

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

https://mainetown.com/government/agendas_minutes.php

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Maher, Clerk Gialamas and Highway Commissioner Beauvais.

Others in Attendance: Attorney Kurt Asprooth, Vicki Rizzo, Ruba Al Ayed, Arielle Kalvelage, Marie Dachniwsky, Liz Coy, Kathy Sabbini, Nader Ghazaleh, Marty Cook, Nick Kanehl, Mike Samaan, “Bud” Phillips, Robert Flinn, Jessica Guzman, and Eva Magnowski.

Supervisor Dimond called the meeting to order at 7:01 p.m., led the Pledge of Allegiance and Clerk Gialamas called the roll.

Supervisor Dimond stated that Trustee Horvath was not able to attend this meeting in person and asked for a motion to allow her to participate remotely.

Trustee Jones	Motion to allow Trustee Horvath to attend this meeting remotely.
Trustee Maher	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Agenda Item: Approval of Minutes of June 25, 2024 Board Meeting

Trustee Maher asked the Board to postpone this item for later after Item Seven. He stated that he doesn’t disagree with the Minutes of the June 25, 2024 Board Meeting, but he had some issues with the vote that was taken after the Closed Session, and he would like to clarify that.

Supervisor Dimond agreed to postpone the Approval of Minutes of the June 25, 2024 Board Meeting.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated July 5, 2024 and July 19, 2024 and General Assistance checks #55437 through check #55467 in the amount of \$41,931.45.

Trustee Jones	Motion to approve.
Trustee Maher	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Abstain
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated July 5, 2024 and July 19, 2024 and Road District checks #23497 through check #23543 in the amount of \$111,525.17.

Trustee Maher	Motion to approve.
Trustee Jones	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes

Trustee Maher Yes
Trustee Malik Absent
Motion carried.

Agenda Item: Approval of General Town Fund Expenditures
Payrolls dated July 5, 2024 and July 19, 2024 and General Town Fund checks #61154 through check #61231 in the amount of \$330,478.68.

Trustee Jones Motion to approve.
Trustee Maher Second.
Motion on a roll call vote as follows:
Supervisor Dimond Yes
Trustee Jones Yes
Trustee Horvath Yes
Trustee Maher Yes
Trustee Malik Absent
Motion carried.

Agenda Item: Public Participation
None.

Agenda Item: Old Business, Update on Little Library
See video at 6:33

Trustee Horvath gave an update on the Little Library. She stated that she sanded two donated little libraries down and primed them. Now she is in the process of painting them.

Agenda Item: Old Business, Discussion and Vote on Resolution to Allow the Adoption of Work from Home Programs

See video at 7:26

Supervisor Dimond reminded the Board that this item was on the last agenda and discussion revolved around the language discontinuing this program. She stated that changes were made and the provision of starting that program is mirrored in the provision of discontinuing.

Trustee Maher stated that he had misgivings about working from home in general.

Trustee Jones Motion to approve Resolution 2024-8, a Resolution to Allow the Adoption of Work from Home Programs.
Trustee Horvath Second.
Motion on a roll call vote as follows:
Supervisor Dimond Yes
Trustee Jones Yes
Trustee Horvath Yes
Trustee Maher Abstain
Trustee Malik Absent
Motion carried.

Agenda Item: Old Business, Discussion and Possible Vote on Fund Balance Policy
See video at 10:43

Supervisor Dimond stated that our Auditors encouraged us a couple of times in the past to adopt a Fund Balance Policy.

Highway Commissioner Beauvais stated that if the Fund Balance Policy is not required under the Illinois statute or law, he would not adopt the Fund Balance Policy for the Highway Department.

Short discussion.

Trustee Jones Motion to approve the Fund Balance Policy, where the Capital Fund should not fall less than one time the annual average expenditure of the previous three fiscal years.
Trustee Maher Second.

Supervisor Dimond crossed out the Maine Township Road and Bridge District from the Policy and stated that only Maine Township would be in it.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: New Business, Discussion and Vote on 12-month Maintenance Agreement for Copier and Printers

See video at 16:49

Deputy Administrator Rizzo reminded the Board that Maine Township owns three black and white Kyocera copiers, one Kyocera color copier, and eleven Kyocera printers. A maintenance agreement is required to cover the service, replacement parts and toner necessary to operate the devices. She stated that quotes from three vendors were obtained based on an annual approximal volume of 255,000 black and white prints and 100,000 color prints. The quotes received reflect the annual volume of prints in a 12-month period for unlimited prints, no overage, including service and parts. The current vendor is Pulse Technology at \$700 per month and the agreement ends August 1, 2024. Deputy Administrator Rizzo recommended Warehouse Direct.

Trustee Jones	Motion to approve the annual Maintenance Agreement for service replacement parts and toner for copier and printers for Warehouse Direct, \$682 per month, \$8,184 per year, including loaner units at no charge.
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Trustee Horvath	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: New Business, Discussion of Agency Funding Dates – September/October

See video at 21:47

Supervisor Dimond stated that the Board packet included a memo with potential Agency Funding Hearing dates prepared by our new Agency and Program Coordinator, Iain Parker, and asked the Board to choose two dates.

Short break.

Clerk Gialamas gave an update on National Night Out and said that we are pretty much ready for the event on August 6th, at 6:30 pm.

After the break and discussion, everyone was in favor of scheduling said hearings for Tuesday, October 1st, and Tuesday, October 22nd, starting at 6:00 p.m.

Agenda Item: New Business, Discussion and Possible Vote on Approval of Roofing Contract

See video at 28:21

Clerk Gialamas stated that on Friday, July 26th, an Open Bid for a Township Building Partial Roof Replacement took place. There was a total of seven bids in the range of \$90,000 to \$140,000.

Supervisor Dimond stated that the Century Roof Consultants company is working on the bids now and hopefully the contract will be ready for the next meeting.

Agenda Item: New Business, Discussion and Possible Vote on (1) Municipal Vehicle Program

Agreement with PACE, (2) Resolution Regarding Adopting Pace Drug and Alcohol Testing Policy, and (3) Resolution Regarding Adopting PACE System Security and Emergency Preparedness Plan.

See video at 29:49

Supervisor Dimond stated that in the Board packet, three documents were included related to renting a van from PACE.

Supervisor Dimond presented to the Board the agreement and application to rent one van from Pace.

Trustee Jones Motion to enter into a Municipal Vehicle Program Agreement with Pace.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Supervisor Dimond presented to the Board the next document - the Resolution regarding Adopting the Pace Drug and Alcohol Testing Policy.

Trustee Horvath Motion to adopt Resolution 2024-10, a Resolution Adopting the Pace Drug and Alcohol Policy and Testing Program for Township Employees Performing Safety-Sensitive Functions for the Pace Vehicle Program.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Supervisor Dimond presented to the Board the last document - Resolution Regarding Adopting the Pace System Security and Emergency Preparedness Plan.

Trustee Jones Motion to adopt Resolution 2024-9, a Resolution Adopting the Pace System Security and Emergency Preparedness Plan.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Supervisor Dimond asked Trustee Horvath, to come in when she will feel better to sign all the documents that she voted on.

Agenda Item: New Business, Discussion of “Township policy on voting on matters following closed session which were not either listed on the agenda or fully discussed during open session”

See video at 38:49

Trustee Maher stated that at the last meeting, he felt uncomfortable that the Board voted on two issues that were not thoroughly listed on the agenda. He expressed his concerns regarding voting in an

open session after the Close Session with no public presence. Additionally, he questioned the necessity of the Closed Session at each Board meeting.

Discussion.

Attorney Asprooth explained the legal aspects of this matter.

Trustee Maher stated that the Minutes are fine.

Trustee Maher Motion to waive the reading and approve the minutes of the June 25, 2024 Board Meeting.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Abstain
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Officials' Reports

Highway Commissioner Beauvais stated that July was a crazy, busy month and thanked everyone who came out to the Taste of Park Ridge, Fourth of July Parade, and Market After Dark. He announced that the Highway Department was notified this week by Cook County that they were awarded the Investing Cook Grant for \$425,000 for improvements such as new sidewalks, signage visibility, and a bike lane. Highway Commissioner Beauvais stated that his goal is to try to get a million dollars in grants for the Highway Department this year. He said that he is looking forward to National Night Out next week.

Clerk Gialamas reiterated what Highway Commissioner Beauvais said that it was a crazy, busy month. The Taste of Park Ridge was great as always. He said that he will see everybody at National Night Out.

Trustee Jones stated that July was very busy with two well attended Fourth of July Parades, the National Night Out Poster Contest, and the Health and Wellness Fair. Trustee Jones extended her invitation to the next Neighborhood Watch on Wednesday, August 7th, at 7:00 pm.

Trustee Horvath stated that she enjoyed the Health and Wellness Fair, which was very interesting. She said that she will attend National Night Out.

Supervisor Dimond announced some upcoming events: National Night Out, Golf Maine Park District Summerfest, Lions Club Hearing & Retinal Screening, India Cultural Day and Pakistani Cultural Day. She gave an update on the Compensation Study.

Highway Commissioner Beauvais stated that the Utility and Sewer Atlas Project has been completed. He asked Supervisor Dimond to add the Highway Department engineer's presentation of the summary of this project to the next Agenda.

Trustee Maher reminded everyone about the Employee's & Family Cook Out on Wednesday, August 21st.

Directing Chief Deputy Assessor Coy stated that Assessor Krey wanted to remind everybody that the Property Tax Bill is due on August 1st.

For more detailed Officials' Reports see the video at 48:24

Agenda Item: Closed/Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Trustee Jones Closed/Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
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Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

The Board re-convened in an Open Session at 8:21 p.m.

Agenda Item: Vote on Hiring of Part-Time Employee for Recovery Connection

See video at 59:57

Trustee Jones	Motion to hire Matthew “Matt” Bajkowski as a part-time employee for Recovery Connection.
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Vote on Creation of New Part-Time position(s)

See video at 1:00:40

Trustee Jones	Motion to create a part-time position, up to 19 hours a week for the Clerk’s office.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Adjournment

Trustee Jones	Motion to adjourn.
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

The meeting was adjourned at 8:30 p.m.

Maine Township Clerk