

Maine Township Board Meeting June 27, 2023

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:
https://mainetown.com/government/agendas_minutes.php

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Horvath, Maher, Malik, Clerk Gialamas, Assessor Moylan-Krey and Highway Commissioner Beauvais

Others in Attendance: Attorney Kurt Asprooth, Dayna Berman, Vicky Rizzo, Jenny Raffae, Ruba Al Ayed, Liz Coy, Kathy Sabbini, Richard Lyon, Nader Ghazaleh, Nick Kanehl, Marty Cook, Mike Samaan, Marty McAlpin, Macade Thorpe, Dagmar Rutzen, Peggy Nyeholt, Marcus Schaufele and Eva Magnowski.

Supervisor Dimond called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and Clerk Gialamas called the roll.

Agenda Item: Approval of Minutes of May 23, 2023 Board Meeting

Trustee Maher Motion to waive the reading and approve minutes of the May 23, 2023 Board Meeting with the addition of Trustee Maher's special thanks to Jessica Fox who did the most of the work at the successful Recycling Event (page 4).

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated May 26, 2023, June 9, 2023 and June 23, 2023 and General Assistance checks #54906 through check #54955 in the amount of \$50,679.20.

Trustee Jones Motion to approve.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated May 26, 2023, June 9, 2023 and June 23, 2023 and Road District checks #22928 through check #22971 in the amount of \$128,464.71.

Trustee Maher Motion to approve.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated May 26, 2023, June 9, 2023 and June 23, 2023 and General Town Fund checks #60265 through check #60335 in the amount of \$327,157.26.

Trustee Maher	Motion to approve.
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Trustee Jones	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
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Trustee Jones	Yes
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Trustee Horvath	Yes
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Trustee Maher	Yes
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Trustee Malik	Yes
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Agenda Item: Public Participation

See video at 4:50

Maine Township resident Mr. Marcus Schaufele stated that he is a neighbor of the four townhouses on Noel Avenue that were destroyed by fire. Mr. Schaufele complained that since January 5, 2023, when the fire occurred there was just a little bit of clean up and nothing else happened.

Supervisor Dimond stated that the Board is aware of the situation and asked Code Enforcement Ghazaleh for an update on this matter.

Agenda Item: Old Business, Explosion site update; grant application filed for possible demolition work

See video at 7:38

Code Enforcement Ghazaleh stated that OEM Director Olewinski and he are checking the explosion site once, or twice a week. Mr. Ghazaleh reported that because of the water problems in one of the units, all the buildings are flooded and this is a big problem. He also said that he had to resecure the site with the fence.

Supervisor Dimond thanked Mr. Ghazaleh for the report. Supervisor Dimond reminded the Board that she filed an application for a grant for possible demolition work.

Agenda Item: Old Business, Anticipated Capital Fund Expenditures

See video at 11:30

Maintenance Director Samaan stated that as per Supervisor Dimond's request he is checking all Maine Township's equipment as furnaces, air conditioning units and generators. He said that the list of the future major repairs will be prepared for the next Board meeting.

Agenda Item: Old Business, Discussion and Possible Vote on Facility Lease Agreement

See video at 12:25

Supervisor Dimond stated that for the past few months, the Board has been discussing the Facility Lease Agreement. She said that she tried to incorporate some suggestions and a new draft is presented to the Board.

Trustee Maher stated that his suggestions were not included in the new Agreement.

Supervisor Dimond asked Trustee Maher to rewrite the Agreement for the next meeting.

Trustee Malik stated that he is totally against the private usage of the Maine Township facility.

Agenda Item: Old Business, April Vote on Landscaping Contract

See video at 18:13

Supervisor Dimond stated that at the last Board meeting in April Trustee Malik expressed his concerns about the Supervisor signing the landscaping contract. Supervisor Dimond explained that the motion to approve the contract to be signed by Supervisor did carry and it is noted in the minutes from the Board meeting on March 28, 2023.

Agenda Item: Old Business, Little Library/Little Food Pantry Update

See video at 19:22

Administrator Berman stated that she reached out to All American Reclaim, a supplier of reclaimed lumber & salvaged products, and received a sizable amount of material such as wood, glass and tin that will be used to build a little library or a food box for our pantry.

Trustee Horvath stated that she reached out to one of the Boy Scout Troop leaders, a Des Plaines Alderman, who would be interested in helping us to build the Little Library.

Before starting the new business, Supervisor Dimond announced that her assistant, Alicia Brzezinski, resigned and receptionist Jennifer Raffe took over, and it will be a part-time position.

Agenda Item: New business, Auditor Report of 2023 Annual Financial Report by Lauterbach & Amen

See video at 23:40

Macade Thorpe, Audit Manager from Lauterbach & Amen, LLP acquainted the Board with the Annual Financial Report for the fiscal year ending February 28, 2023, and Management Letter regarding current recommendations such as GASP Statement No.96, Subscription-Based Information Technology Arrangements and GASP Statement No. 94, Private-Public and Public-Public Partnerships and Availability Payment Arrangements. Mr. Thorpe stated that 4 recommendations were presented to the Maine Township Board last year: Capital Asset Policy, Outstanding Check Policy, GASB Statement No.87, Leases and Fund Balance Policy.

Supervisor Dimond reminded the Board that three out of four policies were adopted last year except the Fund Policy, because it was not necessary for Maine Township and the Highway Department.

Questions and comments from Assessor Krey. Assessor Krey stated that their office budgeted expenses of \$832.73 for the 2022-2023 year were carried over to the 2023-2024 budget, which caused a surplus in the 2022-2023 budget and a deficit for their 2023-2024 budget.

Assessor Krey asked Mr. Thorpe to prepare MaineStreamers total expenditures for the next year's report.

Assessor Krey asked Mr. Thorpe to prepare the MaineStreamers total expenditures for the next year's report.

Agenda Item: New Business, Discussion and Possible Vote on Fund Balance Policy

See video at 44:23

Supervisor Dimond asked the Board Officials if they would like to adopt the Fund Balance Policy.

Commissioner Beauvais stated that the Highway Department is not adopting the Fund Balance Policy.

Supervisor Dimond stated that the adoption of the Fund Balance Policy died due to the lack of the motion.

Supervisor Dimond and the Board thanked Macade Thorpe for his presentation.

Agenda Item: New Business, Discussion and Vote on Line Item Transfers for Town Fund & General Assistance

See video at 49:18

Administrator Berman presented two resolutions regarding line item transfers and asked the Board for approval due to unanticipated expenses.

Trustee Maher Motion to adopt the Resolution 2023-8, A Resolution Authorizing a Line-Item Transfer in the General Assistance Fund for the Fiscal Year 2023-24 Annual Budget and Appropriation

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Trustee Jones Motion to adopt the Resolution 2023-9, A Resolution Authorizing a Line-Item Transfer in the General Town Fund for the Fiscal Year 2023-24 Annual Budget and Appropriation

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: New Business, Discussion and Vote on 12-month Maintenance Agreement for Copiers & Printers

See video at 56:21

Deputy Administrator Rizzo stated that Maine Township owns three black and white copiers, one color copier, eleven printers, and two multipurpose fax machines. She said that a maintenance agreement is required to cover the service, replacement parts and toner necessary to operate the devices and keep them in good working condition. Deputy Administrator Rizzo said that in the past year, the volume of copies/prints produced in-house increased substantially and the quotes reflect the annual volume of prints in a 12 month period. She requested quotes from four vendors and based on the information she received, Braden Business Solutions has quoted the lowest rate.

Trustee Horvath stated that she believes that her workplace uses Braden Business Solutions and they are not happy with this company.

Deputy Administrator Rizzo stated that she will do more research on that matter and she will prepare a draft contract for the next meeting.

Agenda Item: New Business, Discussion of TOI/TOCC/MTA membership

See video at 1:06:01

Supervisor Dimond asked the Board members if the membership with Township Officials of Illinois, Township Officials of Cook County and Metropolitan Township Association should be continued based on the cost of annual dues.

The Board Officials agreed that memberships in all the organizations are very valuable and beneficial.

Supervisor Dimond thanked the Board for opinions and stated that she will issue a payment for the memberships.

Agenda Item: New Business, Discussion and Possible Vote of Grass Cutting at Noel and Potter

See video at 1:12:21

Supervisor Dimond stated that the vote on Grass Cutting at Noel and Potter is postponed after the Closed Session and she asked for comments on this matter.

Highway Commissioner Beauvais stated that the grass at Noel and Potter is over seven feet high and has to be cut due to the danger to pedestrians and motorists. He said that the owner should be cited and fined because he is not following our Ordinance. He pointed out that this problem is continuing for multiple years. Highway Commissioner Beauvais stated that his department will cut the grass if the Township will pay for it.

Longtime Maine Township resident Peggy Nyeholt stated that she lives on Noel and she is afraid to come out from her house. She said that she is the victim of the neighbor's negligence. Mrs. Nyeholt said that she was hit by a car and she spent two months in the hospital. She came to the Maine Township for help to solve the problem because it is a dangerous and serious hazard.

Agenda Item: Officials' Reports

Assessor Krey stated that they got the results from Board of Review and the residents are not very happy because the changes in the assessed values have not been significant. She said that right now her department is working on veteran's exemptions.

Highway Commissioner Beauvais stated that this year Taste of Park Ridge will be held on July 13th-16th and he asked volunteers for the Beer Tent on Friday and Saturday. Highway Commissioner Beauvais said that interns are out door to door with the surveys for the Decennial Report and there are good responses from the Maine Township residents to set up the Highway Department priorities. Highway Commissioner Beauvais mentioned that he had a productive meeting with Congressman Quigley's office and he learned that there will be a lot of grant opportunities that could benefit the Maine Township directly.

Clerk Gialamas announced that his office started selling the Illinois License Plate Renewal Stickers about a week ago and already 25 were sold, it seems to be a very popular program for us. He said that in May the passport processing generated \$4,800 in revenue. He pointed out that the office is very busy and his staff is doing a great job. Clerk Gialamas stated that National Night Out plans are coming along well. He said that during the next organizing meeting on July 17th at the Feldman Center, a poster judging contest will take place.

Trustee Maher thanked Marty Cook and his sponsorship of the excellent One Pill Can Kill Program that he attended along with Trustee Jones and Trustee Malik. Trustee Maher stated that he is looking forward to attending the next Anger Management Program organized by MaineStay.

Trustee Horvath stated that she was at the Taste of Des Plaines talking to people and handing brochures out. She said that it was very nice to see most of the Board Officials at the event at the Des Plaines Park District at Lake Opeka for the Memorial Day ceremony.

Trustee Jones stated that she had an opportunity to march with other Officials in a very nice Memorial Day parade in Park Ridge. She echoed what Trustee Maher said about Marty Cook's event and she pointed out that it was a good turnout with a lot of valuable information presented to the public. Trustee Jones announced that the next Neighborhood Watch Meeting will take place on Wednesday, August 2nd, at 7:00 p.m.

Supervisor Dimond stated that recently we had excellent events: Dumpster Days on June 9th-10th and Taste of Des Plaines on June 16th-17th. She said that on July 4th, the Niles and Des Plaines Parades are coming up. On July 13th-15th the Taste of Park Ridge is planned. Supervisor Dimond stated that we are continuing to work on setting up the 501c3 organization for the Food Pantry.

For more detailed Officials' Reports see the video at 1:18:28

Agenda Item: Closed/Executive Session for the purpose of

(1) discussing the appointment, employment, compensation, discipline, performance,

or dismissal of specific employees, and
(2) Litigation which is probable or imminent

Trustee Jones Motion to go into Closed/Executive Session for the purpose of
(1) discussing the appointment, employment, compensation,
discipline, performance, or dismissal of specific employees, and
(2) Litigation which is probable or imminent

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

The Board re-convened in Open Session at 9:30 p.m.

Clerk Gialamas called the roll.

Agenda Item: Possible Vote on Filing an Ordinance Violation Complaint

See video at 1:29:06

Trustee Jones Motion to open a discussion on filing an Ordinance Violation
Complaint.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Trustee Jones stated that due to the ongoing problem of uncut grass at Noel and Potter which poses a danger and hazard, this matter should be addressed and maintained for one time until the Board will come up with a better solution.

Trustee Jones Motion to withdraw the previous motion.

Trustee Maher Second.

Trustee Jones Motion to pay to have the grass cut at Noel and Potter one
time only at the lowest price available.

Trustee Malik Second.

More discussion on finding somebody and getting a better price to cut the grass.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Adjournment

Trustee Jones Motion to adjourn.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

The meeting was adjourned at 9:40 p.m.

Maine Township Clerk