VOID	Second Page Check	-
60457	Aug 22	VOID	Third Page Check	-
60458	Aug 22	VOID	Fourth Page Check	-

60459	Aug 22	Metro Federal Credit Union	Recovery Connection Expenses	1,942.31
60460	Aug 22	VIOD	Second Page Check	-
60461	Aug 22	Metro Federal Credit Union	Assessor Expenses	52.28
60462	Aug 22	Metro Federal Credit Union	MaineStay Expenses	812.15
60463	Aug 22	Metro Federal Credit Union	Maintenance Expenses	1,514.88
60464	Aug 22	VOID	Second Page Check	-
60465	Aug 22	Golf Mill Ford	Vehicle Maintenance - Ford Econoline	637.42
60466	Aug 22	Quadient Leasing USA, Inc.	Computer Tech. Support 8/1-9/1	1,178.01
60467	Aug 22	Park Ridge Paint Glass& Wallpr.	Paint for Town Hall	58.99
				<hr/>
				\$ 244,498.72

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates August 4, 2023 and August 18, 2023 and General Town Fund Checks #60406 through Check #60467 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 22ND DAY OF AUGUST, 2023.

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF AUGUST 4, 2023 AND
AUGUST 18, 2023 AND ROAD DISTRICT CHECKS #23016 THROUGH CHECK
#23052 IN THE AMOUNT OF \$253,633.02.

Maine Township Road & Bridge Fund
AUGUST 2023

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
23016	Aug 2	Security Benefit	Deferred Comp. Contributions 8/4	425.00
Wire	Aug 4	Federal Electronic Payroll System	Federal Taxes	5,905.29
Wire	Aug 4	Illinois Department of Revenue	State Taxes	1,109.19
S/C	Aug 4	Paychex	Service Fee	265.76
Dir.Deposit	Aug 4	Richard A. Brandes	Payroll Check	2,546.62
Dir.Deposit	Aug 4	Niko Douvalakis	Payroll Check	950.42
Dir.Deposit	Aug 4	Peter Douvalakis	Payroll Check	2,880.27
Dir.Deposit	Aug 4	Dawne Scheel Hayman	Payroll Check	1,856.39
Dir.Deposit	Aug 4	Peter A. Jimenez	Payroll Check	2,103.88
Dir.Deposit	Aug 4	Justin E. MacIntyre	Payroll Check	2,655.67
Dir.Deposit	Aug 4	Dominic M. Parcelli	Payroll Check	1,007.34
Dir.Deposit	Aug 4	Julian E. Ramos	Payroll Check	1,164.18
5700025	Aug 4	Matthew T. O'Connor	Payroll Check	533.15
5700026	Aug 4	Marissa Vigna	Payroll Check	1,202.25
Wire	Aug 8	IMRF	Illinois Municipal Retirement Fund	5,213.45
23017	Aug 16	Verizon Wireless	Telephone & Communication	211.42
Wire	Aug 18	Federal Electronic Payroll System	Federal Taxes	4,921.54
Wire	Aug 18	Illinois Department of Revenue	State Taxes	921.91
S/C	Aug 18	Paychex	Service Fee	257.01
Dir.Deposit	Aug 18	Richard A. Brandes	Payroll Check	2,292.41
Dir.Deposit	Aug 18	Peter Douvalakis	Payroll Check	2,739.53
Dir.Deposit	Aug 18	Dawne Scheel Hayman	Payroll Check	1,856.37
Dir.Deposit	Aug 18	Peter A. Jimenez	Payroll Check	1,895.50
Dir.Deposit	Aug 18	Justin E. MacIntyre	Payroll Check	2,362.39
Dir.Deposit	Aug 18	Dominic M. Parcelli	Payroll Check	1,095.00
Dir.Deposit	Aug 18	Julian E. Ramos	Payroll Check	622.92
5700027	Aug 18	Marissa Vigna	Payroll Check	1,141.17
23018	Aug 22	A Freedom Flag Co.	Building	141.95
23019	Aug 22	AT&T	Telephone & Communication	62.82
23020	Aug 22	Ancel Glink P.C.	Legal Services	1,225.00
23021	Aug 22	Arlington Power Equip., Inc.	Batteries for Equipment	150.40
23022	Aug 22	Atlas Bobcat, LLC.	Repairs to Bobcat	481.32
23023	Aug 22	Beverly Materials, LLC.	Supplies for Road	182.50
23024	Aug 22	Brandes, Richard	Telephone & Communication	25.00
23025	Aug 22	Comed - Garage	Service at Garage	446.09
23026	Aug 22	Comed - Street Lighting	Street Lighting	3,667.65
23027	Aug 22	Conserv FS, Inc.	Fuel	2,431.46
23028	Aug 22	Damiano Diesel Service	Repairs to #19 7400 Ford Boom	2,514.94
23029	Aug 22	Des Plaines Material & Supply	Supplies for Right of Way Restoration	1,402.40
23030	Aug 22	Domestic Uniform Rental	Building Maintenance	158.13
23031	Aug 22	Douvalakis, Peter	Telephone & Communication	50.00
23032	Aug 22	Flood Brothers Disposal	Landfill Roll-off, Pickup, and Fuel Surcharge	446.78
23033	Aug 22	Gene's Village Towing	Rentals	500.00

23034	Aug 22	Groot Industries, Inc.	Landfill	374.40
23035	Aug 22	Grainger, Inc.	Small Tools and Equipment	105.78
23036	Aug 22	Capital One Trade Credit	Small Tools,Equipment&Building Material Sup.	867.27
23037	Aug 22	Healy Asphalt, Co., LLC.	Supplies for Road	1,368.98
23038	Aug 22	Home Depot Credit Services	Shop Tools and Supplies	806.15
23039	Aug 22	Jimenez, Peter	Telephone & Communication	25.00
23040	Aug 22	Just Tires	Equipment Maintenance	912.74
23041	Aug 22	Macmunnis Inc., AAF Com Ed	Offsite Storage - Comed Contract 2022-2023	1,859.81
23042	Aug 22	MacIntyre, Justin	Telephone & Communication	25.00
23043	Aug 22	Napa Auto Parts - Div. of MPEC	Equipment Maintenance	98.73
23044	Aug 22	Pesche's Flower Shop	Flowers	80.99
23045	Aug 22	Runco Office Supply	Office Supplies	6.17
23046	Aug 22	Security Benefit	Deferred Comp. Contributions 8/18	425.00
23047	Aug 22	Spaceco, Inc.	Maintenance of Roads & Engr., Services	10,037.50
23048	Aug 22	The Mulch Center	Tree Removal and Spraying	280.00
23049	Aug 22	Acuity Specialty Products, Inc.	Building and Operating Supplies	1,453.91
23050	Aug 22	Metro Federal Credit Union	Springfield Township, IL Conference	184.67
23051	Aug 22	Metro Federal Credit Union	Supplies for Road	294.97
23052	Aug 22	Arrow Road Construction, Co.	Maitenance of Roads-2023 Projects Paving Program	170,403.48
				<hr/>
				\$ 253,633.02

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of August 4, 2023, and August 18, 2023 and Road District Checks #23016 through Checks #23052 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 22ND DAY OF AUGUST, 2023.

Supervisor

Attest:

Clerk

Trustees



Memo

To: Elected Officials

From: Dayna Berman, Administrator

Date: August 22, 2023

Please find attached the following forms for discussion:

- Maine Township Reimbursement Policy
- Maine Township Financial Aid Release Form
- Maine Township Employee Tuition Reimbursement Request
- Maine Township Tuition Reimbursement Repayment Agreement



Maine Township

TUITION REIMBURSEMENT POLICY

GENERAL PURPOSE: To increase the effectiveness of Township services to the residents of Maine by encouraging the personal development of Maine Township employees through education and training, as well as by preparing employees for advancement.

I. EFFECTIVE DATE: This policy is effective September 1, 2023. Reimbursement for any course which concludes on or after this date will be subject to this policy statement.

II. ELIGIBILITY REQUIREMENTS:

A. Applicants

1. Applicants must be Township employees currently on township payroll for a minimum of two (2) years.
2. Applicants must be employed full-time (a minimum of 40 hrs. a week) or part-time (19 hours per week or less). Temporary employees, student interns and other student employees are NOT eligible.

B. Colleges, Universities and Vocational/Technical Institutions

1. Applicant's school of enrollment must be located in the State of Illinois and offer in-person classroom instruction, although applicant may attend some classes remotely. Applicant's school of enrollment must be listed in the U.S. Department of Education's Database of Accredited Post-Secondary Institutions and Programs.

C. Course of Study

1. Courses of study must be related to the employee's current work or probable future work with the Township.

III. CONDITIONS AND LIMITATIONS ON REIMBURSEMENT:

A. Conditions Applicable to Requests for Tuition Reimbursement:

1. Tuition Reimbursement is available to applicants working towards an associates, bachelor or other advanced degree.
2. A maximum of two (2) courses will be reimbursed per semester, quarter or term.
3. This policy will pay up to 100% of tuition not to exceed a yearly entitlement amount set at \$2,000 and an employee cumulative maximum of \$10,000.

4. Reimbursement is for tuition only; costs of books, lab fees, late penalties, supplies and other special fees are NOT reimbursable.
5. Reimbursement will not exceed the amount actually paid by the employee. Reimbursement will not be made for tuition paid for by financial aid the employee receives from other sources.
6. Review courses for licenses or degrees, such as the Bar Review or CPA Review, will not be eligible for reimbursement.
7. Reimbursement will be based on available funds.
8. Class days, times, and assignments must not interfere with employee's current working schedule.

B. Procedure for Seeking Reimbursement

1. All applications must be submitted to the Department of Human Resources within 30 days after the date classes begin, along with required forms.
2. The application must be approved by the employee's Department Head or Administrator/Supervisor.
3. Reimbursement will be paid directly to employee upon (1) proof of completion of an approved class with a passing grade, and (2) proof of prior payment to the school.

IV. REQUIRED FORMS:

The applicant must complete the following forms:

1. Tuition Reimbursement Application form.
2. Release of Financial Aid Information form.
3. Signed Receipt of Notice of Tuition Repayment Requirements Form. (This form must be submitted only once and will be kept on file for every person participating in the Tuition Reimbursement Program.)

V. REIMBURSEMENT PROCEDURE:

A. Reimbursement Documentation:

Reimbursement is granted upon submission of original grade reports and original receipts of payment to the Department of Human Resources. On-line statements of accounts and grades are also acceptable. Xerox copies of payment receipts and grade reports will NOT be accepted.

B. Failure to Complete an Approved Course:

The Township will reimburse tuition costs when the employee demonstrates that they have successfully completed the course with a passing grade. If an employee fails to complete a course while participating in the Tuition Reimbursement Program without a satisfactory reason, or if the employee fails to receive a passing grader, the employee may be disqualified from further participation in the Tuition Reimbursement Program.

C. Repayment of Tuition upon leaving Township Service:

1. As of September 1, 2023, employees who participate in the Tuition Reimbursement program and subsequently leave will be required to repay any reimbursement they have received based on the following conditions:

- a. If an employee commences an undergraduate or graduate degree program after September 1, 2023, obtains an undergraduate or graduate degree with the assistance of the Tuition Reimbursement program and then, within one (1) year of obtaining such degree voluntarily resigns from the employ of the township, all tuition costs related to such degree which have been reimbursed to the employee by the Township shall be repaid to the Township.
- b. If an employee voluntarily resigns after one (1) year but less than two (2) years after obtaining the degree, one-half (50%) of the related tuition costs reimbursed to the employee shall be repaid to the Township.

VI. FAILURE TO COMPLY with this policy will result in the disapproval of the application and non-payment of reimbursement. The Department of Human Resources will, in all cases, exercise the final judgment as to whether or not reimbursement will be granted and, if so, the amount of reimbursement.

The Department of Human Resources will administer the Tuition Reimbursement program without regard to race, color, religion, sex, age, national origin or handicap.



Maine Township
1700 Ballard Road
Park Ridge, IL 60089
847-297-2510

Financial Aid Release Form

I give the Financial Aid Office permission to release my financial records to the person listed below:

First Name: _____ Last Name: _____

Current Term: _____ Student Id: _____

Phone #: _____

Student Signature Release: _____ Date: ____ / ____ / ____

MUST BE COMPLETED BY FINANCIAL AID OFFICE CURRENT TERM ONLY

School Name: _____

Cost of Attendance per term: \$ _____

Current Term: Fall Winter Spring Summer # of Credits: Total owed to school after financial aid: \$ _____ Student refund after financial aid: \$ _____

Tuition/Fees per term: \$ _____

Preparer's Signature: _____

Print Name: _____ Date ____ / ____ / ____ Direct Phone #: _____

_____ Email Address: _____



TUITION REIMBURSEMENT REPAYMENT AGREEMENT

Name of Employee: _____

I acknowledge that I have applied for reimbursement for the costs of education pursuant to the Maine Township Tuition Reimbursement Program (the "Program"). I further acknowledge that in the event that I receive reimbursement for such costs from Maine Township pursuant to the Program, the following terms shall apply:

In the event my employment with Maine Township terminates prior to the expiration of twelve (12) months from the date of completion of the course for which I have received reimbursement due to either, (i) a voluntary termination, or (ii) a discharge for cause, I shall reimburse Maine Township for any and all sums paid to me under the Program, subject to monthly proration. If I voluntarily resign after one (1) year but less than two (2) years after obtaining the degree, one-half (50%) of the related tuition costs reimbursed to the employee shall be repaid to the Township.

I agree that, to the extent permitted by law, the amount of reimbursement payable by me under this Tuition Reimbursement Repayment Agreement may be deducted from my last pay and/or any other sums due to me from Maine Township. I agree that, in the event such withholding is insufficient to repay the full amount I owe, I will be responsible for repaying the difference between the amount deducted from my pay and the amount I owe under this Tuition Reimbursement Repayment Agreement. I further agree that if I fail to pay any sums due under this Tuition Reimbursement Repayment Agreement, (i) interest will accrue on the unpaid amount at the rate of one percent (1%) per month and (ii) I will be responsible for all costs of collection including reasonable attorneys' fees.

By my signature below, I acknowledge and agree to comply with the provisions of the Program, and that nothing in this Agreement is intended to alter my status as an at will employee.

DATE

SIGNATURE OF EMPLOYEE



Memo

To: Elected Officials

From: Dayna Berman, Administrator

Date: August 22, 2023

Please find attached the current Tax Levy Ordinance for Town Fund/General Assistance. Below are the amounts levied for the past 5 years, including abatements.

<u>Levy ordinance</u>	TF	GA	TOTAL	Abatement TF	Abatement GA
2022	\$4,425,729	\$867,826	\$5,293,555		
2021	\$4,218,998	\$827,289	\$5,046,287	\$2,000	\$206,822
2020	\$3,048,226	\$206,822	\$3,255,048	\$2,000	\$413,644
2019	\$3,586,149	\$413,644	\$3,999,793	\$421,899	\$1,249,188
2018	\$4,218,998	\$827,289	\$5,046,287		

TAX LEVY ORDINANCE

MAINE TOWNSHIP

ORDINANCE No. 2022-3

An ordinance levying taxes for all town purposes for Maine Township, Cook County, Illinois, for the tax year 2022, collectable in 2023.

BE IT ORDAINED by the Board of Trustees of Maine Township, Cook County, Illinois, as follows:

SECTION 1: That the sum of five million two hundred and ninety three thousand five hundred and fifty four (\$5,293,554) are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as GENERAL TOWN FUND AND GENERAL ASSISTANCE FUND.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

GENERAL TOWN FUND

ADMINISTRATION

Personnel	\$1,164,546
Contractual Services	\$1,042,950
Commodities	\$40,618
Capital Outlay	\$80,738
Other Expenditures	\$30,957
TOTAL ADMINISTRATION	\$2,359,810

ASSESSOR

Personnel	\$171,706
Contractual Services	\$42,935
Commodities	\$997
Capital Outlay	\$2,093
Other Expenditures	\$2,880
TOTAL ASSESSOR	\$220,610

CLERK

Personnel	\$210,835
Contractual Services	\$12,280
Commodities	\$750
Capital Outlay	\$2,192
Other Expenditures	\$1,252
TOTAL CLERK	\$227,310

EMERGENCY MANAGEMENT SERVICES

Personnel	\$49,828
Contractual Services	\$14,114
Commodities	\$1,772
Capital Outlay	\$4,178
Other Expenditures	\$3,300

TOTAL EMER. MANAGEMENT AGENCY SERV. \$73,191

MAINESTAY YOUTH & FAMILY SERVICES

Personnel	\$525,358
Contractual Services	\$93,975
Commodities	\$3,028
Capital Outlay	\$20,644
Other Expenditures	\$5,126

TOTAL MAINESTAY YOUTH & FAMILY SERVICES \$648,130

ADULT AND SENIOR SERVICES

Personnel	\$330,863
Contractual Services	\$48,727
Commodities	\$2,779
Capital Outlay	\$13,531
Other Expenditures	\$2,502

TOTAL ADULT AND SENIOR SERVICES \$398,403

MENTAL HEALTH/COMMUNITY SERVICES: \$498,275

TOTAL GENERAL TOWN FUND \$4,425,729

GENERAL ASSISTANCE FUND**ADMINISTRATION**

Personnel	\$425,395
Contractual Services	\$72,925
Commodities	\$2,317
Capital Outlay	\$1,936
Other Expenditures	\$1,234

TOTAL ADMINISTRATION \$503,807

HOME RELIEF

Contractual Services	\$241,673
Commodities	\$90,143
Other Expenditures	\$32,203

TOTAL HOME RELIEF \$364,019

TOTAL GENERAL ASSISTANCE FUND \$867,826

TAX LEVY SUMMARY

Administration	\$2,359,810
Assessor	\$220,610
Clerk	\$227,310
Emergency Management Services	\$73,191
MaineStay Youth & Family Services	\$648,130
Adult & Senior Services	\$398,403
Mental Health/Community Services	\$498,275
General Assistance Administration	\$503,807
Home Relief	\$364,019

\$5,293,554


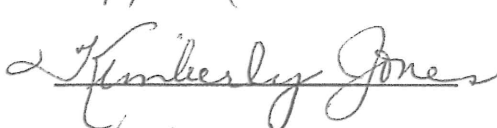
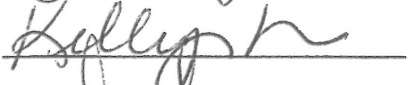


SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of Cook, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 22nd of November 2022 pursuant to a role call vote by the Board of Trustees of Maine Township, Cook County, IL.

BOARD OF TRUSTEES**AYE****NAY****ABSENT**

	✓	_____	_____
	✓	_____	_____
	✓	_____	_____
	✓	_____	_____
	✓	_____	_____


Town Clerk

Chairman - Board of Trustees

2024 Maine Township

Office Closed Calendar – Subject to Change

New Year's Holiday	Monday, January 1
Martin Luther King Day	Monday, January 15
President's Day	Monday, February 19
Memorial Day	Monday, May 27
Juneteenth	Wednesday, June 19
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Columbus Day	Monday, October 14
Veterans' Day	Monday, November 11
Thanksgiving	Thursday and Friday, November 28 and 29
Christmas	Wednesday, December 25

GRANT WRITER

Maine Township plans to hire a grant writer on a contract, as-needed basis. The Grant Writer will prepare and submit grant applications and manage pre-award and post-award activities. The Grant Writer will seek out potential sources of funding, prepare and submit proposals, assist with the preparation of project budgets, monitor expenditures and track grant-related financial reporting. This position will work closely with the administrative team as well as department heads to develop grant applications that align with Maine Township's mission is to improve the quality of life for its residents by providing services, general assistance, information, and programs in a fiscally responsible manner. This position will support organizational reporting and compliance needs related to the annual financial audit and financial guidelines.

Essential Duties and Responsibilities:

- Identify and research potential funding opportunities for all township programs.
- Interpret and understand grant application guidelines and requirements.
- Write, edit, proofread and submit grant proposals.
- Develop budgets for grant applications, if applicable.
- Collaborate with department heads and administrative team to gather information, and any other department that may contain critical information for the application.
- Ensure grant applications adhere to the values and objectives of the organization.
- Track and document submissions, including the dates sent, funding source and outcome.
- Follow up on applications and provide additional information if requested.
- Maintain a comprehensive calendar of grant deadlines.
- Write reports to funders and update them on the progress of funded projects.

Knowledge, Skills and Abilities:

- Experience with grant writing
- Exceptional writing, editing and proofreading
- Knowledge of fundraising methods
- Proficiency in research and data analysis
- Knowledge of budgeting and financial principles
- Understanding of grant application processes and guidelines
- Understand and follow complex oral and written instructions.
- Proficiency in Microsoft Office Suite (particularly Word and Excel)
- Metrics for measuring success (Number of grants applied for, number of successful grants)

Preferred Requirements:

- Bachelor degree with major course work in English Communication, Marketing or a related field.
- Experience grant writing for municipal government or non-profit. Experience in fundraising, writing proposals and reporting preferred, with a demonstrated knowledge of standard concepts, practices, and procedures within the grant-writing field.

Maine Township is an equal opportunity employer. All applicants for employment will be considered without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

Email resume to HR Generalist Ruba Al Ayed, relayed@mainetown.com

**MAINE TOWNSHIP
ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDED FEBRUARY 28, 2023**

TOWNSHIP (TOWN AND GENERAL ASSISTANCE FUND) REVENUE SUMMARY:

PROPERTY TAXES \$4,081,269; CORPORATE REPLACEMENT TAXES \$291,658; EARNINGS ON INVESTMENTS \$7,254; MAINESTAY FEES \$33,073; PASSPORT FEES \$51,037; MAINSTREAMERS SENIOR SERVICES \$393,907; GRANTS \$20,329; POSTAGE FEES \$1,755; HUNTING AND FISHING \$823; TRANSPORTATION FEES \$98; YARD STICKERS AND REBATES \$5,108; SOCIAL SECURITY REIMBURSEMENT \$9,386; ENERGY ASSISTANCE REVENUE \$19,792; FOOD PANTRY CASH DONATIONS \$116,448; OTHER \$36,015.

TOTAL REVENUE: \$5,067,952

TOWNSHIP (TOWN AND GENERAL ASSISTANCE FUND) COMPENSATION SUMMARY:

UNDER \$25,000: ROKITA, NATALIA M; RAFFE, JENNIFER L; OLEWINSKI III, EDWARD W; ROJAS, FRANCISCO E; CARROZZA, ROBERT M; BARTSCH, RONALD R; JONES, KIMBERLY; MAHER, JAMES; MALIK, ASIF; MARON HORVATH, KELLY; SIVASUBRAMANI, BANUTHARAKESWARI; BASISTA, STEPHEN T; PLODZIEN, RICHARD; COHEN, KAREN A; REZUTKO-CUSTIC, PAULA; RYDER, CATHLEEN A; TYTKO, WIESLAWA; REYES, HALIE; MORAN, DOROTHY D; ARANA, JAZMIN; GIALAMAS, PETER W; MOYLAN KREY, SUSAN; COOK, MARTY; \$25,000 – \$49,999: PHILLIPS, MARY DOLORES; DIMOND, KAREN; GUZMAN, JESSICA I; ULREY, JOHN J; GHAZALEH SR, NADER A; FOX, JESSICA M; ORENGO, JENESSA; TOOMEY, EMILY; WHITE, EVAN; ZUMBROCK, SUMMER; MAGNOWSKI, EVA; \$50,000 – \$74,999: KANEHL, NICHOLAS W; BRZEZINSKI, ALICIA; DABABNEH, FARIS E; MENESES, LUZ D; BEAUVAIS, EDWARD; BUKACZYK, OKSANA T; KALVELAGE, ARIELLE S; SABBINI, KATARZYNA; BABICH, DEBRA A; AL AYED, RUBA; JAROSZEWICZ, MONIKA; KELSO, AUSTIN S; SAMAAN, MICHAEL A; RIZZO, VICTORIA K; TULLY, THERESE A; \$75,000 – \$99,999: DACHNIWSKY, MARIE C; COY, ELIZABETH J; LYON, RICHARD D; \$100,000 – \$124,999: BERMAN, D.

TOTAL COMPENSATION: \$1,958,668

TOWN FUND EXPENDITURE SUMMARY:

ACCESS ONE, INC \$2,621; ANCEL GLINK P.C. \$24,958; AQUA ILLINOIS, INC \$2,722; AQUA PLUMBING HEATING \$2,924; AVENUES TO INDEPENDENCE \$52,026; BLUE CROSS BLUE SHIELD \$652,622; CENTER FOR ENRICHED LIVING \$2,700; CHILDREN'S ADVOCACY CENTER \$3,505; CIVICPLUS LLC \$4,139; COMCAST \$4,635; COMCAST BUSINESS \$23,519; COMED \$15,566; COOK COUNTY SHERIFF'S \$54,000; DISTRICT 63 EDUCATION \$18,500; DM TREE SERVICE \$4,750; EVANS, MARSHALL AND PEASE, PC \$38,140; FLOOD BROTHERS DISPOSAL \$11,770; GARVEY'S OFFICE PRODUCTS \$12,615; GLENKIRK \$7,125; GRAPHIC SOLUTIONS, INC \$6,215; JOURNAL & TOPICS NEWSPAPERS \$4,340; KANEHL, NICHOLAS \$3,750; LAKEVIEW BUS LINES INC \$3,692; LAUTERBACH & AMEN LLP \$13,000; LEYDEN FAMILY SERVICE \$56,290; LIFE SPAN \$8,500; LYON, RICHARD \$7,000; M3 MARKETING, LLC \$36,199; MAINSTREAMERS \$375,284 MAINE NILES ASSOC OF SPEC REC \$3,607; MARYVILLE ACADEMY \$7,000; METRO FEDERAL CREDIT UNION \$70,123; MIDWEST PROMOTIONAL GROUP \$2,847; MIRACLE HOUSE INC \$11,080; NICOR GAS \$3,225; NICOR GAS \$9,399; NJ CASTILLO LANDSCAPING \$11,400; NORTH COAST SEWER & DRAINAGE INC \$6,380; NORTH SUBURBAN LEGAL AID CLINIC \$4,500; NORTHWEST CASA \$2,950; NORTHWEST COMPASS, INC \$5,562; NW SUBURBAN DAY CARE CTR \$49,000; OLDER ADULT SERVICES \$4,000; OTIS ELEVATOR COMPANY \$5,216; PEER SERVICES INC \$11,360; POSTMASTER \$18,914; PRESSTECH INC \$52,460; PRINCIPAL LIFE INS. CO. \$23,907; PULSE/OFFICE EQUIP. LEASING CO. \$3,259; QUADIENT FINANCE USA, INC \$21,197; QUADIENT LEASING USA, INC \$4,115; RESOURCES FOR COMM LIVING \$2,975; REVIZE LLC \$4,820; SCHARM FLOOR COVERING \$6,240; SECURITY BENEFIT \$34,781; THE CENTER OF CONCERN \$47,620; THE HARBOUR, INC \$9,200; THE JOSSELYN CENTER \$108,687; TOIRMA \$62,596; TURNING POINT BEHAVIORAL \$39,997; USPS \$20,492; WAREHOUSE DIRECT \$37,135; WINGS \$8,000; YOUTHAGE CULINARY PROGRAM INC \$2,710; TOTAL ADJUSTMENTS AND EXPENDITURES UNDER \$2,500: \$118,787.

TOTAL EXPENDITURES: \$2,288,648

**MAINE TOWNSHIP
ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDED FEBRUARY 28, 2023**

GENERAL ASSISTANCE FUND EXPENDITURE SUMMARY:

601 BUCKINGHAM LLC \$4,200; 715 BUSSE CONDO ASSOC. \$2,783; ALAN KAKONY \$2,800; ALDI GIFT CARD \$54,600; ALOUDISH, RAMZI \$6,600; ASHOR ISSAC \$6,982; BALLARD 98 LLC \$2,800; BAY COLONY PHASE ONE \$3,138; BLUE CROSS BLUE SHIELD OF IL \$89,395; COMED \$4,108; DOUGLAS O. SADA \$4,200; GLENVIEW REAL ESTATE \$4,200; HARSH NILESH DAVE \$4,200; KRIMO, SARGON \$2,800; MAINE TOWNSHIP - GENERAL TOWN FUND \$8,262; MCKENZIE MANAGEMENT \$4,200; MERCHANT & MATANI LLC \$5,250; MICHAEL CHAREWICZ \$4,200; MILISSIS, ANDREAS \$4,200; NAFA, FABIANA \$2,800; PRINCIPAL LIFE INS. CO. \$3,490; RSRC KINGSTON LLC \$3,150; SECURITY BENEFIT \$4,140; SELECT PORTFOLIO SERVICING, INC. \$3,850; TOIRMA \$6,955; VLAHAKIS, FAY \$8,400; YES COMMUNITIES \$3,150; TOTAL ADJUSTMENTS AND EXPENDITURES UNDER \$2,500: \$56,582.
TOTAL EXPENDITURES: \$311,435

ROAD AND BRIDGE FUND REVENUE SUMMARY:

PROPERTY TAXES \$2,125,595; CORPORATE REPLACEMENT TAXES \$291,669; EARNINGS ON INVESTMENTS \$2,555; PERMIT FEES \$18,435; OTHER \$30,407.
TOTAL REVENUE: \$2,468,661

ROAD AND BRIDGE FUND COMPENSATION SUMMARY:

UNDER \$25,000: VIGNA, MARISSA; O'CONOR, MICHAEL; HERNANDEZ, JACK; MORISCO, JERRY; \$25,000 – \$49,999: CISNEROS, JOHN; \$50,000 – \$74,999: JIMENEZ, PETER A; \$75,000 – \$99,999: HAYMAN, DAWNE SCHEEL; BRANDES, RICHARD A; MACINTYRE, JUSTIN E; \$100,000 – \$124,999: DOUVALAKIS, P.
TOTAL COMPENSATION: \$499,122

ROAD AND BRIDGE FUND EXPENDITURE SUMMARY:

A FREEDOM FLAG CO. \$2,675; ACUITY SPECIALTY PRODUCTS \$2,644; AHW LLC \$3,357; ALEXANDER EQUIPMENT CO INC \$9,245; AMERICAN UNDERGROUND INC \$29,758; ANCEL GLINK P.C. \$3,166; ARLINGTON POWER EQUIP. \$2,621; BLUE CROSS BLUE SHIELD OF IL \$102,204; BONNELL INDUSTRIES, INC \$3,109; CAPITAL ONE TRADE CREDIT \$3,047; CARDINAL CONSTRUCTION & MAINTENANCE INC \$5,200; CITY OF DES PLAINES \$88,329; CITY OF PARK RIDGE \$25,696; COMED – GARAGE \$4,536; COMED - STREET LIGHTING \$45,530; COMPASS MINERALS AMERICA \$45,335; CONSERV FS, INC. \$28,988; CURRIE MOTORS \$102,386; DAMIANO DIESEL SERVICE \$7,845; DEERE & COMPANY \$32,984; DES PLAINES MATERIAL & SUPPLY \$25,321; DOUVALAKIS, PETER \$3,109; EJ EQUIPMENT INC \$12,419; FLOOD BROTHERS DISPOSAL \$2,956; HOME DEPOT CREDIT SERVICES \$6,497; M & J ASPHALT PAVING CO., INC. \$622,980; MACMUNNIS INC AAF COM ED \$25,406; MAINE TOWNSHIP - TOWN FUND \$6,494; METRO FEDERAL CREDIT UNION \$11,661; NAPA AUTO PARTS - DIV. OF MPEC \$7,852; NICOR GAS \$7,688; PERFORMANCE CONSTR. & ENGIN. \$73,640; PRINCIPAL LIFE INS. CO. \$5,076; ROBERT W HENDRICKSEN CO \$4,950; SECURITY BENEFIT \$11,475; SPACECO, INC. \$127,876; STANDARD EQUIPMENT COMPANY \$8,191; THUNDER REMODELING \$7,550; TOIRMA \$56,453; TRAFFIC CONTROL & PROTECTION \$6,163; VERIZON WIRELESS \$2,572; VILLAGE OF NILES \$11,039; VILLAGE OF ROSEMONT \$3,820; WELLS FARGO VENDOR FINAN. SERVICES LLC \$22,228; XCLUSIVE CONCRETE, INC. \$37,950; TOTAL ADJUSTMENTS AND EXPENDITURES UNDER \$2,500: \$93,693.
TOTAL EXPENDITURES: \$1,753,714

**MAINE TOWNSHIP
ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDED FEBRUARY 28, 2023**

SUMMARY STATEMENT OF CONDITION

(FROM ANNUAL REPORT TO STATE TREASURER)

TOWN FUND AND GENERAL ASSISTANCE FUND

BEGINNING BALANCE 03/01/22	\$	4,368,474
REVENUES	\$	5,067,952
EXPENDITURES	\$	4,558,751
ENDING BALANCE 02/28/23	\$	4,877,675

ROAD AND BRIDGE FUND

BEGINNING BALANCE 03/01/22	\$	3,824,336
REVENUES	\$	2,468,661
EXPENDITURES	\$	2,252,836
ENDING BALANCE 02/28/23	\$	4,040,161

SUBSCRIBED AND SWORN TO THIS 17th day of July, 2023

KAREN DIMOND, MAINE TOWNSHIP TREASURER

PETER GIALAMAS, MAINE TOWNSHIP CLERK



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2023

Supervisor

Karen J. Dimond

Clerk

Peter Gialamas

Assessor

Susan Moylan Krey

Highway Commissioner

Ed Beauvais

Trustees

Kimberly Jones

Kelly Horvath

James Maher

Asif Malik

General Offices

1700 Ballard Road

Park Ridge, Illinois 60068

847-297-2510

847-297-1335 Fax

Highway Department

1401 Redeker Road

Des Plaines, IL 60016

847-295-5225

847-2978723 Fax

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	License Plate Stckrs	TOTAL
January	0	0	0	16	160	427	16	17	20	0	656
February	1	0	0	10	145	1	17	5	15	0	194
March	1	4	11	17	178	175	11	32	0	0	429
April	0	1	13	27	164	1	30	149	0	0	385
May	1	0	9	30	181	0	47	281	0	0	549
June	2	3	16	24	150	430	34	220	0	39	918
July	0	0	22	25	152	23	18	203	0	40	483
August	1	0	0	18	223	414	17	187	0	0	860
September	4	1	1	21	125	0	10	105	0	0	267
October	0	1	26	14	134	402	21	135	0	0	733
November	0	1	4	2	141	3	16	239	0	0	406
December	0	3	0	6	149	0	23	26	0	0	207
TOTAL	5	8	71	149	1,130	1,057	173	907	35	79	3,614

* The numbers in the second row indicate services provided in the year 2022

* Fishing License Commission \$ 3.50

* Passports Processing Fee \$ 4,375.00

* License Plate Sticker Commission \$ 280.00

Eva Magnowski

From: Front Desk
Sent: Wednesday, August 9, 2023 10:12 AM
To: Cathleen Ryder; Eva Magnowski
Cc: Karen J. Dimond; Dayna Berman; Victoria Rizzo
Subject: Thank you donation to the food pantry.

Hi Cat,

Mr. Thomas Grusecki stopped in and wanted to thank you and I for being so nice. I think you, mainly, because you helped with his family passport needs. He dropped off an envelope with a large donation (\$2000.00) for the Food Pantry as a thank you. He was here on food pantry day and made an impromptu visit downstairs. Since you were off today, he asked that you get this message. I will see that Nick gets the envelope.

Paula

"Notice of Confidentiality to recipient of this Electronic Message: This Electronic Message contains confidential information of Maine Township and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 847-297-2510 and destroy this electronic message"

Maine Township Assessor's Office 2023 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	436	764	901	977	657	476	350	108					4669
Visits	251	599	767	1758	995	359	277	112					5118
Permits	592	0	231	9	256	679	534	0					2301
Welcome letters	0	0	602	0	0	0	430	0					1032
Cert. of Errors	122	0	44	15	66	123	78	0					448
HO	0	0	0	0	0	0	98	5					103
Senior	0	0	0	0	0	0	239	10					249
Freeze	0	0	0	0	0	0	1521	28					1549
Disability	0	0	0	0	0	0	37	1					38
Vets	0	0	0	0	0	0	64	3					67
Waivers	2	5	8	5	0	0	0	1					21
Treasurer Apply for													
Overpayment	1	0	2	1	0	1	0						5
Name/Address	10	6	26	21	48	8	0	15					134
Appeals	0	0	1044	0	0	0	0	0					1044
Prop. Loc	35	0	36	16	5	0	0	11					103
Exempt Inq.	2	0	3	2	0	0	0	6					13
Assessment Inq.	2	0	5	0	0	0	1	3					11
C/E \$ Saved													
Taxpayers							\$ 306,664.51						\$ 306,664.51

z: Assessor/2023 Yearly Summary of Taxpayer Services_ by month

Updated 8/16/2023

Assessor's Office

8/3/2023

Hello Mr Faris Dabaneh.

Thank you so much for all you do and the manner
you do them.

I can not thank you enough for continuing
assistance to me. You are God's sent.

I can only ask the good Lord to keep
blessing you and your family with every good
thing that life offers.

Sincerely,

Dr Dioma Udeoji

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
July 2023

I. GENERAL ASSISTANCE CASES:

1. CASES OPENED	0
2. CASES ONGOING	0
3. CASES PENDING	2
4. CASES CLOSED	2
5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	21

II. ADVOCACY:

1. QMB – QUALIFIED MEDICAID BENEFICIARY PROGRAM	0
2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE CASH ASSISTANCE AND MEDICAID)	18
3. COMMUNITY RESOURCE ADVOCACY REFERRALS	37

III. SUBURBAN PRIMARY ACCESS TO CARE INTAKE:

1. MONTHLY INTERVIEWS/APPLICATIONS FILED	1
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IV. SENIOR INFORMATION AND ASSISTANCE:

1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	5
2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	32
3. FREE TELEPHONE/BILL REDUCTION APPLICATION INTERVIEWS	1
4. VETERANS ADMIN. ASSIST REFERRAL	0
5. SECTION 8 HOUSING	4

V. CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE

APPLICATION INTERVIEWS: (which includes

Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, And Weatherization)

	12
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VI. MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM):

1. NEW APPLICATIONS ACCEPTED	0
2. MONTHLY INTERVIEWS	0
3. MAINELINES TICKETS SOLD THIS MONTH	0
4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (_____ 1 ST – _____ 30 TH /31 ST)	\$ 0.00

General Assistance Monthly Report

July 2023

Kathy Sabbini

General Assistance:

We opened 0 General Assistance cases and closed 2 cases last month. We are up to 21 clients currently. Pending 4 one-time Emergency rent cases.

Advocacy/QMB,SNAP and Medicaid

In July, we helped 18 residents with various forms of Public Aid (Food Stamps, Medicaid and Cash Assistance) this included for many their redeterminations on their Food stamps and Medicaid were taken care of. We received a lot of walk-ins and phone calls about Food Stamp amounts returning back to the pre-pandemic levels of amount of money that people were receiving effective as of March 1, 2023.

Benefit Access:

We assisted 32 clients for Benefit Access. This is a program which grants a reduced rate on license plate stickers and a free or reduced transit card to qualifying residents.

CEDA/LIHEAP:

__The LIHEAP (for electric and gas assistance) will open for the new season not until October 2, 2023. There will be two priority periods for the upcoming Liheap season. First Priority group, beginning October 2nd, households with a senior (60+), person(s) with a disability and families with children under the age of 6 can apply then first for Liheap. Priority group 2, beginning November 1st households disconnected from one or both utilities or in danger of being disconnected from one or both utilities can apply for the Liheap program. Beginning December 1st, all other households can apply for Liheap benefits.

Currently, the Weatherization program through CEDA is available for income-eligible homeowners and renters to make their homes more energy efficient. Our office has had 12 applicants for this program.

Senior Information and Assistance

__Seniors have been helped with Ship/Medicare/Medicare D with 5 interviews in the last month. There were 18 residents helped with low income programs including Snap benefits, Medicaid or on SSI benefits. Also, there were 4 seniors and or disabled residents who received help with completing Section 8 housing application which can consist of a new application or renewal for Section 8 housing/low income housing.

MAINE TOWNSHIP EMERGENCY FOOD PANTRY MONTHLY STATISTICAL REPORT

To: Karen Dimond
Maine Township Supervisor

From: Nick Kanehl
Director – Food Pantry

Re: Monthly Report August 2023

I. Maine Township Emergency Food Pantry Distribution
a. Patrons of Food Distribution

TOTAL 540 Clients / 375 Clients used the pantry

II. Cash Donations and Amounts Received

Resident Donations	\$2,740.00
Business Donations	
Total	\$ 2,740.00

III. Community Service/ Volunteers:

- Eight people came in this month to complete community service hours and to volunteer, donating **80** over hours of service to our pantry.
- Continue to organize, pack and deliver **30 bag** lunches per week for children from School District 63 for summer program.
- Purchased Walmart Plus to have food delivered from Walmart to Maine Township.
- Amazon wish-list project has collected over forty-nine (**49**) packages.
- **Maine Township has received our EIN number** for our 501c3. We are waiting to hear back from the Greater Chicago Food Depository
- Continue to partner with **Food Rescue** which allows our food pantry to pick up extra supplies from companies like Costco and Panera.

- Walmart food purchases

July 25th - \$812.70

Aug 1st - \$604.48

Aug 4th - \$478.85

Aug 9th - \$475.30

Aug 14th - \$149.82

Aug 15th - 905.62

Total -3,426.77

**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 8/19/2023

Going into summer, it seems busy with many residents' callings regarding overgrown weeds and vegetation, uncut grass, which notice of deficiency warnings has helped considerably. During route patrols, I have encountered residents trying to perform construction without permits and in turn I have distributed work orders and attached citations. I have worked closely with the Highway Department to ensure permits are being properly issued as well as working with residents to address all their needs and complaints, to come up with solutions. While patrolling, I have come across four vacant property's and worked with assessor's office to locate owners. I was able to contact three owners and requested clean-up performed, weed control, and misc. repairs. Some other examples of tickets and warnings issued are for ticket and towing days. Fences being down and requested fence replacement repair, tv's out, and garbage cans out on the wrong day.

OEM director and I have actively participated in zoom meeting focused on the Cook County Court proceeding regarding the Noel explosion site. Our involvement has been dedicated to closely monitoring the legal aspects of permit status and the progress of the demolition progress. We will provide updates as they arise.

August Deficiency's issued: 19
Smoke detectors July 39
Aug 14

August Citations issued:18

MAINESTREAMERS HIGHLIGHTS

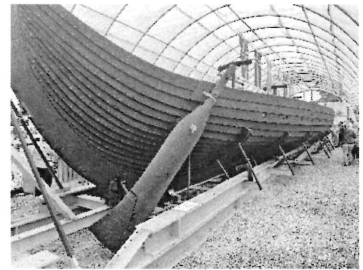
July 2023

Marie Dachniwsky, Director

July has been a very busy month for our department with the day trips and programs. In July we offered four-day trips to our members: *The Viking Ship, Fabyan Villa Museum/Japanese Garden in Geneva, Shipshewana Backroads Brown Bag Tour, in Shipshewana, IN, The 39 Steps, at the Drury Lane Theatre and A Day in Saugatuck Michigan*. We hosted our regular monthly programs - Bingo, Movie, Day at the Races, Fitness Classes, as well as a few highlighted events such as a Twilight Dining at Silvers in Park Ridge, a Health Informative on Back Pain, a Silk Art Experience, Informative Luncheon "Queen Elizabeth II, and a Cabaret Under the Stars featuring the Flat Cats. Throughout the month a combined total of 780 members (some duplicated) were able to enjoy our MaineStreamer activities. Besides all these programs and events, our department has been in working hard on setting up and entering all our programs in the CivicPlus program, our new online registration process.

A few of the featured events and programs for the month of July were:

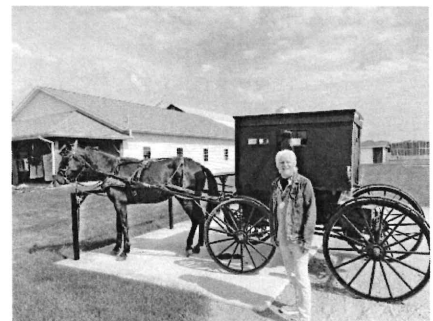
The Viking Ship, Fabyan Villa Museum - Members enjoyed a tour of the Viking Ship, a full-sized replica of the famous "Gokstad", that sailed from Norway to New York, making its way to Chicago in 1893 for the World's Columbian Exposition. It was a bit serial, seeing this ship first hand and learning about its voyage and crew members. In the afternoon we also toured Fabyan Villa Museum, a home of Colonel George Fabyan which was renovated in 1907 by Frank Lloyd Wright.



Twilight Dining - We hosted our Twilight Dining Program this month at Silvers Bar & Grill, in Park Ridge. We had a total of 63 members join us for this social dining experience. But this particular Twilight program was extra special for a couple who was celebrating their 64th wedding Anniversary and chose to celebrate this day with the 61 other MaineStreamer members. The couple prearranged (with the restaurant) to purchase a glass of mimosa/champagne for all our members! Even though I know how important the MaineStreamer program is to our community, it takes an evening like this, and a very wonderful, generous couple, to remind me how important socialization and friendships are in our "Golden Years" in our community. **Happy Anniversary to this lovely couple!**



Shipshewana Back Roads Tour - On this Day trip, members got a chance to learn first-hand about the Amish Community. We started off the morning visiting the home of our step on guide, Orly Miller. He shared his personal insights of the Amish ways of life and Members were able to ask many questions. We stopped at several local businesses and at each stop members got special treats along the way including; oatmeal, freshly made jelly, cheese, popcorn and bread. Lunch was held at Yoder's Home Style Banquets, cooked fresh by Orley's daughter.



A Silk Art Experience - The Ancient Art of Suminagashi, floating ink, was developed in 12th Century Japan. It is practiced throughout the world and known as water marbling. Throughout the day, we had a total of 34 members that were able to learn this amazing process and create their own original 14"X 72" silk scarf. There was no artistic skill required for this technique. We even had one male member, come to make a scarf and surprise his wife with a gift.



"Becoming Queen Elizabeth II", Informative Luncheon - We hosted our first Informative Luncheon, "Becoming queen Elizabeth II" at a new facility, The Fairway. In this new historical portrayal, historian Leslie Goddard, Ph.D., explores the life of Britain's famous monarch; from her childhood, the abdication of her uncle, her marriage to a navy officer named Philip, her World War II service, and her struggle to balance her roles as queen and mother. Prior to this presentation members enjoyed a family style lunch surrounded by windows with views of the beautiful Niles golf course. This new facility was able to accommodate many more members but, parking was challenging but for future events we will ask people to car pool if possible.



Cabaret Under the Stars; Featuring the Flat Cats - This summer has been very challenging for us hosting our outdoor summer events. We have had to deal with circumstances that are out of our control such as; the heat index, heavy rainstorms, tornadoes and even air quality alerts from the Canadian Fires. This event, Cabaret Under the Stars, was no different, it was actually more challenging due to the fact that Sunrise Grill was catering appetizers during the show. It was scheduled for Wednesday July 26th, since the Monday prior, we were watching the weather reports and like always they were unpredictable. We were lucky enough to have had a "Plan B" for the concert just in case we needed to move it indoors. East Maine School District, across the street, was kind enough to let us set up our Cabaret in their Gym. We brought over our tables and chairs, called everyone to let them know of the change. The event could not have been any nicer, everything worked out perfectly. It ended up being one of the better events!



MAINSTREAMERS 2023 STATISTICAL REPORT -JULY 2023

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo <i>(Monthly)</i>	118	470	\$696.00	\$294.94	\$401.06
Day at the Races <i>(Monthly)</i>	44	283	\$0.00	\$0.00	\$0.00
Movie of the Month <i>(Monthly)</i>	38	316	\$78.00	\$60.93	\$17.07
Twilight Dining Outing <i>(Alternating Months)</i>	61	211	\$2,015.00	\$1,890.00	\$125.00
Craft Class -		60			\$0.00
HEALTH/INFORMATIVE		741	\$4,185.00	\$4,387.02	(\$202.02)
Back Pain & Disorders	66				
Becoming Queen Elizabeth II	91				
FITNESS CLASSES					
Senior Aerobics <i>(8 week sessions)</i>		89			\$0.00
Yoga <i>(8 Week Sessions)</i>		36			\$0.00
Zumba Gold		64			\$0.00
CLASSES/PROGRAMS					
Computer Class <i>(Alternating Months)</i>	cancelled	54			\$0.00
Rules of the Road <i>(3- Times a Year)</i>		41			\$0.00
Defensive Driving Course <i>(Held Quarterly)</i>		92			\$0.00
LUNCHEON		272			\$0.00
SPECIAL EVENTS		575	\$6,754.00	\$6,904.97	(\$150.97)
Shibumi Silk Art	39				\$0.00
Cabaret Under the Stars	92				\$0.00
DAY TRIPS	211	1,065	\$20,740.00	\$19,694.49	\$1,045.51
LONG DISTANCE TRIPS	2	23	\$251.84	\$0.00	\$251.84
SENIOR MAILING <i>(Bi-Monthly)</i>		48			\$0.00
NEWCOMERS PRESENTATION <i>(Alternating months)</i>	18	62	\$0.00	\$15.00	(\$15.00)
ADVISORY COUNCIL MEETING <i>(Held Quarterly)</i>					\$0.00
TOTAL	780	4502	\$34,719.84	\$33,247.35	\$1,472.49
Misc. Expenditures				\$132.98	(\$132.98)
					\$0.00
NEW MEMBERS	29	136	Average Age	73 y/o	\$1,339.51

ADDITIONAL EXPENSES <small>(STARTED FISCAL YR. 2023)</small>		EXPENSES	TOTAL
Monthly Postage		\$88.65	\$2,707.53
Printing & Publishing <small>(MaineStreamer Newsletter)</small>		\$0.00	\$3,371.00

Maine Township
MaineStreamers Account Income/Expenses
July 2023

Beginning Balance 7/1/2023	\$138,709.33
Income	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$45,804.00
Expenses	
Total Subtractions (e.g., venues, bus transportation)	\$27,731.29
Ending Balance 7/31/2023	\$156,783.04

Ending Bank Balance	<u>\$156,783.04</u>
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*** Please Note**

This is an account separate from the General Town Fund

MAINSTREAMER PHOTOS FROM JULY 2023 PROGRAMS AND EVENTS



Oksana [REDACTED]

From: Claudine [REDACTED]
Sent: Saturday, July 08, 2023 11:46 AM
To: Oksana [REDACTED]
Subject: Geneva day trip

Hello Marie and Oksana,

Thank you for organizing the wonderful trip to Geneva! I hadn't been to that area in over 20 years and my, has it changed! The Viking ship museum and the knowledgeable volunteers' tour was fascinating, as was the Frank Lloyd Wright manse and Japanese Gardens, with the young docent, Vivian. The restaurant was also terrific, and I compliment you on your efficiency throughout the process!

You and your entire team obviously scope out and visit interesting and varied locations, and I look forward to many more day trips and other events with the Mainstreamers!

Sincerely,

Claudine R. [REDACTED]
Des Plaines

Dear Marie and Monika,

I had a wonderful time on a trip to Saugatuck.

This was my first time with Mainstreamers group. You did a great job to organize this outing.

Thank you so much. I hope to do this as many times as I can.

Best wishes,
ALLA [REDACTED]



MAINESTAY YOUTH & FAMILY SERVICES

AUGUST 2023 BOARD REPORT

RICHARD LYON, DIRECTOR

AGENCY GRANT FUNDING

The deadline for returning 2024-2025 agency funding applications is August 31 at 5 pm. Evan White is currently conducting annual site visits of all currently funded social service agencies.

GARAGE SALE

The 17th annual Maine Township Garage Sale fundraiser will be held on Saturday, September 9 from 9 am – 3 pm. This popular township event provides a valuable service to the community and raises money to support MaineStay's summer camp program. Spaces went on sale for township residents on August 1 and on August 8 for all others and have been selling fast. We have 15 spaces left. Sponsors this year include *Journal & Topics* Newspapers, Chicago Behavioral Hospital, Parkway Bank, International Bank of Chicago, State Representative Michelle Mussman, State Senator Laura Murphy, and Garvey's Office Products.

CIVICREC ONLINE EVENT MANAGEMENT SOFTWARE NOW LIVE

MaineStay went live with our new CivicRec platform for online event registration on August 8. The registration page can be viewed at mainetown.com/register. The transition has been very smooth, and parents have been able to create accounts and register their children for multiple fall programs at once easily and with minimal instruction. MaineStreamers will introducing this new system to their members later this year. We are excited about using this new software as it will provide a better user experience when registering for events and programs and a more streamlined experience for our employees who manage those programs.

FEATURED STORY OF THE MONTH

One of Summer Zumbrock's clients began therapy to address concerns related to depression, increased ruminations/obsessive thinking, and suicidal ideation. Summer worked with this client for a total of 9 months. In the early months, Summer provided them with support, safety planning, psycho-education, Cognitive Behavioral Therapy, and mindfulness training. After 4 months, the client reported no suicidal ideation, no depression symptoms, and variability in ruminations/obsessive thinking. The client also felt comfortable enough to share with Summer that they had been physically and mentally abused as a child by a family member and were in a constant state of fear growing up. After establishing safety with the client, Summer and the client started the hard work of processing the abuse. The client reported that they are now a believer in therapy and see the lifelong benefits that can occur while engaging in therapy. Services with the client had to come to a planned end as the client was no longer a resident of the township, but the client reported continued interest in therapy elsewhere to continue processing through the abuse and working on maintaining stability regarding ruminations/obsessive thinking.

COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS

On August 18 from 9-10:30 am we will host a professional development workshop in partnership with Chicago Behavioral Hospital on Cultural Competence Training. This workshop will help attendees understand the impact of historical, intergenerational, and migratory trauma on individuals and communities.

On September 27 from 6-8:30 pm we will host a community education seminar in partnership with Chicago Behavioral Hospital, the Park Ridge Opioid Advisory Group, and the Niles Engage Program entitled *One Pill Can Kill: What Parents Need to Know About Opioids*. This presentation will shed light on how communities are being affected by the opioid crisis. Attendees will have the opportunity to visit the Heroin Epidemic Relief Organization "Hidden in Plain Sight" trailer in our parking lot to learn how to search for hidden drugs

in the home and meet representatives and local treatment providers. Speakers include Marty Cook, DEA Special Agent Czaczkowski, Dr. Kenji Oyasu, and State Senator Laura Murphy.

We have encouraged attendees to bring non-perishable food items to donate to the Maine Township Food Pantry for both events.

SUMMER CAMP

The second session of our Adventure Maine Township Summer Camp program concluded on July 20. Through the skillful leadership of Emily Toomey and Evan White, this year's camp program created an exceptionally inclusive environment for all participants. We strongly believe that every child should have the opportunity to enjoy a fun and enriching camp experience, and we aim to provide equal opportunities for all children to participate in this program. Erin Callahan, one of our therapists, volunteered to help with the second session of summer camp this year. Using her past experience, Erin was able to work one-on-one with a student with particularly high needs, being an aid and an advocate for this particular camper! With her help, our summer camp was able to be run seamlessly, as we had several campers with higher needs this year. Through field trips like the beach, sports games, and amusement parks, we were able to cultivate an environment where children could learn from one another's differences and develop friendships based on mutual respect. This summer was an incredibly positive experience and we are so excited to see this program continue to grow next year.



FALL PROGRAM SCHEDULE

Below is a list of some of our upcoming fall programs for youth:

- **Anxiety Coping Skills Group** – September 5 | 5-6 pm | 8 weeks | grades 3-8
This group helps participants learn effective ways to deal with stress and anxiety and emphasizes putting these skills into practice in real life situations.
- **Art in the Town** – September 18 | 4-4:50 pm (ages 6-8) | 5-6 pm (ages 9-12) | 12-weeks
This program helps participants enhance their artistic abilities while increasing confidence and social skills.
- **Workshop Improv Theatre** – September 20 | 5-6 pm | 8 weeks | ages 8-13
This program focuses on confidence building and expressiveness, as participants step outside their comfort zone and learn skills such as listening, public speaking, problem solving, and teamwork.
- **Youth Anger Management Group (YAM Squad)** – September 27 | 5-6 pm | 10 weeks | grades 6-9
This group teaches practical skills on how to deal with anger and frustration in a healthy manner.
- **Tutoring** – October 4 | 4-7 pm (1-hour sessions) | 10 weeks | grades 1-5
This program provides personalized assistance designed to improve academic success. Using a small-group format, our experienced tutors, who are also certified teachers, work with students to improve academic skills and self-confidence.
- **Pride Program** – 1st and 3rd Thursdays | 6-7 pm | ages 13-17
This program provides a safe environment for young people who identify as LGBTQ+, who are questioning their affectional orientation or gender identity, or who are allies.
- **Mentoring** – every other Tuesday | 6-7:30 pm | ages 8-12
Our award-winning Big Brothers Big Sisters mentoring program meets in a structured group setting and helps children enhance their social skills, confidence, and academic success.

COUNSELING SERVICES

MaineStay continues to offer clients the option to be seen in the office or via telehealth (video or phone) for counseling services. We also offer clients the flexibility to switch an appointment from in-person to telehealth if transportation, illness, or other obstacles prevent them from coming into the office. We had 3 new counseling intakes completed during July. We currently have a waiting list of 7 clients. We had 68 ongoing cases and now have a total of 71 cases in our affordable, strength-based counseling program. MaineStay is honored to provide our residents of all ages who are struggling with mental health concerns with local and convenient access to services.

INTERN THERAPISTS

Two new master's level graduate students will begin their tenure as unpaid intern therapists with us on August 29. Thanks to the excellent reputation MaineStay has developed with local graduate schools over several decades, we continue to attract high-caliber students who provide excellent service to our residents.

MaineStay FY 2023-2024 Statistical Report

[illegible]

MaineStay FY 2023-2024 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
ART													
Youth Participants	30	30											
IMPROV													
Youth Participants	16												
POETRY													
Youth Participants		4	4										
YOGA													
Youth Participants	7												
PRIDE													
Youth Participants	2	3	3										
COOKING													
Youth Participants	10												
TUTORING													
Youth Participants		12	12										
FISH													
Total Contacts	194	205	190	154	140								883
Riders Served	21	25	23	24	18								
Rides (round trip)	41	53	64	43	43								244
Volunteer Drivers	14	14	13	13	11								



Board Report for July/ August 2023

Marty Cook

Friday Night Recovery Meetings at Oasis Park Attendance:

July 21, 2023	53Participants
July 28, 2023	45Participants
Aug 4, 2023	34 Participants
Aug 11, 2023	54 Participants

Community Outreach:

- Continued to work with Park Ridge Opioid Task Force, (DEA)Drug Enforcement Agency and local healthcare agencies on a community education event; One Pill Can Kill: What Parents Need to Know About Opioids for September 27 at Maine Township Hall
- Recovery Connection volunteers continued to work with Maine Community Youth Assistance Foundation on placing over 20 One Pill Can Kill lawn signs in the greater Maine Township area as part of our community awareness project.



- Provided overdose reversal medication, Narcan, to 4 individuals and 2 businesses in community, because drug users can overdose in public bathrooms.
- Continued to work with Lutheran General Hospital to organize recovery volunteers to help current patients in drug and alcohol unit to connect with local services upon release.

Thank You Maine Community Assistance Youth Foundation!

August is International Overdose Awareness Month, the entire recovery community of Maine Township offers our sincerest thanks to Dr. Teri Collins from MCAYF their generous contribution to ensure those new to sobriety, and without the financial means to pay for the \$25 ticket, can attend our annual outing to The Rosemont Dogs Baseball game.



Social Media Communications:

Weekly E- Newsletter

- 4 e-newsletters sent to 45 participants and local health agencies
- 170 weekly opens

Weekly Posts on Recovery Connection Facebook Page:

- 4 posts per month
- 276 Members

Chicago Dogs Baseball in Rosemont

Saturday, August 19th 2023 6:30 P.M.

Promotion: **Star Wars Night** – Come dressed as your favorite character from Star Wars, stay for post-game Fireworks show.



Hang out on the **PARTY DECK** with **sober friends** and enjoy the game. \$25 donation includes game ticket, food, Dogs baseball hat and more.

- ♦ Hot Dogs
- ♦ Hamburgers
- ♦ Coleslaw
- ♦ Potato Salad
- ♦ Cookies
- ♦ Soda



Sponsored by

**MAINE TOWNSHIP
RECOVERY
CONNECTION**

Sign Up at: **847.297.2510 x233**
mcook@mainetown.com

Received on
7/27/2023

FOIA

Eva Magnowski

From: Karen Garcia <kareng@smartprocure.com>
Sent: Thursday, July 27, 2023 11:15 AM
To: Eva Magnowski
Subject: SmartProcure FOIA Request to Maine Township for Contact Information

Respond by
8/24/2023

Dear Eva Magnowski or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Maine Township for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Direct Phone Number (if does not exist, list main phone number with extension)
6. Business Cell Phone (if provided by Maine Township)
7. Email Address
8. Office Address (Address, City, State, Zip)

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.


<https://upload.smartprocure.com/?id=c2RqPWEyYjZRMdAwMDAzdUNnTVFBVSZzdD1JTCZvcmc9TWfpbmVUb3duc2hpcA%3D%3D>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to the email address noted below in my signature.

Regards,

Karen Garcia
Data Acquisition Specialist
SmartProcure
Direct: +117542120045

Email: kareng@smartprocure.com 

Received on
July 28, 2023

FOIA

Eva Magnowski

From: noreply@revize.com
Sent: Friday, July 28, 2023 4:09 PM
To: Eva Magnowski
Subject: FOIA Request Form

Respond by
August 4, 2023

Follow Up Flag: Flag for follow up
Flag Status: Flagged

First_Name = Ben
Last_Name = Wilson
Address = 10 N Dearborn Street Suite 500 Chicago, IL 60602
Email = bwilson@ankinlaw.com
Phone = (312) 600-0000
Requested_Records = Any and All Red Light, Speed, or Pod camera footage from the intersection of Potter Road and Church Street between the hours of 7:00 PM and 9:00 PM on 7/24/2023.
Inspect_or_Copy = Copy
Commercial_Purpose = No
How_Receive = Email
Client IP = 12.49.15.10

Eva Magnowski

FOIA

Received on
8/11/2023

From: noreply@revize.com
Sent: Friday, August 11, 2023 3:44 PM
To: Eva Magnowski
Subject: FOIA Request Form

Respond by
8/18/2023

First_Name = Randall

Last_Name = Wolff

Address = 3325 N. Arlington Hts Road

Email = patti@rwolfflaw.com

Phone = 847-222-9465

Requested_Records = Regarding Request of Randall A., Wolff & Assoc. as the attorneys for Kim Willis, are requesting the following regarding the Capri Condominium Complex, located at 9493 to 9343 Harrison St., Des Plaines 60016 and 9341 to 9335 Dee Rd, Des Plaines, (hereinafter "the Complex") from 1990 to present. 1. Permit applications and permits granted regarding the Complex. 2. Architectural plans and related documents submitted to the Maine Township regarding the Complex. 3. Original drawings, blue prints, site plans and related documents submitted to Maine Township regarding the Complex. 4. Any plan views, drawn to scale, depicting the Complex's location and showing at a minimum: property lines, building footprints, building elevation changes, sidewalks, driveways. 5. Any surveys and related documents regarding the Complex.

Inspect_or_Copy = Copy

Commercial_Purpose = No

How_Receive = Email

Client IP = 50.249.194.118

Eva Magnowski

FOIA

Received on
8/11/2023

From: Sheri Reid <sreid@smartprocure.com>
Sent: Friday, August 11, 2023 11:14 AM
To: Eva Magnowski
Subject: SmartProcure FOIA Request to Maine Township For PO/Vendor Information
Attachments: 746889.xlsx

Respond by
9/20/2023

Dear Eva Magnowski,

Thank you for reviewing our request.

Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.

SmartProcure is submitting a commercial FOIA request to the Maine Township for all purchasing records from 2/28/2023 to the current request date of 8/11/2023. Request details are as follows:

- Our request is limited to readily available, fully electronic documents.
 - For the purpose of this request, "fully electronic" refers to dynamic PDF, Excel (csv., xlsx.), TXT or RTF files containing active text.
 - Files containing active text should allow the user to use their mouse/trackpad to highlight, select, copy and paste the text from the file.
- Responsive reports include those containing the following details per purchase:
 - 1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.)
 - Purchase Date
 - Line item details
 - Line item quantity
 - Line item price
 - Vendor ID number, name, address, contact person and their email address

The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:

<https://upload.smartprocure.com/?id=c2RqPWEyYjZRMdAwMDAzdGdvOFFBQSZzdD1JTCZvcmc9TWFFpbmVUbn3duc2hpcA%3D%3D>

For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.

As always, thank you for your time and consideration.

Regards,

Sheri Reid
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6759 | Support: 954-420-9900
Email: sreid@smartprocure.com

P.O. Box 4968, Deerfield Beach, FL 33441-4968

