

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Tuesday, June 27, 2023  
**Township Board Meeting**  
**AGENDA**

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

**7:00 pm** - Call Regular Meeting to Order

Pledge of Allegiance

Roll Call

**Discussion and Potential Action on the Following Items:**

1. Approval of Minutes of May 23, 2023 Board Meeting
2. Approval of General Assistance Expenditures
3. Approval of Road District Expenditures
4. Approval of General Town Fund Expenditures
5. Public Participation
  
6. Old Business
  - Anticipated Capital Fund Expenditures
  - Explosion site update; grant application filed for possible demolition work
  - Discussion and Possible Vote on Facility Lease Agreement
  - April vote on landscaping contract
  - Little Library/Little Food Pantry update
  
7. New Business
  - Auditor Report of 2023 Annual Financial Report by Lauterbach & Amen
  - Discussion and Possible Vote on Fund Balance Policy
  - Discussion and Vote on Line Item Transfers for Town Fund & General Assistance
  - Discussion and Vote on 12-month Maintenance Agreement for Copiers & Printers
  - Discussion of TOI/TOCC/MTA membership
  - Discussion and Possible Vote of Grass Cutting at Noel and Potter
  
8. Officials' Reports
  - June 9-10 Dumpster Days
  - June 16-17 Taste of Des Plaines
  - July 4 8:45 am Niles Parade
  - July 4 10ish Des Plaines Parade
  - July 13 -15 Taste of Park Ridge
  - August 1 National Night Out
  - August 12 Indian Festival, Dee Park
  - August 13 Pakistan Festival, Dee Park
  - September 9 Garage Sale
  - September 30 International Festival
  
9. Closed/Executive Session for the purpose of
  - (1) discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and
  - (2) Litigation which is probable or imminent
  
10. Possible Vote on Filing an Ordinance Violation Complaint
  
11. Adjournment



## ADMINISTRATOR'S REPORT

Date: June, 2023

To: Elected Officials

From: Dayna Berman, Administrator

I was able to secure the township a vendor spot at the Taste of Des Plaines and dispersed township materials and upcoming event flyers to attendees this past weekend. I want to thank GA Director Kathy Sabbini, GA Office Manager Jenessa Orengo, Finance Assistant Izabela Debowczyk & OEM Director Eddie Olewinski for coming out to help me staff the table.

A big thank you to All American Reclaim, a supplier of reclaimed lumber & salvaged products. After reaching out to them and explaining the projects we were interested in taking on, they donated a sizable amount of material (wood, glass, tin) in order to build a little library or a food box for our pantry. (Please see picture in board packet.) I also belong to a community group called Freecycle where residents can post items they would like to contribute at no charge. I was able to pick up several sturdy pieces of wood from a resident located in Park Ridge.

I attended the MaineStreamers Mexican Fiesta on May 31. I had a very enjoyable time and liked listening to the mariachi band as well as eating some of the food that was cooked for us. They had perfect weather a great turnout. The senior staff did a great job.

We hosted a Dumpster Days event for residents on the 9<sup>th</sup> and 10<sup>th</sup> of this month which was very successful and both dumpsters were filled to the top by days end. Due to one of the dumpsters arriving several hours late, I was able to get the fee waived from our refuse company.

I want to thank my administrative team for helping their fellow colleagues when those staff members are either ill or on vacation. We are a very cohesive group and cross trained to ensure the township continues to run seamlessly.

I would like to welcome Jenny Raffe to the part time position of Assistant to the Supervisor. She is our current afternoon front desk Receptionist and will take on both roles. We are excited to have Jenny with us full time.

Lastly, I have been handling personnel issues and other employee matters.

 **SECURITY NOTICE**  
VIDEO SURVEILLANCE  
IN USE ON THESE  
PREMISES

**PARKING  
FOR**





## Memo

**To:** Elected Officials  
**From:** Dayna Berman, Administrator  
**Date:** June, 2023  
**Re:** Line-Item Transfers

Due to unanticipated expenses, I am asking for board approval of the following line-item transfers. Several of these expenses were not originally included in the budget, but are necessary to ensure that personnel and programs continue to run effectively.

### **Administration**

\$4,500 from Contingency to Special Programs  
\$2,100 from Contingency to Dues & Subscriptions

#### **MaineStreamers**

\$500 from Contingency to Dues & Subscriptions

#### **MaineStay**

\$800 from Contingency to Dues Subscriptions

*TOTAL \$7,900 transferred funds*

### **General Assistance**

\$200 from Contingency to Print & Publish  
\$500 from Contingency to Client Health Insurance

*TOTAL \$700 transferred funds*

**MAINE TOWNSHIP GENERAL TOWN FUND**

	of the year remaining	MAR	APR	MAY	YTD INCOME	BUDGET	BALANCE	% Collected
<b>REVENUE</b>								
Property Tax		\$879,901.75	\$952,599.03	\$0.00	\$1,832,500.78	\$3,500,000.00	\$1,667,499.22	52%
Interest Income		\$1,591.00	\$2,455.51	\$2,780.81	\$6,827.32	\$3,000.00	-\$3,827.32	228%
MaineStay Fees		\$1,551.00	\$3,645.00	\$14,770.00	\$19,966.00	\$30,000.00	\$10,034.00	67%
Yard Stickers and Rebates		\$40.00	\$433.55	\$917.30	\$1,390.85	\$13,000.00	\$11,609.15	11%
Postage		\$383.50	\$547.90	\$1,145.40	\$2,076.80	\$2,000.00	-\$76.80	104%
Food Pantry Cash Donations		\$1,312.40	\$7,534.10	\$560.00	\$9,406.50	\$60,000.00	\$50,593.50	16%
Passport Fees		\$4,390.00	\$5,229.50	\$4,820.00	\$14,439.50	\$60,000.00	\$45,560.50	24%
Transportation Fees		\$15.00	\$0.00	\$0.00	\$15.00	\$200.00	\$185.00	8%
Prsnl Prop Replacement Tax		\$19,581.33	\$31,109.02	\$50,473.88	\$101,164.23	\$200,000.00	\$98,835.77	51%
Other Income		\$41,543.00	\$2,270.00	\$3,745.95	\$47,558.95	\$25,000.00	-\$22,558.95	190%
Hunting/Fishing License		\$81.25	\$126.00	\$139.25	\$346.50	\$1,000.00	\$653.50	35%
Sale of Capital Assests		\$0.00	\$19,443.35	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
<i>MaineStreamers</i>		\$32,964.00	\$25,050.68	\$67,404.70	\$125,419.38	\$0.00	-\$125,419.38	#DIV/0!
<b>TOTAL REVENUES</b>		\$950,390.23	\$1,025,392.96	\$79,352.59	\$2,035,692.43	\$3,894,200.00	\$1,858,507.57	52%

**MAINE TOWNSHIP GENERAL TOWN FUND**

<b>EXPENSES</b>								
<b>ADMINISTRATION</b>								
<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD EXPENSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	Salaries/Gross Pay Account	\$70,140.20	\$47,929.57	\$48,318.27	\$166,388.04	\$614,250.00	\$447,861.96	73%
	Salaries/Elected Officials	\$13,459.18	\$10,574.56	\$10,574.56	\$34,608.30	\$147,800.00	\$113,191.70	77%
	IDES	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$6,339.86	\$4,421.95	\$4,451.69	\$15,213.50	\$59,000.00	\$43,786.50	74%
	IMRF	\$4,173.15	\$2,891.73	\$2,853.98	\$9,918.86	\$43,000.00	\$33,081.14	77%
	Administrative Div. Health Ins.	\$21,774.31	\$44,891.36	\$21,774.31	\$88,439.98	\$315,000.00	\$226,560.02	72%
	Life Insurance	\$94.88	\$189.76	\$94.88	\$379.52	\$1,300.00	\$920.48	71%
	Dental Insurance	\$451.33	\$1,354.16	\$451.33	\$2,256.82	\$6,500.00	\$4,243.18	65%
	Accounting Services	\$4,372.38	\$1,126.23	\$7,772.22	\$13,270.83	\$63,000.00	\$49,729.17	79%
	Audit Services	\$0.00	\$0.00	\$3,380.00	\$3,380.00	\$16,000.00	\$12,620.00	79%
	Building & Grounds Maint	\$261.07	\$474.97	\$3,676.15	\$4,412.19	\$27,000.00	\$22,587.81	84%
	Community Info-Support	\$2,850.00	\$2,850.00	\$2,850.00	\$8,550.00	\$40,000.00	\$31,450.00	79%
	Conferences Meetings	\$75.00	\$160.85	\$0.00	\$235.85	\$2,000.00	\$1,764.15	88%
	Special Programs	\$37.00	\$47.98	\$1,404.97	\$1,489.95	\$1,000.00	-\$489.95	-49%
	Dues Subscriptions	\$85.85	\$2,175.00	\$85.85	\$2,346.70	\$4,000.00	\$1,653.30	41%
	Equipment Leasing Maint	\$0.00	\$1,314.15	\$2,606.15	\$3,920.30	\$16,000.00	\$12,079.70	75%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$63,064.60	\$63,064.60	\$65,000.00	\$1,935.40	3%
	Website\Email Host	\$0.00	\$3,500.00	\$0.00	\$3,500.00	\$17,000.00	\$13,500.00	79%
	Print Management	\$107.80	\$0.00	-\$144.00	-\$36.20	\$2,000.00	\$2,036.20	102%
	Computer Tech Support	\$359.60	\$0.00	\$611.40	\$971.00	\$5,000.00	\$4,029.00	81%
	Legal Services	\$2,863.00	\$2,697.25	\$3,377.25	\$8,937.50	\$50,000.00	\$41,062.50	82%
	Mileage-Travel-Lodging Exp	\$13.75	\$0.00	\$0.00	\$13.75	\$1,500.00	\$1,486.25	99%
	Police Protection	\$4,000.00	\$0.00	\$4,680.00	\$8,680.00	\$50,400.00	\$41,720.00	83%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$13,164.05	\$270.17	\$94.08	\$13,528.30	\$50,000.00	\$36,471.70	73%
	Printing Publishing	\$414.04	\$12,262.62	\$0.00	\$12,676.66	\$56,100.00	\$43,423.34	77%
	Food Pantry	\$1,712.70	\$3,193.41	\$2,116.75	\$7,022.86	\$60,000.00	\$52,977.14	88%
	Code Enforcement Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Maine Township Rec. Connection	\$1,454.82	\$3,582.14	\$1,855.15	\$6,892.11	\$30,000.00	\$23,107.89	77%
	Telecommunications	\$2,695.95	\$2,603.48	\$3,328.10	\$8,627.53	\$38,000.00	\$29,372.47	77%
	Staff Training	\$105.00	\$0.00	\$110.00	\$215.00	\$1,000.00	\$785.00	79%
	Transportation/Mainelines	\$70.00	\$315.00	\$0.00	\$385.00	\$5,000.00	\$4,615.00	92%
	Utilities	\$2,671.59	\$2,157.07	\$1,706.59	\$6,535.25	\$30,000.00	\$23,464.75	78%
	Miscellaneous (Adminstr)	\$37.19	\$0.00	\$0.00	\$37.19	\$300.00	\$262.81	88%
	Neighborhood Watch	\$0.00	\$49.99	\$325.00	\$374.99	\$3,500.00	\$3,125.01	89%
	Office Supplies/Sm. Equipment	\$1,267.59	\$89.99	\$554.75	\$1,912.33	\$21,300.00	\$19,387.67	91%
	Operating Supplies Maint	\$1,789.45	\$210.15	\$612.35	\$2,611.95	\$10,000.00	\$7,388.05	74%
	Vehicle Expense	\$0.00	\$190.30	\$90.00	\$280.30	\$2,800.00	\$2,519.70	90%
	Building	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Project Clean-up/Waste Hauler	\$324.40	\$97.32	\$681.24	\$1,102.96	\$12,000.00	\$10,897.04	91%
	Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	100%
	Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	100%
	<b>Total</b>	<b>\$157,165.14</b>	<b>\$151,621.16</b>	<b>\$193,357.62</b>	<b>\$502,143.92</b>	<b>\$2,072,253.00</b>	<b>\$1,570,109.08</b>	<b>76%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

<b>ASSESSOR</b>								
<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD EXPENSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	Assessor Division Salary	\$27,968.87	\$18,203.17	\$17,814.09	\$63,986.13	\$234,026.00	\$170,039.87	73%
	Assessor Division SS	\$2,013.53	\$1,292.24	\$1,263.33	\$4,569.10	\$17,903.00	\$13,333.90	74%
	Assessor Division IMRF	\$1,568.42	\$1,065.26	\$1,065.26	\$3,698.94	\$13,870.00	\$10,171.06	73%
	Health Insurance	\$9,186.53	\$18,856.58	\$9,186.53	\$37,229.64	\$115,920.00	\$78,690.36	68%
	Dental Insurance	\$124.07	\$372.26	\$124.07	\$620.40	\$3,000.00	\$2,379.60	79%
	Life Insurance	\$17.79	\$35.58	\$17.79	\$71.16	\$300.00	\$228.84	76%
	Conferences Meetings	\$775.00	\$0.00	\$0.00	\$775.00	\$1,100.00	\$325.00	30%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	100%
	Dues-Subscriptions	\$350.00	\$0.00	\$0.00	\$350.00	\$500.00	\$150.00	30%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$34.68	\$821.74	\$0.00	\$856.42	\$1,800.00	\$943.58	52%
	Postage	\$252.48	\$30.07	\$4.80	\$287.35	\$1,200.00	\$912.65	76%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Sidwell Maps	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Miscellaneous	\$30.00	\$0.00	\$42.08	\$72.08	\$1,200.00	\$1,127.92	94%
	Office Supplies/Sm Equipment	\$422.73	\$0.00	\$0.00	\$422.73	\$3,500.00	\$3,077.27	88%
	<b>Total</b>	<b>\$42,744.10</b>	<b>\$40,676.90</b>	<b>\$29,517.95</b>	<b>\$112,938.95</b>	<b>\$397,195.00</b>	<b>\$284,256.05</b>	<b>72%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

<b>MAINESTAY</b>								
<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD EXPENSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	MaineStay Salary	\$32,103.45	\$21,986.32	\$21,986.32	\$76,076.09	\$330,750.00	\$254,673.91	<b>77%</b>
	Social Security	\$2,406.45	\$1,637.76	\$1,637.76	\$5,681.97	\$26,000.00	\$20,318.03	<b>78%</b>
	IMRF	\$2,285.77	\$1,565.42	\$1,565.42	\$5,416.61	\$23,000.00	\$17,583.39	<b>76%</b>
	Administrative Div. Health Ins.	\$6,127.59	\$12,577.70	\$6,127.59	\$24,832.88	\$140,700.00	\$115,867.12	<b>82%</b>
	Life Ins.	\$29.65	\$59.30	\$29.65	\$118.60	\$350.00	\$231.40	<b>66%</b>
	Dental Ins.	\$138.81	\$274.14	\$91.37	\$504.32	\$1,700.00	\$1,195.68	<b>70%</b>
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	<b>100%</b>
	Consultation/Staff Training	\$286.00	\$0.00	\$0.00	\$286.00	\$1,100.00	\$814.00	<b>74%</b>
	Special Programs	\$1,244.85	\$151.45	\$3,437.78	\$4,834.08	\$13,000.00	\$8,165.92	<b>63%</b>
	Dues-Subscriptions/Licensures	\$371.56	\$591.64	\$324.96	\$1,288.16	\$3,700.00	\$2,411.84	<b>65%</b>
	Print Management	\$107.80	\$107.80	\$107.80	\$323.40	\$1,700.00	\$1,376.60	<b>81%</b>
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$968.00	\$968.00	\$1,000.00	\$32.00	<b>3%</b>
	Computer Tech Support	\$359.60	\$359.60	\$359.60	\$1,078.80	\$4,500.00	\$3,421.20	<b>76%</b>
	Mileage-Travel-Lodging Exp	\$81.91	\$0.00	\$0.00	\$81.91	\$500.00	\$418.09	<b>84%</b>
	Postage	\$4.92	\$5.40	\$7.20	\$17.52	\$100.00	\$82.48	<b>82%</b>
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	<b>100%</b>
	Community Education	\$26.80	\$0.00	\$0.00	\$26.80	\$50.00	\$23.20	<b>46%</b>
	Training Manual & Books	\$16.95	\$0.00	\$0.00	\$16.95	\$250.00	\$233.05	<b>93%</b>
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	<b>100%</b>
	Office Supplies/Sm Equipment	\$218.19	\$0.00	\$172.37	\$390.56	\$2,800.00	\$2,409.44	<b>86%</b>
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	<b>100%</b>
	Summer Youth Camp	\$0.00	\$0.00	\$3,142.22	\$3,142.22	\$12,000.00	\$8,857.78	<b>74%</b>
	Garage Sale	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	<b>100%</b>
	<b>Total</b>	<b>\$45,810.30</b>	<b>\$39,316.53</b>	<b>\$39,958.04</b>	<b>\$125,084.87</b>	<b>\$567,300.00</b>	<b>\$442,215.13</b>	<b>78%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

<b>SENIOR</b>								
<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD EXPENSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	Senior Salary	\$30,705.68	\$20,900.30	\$20,900.30	\$72,506.28	\$287,700.00	\$215,193.72	75%
	Social Security	\$2,309.84	\$1,559.76	\$1,559.76	\$5,429.36	\$22,500.00	\$17,070.64	76%
	IMRF	\$2,186.24	\$1,488.10	\$1,448.10	\$5,122.44	\$20,000.00	\$14,877.56	74%
	Life Ins.	\$23.72	\$47.44	\$23.72	\$94.88	\$350.00	\$255.12	73%
	Dental Ins.	\$105.02	\$315.12	\$105.12	\$525.26	\$1,500.00	\$974.74	65%
	Administrative Div. Health Ins.	\$7,366.97	\$15,121.70	\$7,366.97	\$29,855.64	\$105,000.00	\$75,144.36	72%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Special Programs	\$0.00	\$0.00	\$578.50	\$578.50	\$5,000.00	\$4,421.50	88%
	Print Management	\$107.80	\$107.80	\$107.80	\$323.40	\$1,700.00	\$1,376.60	81%
	Dues-Subscriptions	\$425.00	\$0.00	\$0.00	\$425.00	\$400.00	-\$25.00	-6%
	Mileage-Travel-Lodging Exp	\$40.74	\$0.00	\$0.00	\$40.74	\$100.00	\$59.26	59%
	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Telecommunications	\$2.14	\$1.80	\$1.80	\$5.74	\$30.00	\$24.26	81%
	Office Supplies/Sm Equipment	\$0.00	\$4,897.93	\$0.00	\$4,897.93	\$13,000.00	\$8,102.07	62%
	Computer Tech Support	\$359.60	\$359.60	\$359.60	\$1,078.80	\$4,500.00	\$3,421.20	76%
	<i>MainesStreamer</i>	\$41,639.66	\$13,945.01	\$26,466.92	\$82,051.59	\$0.00	-\$82,051.59	0%
	<b>Total</b>	\$43,632.75	\$44,799.55	\$32,451.67	\$120,883.97	\$462,182.00	\$341,298.03	74%

**MAINE TOWNSHIP GENERAL TOWN FUND**

	<b>CLERK</b>							
<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD EXPENSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	Clerk's Division Salary	\$13,021.62	\$8,898.33	\$8,803.33	\$30,723.28	\$131,250.00	\$100,526.72	77%
	Social Security	\$969.35	\$653.91	\$646.64	\$2,269.90	\$10,500.00	\$8,230.10	78%
	IMRF	\$768.86	\$525.68	\$525.68	\$1,820.22	\$9,300.00	\$7,479.78	80%
	Administrative Div. Health Ins.	\$4,888.19	\$10,033.66	\$4,888.19	\$19,810.04	\$78,750.00	\$58,939.96	75%
	Life Ins.	\$11.86	\$23.72	\$11.86	\$47.44	\$150.00	\$102.56	68%
	Dental Ins.	\$70.44	\$211.36	\$70.44	\$352.24	\$1,000.00	\$647.76	65%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Dues-Subscriptions	\$30.00	\$0.00	\$45.00	\$75.00	\$400.00	\$325.00	81%
	Print Management	\$107.80	\$107.80	\$107.80	\$323.40	\$1,700.00	\$1,376.60	81%
	Mileage-Travel-Lodging Exp	\$0.00	\$33.59	\$0.00	\$33.59	\$1,000.00	\$966.41	97%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Honor Flight	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$359.60	\$1,078.80	\$4,400.00	\$3,321.20	75%
	Postage	\$55.20	\$693.19	\$1,357.95	\$2,106.34	\$8,000.00	\$5,893.66	74%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Office Supplies/Sm Equipment	\$124.73	\$656.86	\$10.79	\$792.38	\$1,500.00	\$707.62	47%
	Hunting/Fishing License	\$122.20	\$112.50	\$98.25	\$332.95	\$0.00	-\$332.95	#DIV/0!
	<b>Total</b>	<b>\$20,529.85</b>	<b>\$22,310.20</b>	<b>\$16,925.53</b>	<b>\$59,765.58</b>	<b>\$249,950.00</b>	<b>\$190,184.42</b>	<b>76%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

	<b>OEM</b>							
<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD EXPENSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	Emergency Mgmt Salary	\$1,356.25	\$631.25	\$831.25	\$2,818.75	\$20,000.00	\$17,181.25	86%
	OEM Social Security	\$103.76	\$48.29	\$63.59	\$215.64	\$1,600.00	\$1,384.36	87%
	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Volunteer Insurance	\$0.00	\$691.40	\$0.00	\$691.40	\$800.00	\$108.60	14%
	Utilities	\$466.76	\$169.40	\$247.44	\$883.60	\$4,000.00	\$3,116.40	78%
	Telecommunications	\$53.72	\$53.69	\$53.69	\$161.10	\$1,000.00	\$838.90	84%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	100%
	Disaster Operations Supplies	\$0.00	\$16.66	\$0.00	\$16.66	\$500.00	\$483.34	97%
	Building	\$983.26	\$0.00	\$0.00	\$983.26	\$2,500.00	\$1,516.74	61%
	Vehicle Expense	\$218.70	\$0.00	\$0.00	\$218.70	\$2,500.00	\$2,281.30	91%
	<b>Total</b>	<b>\$3,182.45</b>	<b>\$1,610.69</b>	<b>\$1,195.97</b>	<b>\$5,989.11</b>	<b>\$45,000.00</b>	<b>\$39,010.89</b>	<b>87%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

Mental Health/Comm Serv.	\$50,588	\$25,082	\$40,414	\$11,978	\$459,500	\$447,522	97%	
<b>Total Operating Exp</b>	<b>\$363,653</b>	<b>\$325,417</b>	<b>\$353,821</b>	<b>\$938,785</b>	<b>\$4,253,380</b>	<b>\$3,314,595</b>	<b>78%</b>	

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

of the year remaining	MAR	APR	MAY	YTD INCOME	BUDGET	BALANCE	% Collecte
<b>REVENUE</b>							
Property Tax	\$39,166.66	\$588,456.91	\$0.00	\$627,623.57	\$2,188,885	\$1,561,261.43	29%
Interest Income	\$1,360.00	\$1,870.71	\$2,099.42	\$5,330.13	\$2,049.00	-\$3,281.13	260%
Permit Fees	\$150.00	\$675.00	\$350.00	\$1,175.00	\$18,435.00	\$17,260.00	6%
Other Income	\$9,629.77	\$500.00	\$979.25	\$11,109.02	\$0.00	-\$11,109.02	#DIV/0!
Persnl Prop Replacement Tx	\$19,582.04	\$31,110.15	\$50,475.71	\$101,167.90	\$291,668.00	\$190,500.10	35%
<b>TOTAL REVENUES</b>	<b>\$69,888.47</b>	<b>\$622,612.77</b>	<b>\$53,904.38</b>	<b>\$746,405.62</b>	<b>\$2,501,037.00</b>	<b>\$1,754,631.38</b>	<b>70%</b>

75% of the year remaining	MAR	APR	MAY	YTD EXPENSE	BUDGET	BALANCE	% Left
<b>GENERAL ROAD FUND-ADMINISTRATIVE</b>							
Admin Salary Expense	\$10,111.93	\$7,732.90	\$8,594.90	\$26,439.73	\$132,200.00	\$105,760.27	80%
Health Insurance	\$7,672.94	\$15,121.72	\$10,366.98	\$33,161.64	\$120,000.00	\$86,838.36	72%
Life Insurance	\$29.65	\$29.65	\$0.00	\$59.30	\$1,000.00	\$940.70	94%
Dental Insurance	\$125.95	\$527.77	\$275.85	\$929.57	\$5,400.00	\$4,470.43	83%
Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Payroll Service	\$551.22	\$378.98	\$473.72	\$1,403.92	\$8,000.00	\$6,596.08	82%
Accounting Services	\$400.00	\$0.00	\$1,600.00	\$2,000.00	\$6,000.00	\$4,000.00	67%
Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Legal Services	\$240.00	\$183.75	\$1,041.25	\$1,465.00	\$10,000.00	\$8,535.00	85%
Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$252,252.00	\$252,252.00	100%
Postage	\$0.00	\$0.00	\$210.95	\$210.95	\$500.00	\$289.05	58%
Printing Publishing	\$0.00	\$2,400.00	\$0.00	\$2,400.00	\$13,500.00	\$11,100.00	82%
Telephone	\$419.03	\$355.29	\$667.07	\$1,441.39	\$7,000.00	\$5,558.61	79%
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
Miscellaneous	\$250.00	\$86.68	\$2,603.28	\$2,939.96	\$5,500.00	\$2,560.04	47%
Office Supplies	\$105.21	\$103.60	\$0.00	\$208.81	\$3,000.00	\$2,791.19	93%
Office Equipment	\$0.00	\$2,206.98	\$109.99	\$2,316.97	\$8,000.00	\$5,683.03	71%
<b>Total</b>	<b>\$19,905.93</b>	<b>\$29,127.32</b>	<b>\$25,943.99</b>	<b>\$74,977.24</b>	<b>\$578,352.00</b>	<b>\$503,374.76</b>	<b>87%</b>

<b>GENERAL ROAD FUND-MAINTENANCE</b>							
Maint Salary Expense	\$17,615.09	\$0.00	\$0.00	\$17,615.09	\$150,000.00	\$132,384.91	88%
Miscellaneous-Uniforms	\$110.00	\$0.00	\$1,785.35	\$1,895.35	\$5,000.00	\$3,104.65	62%
Building Maintenance	\$527.28	\$436.22	\$105.42	\$1,068.92	\$10,500.00	\$9,431.08	90%
Equipment Leasing Maint	\$7,853.10	\$789.64	\$2,239.52	\$10,882.26	\$68,136.00	\$57,253.74	84%
Landfill Charges - GRF	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
Rentals	\$0.00	\$500.00	\$250.00	\$750.00	\$15,000.00	\$14,250.00	95%
Street Lighting	\$426.17	\$3,801.69	\$7,714.73	\$11,942.59	\$70,000.00	\$58,057.41	83%
Tree Removal & Spraying	\$0.00	\$0.00	\$0.00	\$0.00	\$15,800.00	\$15,800.00	100%
Utilities	\$1,463.02	\$2,243.58	\$1,657.69	\$5,364.29	\$20,000.00	\$14,635.71	73%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	100%
Gasoline Oil	\$5,510.52	\$2,760.63	\$1,560.67	\$9,831.82	\$42,213.00	\$32,381.18	77%

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

75% of the year remaining	MAR	APR	MAY	YTD EXPENSE	BUDGET	BALANCE	% Left
Building & Oper Sup Matl	\$2,843.37	\$0.00	\$52.45	\$2,895.82	\$15,000.00	\$12,104.18	81%
Maint Equip & Small Tools	\$3,344.77	\$343.05	\$830.37	\$4,518.19	\$11,500.00	\$6,981.81	61%
Supplies (Equipment)	\$0.00	\$99.96	\$0.00	\$99.96	\$15,192.00	\$15,092.04	99%
Supplies Roads GRF	\$195.90	\$0.00	\$0.00	\$195.90	\$6,000.00	\$5,804.10	97%
Supplies Snow Removal	\$14,942.16	\$219.43	\$0.00	\$15,161.59	\$85,000.00	\$69,838.41	82%
<b>Total</b>	<b>\$54,831.38</b>	<b>\$11,194.20</b>	<b>\$16,196.20</b>	<b>\$82,221.78</b>	<b>\$536,341.00</b>	<b>\$454,119.22</b>	<b>85%</b>

**PERMANENT ROAD FUND**

Labor On Roads	\$32,649.89	\$32,163.82	\$32,311.37	\$97,125.08	\$400,000.00	\$302,874.92	76%
Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	100%
Engineering Services	\$11,765.00	\$765.00	\$425.00	\$12,955.00	\$55,000.00	\$42,045.00	76%
Landfill Charges - PRF	\$0.00	\$2,230.76	\$0.00	\$2,230.76	\$10,000.00	\$7,769.24	78%
Project Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00	100%
Maintenance Roads	\$0.00	\$18,312.66	\$8,752.50	\$27,065.16	\$890,000.00	\$862,934.84	97%
Supplies / Roads PRF	\$446.00	\$5,243.13	\$2,808.27	\$8,497.40	\$30,000.00	\$21,502.60	72%
<b>Total</b>	<b>\$44,860.89</b>	<b>\$58,715.37</b>	<b>\$44,297.14</b>	<b>\$147,873.40</b>	<b>\$1,427,000.00</b>	<b>\$1,279,126.60</b>	<b>90%</b>

**EQUIPMENT & BUILDING FUND**

Equipment	\$143,702.00	\$4,001.11	\$4,001.11	\$151,704.22	\$195,000.00	\$43,295.78	22%
Building	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$11,144.00	\$9,044.00	81%
Storage Building	\$1,859.81	\$1,859.81	\$1,859.81	\$5,579.43	\$41,500.00	\$35,920.57	87%
<b>Total</b>	<b>\$147,661.81</b>	<b>\$5,860.92</b>	<b>\$5,860.92</b>	<b>\$159,383.65</b>	<b>\$247,644.00</b>	<b>\$88,260.35</b>	<b>36%</b>

**SOCIAL SECURITY FUND**

Social Security	\$4,578.43	\$3,011.71	\$3,088.95	\$10,679.09	\$40,000.00	\$29,320.91	73%
<b>Total</b>	<b>\$4,578.43</b>	<b>\$3,011.71</b>	<b>\$3,088.95</b>	<b>\$10,679.09</b>	<b>\$40,000.00</b>	<b>\$29,320.91</b>	<b>73%</b>

**INSURANCE FUND**

Workmans Compensation	\$0.00	\$0.00	\$20,254.00	\$20,254.00	\$21,204.00	\$950.00	4%
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$36,177.00	\$36,177.00	\$44,253.00	\$8,076.00	18%
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$56,431.00</b>	<b>\$56,431.00</b>	<b>\$65,992.00</b>	<b>\$9,561.00</b>	<b>14%</b>

**IL MUNICIPAL RETIREMENT FUND**

IMRF	\$3,675.62	\$2,392.52	\$2,397.04	\$8,465.18	\$67,400.00	\$58,934.82	87%
IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
<b>Total</b>	<b>\$3,675.62</b>	<b>\$2,392.52</b>	<b>\$2,397.04</b>	<b>\$8,465.18</b>	<b>\$68,400.00</b>	<b>\$59,934.82</b>	<b>88%</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>\$275,514.06</b>	<b>\$110,302.04</b>	<b>\$154,215.24</b>	<b>\$540,031.34</b>	<b>\$2,963,729.00</b>	<b>\$2,423,697.66</b>	<b>82%</b>

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

	of the year remaining	MAR	APR	MAY	YTD INCOME	BUDGET	BALANCE	% Collected
<b>REVENUE</b>								
	Property Tax	\$176,486.01	\$190,520.70	\$0.00	\$367,006.71	\$500,000.00	\$132,993.29	73%
	SS Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0%
	Interest Income	\$68.43	\$178.69	\$212.46	\$459.58	\$700.00	\$240.42	66%
	Energy Assistance Revenue	\$3,383.00	\$3,039.00	\$8,718.00	\$15,140.00	\$18,000.00	\$2,860.00	84%
	<b>TOTAL REVENUES</b>	<b>\$179,937.44</b>	<b>\$193,738.39</b>	<b>\$8,930.46</b>	<b>\$382,606.29</b>	<b>\$530,700.00</b>	<b>\$148,093.71</b>	<b>72%</b>
<b>EXPENSES</b>								
<b>EXPENSES-ADMINISTRATIVE</b>								
75%	of the year remaining	MAR	APR	MAY	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries	\$31,160.96	\$18,640.27	\$16,482.14	\$66,283.37	\$346,000.00	\$279,716.63	81%
	IDES	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$2,349.34	\$1,394.10	\$1,231.58	\$4,975.02	\$26,500.00	\$21,524.98	81%
	IMRF	\$2,219.10	\$1,327.18	\$1,173.52	\$4,719.80	\$24,500.00	\$19,780.20	81%
	Administrative Div. Health Ins.	\$7,234.95	\$11,198.85	\$4,981.38	\$23,415.18	\$157,500.00	\$134,084.82	85%
	Life Insurance	\$29.65	\$53.37	\$23.72	\$106.74	\$350.00	\$243.26	70%
	Dental Insurance	\$166.49	\$298.66	\$90.89	\$556.04	\$1,500.00	\$943.96	63%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$687.54	\$464.05	\$1,035.42	\$2,187.01	\$7,000.00	\$4,812.99	69%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$107.80	\$107.80	\$107.80	\$323.40	\$1,700.00	\$1,376.60	81%
	General Insurance-Liab-Bond	\$0.00	\$0.00	\$6,957.40	\$6,957.40	\$7,000.00	\$42.60	1%
	Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Postage	\$248.10	\$294.30	\$207.00	\$749.40	\$2,600.00	\$1,850.60	71%
	Printing Publishing	\$0.00	\$176.36	\$0.00	\$176.36	\$250.00	\$73.64	29%
	Staff Training	\$0.00	\$0.00	\$16.00	\$16.00	\$100.00	\$84.00	84%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Office Supplies	\$0.00	\$943.92	\$896.70	\$1,840.62	\$2,500.00	\$659.38	26%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$0.00	\$2,350.00	\$2,350.00	100%
	Comp Tech Support	\$359.60	\$359.60	\$359.60	\$1,078.80	\$4,400.00	\$3,321.20	75%
	Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	<b>Total</b>	<b>\$44,563.53</b>	<b>\$35,258.46</b>	<b>\$33,563.15</b>	<b>\$113,385.14</b>	<b>\$590,006.00</b>	<b>\$476,620.86</b>	<b>81%</b>

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

<b>EXPENSES-ASSISTANCE</b>								
75%	of the year remaining	MAR	APR	MAY	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Assist Program	\$700.00	\$0.00	\$0.00	\$700.00	\$7,000.00	\$6,300.00	90%
	Prescription Drugs	\$326.05	\$45.57	\$390.62	\$762.24	\$1,500.00	\$737.76	49%
	Dental Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Medical Services	\$0.00	\$91.90	\$0.00	\$91.90	\$500.00	\$408.10	82%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Client Utilities	\$650.00	\$773.08	\$544.40	\$1,967.48	\$8,500.00	\$6,532.52	77%
	Shelter-Rent	\$8,067.15	\$7,618.90	\$11,356.00	\$27,042.05	\$95,000.00	\$67,957.95	72%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Food	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$55,000.00	\$47,500.00	86%
	Pers Essentials	\$2,320.00	\$2,130.00	\$2,939.52	\$7,389.52	\$25,000.00	\$17,610.48	70%
	Client Health Ins.	\$0.00	\$168.84	\$126.63	\$295.47	\$1.00	-\$294.47	-29447%
	Transient	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	<b>Total</b>	<b>\$19,563.20</b>	<b>\$10,828.29</b>	<b>\$15,357.17</b>	<b>\$45,748.66</b>	<b>\$192,505.00</b>	<b>\$146,756.34</b>	<b>76%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$64,126.73</b>	<b>\$46,086.75</b>	<b>\$48,920.32</b>	<b>\$159,133.80</b>	<b>\$782,511.00</b>	<b>\$623,377.20</b>	<b>80%</b>

MOTION TO APPROVE PAYROLL FOR PAYDATES OF MAY 26, 2023, JUNE 9,  
2023 AND JUNE 23, 2023 AND ROAD DISTRICT CHECKS #22928 THROUGH  
CHECK #22971 IN THE AMOUNT OF \$128,464.71.

# Maine Township Road & Bridge Fund

JUNE 2023

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	May 26	Federal Electronic Payroll System	Federal Taxes	4,897.25
Wire	May 26	Illinois Department of Revenue	State Taxes	908.43
S/C	May 26	Paychex	Service Fee	238.46
Dir.Deposit	May 26	Richard A. Brandes	Payroll Check	2,150.60
Dir.Deposit	May 26	Peter Douvalakis	Payroll Check	2,779.04
Dir.Deposit	May 26	Dawne Scheel Hayman	Payroll Check	1,858.05
Dir.Deposit	May 26	Peter A. Jimenez	Payroll Check	1,898.02
Dir.Deposit	May 26	Justin E. MacIntyre	Payroll Check	2,286.64
Dir.Deposit	May 26	Jerry Morisco	Payroll Check	1,761.34
5700016	May 26	Marissa Vigna	Payroll Check	1,049.57
22928	May 30	Security Benefit	Deferred Comp. Contributions 5/26	425.00
Wire	June 9	IMRF	Illinois Municipal Retirement Fund	4,954.76
22929	June 12	Security Benefit	Deferred Comp. Contributions 06/09	425.00
Wire	June 9	Federal Electronic Payroll System	Federal Taxes	4,934.71
Wire	June 9	Illinois Department of Revenue	State Taxes	932.04
S/C	June 9	Paychex	Service Fee	261.39
Dir.Deposit	June 9	Richard A. Brandes	Payroll Check	2,344.29
Dir.Deposit	June 9	Peter Douvalakis	Payroll Check	2,540.36
Dir.Deposit	June 9	Dawne Scheel Hayman	Payroll Check	1,858.05
Dir.Deposit	June 9	Peter A. Jimenez	Payroll Check	1,937.71
Dir.Deposit	June 9	Justin E. MacIntyre	Payroll Check	2,426.33
Dir.Deposit	June 9	Jerry Morisco	Payroll Check	916.86
Dir.Deposit	June 9	Dominic M. Parcelli	Payroll Check	533.15
5700017	June 9	Matthew T. O'Connor	Payroll Check	485.16
5700018	June 9	Marissa Vigna	Payroll Check	1,212.43
22930	June 14	Verizon Wireless	Telephone & Communication	211.30
Wire	June 23	Federal Electronic Payroll System	Federal Taxes	5,628.57
Wire	June 23	Illinois Department of Revenue	State Taxes	1,060.89
S/C	June 23	Paychex	Service Fee	265.76
Dir.Deposit	June 23	Richard A. Brandes	Payroll Check	2,568.27
Dir.Deposit	June 23	Niko Douvalakis	Payroll Check	579.59
Dir.Deposit	June 23	Peter Douvalakis	Payroll Check	2,540.35
Dir.Deposit	June 23	Dawne Scheel Hayman	Payroll Check	1,858.03
Dir.Deposit	June 23	Peter A. Jimenez	Payroll Check	2,091.52
Dir.Deposit	June 23	Justin E. MacIntyre	Payroll Check	2,684.72
Dir.Deposit	June 23	Dominic M. Parcelli	Payroll Check	820.36
Dir.Deposit	June 23	Julian E. Ramos	Payroll Check	1,037.50
5700019	June 23	Matthew T. O'Connor	Payroll Check	1,007.34
5700020	June 23	Marissa Vigna	Payroll Check	1,049.57
22931	June 27	AT&T	Telephone & Communications	62.82
22932	June 27	Ancel Glink, P.C.	Legal Services	1,592.50
22933	June 27	Atlas Bobcat LLC	Repairs to Bobcat	1,165.46
22934	June 27	Blue Cross Blue Shield Of IL	Health Insurance - July	8,097.04
22935	June 27	Brandes, Richard	Telephone & Communication	25.00
22936	June 27	Void	Void	-
22937	June 27	Comed - Street Lighting	Street Lighting	3,685.55
22938	June 27	Comed - Traffic Signals	Traffic Lights	57.81

22939	June 27	Conserv FS, Inc.	Fuel	2,058.62
22940	June 27	Des Plaines Material & Supply	Supplies for Right of Way Restoration	382.89
22941	June 27	Diamond Paint Co.	Paint for Curb	82.75
22942	June 27	Domestic Uniform Rental	Building Maintenance	105.42
22943	June 27	Douvalakis, Peter	Declined-Annual Fam.Health Ins.& SwimPhone	50.00
22944	June 27	Flood Brothers Disposal	Landfill Rolloff P/U & Fuel Surcharge	700.82
22945	June 27	Gene's Village Towing	Rentals	375.00
22946	June 27	Golf Mill Ford	Equipment Maintenance	233.72
22947	June 27	Capital One Trade Credit	Building Operating Supplies	167.23
22948	June 27	Healy Asphalt Co., LLC	Supplies for The Road	308.45
22949	June 27	Home Depot Credit Services	Shop Tools & Supplies	645.49
22950	June 27	Hydraulic Pneumatic Corp.	Equipment Maintenance for Bucket Truck	790.00
22951	June 27	Jimenez, Peter	Telephone & Communication	25.00
22952	June 27	James Drive Safety Lane, LLC	Vehicle Inspections	224.50
22953	June 27	Journal & Topics News	Paving Program Ad	220.56
22954	June 27	Macmunnis Inc Aaf Com Ed	Offsite Storage Comed	1,859.81
22955	June 27	Macintyre, Justin	Telephone & Communication	25.00
22956	June 27	Napa Auto Parts - Div. of MPEC	Equipment Maintenance	59.88
22957	June 27	Next Day Toner Supplies	Office Supplies Ink	135.17
22958	June 27	Pesches Flower Shop	Misc.	255.00
22959	June 27	Principal Life Ins., Co.	Dental Insurance - July 2023	437.24
22960	June 27	Russo's Power Equipment, Inc.	Road Supplies	228.96
22961	June 27	Safety-Kleen Systems, Inc.	Gasoline & Oil	315.25
22962	June 27	Security Benefit	Deferred Comp. Contributions 6/23	425.00
22963	June 27	Shaded Chicago LLC	Equipment Maintenance	500.00
22964	June 27	Spaceco, Inc.	Maintenance of Roads / Engineering Serv.	10,000.00
22965	June 27	Tribune Publishing Company LLC	Printing & Publishing	825.00
22966	June 27	VSP of Illinois, NFP	VSP Voluntary Vision Insurance - July	14.14
22967	June 27	Wells Fargo Vendor Finan. Services	Equipment (Bobcat) Lease Contract	21,942.42
22968	June 27	Metro Federal Credit Union	Printing & Publishing	250.00
22969	June 27	Metro Federal Credit Union	Printing & Publishing	312.72
22970	June 27	Metro Federal Credit Union	Supplies / Roads	77.53
22971	June 27	Comed - Garage	Service At Garage	326.55
				<b>\$ 128,464.71</b>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of May 26, 2023, June 9, 2023 and June 23, 2023 and Road District Checks #22928 through Checks #22971 and authorize the Supervisor to issue Checks in payment. WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF JUNE, 2023.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF MAY 26, 2023, JUNE 9,  
2023 AND JUNE 23, 2023 AND GENERAL TOWN FUND CHECKS #60265  
THROUGH CHECK #60335 IN THE AMOUNT OF \$327,157.26.

Maine Township General Town Fund

JUNE 2023

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	May 26	Federal Electronic Payroll System	Federal Taxes	13,956.21
Wire	May 26	Illinois Department of Revenue	State Taxes	2,762.37
S/C	May 26	Paychex	Service Fee	447.25
2800029	May 26	Susan Moylan Krey	Payroll	709.23
Dir.Deposit	May 26	Karen Dimond	Payroll	24.40
Dir.Deposit	May 26	Peter W. Gialamas	Payroll	30.01
Dir.Deposit	May 26	Ruba Al Ayed	Payroll	1,380.34
Dir.Deposit	May 26	Ronald R. Bartsch	Payroll	169.54
Dir.Deposit	May 26	Stephen T. Basista	Payroll	432.33
Dir.Deposit	May 26	Dayna E. Berman	Payroll	2,996.02
Dir.Deposit	May 26	Alicia Brzezinski	Payroll	1,432.21
Dir.Deposit	May 26	Robert M. Carozza	Payroll	246.47
Dir.Deposit	May 26	Marty Cook	Payroll	783.85
Dir.Deposit	May 26	Izabela Debowczyk	Payroll	873.06
Dir.Deposit	May 26	Jessica M. Fox	Payroll	990.06
Dir.Deposit	May 26	Nader A. Ghazaleh, Sr.	Payroll	1,309.85
Dir.Deposit	May 26	Nicholas W. Kanehl	Payroll	1,234.61
Dir.Deposit	May 26	Jennifer I. Raffé	Payroll	477.11
Dir.Deposit	May 26	Paula Rezutko-Custic	Payroll	454.80
Dir.Deposit	May 26	Victoria K. Rizzo	Payroll	2,012.40
Dir.Deposit	May 26	Michael A. Samaan	Payroll	1,643.95
Dir.Deposit	May 26	Debra A. Babich	Payroll	1,563.59
Dir.Deposit	May 26	Elizabeth J. Coy	Payroll	1,395.37
Dir.Deposit	May 26	Faris E. Dababneh	Payroll	1,214.53
Dir.Deposit	May 26	Dolores Mary Phillips	Payroll	744.91
Dir.Deposit	May 26	Richard Plodzien	Payroll	348.62
Dir.Deposit	May 26	Arielle Kalvelage	Payroll	1,581.85
Dir.Deposit	May 26	Richard D. Lyon	Payroll	2,428.01
Dir.Deposit	May 26	Emily Toomey	Payroll	1,219.34
Dir.Deposit	May 26	Evan White	Payroll	1,269.90
Dir.Deposit	May 26	Summer Zumbrock	Payroll	1,477.61
Dir.Deposit	May 26	Oksana T. Bukaczyk	Payroll	1,378.83
Dir.Deposit	May 26	Marie C. Dachniwsky	Payroll	1,695.54
Dir.Deposit	May 26	Monika Jaroszewicz	Payroll	1,548.69
Dir.Deposit	May 26	Therese A. Tully	Payroll	1,739.74
Dir.Deposit	May 26	Jessica Guzman	Payroll	1,219.61
Dir.Deposit	May 26	Eva Magnowski	Payroll	1,270.07
Dir.Deposit	May 26	Cathleen Ryder	Payroll	549.83
Dir.Deposit	May 26	Edward W. Olewinski III	Payroll	287.85
60265	May 26	Comcast Business	Business Voice Edge Service 5/1-5/30	2,234.73
60266	May 26	Comcast	Business Internet And Fax 5/19-6/18	367.21
60267	May 26	Des Plaines, City Of	4Th Of July Parade Application Fee	50.00
60268	May 30	Security Benefit	Deferred Compensation 5/26	1,863.85
Wire	June 5	IMRF	Illinois Municipal Retirement Fund	17,859.63

S/C	June 5	Paychex	Service Fee	25.00
S/C	June 6	Paychex	Service Fee	341.15
60269	June 6	TWP Officials of Cook County	TOCC Spring Reg. - Krey, Jones	70.00
Wire	June 9	Federal Electronic Payroll System	Federal Taxes	15,484.41
Wire	June 9	Illinois Department of Revenue	State Taxes	3,030.03
S/C	June 9	Paychex	Service Fee	506.89
28000030	June 9	Susan Moylan Krey	Payroll	709.24
Dir.Deposit	June 9	Karen Dimond	Payroll	24.40
Dir.Deposit	June 9	Peter W. Gialamas	Payroll	30.01
Dir.Deposit	June 9	Edward Beauvais	Payroll	2,973.01
Dir.Deposit	June 9	Kimberly Jones	Payroll	398.01
Dir.Deposit	June 9	James Maher	Payroll	-
Dir.Deposit	June 9	Asif Malik	Payroll	415.15
Dir.Deposit	June 9	Kelly Maron Horvath	Payroll	438.66
Dir.Deposit	June 9	Ruba Al Ayed	Payroll	1,380.35
Dir.Deposit	June 9	Ronald R. Bartsch	Payroll	179.12
Dir.Deposit	June 9	Stephen T. Basista	Payroll	432.33
Dir.Deposit	June 9	Dayna E. Berman	Payroll	2,996.04
Dir.Deposit	June 9	Alicia Brzezinski	Payroll	1,432.22
Dir.Deposit	June 9	Robert M. Carroza	Payroll	203.90
Dir.Deposit	June 9	Marty Cook	Payroll	783.86
Dir.Deposit	June 9	Izabela Debowczyk	Payroll	741.97
Dir.Deposit	June 9	Jessica M. Fox	Payroll	964.19
Dir.Deposit	June 9	Nader A. Ghazaleh, Sr.	Payroll	1,322.24
Dir.Deposit	June 9	Nicholas W. Kanehl	Payroll	1,234.60
Dir.Deposit	June 9	Jennifer I. Raffe	Payroll	460.73
Dir.Deposit	June 9	Paula Rezutko-Custic	Payroll	416.16
Dir.Deposit	June 9	Victoria K. Rizzo	Payroll	2,012.41
Dir.Deposit	June 9	Michael A. Samaan	Payroll	1,643.96
Dir.Deposit	June 9	Debra A. Babich	Payroll	1,563.59
Dir.Deposit	June 9	Elizabeth J. Coy	Payroll	1,395.38
Dir.Deposit	June 9	Faris E. Dababneh	Payroll	1,214.52
Dir.Deposit	June 9	Dolores Mary Phillips	Payroll	731.16
Dir.Deposit	June 9	Richard Plodzien	Payroll	348.62
Dir.Deposit	June 9	Erin C.Callahan	Payroll	226.55
Dir.Deposit	June 9	Arielle Kalvelage	Payroll	1,581.84
Dir.Deposit	June 9	Richard D. Lyon	Payroll	2,428.01
Dir.Deposit	June 9	Emily Toomey	Payroll	1,219.33
Dir.Deposit	June 9	Evan White	Payroll	1,269.89
Dir.Deposit	June 9	Summer Zumbrock	Payroll	1,477.59
Dir.Deposit	June 9	Oksana T. Bukaczyk	Payroll	1,378.85
Dir.Deposit	June 9	Marie C. Dachniwsky	Payroll	1,695.54
Dir.Deposit	June 9	Monika Jaroszewicz	Payroll	1,548.70
Dir.Deposit	June 9	Therese A. Tully	Payroll	1,739.73
Dir.Deposit	June 9	Jessica Guzman	Payroll	1,219.61
Dir.Deposit	June 9	Eva Magnowski	Payroll	1,270.07
Dir.Deposit	June 9	Cathleen Ryder	Payroll	571.32

Dir.Deposit	June 9	Edward W. Olewinski III	Payroll	399.06
60270	June 12	Access One, Inc	Pots Lines For Alarms And Fax	263.13
60271	June 12	Comed	Electric Service At OEM 05/04-06/05	93.77
60272	June 12	Security Benefit	Deferred Compensation 06/09	1,863.85
60273	June 12	Verizon Wireless-Admin	Telecommunication 5/2-6/1	187.57
60274	June 13	Niles Park District	Approved Amount-Reilly Bialczak Scholarship Fund	800.00
60275	June 13	United Dispatch, LLC	Mainlines - Voucher 04/03	5.00
60276	June 14	Wage Levy Unit	Levy Payment - Emily Toomey	28.90
60276V	June 20	Wage Levy Unit	Void	-28.90
60277	June 14	Flood Bothers Disposal	Trash Extra Pickup	258.58
60278	June 14	PR Recreation Park Dist	Approved Amount-Reilly Bialczak Scholarship Fund	400.00
60279	June 20	Wage Levy Unit	Levy Payment - Emily Toomey	28.90
60279V	June 20	Wage Levy Unit	Void	-28.90
60280	June 20	Wage Levy Unit	Levy Payment - Emily Toomey	28.90
Wire	June 23	Federal Electronic Payroll System	Federal Taxes	14,142.74
Wire	June 23	Illinois Department of Revenue	State Taxes	2,806.57
Wire	June 23	Paychex	Service Fee	474.35
S/C	June 23	Susan Moylan Krey	Payroll	709.24
28000031	June 23	Karen Dimond	Payroll	24.39
Dir.Deposit	June 23	Peter W. Gialamas	Payroll	30.01
Dir.Deposit	June 23	Ruba Al Ayed	Payroll	1,380.35
Dir.Deposit	June 23	Ronald R. Bartsch	Payroll	166.34
Dir.Deposit	June 23	Stephen T. Basista	Payroll	445.21
Dir.Deposit	June 23	Dayna E. Berman	Payroll	2,996.03
Dir.Deposit	June 23	Alicia Brzezinski	Payroll	1,128.08
Dir.Deposit	June 23	Robert M. Carroza	Payroll	259.22
Dir.Deposit	June 23	Marty Cook	Payroll	783.86
Dir.Deposit	June 23	Izabela Debowczyk	Payroll	851.22
Dir.Deposit	June 23	Jessica M. Fox	Payroll	921.09
Dir.Deposit	June 23	Nader A. Ghazaleh, Sr.	Payroll	1,280.92
Dir.Deposit	June 23	Nicholas W. Kanehl	Payroll	1,234.61
Dir.Deposit	June 23	Jennifer I. Raffe	Payroll	542.68
Dir.Deposit	June 23	Paula Rezutko-Custic	Payroll	454.80
Dir.Deposit	June 23	Victoria K. Rizzo	Payroll	2,012.40
Dir.Deposit	June 23	Michael A. Samaan	Payroll	1,643.95
Dir.Deposit	June 23	Debra A. Babich	Payroll	1,563.60
Dir.Deposit	June 23	Elizabeth J. Coy	Payroll	1,395.38
Dir.Deposit	June 23	Faris E. Dababneh	Payroll	1,214.53
Dir.Deposit	June 23	Dolores Mary Phillips	Payroll	722.00
Dir.Deposit	June 23	Richard Plodzien	Payroll	348.62
Dir.Deposit	June 23	Erin C.Callahan	Payroll	1,091.89
Dir.Deposit	June 23	Arielle Kalvelage	Payroll	1,581.84
Dir.Deposit	June 23	Richard D. Lyon	Payroll	2,428.00
Dir.Deposit	June 23	Emily Toomey	Payroll	1,190.44
Dir.Deposit	June 23	Evan White	Payroll	1,269.88
Dir.Deposit	June 23	Summer Zumbrock	Payroll	1,477.59
Dir.Deposit	June 23	Oksana T. Bukaczyk	Payroll	1,378.84

Dir.Deposit	June 23	Marie C. Dachniwsky	Payroll	1,695.56
Dir.Deposit	June 23	Monika Jaroszewicz	Payroll	1,548.70
Dir.Deposit	June 23	Therese A. Tully	Payroll	1,739.73
Dir.Deposit	June 23	Jessica Guzman	Payroll	1,219.61
Dir.Deposit	June 23	Eva Magnowski	Payroll	1,270.08
Dir.Deposit	June 23	Cathleen Ryder	Payroll	607.15
Dir.Deposit	June 23	Edward W. Olewinski III	Payroll	350.74
60281	June 27	Ancel Glink P.C.	Legal Fees	2,887.75
60282	June 27	Anderson Safford	Clerk - Notary Stamp	38.19
60283	June 27	Aqua Illinois, Inc.	Water Service at Town Hall 4/24-5/23	222.88
60284	June 27	Avenues to Independence	Grant Payment 3 of 12	4,000.00
60285	June 27	Balloons by Laura, LLC	Balloons for 90 Plus Birthday Luncheon	241.00
60286	June 27	Blue Cross Blue Shield	Health Insurance - July	51,931.40
60287	June 27	C3-Maggie Daley Park	Summer Camp Field Trip	261.00
60288	June 27	The Center of Concern	Grant Payment 3 of 12	4,000.00
60289	June 27	Chateau Ritz Banquets	Payment for 90 Plus Birthday Luncheon	4,367.00
60290	June 27	Comcast Business	Business Voice Edge Service 6/1-6/30	2,234.73
60291	June 27	Comcast	Internet & Phone Service	347.31
60292	June 27	Comed	Electric Service at 1700 Ballard 5/8-6/7	1,417.37
60293	June 27	Connie Helen Schroeder	Tutoring Services - 6 Weeks	210.00
60294	June 27	Cook County Sheriff's	Hire Back Officer, Vehicle Usage-April	4,400.00
60295	June 27	Coy, Elizabeth	Mileage Reimbursement-Assessor Meeting	56.88
60296	June 27	Des Plaines, City Water	Water Service at 1387 Redeker	45.56
60297	June 27	District 63 Education	Grant Payment 4 of 12	1,750.00
60298	June 27	Garvey's Office Products	Admin - Office Supplies	2,141.98
60299	June 27	Park District of Highland Park	Summer Camp Field Trip- Rosewood Beach	350.00
60300	June 27	The Josselyn Center	Grant Payment 3 of 12	7,500.00
60301	June 27	Journal & Topics Newspaper	Memorial Day 2023 AD	400.00
60302	June 27	Justifacts Creden.Verific., Inc.	MaineStay Intern-Background Check	59.50
60303	June 27	Katelyn Luckey	Tutoring Services - 6 Weeks	180.00
60304	June 27	M3 Marketing, LLC	Public Relations/Marketing - June 1-31	2,850.00
60305	June 27	Eva Magnowski	Mileage Reimbursement	7.06
60306	June 27	Metro Federal Credit Union	MaineStay Expenses	2,038.70
60307	June 27	VOID	Second Page Check	-
60308	June 27	Midwest Promotional Group	Township T-shirts	489.16
60309	June 27	Quadient Finance USA, Inc.	Admin Postage & Clerk Passport Postage	2,662.60
60310	June 27	NJ Castillo Landscaping	Monthly Landscaping - June	1,350.00
60311	June 27	North Coast Sewer&Drainage, Inc.	OEM Backflow Test at1387Redeker	350.00
60312	June 27	North Suburban Legal Aid Clinic	Grant Payment 4 of 12	4,166.00
60313	June 27	Niveen Alsheikh	Tutoring Services - 6 Weeks	180.00
60314	June 27	Orkin	Monthly Service - June	70.00
60315	June 27	Park Ridge City Of	2023 Elevator Inspection Fee	60.00
60316	June 27	Principal Life Ins., Co.	Dental, Life & AD&D - July	1,971.12
60317	June 27	VOID	Void	-
60318	June 27	VOID	Void	-
60319	June 27	Safari Land	Summer Camp - Safari Land Field Trip	275.00
60320	June 27	Schaumburg Park Dist.	Summer Camp Field Trip-Atcher Island	225.00

60321	June 27 Security Benefit	Deferred Compensation 6/23	1,863.85
60322	June 27 Turning Point Behavioral	Grant Payment 3 of 12	3,666.00
60323	June 27 United Dispatch, LLC	Mainelines - A Vouchers 5/1 & 6/1	35.00
60324	June 27 VSP Of Illinois, NFP	VSP Voluntary Vision Insurance - July	140.93
60325	June 27 Warehouse Direct	Print Mgmt., Comp.Tech.Support, Sonic Wall	2,428.00
60326	June 27 VOID	Void	-
60327	June 27 VOID	Void	-
60328	June 27 Metro Federal Credit Union	MaineStay Expenses	839.50
60329	June 27 Metro Federal Credit Union	MaineStreamers Expenses	729.90
60330	June 27 Metro Federal Credit Union	Admin Expenses	4,863.61
60331	June 27 Metro Federal Credit Union	Maintenance Expenses	311.14
60332	June 27 Nicor Gas	Commercial Heat at 1700 Ballard	352.10
60333	June 27 Nicor Gas	Commercial Heat at 1700 Ballard	181.93
60334	June 27 Nicor Gas	Commercial Heat at 1387 Redeker	62.46
60335	June 27 Nicor Gas	Commercial Heat at OEM	57.83
			<u>\$ 327,157.26</u>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates May 26, 2023, June 9, 2023 and June 23, 2023 and General Town Fund Checks #60265 through Check #60335 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF JUNE, 2023.

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Trustees

**NJ CASTILO LANDSCAPING, INC.**

21 MUSTANG COURT

STREAMWOOD IL, 60107

PHONE: (630) 336-9199 ... EMAIL: NJCASTILLOLANDSCAPING@YAHOO.COM

**\*\*\*2023 LAWN SERVICE PROPOSAL\*\*\***

**COPY**

DATE: April 4, 23.

Maine Township  
1700 Ballard  
Park Ridge IL 60068-1006

Service at:  
same location

WE PROPOSE TO FURNISH THE LABOR AND MATERIAL FOR THE COMPLETION OF LAWN MAINTENANCE SERVICE.

SERVICE	PRICE
Spring Clean up	Included
- A general clean-up of all debris, hand raking on needed turf areas. Edging sidewalk areas, turf areas will be mowed after the clean up as needed. A general inspection of turf areas. Removal of debris, leaves, and branches.	
Weekly cutting <sup>60</sup>	Included
Monthly Maintenance (April - November)	\$1350.00
- Mowing of lawns, removal of grass clippings, blowing away clippings from hard surfaces, edge sidewalks and hardscapes, trim around obstacles.	
Core Aeration & Over Seeding	\$350.00
Seasonal Trimming	Included (shrubs/evergreens up to 6ft)
Disposal Charge of fall clean up material	\$250.00
- leaf material, annual flowers, cuttings from perennial plants)	

**PAYMENT TERMS: BILLED ON THE 1<sup>ST</sup> OF THE MONTH. PAYMENT DUE WITHIN 30 DAYS OF INVOICE. PAST DUE ACCOUNTS MAY BE SUBJECT TO \$25.00 LATE FEE(S).**

PROPOSAL SUBMITTED BY:   
NJ CASTILLO LANDSCAPING, INC.

**PRICES ARE SATISFACTORY AND ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.**

DATE: 4/5/23 SIGNATURE: 

**PLEASE RETURN ONE SIGNED COPY OF YOUR PROPOSAL BY APRIL 7, 2023**

( ) Send Invoice by mail. ( ) Send via Email \_\_\_\_\_

Maine Township Board Meeting March 28, 2023

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

[https://mainetown.com/government/agendas\\_minutes.php](https://mainetown.com/government/agendas_minutes.php)

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Horvath, Malik, Clerk Gialamas and Highway Commissioner Beauvais

Others in Attendance: Attorney Kurt Asprooth, Dayna Berman, Marie Dachniwsky, Ruba Al Ayed, Liz Coy, Richard Lyon, Mike Samaan, Austin Kelso, Marty Cook, Martin McAlpin, GS Jacob and Eva Magnowski.

Supervisor Dimond called the meeting to order at 7:05 p.m., led the Pledge of Allegiance and Clerk Gialamas called the roll.

Agenda Item: Approval of Minutes of February 28, 2023 Board Meeting

Trustee Horvath Motion to waive the reading and approve the minutes of the February 28, 2023 Board Meeting.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Absent

Trustee Malik Yes

Agenda Item: Approval of Minutes of January 24, 2023 Road District Amended Budget Hearing

Trustee Malik Motion to waive the reading and approve the minutes of the January 24, 2023 Road District Amended Budget Hearing.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Absent

Trustee Malik Yes

Agenda Item: Approval of Minutes of February 28, 2023 Road District Budget Hearing

Trustee Jones Motion to waive the reading and approve the minutes of the February 28, 2023 Road District Budget Hearing.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Absent

Trustee Malik Yes

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated March 3, 2023 and March 17, 2023 and General Assistance checks #54688V through check #54778 in the amount of \$43,773.34, and check #54774 for \$7,500 is being hold back.

Trustee Jones Motion to approve.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Absent

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated March 3, 2023 and March 17, 2023, and Road District checks #22795 through check #22835 in the amount of \$252,997.49.

Trustee Jones Motion to approve.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Absent

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated March 3, 2023 and March 17, 2023 and General Town Fund checks #60062 through check #60125 in the amount of \$276,664.44.

Trustee Horvath Motion to approve.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Absent

Trustee Malik Yes

Agenda Item: Public Participation

None

Agenda Item: Old Business, Discussion and Vote of Town Fund/General Assistance Final Budget & Appropriation Ordination for 2023-24

See video at 6:16

Supervisor Dimond stated that previously at 7:00 p.m. there was a Public Hearing for Town Fund and General Assistance Final Budget & Appropriation Ordination for 2023-24.

No questions or comments from the Board members.

Trustee Jones                      Motion to adopt the Town Fund and General Assistance Final Budget & Appropriation Ordination for 2023-24.

Trustee Malik                      Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Absent
Trustee Malik	Yes

Motion carried.

Agenda Item: Old Business, Discussion and Possible Vote on Annual Code Hosting by Municode

See video at 7:33

Supervisor Dimond stated that we did not get a quote from Municode on Annual Code Hosting and postponed this topic for the next meeting.

Agenda Item: Old Business, Follow-up on status of residential property near the explosion site

See video at 8:00

Supervisor Dimond stated that OEM Director Olewinski and Code Enforcement Ghazaleh, who are most familiar with the situation of residential properties near the explosion site are absent tonight. Supervisor Dimond said that Mr. Olewinski and Mr. Ghazaleh were very active and continued to stay in touch with the four families who couldn't move back into their houses due to the incident. She said that electricity, gas and water are turned back on and the families have been able to move back to their residencies.

Supervisor Dimond stated that she contacted the Building and Zoning Department of Cook County and the State Attorney's Office, and she said that a petition for demolition was filed with the court.

Supervisor Dimond said that more information will be presented at the next meeting.

Agenda Item: New Business, New Website Demonstration/Rich Lyon

See video at 10:36

MaineStay Director Lyon did a demonstration of our new website. Mr. Lyon pointed out that the new website contains more information and is very well organized, plus has better functionality for navigation than the previous one. He said that the website is designed for computer screens and smartphones.

Supervisor Dimond and the Board thanked Mr. Lyon for rebuilding a very clean and friendly website.

Mr. Lyon thanked the board for approval of redesigning the Maine Township's website.

Agenda Item: New Business, Discussion and Possible Vote on Landscaping Contract

See video at 21:41

Maintenance Director Samaan stated that four landscaping estimates for 2023 are included in the Board packet. Mr. Samaan's recommendation was to sign the contract with NJ Castilo Landscaping, Inc. at \$1,350 a month. He said that Maine Township has been using this company for almost 20 years. They are very reliable and consistent with their work and their price for the services has stayed the same through the pandemic, inflation and along with rising gas prices.

Questions and comments from the Board.

Trustee Malik stated that the NJ Castilo Landscaping, Inc. does not perform as per his expectation. Trustee Malik stated that the company does not describe what is included in the monthly maintenance and he is not approving this contract until he sees the breakdown of the contract.

Trustee Jones	Motion to approve a contract with NJ Castilo Landscaping, Inc. for 2023 with a request to provide a more specific list of the company's services.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Absent
Trustee Malik	No

Motion carried.

Agenda Item: New Business, Discussion and Possible Vote on Sale of License Plate Stickers

See video at 32:50

Supervisor Dimond stated that many other entities, agencies, townships and libraries are selling license plate stickers, and our Township also could provide such a service for our residents.

Clerk Gialamas stated that Deputy Clerk Magnowski did some research on the process of selling license plate stickers. Clerk Gialamas stated that the Secretary of State requires to use a provider to sell the License Plate Stickers. He said that the Hanover Township is using the S&S License and Title Service, Inc. located in Peoria. This vendor sends 250 stickers as a bundle, \$151 per sticker which is very costly. The vendor's fee is \$1.75 per sticker. Clerk Gialamas stated that we can use the Electronic License Service, located in Des Plaines, and we can start with only 25 stickers, they are local so it will be a big advantage. Their fee is \$1.65 per sticker. Clerk Gialamas said that our expense will be a purchase of a laser printer that probably will cost up to \$300. Clerk Gialamas stated that we will not make big money on selling these stickers but it would be good idea to implement this service in our Township for our Residents.

Supervisor Dimond stated that this topic will be continued at the next meeting.

Agenda Item: New Business, Demonstration, Discussion and Possible Vote on Contract for Online Registration Management Software

See video at 36:27

MaineStreamers Director Marie Dachniwsky and MaineStay Director Lyon made a presentation on Online Registration Management Software.

MaineStreamers Director Marie Dachniwsky briefly explained the current registration process for the various activity programs and day trips and she stated that it is outdated and ineffective. She said that members are not able to register online nor do they have the option to pay using credit cards. Ms. Dachniwsky presented three quotes from various vendors that provide software programs for online registration management and payment processing. She recommended CivicPlus, which has very good reviews and whose software program is user-friendly, basic, and easy.

Mr. Lyon explained the process of using the credit card and related the costs.

CivicPlus representative, Nicholas Glasgow, did a demonstration of the Online Registration Management Software.

Several questions from the Board Officials answered by Ms. Dachniwsky and Mr. Lyon.

Trustee Jones	Motion to approve a contract with the CivicPlus for the Online Registration Management Software.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Absent
Trustee Malik	Yes

Motion carried.

Supervisor Dimond and the Board thanked the presenters for the demonstration.

Agenda Item: Vote on Closed Session Minutes

See video at 1:06:44

Supervisor Dimond stated that the Board has to vote on the Resolution Approving and Making a Determination on Executive Session Meeting Minutes and asked the Officials for a motion.

Trustee Horvath	Motion to approve the Executive Session Meeting Minutes of October 25, 2022, for content and continue the confidentiality of the Executive Session Meeting of October 22, 2019 #1, May 25, 2021, and July 27, 2021, February 22, 2022, July 26, 2022, August 23, 2022, and October 25, 2022.
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Trustee Jones	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Absent
Trustee Malik	Yes

Motion carried.

Agenda Item: Officials' Reports

Highway Commissioner Beauvais reported that his department was helping residents who were here at the last Board Meeting and were affected by the fire that occurred on January 5, 2023, to solve the parking problems.

Highway Commissioner Beauvais announced that during the Earth Day event on Saturday, April 22, 2023, from 10:00 a.m. to 12:00 p.m., his department will be giving away trees donated by Pesche's Garden Center in Des Plaines. Highway Commissioner Beauvais thanked Chris Pesche for the contribution.

Clerk Gialamas stated that Senator Laura Murphy is going to be a Moderator at the Annual Town Meeting, and Boys Scout Troop 76 from Park Ridge will present the Colors and lead us in the Pledge of Allegiance to our flag.

Clerk Gialamas announced that in the fiscal year 2022-2023 Clerk's Office brought over \$45,000 in Revenue from the passports.

Supervisor Dimond stated that during the Annual Town Meeting, there will be the unveiling of the Township Hall's Historic Landmark Plaque.

Trustee Jones thanked Trustee Malik for organizing Holi, The Festival of Colors, which was a great event with delicious food. Trustee Jones reminded everyone that the next Neighborhood Watch meeting will take place on Wednesday, April 5<sup>th</sup>, at 7:00 p.m. She invited all Maine Township's residents and said that any concerns or issues can be addressed.

Trustee Malik thanked everybody for attending the Holi event. Trustee Malik announced that on Saturday, April 29<sup>th</sup>, he is planning to organize the Eid al-Fitr festival luncheon for the Muslim Community.

Supervisor Dimond announced that Clerk Gialamas, Assessor Krey, and Dr. Phillips agreed to be the resident members of the Decennial Committee and probably the first meeting will take place on April 25<sup>th</sup>, before the Township Board Meeting.

Clerk Gialamas stated that on Monday night, April 17<sup>th</sup>, or April 24<sup>th</sup>, the first organizational meeting for the National Night Out will take place and said that a detailed email will be sent soon.

Highway Commissioner Beauvais announced that registration for the Des Plaines 4<sup>th</sup> of July Parade went out.

For more detailed Officials' Reports see the video at 1:08:38

Agenda Item: Adjournment

Trustee Jones	Motion to adjourn.
Trustee Malik	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Absent
Trustee Malik	Yes

Motion carried.

The meeting was adjourned at 8:22 p.m.

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Maine Township Clerk

# MAINE TOWNSHIP, ILLINOIS

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## ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED  
FEBRUARY 28, 2023

1700 Ballard Road  
Park Ridge, IL 60068-1006  
Phone: 847.297.2510  
[www.maintown.com](http://www.maintown.com)

MAINE TOWNSHIP, ILLINOIS

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## **FINANCIAL SECTION**

This section includes:

Independent Auditors' Report

Management's Discussion and Analysis

Basic Financial Statements

Required Supplementary Information

Other Supplementary Information

Supplemental Schedule

## **INDEPENDENT AUDITORS' REPORT**

This section includes the opinion of the Township's independent auditing firm.



## **INDEPENDENT AUDITORS' REPORT**

June 9, 2023

The Board of Trustees  
Maine Township  
Park Ridge, Illinois

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Maine Township, (the Township), Illinois, as of and for the year ended February 28, 2023, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Maine Township, Illinois, as of February 28, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Maine Township, Illinois  
June 9, 2023

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Maine Township, Illinois' basic financial statements. The other supplementary information and supplemental schedule are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, other supplementary information and supplemental schedule are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Lauterbach & Amen, LLP*  
LAUTERBACH & AMEN, LLP

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

# MAINE TOWNSHIP, ILLINOIS

## Management's Discussion and Analysis

February 28, 2023

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Our discussion and analysis of the Township's financial performance provides an overview of the Township's financial activities for the fiscal year ended February 28, 2023. Please read it in conjunction with the Township's financial statements, which can be found in the basic financial statements section of this report.

### FINANCIAL HIGHLIGHTS

- The Township's net position increased by \$431,372, or 3.0 percent.
- During the year, government-wide revenues for the primary government totaled \$7,536,613, while expenses totaled \$7,105,241, resulting in an increase to net position of \$431,372.
- The Township's net position totaled \$14,807,296 on February 28, 2023, which includes \$6,286,895 net investment in capital assets, \$4,982,198 subject to external restrictions, and \$3,538,203 unrestricted net position that may be used to meet the ongoing obligations to citizens and creditors.
- The Town Fund reported a surplus this year of \$444,467, resulting in ending fund balance of \$3,919,842, an increase of 12.8 percent.
- The General Assistance Fund reported a surplus this year of \$64,734, resulting in ending fund balance of \$957,833, an increase of 7.2 percent.
- The Road and Bridge Fund reported a surplus this year of \$215,825, resulting in ending fund balance of \$4,040,161, an increase of 5.6 percent.
- Beginning net position was restated due to the Township implementing a new capital asset policy.

### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide statements by providing information about the Township's most significant funds. The remaining statements provide financial information about activities for which the Township acts solely as a trustee or agent for the benefit of those outside of the government.

#### Government-Wide Financial Statements

The government-wide financial statements provide readers with a broad overview of the Township's finances, in a matter similar to a private-sector business.

The Statement of Net Position reports information on all of the Township's assets/deferred outflows and liabilities/deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the Township's property tax base and the condition of the Township's infrastructure, is needed to assess the overall health of the Township.

# MAINE TOWNSHIP, ILLINOIS

## Management's Discussion and Analysis

February 28, 2023

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### USING THIS ANNUAL REPORT - Continued

#### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Township's I.M.R.F. employee pension obligations and budgetary comparison schedules for the Town Fund and major special revenue funds.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following table represents the net position as of February 28, 2023. Net position serves over time as a useful indicator of a government's financial position. The following tables show that assets/deferred outflows exceeded liabilities/deferred inflows by \$14,807,296.

	Net Position	
	2023	2022
Current and Other Assets	\$ 16,576,109	18,546,436
Capital Assets	6,286,895	6,579,863
Total Assets	22,863,004	25,126,299
Deferred Outflows	1,266,371	136,086
Total Assets/Deferred Outflows	24,129,375	25,262,385
Long-Term Liabilities	1,524,049	124,807
Other Liabilities	733,133	1,200,936
Total Liabilities	2,257,182	1,325,743
Deferred Inflows	7,064,897	9,627,557
Total Liabilities/Deferred Inflows	9,322,079	10,953,300
Net Position		
Net Investment in Capital Assets	6,286,895	6,579,863
Restricted	4,982,198	4,701,639
Unrestricted	3,538,203	3,027,583
Total Net Position	14,807,296	14,309,085

A large portion of the Township's net position, \$6,286,895 or 42.5 percent, reflects its net investment in capital assets (for example, land, buildings, road and bridges, and machinery and equipment), less any related debt used to acquire those assets that is still outstanding. The Township uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Township's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion, \$4,982,198 or 33.6 percent, of the Township's net position represents resources that are subject to external restrictions on how they may be used. The remaining 23.9 percent, or \$3,538,203, represents unrestricted net assets and may be used to meet the government's ongoing obligations to citizens and creditors.

**MAINE TOWNSHIP, ILLINOIS**

**Management's Discussion and Analysis**

**February 28, 2023**

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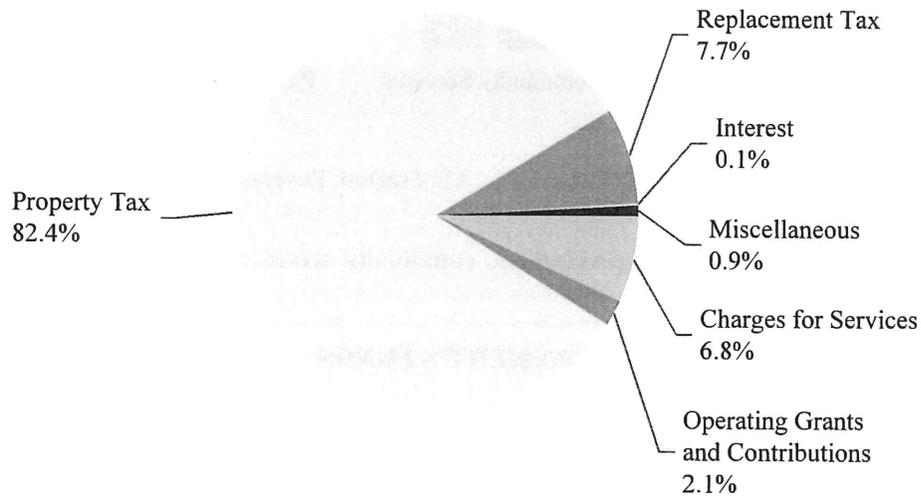
**GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

**Governmental Activities**

Revenues for governmental activities totaled \$7,536,613, while the cost of all governmental functions totaled \$7,105,241. This results in a surplus of \$431,372. In 2022, revenues of \$3,503,035 fell short of expenses of \$5,741,400, resulting in a deficit of \$2,238,365. The surplus in the current year is due to a significant increase in property tax revenues, slightly offset by increased expenses.

The following table graphically depicts the major revenue sources of the Township. It depicts very clearly the reliance of property taxes. It also clearly identifies the less significant percentage the Township receives from charges for services.

**Revenue by Source - Governmental Activities**



**MAINE TOWNSHIP, ILLINOIS**

**Management's Discussion and Analysis**

**February 28, 2023**

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**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS - Continued**

**Governmental Funds - Continued**

The Town Fund is the chief operating fund of the Township. As mentioned earlier, the Town Fund reported an increase in fund balance for the year of \$444,467 or 12.8%. This was due to more property and replacement tax receipts, and increased charges for services compared to the prior year.

At February 28, 2023, unassigned fund balance in the Town Fund was \$3,763,233, which represents 96.0% of the total fund balance of the Town Fund. As a measure of the Town Fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance in the Town Fund represents approximately 95.4% of total Town Fund expenditures.

The General Assistance Fund had an increase in fund balance of \$64,734. This increase is mainly due to more property tax receipts in the current year.

The Road and Bridge Fund reported an increase in fund balance of \$215,825. This increase is mainly due to more property and replacement tax receipts in the current year.

**TOWN FUND BUDGETARY HIGHLIGHTS**

The Township Board of Trustees made no budget amendments to the Town Fund during the year. The Town Fund actual revenues for the year totaled \$4,390,913, compared to budgeted revenues of \$2,804,950. All revenue categories were higher than budget, except passport fees, postage fees, transportation fees, and yard stickers and rebates.

Town Fund actual expenditures for the year were \$238,530 lower than budgeted (\$3,946,446 actual compared to \$4,184,976 budgeted) due to lower than budgeted expenditures within the general government function and capital outlay, offset by expenditures in the community services function coming in higher than budgeted.

# **MAINE TOWNSHIP, ILLINOIS**

## **Management's Discussion and Analysis**

**February 28, 2023**

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### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The Township's elected and appointed officials considered many factors when setting the fiscal year 2023-24 budget, including tax rates and fees that will be charged for its various activities. The state of the economy was a major factor, as the Township is faced with a similar economic environment as many other local municipalities are faced with, including inflation, unemployment rates, and the continued effects on residents and businesses due to the global health emergency from COVID-19.

The Township depends mainly on property and corporate replacement taxes. Non-tax revenues account for only a small percentage of income. The cost of running the Township and providing of services to its residents continues to rise, while tax increases are limited to increases provided by statutes. With the taxpayers being concerned about the amount of real estate taxes they are paying, the Township must find ways to continue to help residents while holding the line on expenses.

### **REQUESTS FOR INFORMATION**

This financial report is designed provide citizens, customers, investors and creditors and for all those with an interest in the government's finances, a general overview of the Township's finances and to demonstrate the Township's accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to the Office of the Supervisor, Maine Township, 1700 Ballard Road, Park Ridge, IL 60068.

## **BASIC FINANCIAL STATEMENTS**

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

Government-Wide Financial Statements

Fund Financial Statements

Governmental Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

**MAINE TOWNSHIP, ILLINOIS**

**Statement of Net Position**

**February 28, 2023**

**(With Comparative Actual Amounts for February 28, 2022)**

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**See Following Page**

	Governmental Activities	
	2023	2022
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable	\$ 54,222	59,981
Accrued Payroll	136,704	106,560
Service Agency Grants Payable	505,978	517,217
Due to Other Governments	—	485,976
Compensated Absences Payable	36,229	31,202
Total Current Liabilities	<u>733,133</u>	<u>1,200,936</u>
Noncurrent Liabilities		
Compensated Absences Payable	144,915	124,807
Net Pension Liability - IMRF	1,379,134	—
Total Noncurrent Liabilities	<u>1,524,049</u>	<u>124,807</u>
Total Liabilities	<u>2,257,182</u>	<u>1,325,743</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Property Taxes	6,961,369	7,575,320
Grants	—	5,000
Deferred Items - IMRF	103,528	2,047,237
Total Deferred Inflows of Resources	<u>7,064,897</u>	<u>9,627,557</u>
Total Liabilities and Deferred Inflows of Resources	<u>9,322,079</u>	<u>10,953,300</u>
<b>NET POSITION</b>		
Net Investment in Capital Assets	6,286,895	6,579,863
Restricted		
General Assistance	956,088	891,354
Road and Bridge	4,026,110	3,810,285
Unrestricted	<u>3,538,203</u>	<u>3,027,583</u>
Total Net Position	<u>14,807,296</u>	<u>14,309,085</u>

The notes to the financial statements are an integral part of this statement.

Net (Expenses), Revenues and Changes in Net Position	
Governmental Activities	
2023	2022
(3,119,614)	(2,524,790)
(1,362,138)	(1,417,262)
(1,954,121)	(1,472,169)
(6,435,873)	(5,414,221)
6,206,864	2,777,076
583,327	303,516
9,808	5,344
67,246	89,920
6,867,245	3,175,856
431,372	(2,238,365)
14,375,924	16,547,450
14,807,296	14,309,085

The notes to the financial statements are an integral part of this statement.

**MAINE TOWNSHIP, ILLINOIS**

**Reconciliation of the Total Governmental Fund Balance to the Statement of Net Position - Governmental Activities**

**February 28, 2023**

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<b>Total Governmental Fund Balances</b>	<b>\$ 8,917,836</b>
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in Governmental Activities are not financial resources and therefore, are not reported in the funds.	6,286,895
Deferred outflows (inflows) of resources related to the pensions not reported in the funds. Deferred Items - IMRF	1,162,843
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Compensated Absences Payable	(181,144)
Net Pension Liability - IMRF	<u>(1,379,134)</u>
<b>Net Position of Governmental Activities</b>	<b><u>14,807,296</u></b>

The notes to the financial statements are an integral part of this statement.

MAINE TOWNSHIP, ILLINOIS

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of the  
Governmental Funds to the Statement of Activities - Governmental Activities  
For the Fiscal Year Ended February 28, 2023**

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<b>Net Change in Fund Balances - Total Governmental Funds</b>	<b>\$ 725,026</b>
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital Outlays	137,400
Depreciation Expense	(497,207)
The net effect of deferred outflows (inflows) of resources related to the pensions not reported in the funds.	
Change in Deferred Items - IMRF	3,073,994
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal on long-term debt consumes the current financial resources of the governmental funds.	
Change in Compensated Absences	(25,135)
Change in Net Pension Liability/(Asset) - IMRF	<u>(2,982,706)</u>
<b>Changes in Net Position of Governmental Activities</b>	<b><u>431,372</u></b>

The notes to the financial statements are an integral part of this statement.

**MAINE TOWNSHIP, ILLINOIS**

**Notes to the Financial Statements**

**February 28, 2023**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**BASIS OF PRESENTATION - Continued**

**Government-Wide Statements - Continued**

The government-wide Statement of Activities reports both the gross and net cost of each of the Township's functions and business-type activities (general government, community services, public works, etc.) The functions are supported by general government revenues (property taxes, certain intergovernmental revenues, charges for services, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (general government, community services, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs by function are normally covered by general revenue (property tax, intergovernmental revenues, interest, etc.).

The Township does not allocate indirect costs. An administrative service fee is charged by the Town Fund to the other operating funds that is eliminated like a reimbursement (reducing the revenue and expense in the Town Fund) to recover the direct costs of Town Fund services provided (finance, personnel, purchasing, legal, technology management, etc.).

This government-wide focus is more on the sustainability of the Township as an entity and the change in the Township's net position resulting from the current year's activities.

**Fund Financial Statements**

The financial transactions of the Township are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets/deferred outflows, liabilities/deferred inflows, fund equity, revenues and expenditures/expenses. All of the Township funds are reported as governmental funds. An emphasis is placed on major funds within the governmental category.

GASB Statement No. 34 sets forth minimum criteria (percentage of the assets/deferred outflows, liabilities/deferred inflows, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The Township electively added funds, as major funds, which either had debt outstanding or specific community focus. A fund is considered major if it is a primary operating fund of the Township or meets the following criteria:

Total assets/deferred outflows, liabilities/deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type.

Total assets/deferred outflows, liabilities/deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

**MAINE TOWNSHIP, ILLINOIS**

**Notes to the Financial Statements**

**February 28, 2023**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued**

**Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflow is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Township recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty-day availability period is used for revenue recognition for all other governmental fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, sales and use taxes, franchise taxes, licenses, interest, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

**ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY**

**Cash and Investments**

Cash and cash equivalents on the Statement of Net Position are considered to be cash on hand, demand deposits, cash with fiscal agent.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Township has no investments at year-end.

**Receivables**

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivables balances for governmental activities include property taxes, sales and use taxes, franchise taxes, and grants.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued**

**Compensated Absences**

The Township accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as “terminal leave” prior to retirement.

All vacation pay is accrued when incurred in the government-wide fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**Long-Term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**Net Position**

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net Investment in Capital Assets - Consists of capital assets, including restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted - All other net position balances that do not meet the definition of “restricted” or “net investment in capital assets.”

MAINE TOWNSHIP, ILLINOIS

Notes to the Financial Statements

February 28, 2023

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**NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

**DEPOSITS AND INVESTMENTS - Continued**

**Township - Interest Rate Risk, Credit Risk, Custodial Credit Risk, and Concentration Risk**

*Deposits.* At year-end, the carrying amount of the Township's deposits for governmental activities totaled \$9,582,939 and the bank balances totaled \$9,961,951.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township's investment portfolio will remain sufficiently liquid to enable the Township to meet all operating requirements which might be reasonably anticipated and is limited to maturities of one year or less.

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Township limits its exposure by investing primarily in obligations of the U.S. Treasury and U.S. Agency accounts and any other investments constituting direct obligations of any bank as defined by the Illinois Bank Act, certain short-term commercial paper, accounts of federally insured savings and loans, and the state treasurer's investment pool.

*Custodial Credit Risk.* In the case of deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. It is the policy of the Township to require that funds on deposit that are not insured by the FDIC be secured by some form of collateral. The Township will accept any of the following assets as collateral:

- U.S. Government Securities
- Obligations of Federal Agencies
- Obligation of Federal Instrumentalities
- Obligations of the State of Illinois

The Township reserves the right to accept or reject any form of the above-named securities. The amount of collateral provided will not be less than 110% of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed quarterly, and additional collateral will be requested when the ratio declines below the level required and collateral will be released if the market value exceeds the required level. Pledged collateral will be held in safekeeping, by an independent third-party depository designated by the Township and evidenced by a safekeeping agreement. Collateral agreements will preclude the release of the pledged assets without an authorized signature from Maine Township. The Township realizes that there is a cost factor involved with collateralization and the Township will pay any reasonable and customary fees related to collateralization. At year-end, the entire amount of the bank balance of deposits was covered by collateral, federal depository or equivalent insurance.

For an investment, this is the risk that in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

*Concentration Risk.* This is the risk of loss attributed to the magnitude of the Township's investment in a single issuer. The Township's investment policy requires diversification of investments to avoid unreasonable risk but has no set percentage limits. At year-end, the Township does not have any investments over 5 percent of cash and investments (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

MAINE TOWNSHIP, ILLINOIS

Notes to the Financial Statements  
February 28, 2023

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT

Long-Term Liabilities Activity

Changes in long-term liabilities during the fiscal year were as follows:

Type of Debt	Beginning Balances	Additions	Deductions	Ending Balances	Amounts Due within One Year
Governmental Activities					
Compensated Absences	\$ 156,009	50,270	25,135	181,144	36,229
Net Pension Liability/(Asset) - IMRF	(1,603,572)	2,982,706	—	1,379,134	—
	<u>(1,447,563)</u>	<u>3,032,976</u>	<u>25,135</u>	<u>1,560,278</u>	<u>36,229</u>

Payments on the compensated absences and net pension liability/(asset) are made by all funds.

Legal Debt Margin

Chapter 50, Section 405/1 of the Illinois Compiled Statutes provides "...no county having a population of less than 500,000 and no township, school district or other municipal corporation having a population of less than 300,000 shall become indebted in any manner or for any purpose, to an amount, including existing indebtedness in the aggregate exceeding 2.875% on the value of the taxable property therein, to be ascertained by the last assessment for state and county purposes, previous to the incurring of the indebtedness or, until January 1, 1983, if greater, the sum that is produced by multiplying the governmental unit's 1978 equalized assessed valuation by the debt limitation percentage in effect on January 1, 1979."

Assessed Valuation - 2021	<u>\$ 4,701,209,638</u>
Legal Debt Limit - 2.875% of Equalized Assessed Value	135,159,777
Amount of Debt Applicable to Limit	<u>—</u>
Legal Debt Margin	<u>135,159,777</u>

MAINE TOWNSHIP, ILLINOIS

Notes to the Financial Statements

February 28, 2023

**NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

**FUND BALANCE CLASSIFICATIONS - Continued**

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

	Town	Special Revenue		Totals
		General Assistance	Road and Bridge	
Fund Balances				
Nonspendable				
Prepays	\$ 16,005	1,745	14,051	31,801
Restricted				
General Assistance	—	956,088	—	956,088
Road and Bridge	—	—	4,026,110	4,026,110
	—	956,088	4,026,110	4,982,198
Committed				
Capital Projects	140,604	—	—	140,604
Unassigned	3,763,233	—	—	3,763,233
Total Fund Balances	3,919,842	957,833	4,040,161	8,917,836

**NET POSITION RESTATEMENT**

Beginning net position was restated due to implementation of a new capital asset policy. The following is a summary of the net position as originally reported and as restated:

Net Position	As Reported	As Restated	Increase
Governmental Activities	\$ 14,309,085	14,375,924	66,839

**NOTE 4 - OTHER INFORMATION - Continued**

**EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN**

The Township contributes to a defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at [www.imrf.org](http://www.imrf.org). The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

**Illinois Municipal Retirement Fund (IMRF)**

**Plan Descriptions**

*Plan Administration.* All employees (other than those covered by the Police Pension Plan) hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

*Benefits Provided.* IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

IMRF provides two tiers of pension benefits. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

**NOTE 4 - OTHER INFORMATION - Continued**

**EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued**

**Illinois Municipal Retirement Fund (IMRF) - Continued**

**Plan Descriptions - Continued**

*Actuarial Assumptions - Continued.* For nondisabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed Income	25.50%	4.90%
Domestic Equities	35.50%	6.50%
International Equities	18.00%	7.60%
Real Estate	10.50%	6.20%
Blended	9.50%	6.25% - 9.90%
Cash and Cash Equivalents	1.00%	4.00%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.25%, the same as the prior valuation. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Township contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

MAINE TOWNSHIP, ILLINOIS

Notes to the Financial Statements  
February 28, 2023

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended February 28, 2023, the Township recognized pension expense of \$86,594. At February 28, 2023, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred (Inflows) of Resources	Totals
Difference Between Expected and Actual Experience	\$ 227,731	(58,150)	169,581
Change in Assumptions	—	(45,378)	(45,378)
Net Difference Between Projected and Actual	1,016,754	—	1,016,754
Total Expense to be Recognized in Future Periods	1,244,485	(103,528)	1,140,957
Contributions Made Subsequent to the Measurement Date	21,886	—	21,886
Total Deferred Amounts Related to IMRF	1,266,371	(103,528)	1,162,843

\$21,886 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the reporting year ended February 28, 2024. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred Outflows/ (Inflows) of Resources
2024	\$ (66,378)
2025	261,341
2026	340,108
2027	605,886
2028	—
Thereafter	—
Totals	1,140,957

## **REQUIRED SUPPLEMENTARY INFORMATION**

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule Employer Contributions  
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Net Pension Liability/(Asset)  
Illinois Municipal Retirement Fund
- Budgetary Comparison Schedule  
Town Fund  
General Assistance - Special Revenue Fund  
Road and Bridge - Special Revenue Fund

Notes to the Required Supplementary Information

Budgetary Information - Budgets are adopted on a basis consistent with generally accepted accounting principles.

MAINE TOWNSHIP, ILLINOIS

Illinois Municipal Retirement Fund  
 Schedule of Employer Contributions  
 February 28, 2023

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2016	\$ 298,539	\$ 298,539	\$ —	\$ 2,335,989	12.78%
2017	312,222	312,222	—	2,456,508	12.71%
2018	285,331	285,331	—	2,371,831	12.03%
2019	293,725	293,725	—	2,371,831	12.38%
2020	233,089	240,026	6,937	2,176,781	11.03%
2021	275,808	275,808	—	2,040,001	13.52%
2022	232,657	243,696	11,039	1,976,747	12.33%
2023	177,882	177,882	—	2,027,293	8.77%

Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	21 Years
Asset Valuation Method	5-Year Smoothed Fair Value
Inflation	2.25%
Salary Increases	2.85% to 13.75%, Including
Investment Rate of Return	7.25%
Retirement Age	See the Notes to the Financial Statements
Mortality	For non-disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.

Note:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022
261,283	229,828	232,814	216,196	186,584	180,670
881,035	871,605	923,737	939,722	940,082	969,026
(268,559)	328,709	(163,660)	(194,841)	74,397	291,449
(397,683)	380,390	—	(178,593)	—	—
(550,673)	(621,502)	(762,931)	(765,266)	(760,163)	(837,593)
(74,597)	1,189,030	229,960	17,218	440,900	603,552
11,891,830	11,817,233	13,006,263	13,236,223	13,253,441	13,694,341
11,817,233	13,006,263	13,236,223	13,253,441	13,694,341	14,297,893
285,331	293,725	240,026	275,808	261,984	184,029
106,733	105,184	102,324	91,800	92,070	91,304
1,690,543	(591,934)	1,935,466	1,756,531	2,312,341	(1,936,382)
(550,673)	(621,502)	(762,931)	(765,266)	(760,163)	(837,593)
(297,166)	200,900	220,413	100,542	(130,023)	119,488
1,234,768	(613,627)	1,735,298	1,459,415	1,776,209	(2,379,154)
9,705,850	10,940,618	10,326,991	12,062,289	13,521,704	15,297,913
10,940,618	10,326,991	12,062,289	13,521,704	15,297,913	12,918,759
876,615	2,679,272	1,173,934	(268,263)	(1,603,572)	1,379,134
92.58%	79.40%	91.13%	102.02%	111.71%	90.35%
2,371,831	2,327,460	2,176,781	2,040,001	1,986,508	2,028,984
36.96%	115.12%	53.93%	(13.15%)	(80.72%)	67.97%

MAINE TOWNSHIP, ILLINOIS

General Assistance - Special Revenue Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023				2022 Actual
	Original Budget	Final Budget	Actual	Over (Under) Budget	
<b>Revenues</b>					
Taxes					
Property Taxes	\$ 500,000	500,000	642,979	142,979	—
Intergovernmental					
Energy Assistance	18,000	18,000	19,792	1,792	18,215
Charges for Services					
Social Security Reimbursement	12,000	12,000	9,386	(2,614)	9,798
Interest	700	700	501	(199)	767
Miscellaneous	1	1	4,381	4,380	22
Total Revenues	<u>530,701</u>	<u>530,701</u>	<u>677,039</u>	<u>146,338</u>	<u>28,802</u>
<b>Expenditures</b>					
General Government	568,706	568,706	419,008	(149,698)	442,908
Community Services	153,605	153,605	193,297	39,692	144,549
Capital Outlay	—	—	—	—	—
Total Expenditures	<u>722,311</u>	<u>722,311</u>	<u>612,305</u>	<u>(110,006)</u>	<u>587,457</u>
Net Change in Fund Balance	<u>(191,610)</u>	<u>(191,610)</u>	64,734	<u>256,344</u>	(558,655)
Fund Balance - Beginning			<u>893,099</u>		<u>1,451,754</u>
Fund Balance - Ending			<u>957,833</u>		<u>893,099</u>

## **OTHER SUPPLEMENTARY INFORMATION**

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

- Schedules of Expenditures - Major Governmental Funds

MAINE TOWNSHIP, ILLINOIS

Town Fund

Schedule of Expenditures - Budget and Actual

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023			Over (Under) Budget	2022 Actual
	Original Budget	Final Budget	Actual		
General Government					
Administration					
Personnel					
Salaries	\$ 732,800	732,800	724,938	(7,862)	722,718
Unemployment Insurance	1	1	—	(1)	9,061
Social Security	57,000	57,000	53,505	(3,495)	54,034
Municipal Retirement	53,000	53,000	42,002	(10,998)	62,036
Health Insurance	300,000	300,000	249,985	(50,015)	263,274
Dental Insurance	5,000	5,000	5,170	170	5,614
Life Insurance	1,300	1,300	1,144	(156)	1,225
Tuition Reimbursement	1	1	—	(1)	—
	<u>1,149,102</u>	<u>1,149,102</u>	<u>1,076,744</u>	<u>(72,358)</u>	<u>1,117,962</u>
Contractual Services					
Bookkeeping, Accounting and Audit	79,000	79,000	66,143	(12,857)	65,812
Building Maintenance	25,000	25,000	28,547	3,547	20,070
Community Information Support	40,000	40,000	36,200	(3,800)	8,550
Conferences	2,000	2,000	474	(1,526)	971
Dues and Subscriptions	5,000	5,000	2,007	(2,993)	3,764
Web Site and Hosting	40,000	40,000	16,095	(23,905)	35,623
Equipment Leasing and Maintenance	15,000	15,000	13,629	(1,371)	13,180
Computer Technology Support	7,000	7,000	6,874	(126)	7,017
Print Management	2,000	2,000	1,397	(603)	1,411
General Insurance	65,000	65,000	63,575	(1,425)	63,994
Legal Services	70,000	70,000	25,256	(44,744)	98,248
Travel Expenditures	1,500	1,500	745	(755)	114
Police Protection	40,000	40,000	54,000	14,000	47,200
Postage	38,000	38,000	40,970	2,970	28,810
Printing and Publishing	45,000	45,000	51,519	6,519	44,466
Special Programs	20,000	20,000	5,188	(14,812)	18,602
Staff Training	1,000	1,000	454	(546)	125
Telecommunications	35,000	35,000	32,240	(2,760)	25,745
Transportation	3,700	3,700	80	(3,620)	930
Utilities	25,000	25,000	27,689	2,689	23,586
	<u>559,200</u>	<u>559,200</u>	<u>473,082</u>	<u>(86,118)</u>	<u>508,218</u>

MAINE TOWNSHIP, ILLINOIS

Town Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023			Over (Under) Budget	2022 Actual
	Original Budget	Final Budget	Actual		
General Government - Continued					
Assessor - Continued					
Contractual Services - Continued					
Postage	\$ 900	900	1,873	973	1,130
Printing and Publishing	397	397	422	25	261
Sidwell Maps	700	700	440	(260)	325
Staff Training	150	150	144	(6)	58
	<u>5,773</u>	<u>5,773</u>	<u>5,319</u>	<u>(454)</u>	<u>4,247</u>
Commodities					
Miscellaneous	1,200	1,200	311	(889)	1,048
Office Supplies	3,500	3,500	2,003	(1,497)	1,517
	<u>4,700</u>	<u>4,700</u>	<u>2,314</u>	<u>(2,386)</u>	<u>2,565</u>
Total Assessor	<u>411,841</u>	<u>411,841</u>	<u>373,291</u>	<u>(38,550)</u>	<u>355,193</u>
Clerk's Office					
Personnel					
Salaries	125,000	125,000	112,163	(12,837)	100,789
Social Security	9,600	9,600	8,270	(1,330)	7,384
Municipal Retirement	12,000	12,000	9,598	(2,402)	22,714
Health Insurance	75,000	75,000	56,860	(18,140)	53,054
Dental Insurance	800	800	858	58	724
Life Insurance	150	150	142	(8)	127
	<u>222,550</u>	<u>222,550</u>	<u>187,891</u>	<u>(34,659)</u>	<u>184,792</u>
Contractual Services					
Conferences	100	100	25	(75)	25
Dues and Subscriptions	350	350	323	(27)	363
Print Management	1,700	1,700	1,405	(295)	1,571
Travel Expenditures	1,000	1,000	102	(898)	—
Honor Flight	1,000	1,000	1,000	—	1,000
Postage	9,000	9,000	7,849	(1,151)	10,441
Printing and Publishing	300	300	103	(197)	364

MAINE TOWNSHIP, ILLINOIS

Town Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023			Over (Under) Budget	2022 Actual
	Original Budget	Final Budget	Actual		
General Government - Continued					
Office of Emergency Management - Continued					
Commodities					
Office Supplies	\$ 200	200	—	(200)	—
Operating Supplies	100	100	90	(10)	—
Disaster Operating Supplies	100	100	2,916	2,816	—
	400	400	3,006	2,606	—
Other Expenditures					
Volunteer Insurance	750	750	666	(84)	642
Vehicle Expenditures	2,500	2,500	662	(1,838)	4,461
	3,250	3,250	1,328	(1,922)	5,103
Total Office of Emergency Management	31,450	31,450	18,482	(12,968)	11,897
Total General Government	2,486,945	2,486,945	2,201,743	(285,202)	2,221,700
Community Services					
MaineStay Youth and Family Services					
Personnel					
Salaries	315,000	315,000	279,391	(35,609)	228,685
Social Security	25,000	25,000	20,767	(4,233)	16,707
Municipal Retirement	29,000	29,000	22,276	(6,724)	24,721
Health Insurance	134,000	134,000	76,318	(57,682)	93,400
Dental Insurance	1,700	1,700	1,106	(594)	1,642
Life Insurance	500	500	291	(209)	306
	505,200	505,200	400,149	(105,051)	365,461
Contractual Services					
Community Education	50	50	—	(50)	—
Summer Youth Camp	10,000	10,000	10,623	623	—
Garage Sale	500	500	752	252	—
Conferences	500	500	42	(458)	25
Dues and Subscriptions	3,400	3,400	3,515	115	3,110
Print Management	1,700	1,700	1,405	(295)	1,571

MAINE TOWNSHIP, ILLINOIS

Town Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023			Over (Under) Budget	2022 Actual
	Original Budget	Final Budget	Actual		
Community Services - Continued					
Mainstreamers Senior Services - Continued					
Contractual Services - Continued					
Travel Expenditures	\$ 50	50	—	(50)	—
Postage	8,000	8,000	7,386	(614)	5,528
Printing and Publishing	6,500	6,500	5,428	(1,072)	5,957
Special Programs	5,000	5,000	1,346	(3,654)	1,821
Computer Tech Support	4,500	4,500	4,315	(185)	4,957
Print Management	1,700	1,700	1,405	(295)	1,646
Telecommunications	30	30	25	(5)	22
	<u>26,580</u>	<u>26,580</u>	<u>20,222</u>	<u>(6,358)</u>	<u>20,006</u>
Mainstreamers Program Fees	<u>470,700</u>	<u>470,700</u>	<u>375,284</u>	<u>(95,416)</u>	<u>146,599</u>
Commodities					
Office Supplies	<u>2,000</u>	<u>2,000</u>	<u>1,893</u>	<u>(107)</u>	<u>1,421</u>
Total Mainstreamers Program Fees	<u>920,930</u>	<u>920,930</u>	<u>802,638</u>	<u>(118,292)</u>	<u>630,555</u>
Recovery Connections	<u>30,000</u>	<u>30,000</u>	<u>32,599</u>	<u>2,599</u>	<u>26,770</u>
Mental Health and Community Services	<u>—</u>	<u>—</u>	<u>459,500</u>	<u>459,500</u>	<u>470,700</u>
Total Community Services	<u>1,491,531</u>	<u>1,491,531</u>	<u>1,732,061</u>	<u>240,530</u>	<u>1,513,588</u>
Capital Outlay					
Building	6,500	6,500	4,602	(1,898)	6,308
Capital Fund	200,000	200,000	8,040	(191,960)	21,012
	<u>206,500</u>	<u>206,500</u>	<u>12,642</u>	<u>(193,858)</u>	<u>27,320</u>
Total Expenditures	<u>4,184,976</u>	<u>4,184,976</u>	<u>3,946,446</u>	<u>(238,530)</u>	<u>3,762,608</u>

MAINE TOWNSHIP, ILLINOIS

General Assistance - Special Revenue Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023			Over (Under) Budget	2022 Actual
	Original Budget	Final Budget	Actual		
Community Services					
Home Relief					
Contractual Services					
Medical Services	\$ 500	500	—	(500)	168
Ambulance and Paramedic Service	1	1	—	(1)	—
Client Utilities	8,000	8,000	7,449	(551)	5,960
Dental Services	1	1	—	(1)	—
Emergency Assistance Program	3,500	3,500	7,919	4,419	300
Food	45,000	45,000	54,600	9,600	45,000
Funeral and Burial Services	1	1	—	(1)	—
Client Health Insurance	1	1	—	(1)	—
Prescription Drugs	1,500	1,500	419	(1,081)	—
Catastrophic Medical Insurance	5,100	5,100	—	(5,100)	5,100
Personal Essentials	20,000	20,000	27,595	7,595	—
Shelter and Rent	70,000	70,000	95,475	25,475	66,676
	<u>153,604</u>	<u>153,604</u>	<u>193,457</u>	<u>39,853</u>	<u>123,204</u>
Commodities					
Transport and Clothing	—	—	(160)	(160)	21,345
Transient	1	1	—	(1)	—
	<u>1</u>	<u>1</u>	<u>(160)</u>	<u>(161)</u>	<u>21,345</u>
Total Home Relief	<u>153,605</u>	<u>153,605</u>	<u>193,297</u>	<u>39,692</u>	<u>144,549</u>
Total Community Services	<u>153,605</u>	<u>153,605</u>	<u>193,297</u>	<u>39,692</u>	<u>144,549</u>
Total Expenditures	<u>722,311</u>	<u>722,311</u>	<u>612,305</u>	<u>110,006</u>	<u>587,457</u>

MAINE TOWNSHIP, ILLINOIS

Road and Bridge - Special Revenue Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended February 28, 2023

(With Comparative Actual Amounts for the Fiscal Year Ended February 28, 2022)

	2023				2022 Actual
	Original Budget	Final Budget	Actual	Over (Under) Budget	
General Government - Continued					
Administration - Continued					
Other Expenditures					
Miscellaneous Charges	\$ 2,500	3,000	1,990	(1,010)	216
Municipal Replacement Tax	75,000	125,200	130,449	5,249	67,875
	<u>77,500</u>	<u>128,200</u>	<u>132,439</u>	<u>4,239</u>	<u>68,091</u>
Total General Government	<u>486,198</u>	<u>546,938</u>	<u>463,088</u>	<u>(83,850)</u>	<u>403,423</u>
Public Works					
Maintenance					
Personnel					
Salaries	115,936	130,936	94,349	(36,587)	99,162
Uniforms	3,500	4,800	4,029	(771)	3,286
	<u>119,436</u>	<u>135,736</u>	<u>98,378</u>	<u>(37,358)</u>	<u>102,448</u>
Contractual Services					
Building Maintenance	4,400	9,400	3,767	(5,633)	3,255
Equipment Lease and Maintenance	62,136	68,136	46,870	(21,266)	54,580
Utilities	12,500	15,000	12,597	(2,403)	8,820
Rentals	1,500	1,500	654	(846)	200
Tree Removal and Spraying	15,800	15,800	6,280	(9,520)	14,070
Tree Replacement Program	1,000	1,000	—	(1,000)	—
Landfill Charges	500	500	—	(500)	—
Street Lighting	54,695	59,695	47,649	(12,046)	47,652
	<u>152,531</u>	<u>171,031</u>	<u>117,817</u>	<u>(53,214)</u>	<u>128,577</u>
Commodities					
Gasoline and Oil	23,213	38,213	28,988	(9,225)	23,397
Operating Supplies and Materials	19,500	26,500	24,067	(2,433)	14,538
Supplies (Equipment)	13,192	6,000	5,286	(714)	3,869
Supplies for the Road	36,000	45,192	20,424	(24,768)	22,028

**SUPPLEMENTAL SCHEDULE**

**MAINE TOWNSHIP, ILLINOIS**

**Schedule of Assessed Valuations, Tax Rates, and Tax Extensions - Last Three Tax Levy Years  
February 28, 2023**

Tax Year	2019		2020		2021	
	Rates	Extensions	Rates	Extensions	Rates	Extensions
Assessed Valuation	\$ 5,039,892,057		\$ 4,996,396,153		\$ 4,701,209,638	
Town Fund						
Corporate	0.0324	\$ 1,663,164	0.0216	\$ 1,079,674	0.0730	\$ 3,486,688
General Assistance Fund						
Corporate	—	—	—	—	0.0150	681,464
Road and Bridge Fund						
Corporate	0.0248	1,290,182	0.0255	1,276,332	0.0280	1,318,076
IMRF	0.0017	83,982	0.0017	85,589	0.0018	85,589
Social Security	0.0010	48,447	0.0010	49,374	0.0011	49,374
Liability Insurance	0.0013	65,077	0.0013	66,322	0.0014	66,322
Equipment and Building	0.0035	175,447	0.0036	178,804	0.0038	178,804
Permanent Road	0.0200	1,008,008	0.0206	1,027,299	0.0219	1,027,299
	0.0523	2,671,143	0.0537	2,683,720	0.0580	2,725,464
Totals	0.0847	4,334,307	0.0753	3,763,394	0.1460	6,893,616

The 2022 tax levy is not shown in this table because the county has not yet released the final levy edit report.

The General Assistance levy was established in 2021.



## Memo

To: Elected Officials

CC: Dayna Berman, Administrator

From: Victoria Rizzo, Deputy Administrator

Date: 6/27/23

### ANNUAL MAINTENANCE AGREEMENT FOR SERVICE, REPLACEMENT PARTS AND TONER FOR COPIERS AND PRINTERS

Maine Township owns three (3) black and white copiers, one (1) color copier, eleven (11) printers and two (2) multipurpose fax machines. A maintenance agreement is required to cover the service, replacement parts and toner necessary to operate the printing devices. In the past year, the volume of copies/prints produced in-house increased substantially and the quotes received reflect the annual volume of prints in a 12-month period.

Quotes from 4 vendors were obtained based on annual approx. volume of 285,000 BW prints and 103,000 color prints. Prices below to not reflect overage rates.

Braden Business Solutions	\$636 per month, \$7632 per year
Pulse Technology	\$700 per month, \$8400 per year
Impact Networking	\$.009 per BW print, \$.062 per color print
Warehouse Direct	Option 1 - \$9979 per year Option 2 - \$.012 per BW print, .062 per color print

The proposal from Braden Business Solutions has quoted the lowest rate of \$636/month with a provision that credits will be issued for unused prints or an overage for prints over the annual allowance. With some diligence, we can actually save money by making less copies and prints this year.

Please let me know if you have any questions.

1700 BALLARD, PARK RIDGE, IL 60068  
T: 847-297-2510 W: MAINETOWN.COM

Make	Model		AGE
KYOCERA	CS-4002i	BW	2019
KYOCERA	CS-4002i	BW	2019
KYOCERA	CS-4002i	BW	2019
KYOCERA	CS-5052CI	COLOR	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	P3050DN	BW	2019
KYOCERA	FS1135 MFP	BW	2013
KYOCERA	M2540DW	BW	2023

**Financials**

- Maintenance Agreement \$636.00/month
  - 12-month term w/no auto renewal

**Service & Supplies**

- Pricing based on annual allowance of 288,000 BW & 108,000 Color prints.
- At the end of the term, Braden will issue a credit for any unused prints at the BW CPC (cost per page) of \$0.007 and Color CPC (cost per page) of \$0.05. For any overages, Braden will issue an invoice for BW & Color prints at the aforementioned BW & Color CPC.
- Braden will inspect all Kyocera devices to ensure that everything is in working order prior to beginning Maintenance Contract. Any repairs needed to bring devices up to manufacture specification will be the responsibility of Maine Township.
- Includes all Parts, Labor, Toner, Developer and Drums.





# Peter Gialamas Clerk

## CLERK'S SERVICES FOR THE YEAR 2023

**Supervisor**  
Karen J. Dimond

**Clerk**  
Peter Gialamas

**Assessor**  
Susan Moylan Krey

**Highway Commissioner**  
Ed Beauvais

**Trustees**  
Kimberly Jones  
Kelly Horvath  
James Maher  
Asif Malik

**General Offices**  
1700 Ballard Road  
Park Ridge, Illinois 60068  
847-297-2510  
847-297-1335 Fax

**Highway Department**  
1401 Redeker Road  
Des Plaines, IL 60016  
847-295-5225  
847-2978723 Fax

Month	Voter Registr. Cards	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	0	0	0	16	160	427	16	17	20	656
February	1	0	0	10	145	1	17	5	15	194
March	1	4	11	17	178	175	11	32	0	429
April	0	1	13	27	164	1	30	149	0	385
May	1	0	9	30	181	0	47	281	0	549
June	0	4	3	11	155	764	32	468	0	1,437
July	0	1	4	17	171	2	52	201	40	488
August	1	0	0	18	223	414	17	187	0	860
September	4	1	1	21	125	0	10	105	0	267
October	0	1	26	14	134	402	21	135	0	733
November	0	1	4	2	141	3	16	239	0	406
December	0	3	0	6	149	0	23	26	0	207
<b>TOTAL</b>	<b>3</b>	<b>5</b>	<b>33</b>	<b>100</b>	<b>828</b>	<b>604</b>	<b>121</b>	<b>484</b>	<b>35</b>	<b>2,213</b>
	15	18	111	147	1,864	2,042	244	1,763	78	6,282

\* The numbers in the second row indicate services provided in the year 2022

\* Fishing License Commission \$ 5.50

\* Passports Processing Fee \$ 4,795

FOIA

Received on  
6/15/2023

**Eva Magnowski**

---

**From:** noreply@revize.com  
**Sent:** Thursday, June 15, 2023 11:33 AM  
**To:** Eva Magnowski  
**Subject:** FOIA Request Form

Respond by  
6/23/2023

First\_Name =

Last\_Name =

Address =

Email =

Phone

Requested\_Records = Hello, I am requesting a property record card for the property located at 1645 Birchwood Avenue, Des Plaines, IL. The property index number is 09-28-300-033-0000.

Inspect\_or\_Copy = Copy

Commercial\_Purpose = No

How\_Receive = Email

Client IP = 108.254.125.247

Eva Magnowski

FOIA

Received on  
06/07/2023

**From:** Monitor <monitor18muni@gmail.com>  
**Sent:** Wednesday, June 7, 2023 2:12 AM  
**To:** Monitor  
**Subject:** FREEDOM OF INFORMATION ACT REQUEST 5ILCS 140

Response by  
6/14/2023

FREEDOM OF INFORMATION ACT REQUEST 5ILCS 140

Under the provisions of the Freedom of Information Act of Illinois, I hereby request the following records:

1. All contracts between the public body and any attorney from the period of 2015 to 2023. This includes any agreements, retainer contracts, or engagement letters.
2. All email correspondence between the clerk and any attorney that contains the word or phrase "FOIA" and/or "freedom of information act." This includes both sent and received emails from Jan 1 2020 - Present
3. A copy of the clerk's signed and dated oath of office and bond.
4. A comprehensive list of all court cases won and lost by the attorney representing the public body from January 1, 2018, to the present (2023). Include case details such as case numbers, parties involved, and outcomes.
5. Copies of the Freedom of Information Officer's business card and certificates related to the Open Meetings Act (OMA) for the years 2015 to 2023. This includes any certifications or training completion certificates related to FOIA and OMA.

According to Section 140/3c of the applicable law, it is noted that no specific standard form is required for this request. Therefore, I kindly request that you provide all requested records directly through this email communication. Please refrain from sending any external links or utilizing an online portal for document submission. Your cooperation in adhering to this request is greatly appreciated.

Anonymous requester

Be advised that this request is non-commercial in nature and the information obtained will be used solely for public interest purposes. It is intended for distribution to the general public to promote transparency, awareness, and understanding of matters that impact the community.

Received on  
06/05/2023

FOIA

**Eva Magnowski**

---

**From:** noreply@revize.com  
**Sent:** Saturday, June 3, 2023 7:44 AM  
**To:** Eva Magnowski  
**Subject:** FOIA Request Form

Responded by  
06/12/2023

First\_Name = .

Last\_Name =

Address =

Email =

Phone =

Requested\_Records = Hello, I am looking for the legal description for the property located at 8080 N. Milwaukee Avenue, Niles, Illinois. The parcel number is 09-24-410-004-0000. Thank you.

Inspect\_or\_Copy = Copy

Commercial\_Purpose = No

How\_Receive = Email

Client IP = 108.254.125.247

Received on  
5/31/2023

FOIA

Eva Magnowski

**From:** Foia <foiastamp@gmail.com>  
**Sent:** Wednesday, May 31, 2023 5:46 AM  
**To:** Foia  
**Subject:** 5 ILCS 140 | FOIA REQUEST

Respond by  
6/7/2023

Date of this request 5-31-2023  
Due date on or before 6-7-2023

5 ILCS 140 | FOIA REQUEST

NON COMMERCIAL

(5 ILCS 140/4) (from Ch. 116, par. 204)

Sec. 4. Each public body shall prominently display at each of its administrative or regional offices, make available for inspection and copying, and send through the mail if requested, each of the following:

(a) A brief description of itself, which will

include, but not be limited to, a short summary of its purpose, a block diagram giving its functional subdivisions, the total amount of its operating budget, the number and location of all of its separate offices, the approximate number of full and part-time employees, and the identification and membership of any board, commission, committee, or council which operates in an advisory capacity relative to the operation of the public body, or which exercises control over its policies or procedures, or to which the public body is required to report and be answerable for its operations; and

(b) A brief description of the methods whereby the

public may request information and public records, a directory designating the Freedom of Information officer or officers, the address where requests for public records should be directed, and any fees allowable under Section 6 of this Act.

I am requesting the above records required to be maintained for copying an inspection by public body, these records shall be readily available and shall not cause a burden to grant.

X Additionally I am requesting all freedom of information completed training certificate of responding freedom of information officer from 2005-2023

X Furthermore I am requesting the personnel file of the responding freedom of information officer

I am currently unable to access your website and ask that you forward all records via this email. DO NOT SEND EXTERNAL LINKS

See  
140/8.5b

I am not interested in using your online portal

See  
140/3.c

FOIA

Received on  
6/2/2023

**Eva Magnowski**

---

**From:** -  
**Sent:** Friday, June 2, 2023 1:38 PM  
**To:** Eva Magnowski  
**Subject:** 2020 Caucus Information Request

Responded by  
6/5/2023.

Hello,

My name is [redacted] and I was a candidate for Maine Township Trustee in the 2021. I'm requesting the packet that was filed for the Republican Caucus in December, 2020.

Please let me know if you need anything else.

Responded as a FOIA

### Maine Township Assessor's Office 2023 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	436	764	901	977	657	228							3963
Visits	251	599	767	1758	995	187							4557
Permits	592	0	231	9	256	247							1335
Welcome letters	0	0	602	0	0	0							602
Cert. of Errors	122	0	44	15	66	120							367
HO	0	0	0	0	0	0							0
Senior	0	0	0	0	0	0							0
Freeze	0	0	0	0	0	0							0
Disability	0	0	0	0	0	0							0
Vets	0	0	0	0	0	0							0
Waivers	2	5	8	5	0	0							20
Treasurer Apply for													
Overpayment	1	0	2	1		0							4
Name/Address	10	6	26	21	48	8							119
Appeals	0	0	1044	0	0	0							1044
Prop. Loc	35	0	36	16	5	0							92
Exempt Inq.	2	0	3	2	0	0							7
Assessment Inq.	2	0	5	0	0	0							7
C/E \$ Saved Taxpayers						\$ 239,798.32							\$ 239,798.32

z: Assessor/2023 Yearly Summary of Taxpayer Services\_ by month

Updated 6/20/2023

## **General Assistance Monthly Report**

**May 2023**

**Kathy Sabbini**

### **General Assistance:**

We opened two General Assistance cases and closed two cases last month. We are up to 21 clients currently.

### **Advocacy/QMB, Snap and Medicaid**

In May, we helped 20 residents with the various forms of Public Aid (Food Stamps, Medicaid, and Cash Assistance) this included for many their redeterminations on their Food stamps and Medicaid were taken care of. We received a lot of walk-ins and phone calls about Food Stamp amounts returning back to the pre-pandemic levels of amount of money that people were receiving effective as of March 1,2023.

### **Benefit Access:**

We assisted 76 clients for Benefit Access. This is a program which grants a reduced rate on license plate stickers and a free or reduced transit card to qualifying residents.

### **CEDA/LIHEAP:**

\_The Liheap (for electric and gas) and Lihwap (water bill assistance) as ended as of May 31,2023 for any old or new applicants. Our clients have been helped remotely or in person depending on their preference. We helped 162 clients this month with their Energy Assistance applications.

At this time we are in the process of waiting for trainings for the upcoming Liheap season which usually starts around September or October.

### **Senior Information and Assistance**

Seniors have been helped with Ship/Medicare/Medicare D with five interviews in the last month. There were 20 residents helped with low income programs including Snap benefits ,Medicaid or on SSI benefits. Also there were 4 seniors and or disabled residents who received help with completing Section 8 housing application which can consist of a new application or renewal for Section 8 housing/low income housing.

### **Reilly -Bialczak Scholarship Program**

So far in this month, 6 clients have been approved for the Reilly-Bialczak Scholarships.

**STATISTICAL REPORT**  
**GENERAL ASSISTANCE DEPARTMENT**  
May 2023

**I. GENERAL ASSISTANCE CASES:**

1. CASES OPENED	2
2. CASES ONGOING	0
3. CASES PENDING	0
4. CASES CLOSED	2
5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	21

**II. ADVOCACY:**

1. QMB – QUALIFIED MEDIACL BENEFICIARY PROGRAM	0
2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE CASH ASSISTANCE AND MEDICAID)	20
3. COMMUNITY RESOURCE ADVOCACY REFERRALS	27

**III. SUBURBAN PRIMARY ACCES TO CARE INTAKE:**

1. MONTHLY INTERVIEWS/APPLICATIONS FILED	3
--	---

**IV. SENIOR INFORMATION AND ASSISTANCE:**

1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	5
2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	76
3. FREE TELEPHONE/BILL REDUCTION APPLICATION INTERVIEWS	0
4. VETERANS ADMIN. ASSIST REFERRAL	0
5. SECTION 8 HOUSING	4

**V. CEDA PROGRAMS/ LIHEAP – ENEGRY ASSISTANCE**

<b><u>APPLICATION INTERVIEWS:</u></b> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, And Weatherization)	162
--	-----

**VI. MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM):**

1. NEW APPLICATIONS ACCEPTED	0
2. MONTHLY INTERVIEWS	0
3. MAINELINES TICKETS SOLD THIS MONTH	0
4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) ( _____ 1 <sup>ST</sup> – _____ 30 <sup>TH</sup> /31 <sup>ST</sup> )	\$ 0.00

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond  
Maine Township Supervisor**

**From: Nick Kanehl  
Director – Food Pantry**

**Re: Monthly Report June 2023**

**I. Maine Township Emergency Food Pantry Distribution  
a. Patrons of Food Distribution**

—  
**TOTAL 450 Clients / 520 Clients used the pantry (twice per month)**

---

**II. Cash Donations and Amounts Received**

<b>Resident Donations</b>	\$140.00
<b>Business Donations</b>	
<b><u>Total</u></b>	<b><u>\$ 140.00</u></b>

**III. Community Service/ Volunteers:**

- Eight people came in this month to complete community service hours and to volunteer, donating 115 over hours of service to our pantry.
- Continue to organize, pack and deliver **30 bag** lunches per week for children from School District 63 for summer program.
- Continue to work with people in the community collecting large donations on a two-three-week basis.
- Large food donation on 6/21 847-460-2895/23 from Logan Foundation (Chicago)
- We are in process of filing a 501c3 for the food pantry to partner up with The Greater Chicago Food Depository.

- Continue to partner with Food Rescue which allows our food pantry to pick up extra supplies from companies like Costco and Panera.
- Walmart food purchases  
**May 23<sup>rd</sup> - \$1,394.51**  
**May 30<sup>th</sup> -\$632.05**  
**June 6<sup>th</sup>- \$1,067.17**  
**Total -\$3,093.73**

# MAINESTAY YOUTH & FAMILY SERVICES

## JUNE 2023 BOARD REPORT

RICHARD LYON, DIRECTOR

### GARAGE SALE – SAVE THE DATE

The 17<sup>th</sup> annual Maine Township Garage Sale fundraiser will be held on Saturday, September 9 from 9 am – 3 pm. This popular township event provides a valuable service to the community and raises money to support MaineStay's summer camp program. Spaces will go on sale for township residents on August 1 and on August 8 for all others. We are currently in the process of soliciting sponsorships and donations for this event. Our sponsors thus far are Chicago Behavioral Hospital and International Bank.

### CLINICAL GOVERNMENT DAY

We hosted two Clinical Government Days in June, on June 9 and June 15, hosting 30 students total. Clinical Government Day, organized by Evan White, is part of a larger summer school course at Maine South and Maine West. Students learn about local government, while touring various locations, and hearing from various government representatives. During their time with the township, the students learned what a township is and the services we provide. They learned about our agency funding process, with the students examining various agency applications. The students then toured two agencies the township funds— Northwest Suburban Day Care Center and Avenues to Independence. At Northwest Suburban Day Care Center, the students learned about the price of child care, and how places like Northwest Suburban Day Care Center can save parents hundreds of dollars on child care. The favorite part of the day was when the students were able to play with the children enrolled at the center. The students enjoying playing with the kids, as the kids *love* meeting “big kids.” The students then toured an apartment building owned by Avenues to Independence. While there, the group learned about the importance of providing housing to people with intellectual and developmental disabilities. They toured the apartments and spent time talking to some of the residents in the building. The overall lesson of the day was to teach the students the importance of supporting the community.

Here are select survey comments from participants:

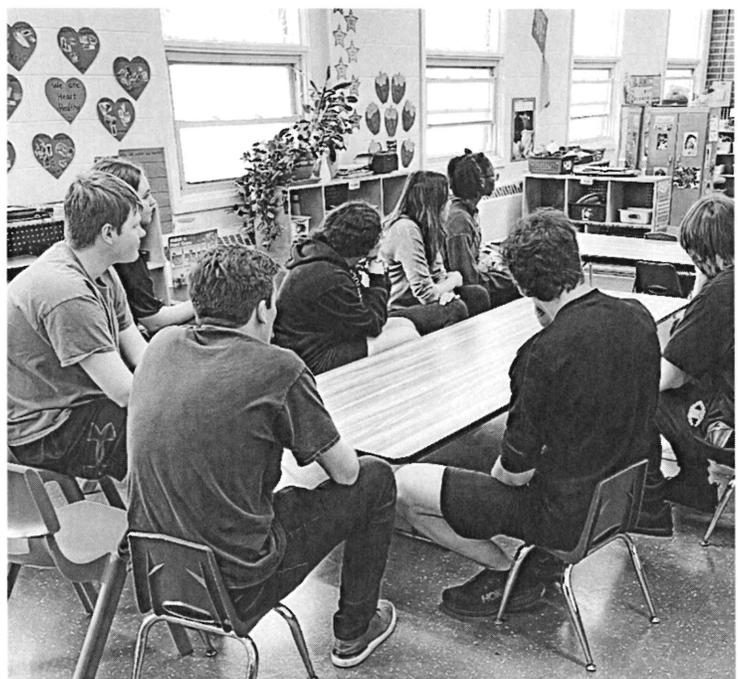
*“How the township advocates for important agencies that are very helpful to the communities in need.”*

*“It was the part where we learned about the apartment building that homes people with disabilities because that was always a question of mine and it was answered.”*

*“I liked learning about how the kids go to daycare and how township helps fund to make it affordable for parents.”*

*“I think it was perfect”*

*“This was really informative/fun, highly recommend”*



## **FEATURED STORY OF THE MONTH**

Our partnership with East Maine School District 63 provides strength-based counseling services at school to children whose families have barriers to receiving services in our office, such as not having a reliable form of transportation or the inability to pay for counseling services. Summer Zumbrock has been seeing a client at a local elementary school for the past 3 months. This client was referred to MaineStay in the past, but the parent was unable to pay for counseling sessions due to financial difficulties during the pandemic. The client reported wanting to have someone they could talk to about their feelings. The parent wanted them to learn how to better manage their angry feelings as the client was struggling with processing traumatic events and disruption in caregiving. After a few sessions, the client shared with Summer that they wanted to end their life and had several specific plans to do so as well a viable method. Summer worked closely with staff at the school to safety plan with the client, make the family aware of the urgency of the situation, and assist in getting the client to the hospital. The client has since been released from the hospital and reports no suicidal ideation and has plans to continue weekly counseling to meet treatment goals. The partnership with District 63 is such an important resource for children and families in our community as it makes counseling services more accessible to those who have wanted to engage in counseling but would otherwise be unable to do so. We are looking forward to expanding this partnership effort in the fall with Erin Callahan providing counseling services at two additional elementary schools.

## **NEW FAMILY THERAPIST**

Erin Callahan, who has been working with us as an Intern Therapist since August 2022, was hired for our Family Therapist position in June on a part-time basis and will begin working with us full-time on July 3. Erin is a welcome addition to the MaineStay team, and we (and her clients) are grateful to have her continue on with us. This fall, Erin will also provide counseling services to students in various school settings in addition to seeing clients at our office.

## **YOUTH ANGER MANAGEMENT GROUP**

Summer Zumbrock and Intern Therapist Katelynn Finnegan recently concluded an 8-week long Youth Anger Management Skills Training Group. The group had a total of 10 participants. The group members worked on learning that anger is a healthy feeling, but that there are appropriate ways to express anger. During the first few weeks, group members focused on learning more about anger, identifying triggers, and identifying where they feel anger in their body. Group members also shared personal experiences about situations that they often find frustrating and discovered that other group members had similar experiences as them. The remaining weeks focused on learning and practicing the following: healthy coping skills, conflict resolution skills, communication skills, as well as role-playing different scenarios to practice using all skills learned. Group learning was achieved through the utilization of games, art activities, role-playing, and worksheets.

## **SUMMER CAMP**

The first session of our Adventure Maine Township Summer Camp program for at-risk youth ages 8-13 began on June 20. The second camp session will be held July 10-20. This camp provides a supportive and structured environment where children can improve their social skills while being exposed to activities they may not otherwise be able to experience. We continued to work with District 207's JumpStart program to have two student camp counselors for all four weeks of camp. We were fortunate this year to have both students back from last summer! One is from Maine East and one is from Maine South and both are paid by District 207 so there is no cost to the township. JumpStart offers paid work internships for qualified youth to help develop their work readiness and job skills, so this arrangement is a win for all involved. These two students benefit, we have more consistent camp staffing, and our campers get to enjoy fun interactions with these dedicated students.

## COUNSELING SERVICES

MaineStay continues to offer clients the option to be seen in the office or via telehealth (video or phone) for counseling services. We also offer clients the flexibility to switch an appointment from in-person to telehealth if transportation, illness, or other obstacles prevent them from coming into the office. We had 10 new counseling intakes completed during May. We currently have a waiting list of 4 clients. We had 72 ongoing cases and now have a total of 82 cases in our affordable, strength-based counseling program.

MaineStay is honored to provide our residents of all ages who are struggling with mental health concerns with local and convenient access to services.

## COMMUNITY INVOLVEMENT

During May, MaineStay employees participated in District 63 Family Resource Center Spring Festival, District 62 Community Resource Fair, and were on hand at Maine West High School and available to provide emotional support for employees after a faulty active shooter alarm was activated and the school was evacuated. On June 3, Emily Toomey, Erin Callahan, and Arielle Kalvelage participated in the Community Pride Celebration held at Maine West High School. Attendees worked on a community collaboration mural that was captioned "Happy Pride Month."







## MAINSTREAMERS HIGHLIGHTS

May 2023

Marie Dachniwsky, Director

In May we offered three Special Events: **90 Plus Birthday**, held at Chateau Ritz in Niles, **Afternoon Tea**, held at Park Ridge Country Club, and **Mexican Fiesta**, held in the Township parking lot. We hosted our regular monthly programs - Bingo, Movie, Day at the Races, Fitness Classes, as well as a few informative events: **Maine Township Geography**, presented by Philip Mohr with the Des Plaines Historical Society, **Community Care Program**, presented by Amy Nathan CCP Program Supervisor with North Shore Senior Center, and **Smart DriverTek**, presented by AARP . Throughout the month a combined total of **810** members (some duplicated) were able to enjoy our MaineStreamer activities. Besides all these programs and events, our department has also been in several training sessions with CivicPlus and working on setting up our new online registration process.

A few of the featured events and programs from the month of May were:

**90 Plus Birthday Luncheon** – One of the most rewarding programs we host is the 90 Plus Birthday Luncheon for all Maine Township residents 90 years and older, plus their guests. This year we had 70 celebrants. They all receive a corsage or boutonniere upon arrival, enjoy a delicious 3 course meal, and we finish the day with entertainment. This year we had the pleasure of having **Take Note**, a barbershop quartet. This is such a wonderful and inspiring program.

**Afternoon Tea** – This was our first, definitely not our last, High Tea. We were lucky to get a club member sponsor our event so we could host it at the Park Ridge Country Club. The day, room, and view were beautiful. The attendees were prim and proper in their hats and fascinators. After enjoying tea, gourmet finger sandwiches, scones, tarts and handmade pastries we learned about “afternoon tea”. Leslie Goddard, Ph.D., gave an outstanding presentation about the history and luxurious artistry of afternoon tea, the correct etiquette and why the custom remains so appealing.

**Mexican Fiesta** – No debiste perderte esta fiesta. The night was full of Mexican culture with food, music and dance. The parking lot transformed into a beautifully decorated event space. Dinner was catered by Sunrise Grill and they outdid themselves. There were a variety of taco choices, steak, chicken, and pork, a fajita bar of chicken, beef, and vegetarian, Mexican rice and beans, and street corn. Desserts of churros, flan and homemade Tres Leche cake. Throughout dinner there was a wonderful roaming mariachi band. After dinner the professional Mexican Folkloric Dance Company of Chicago performed while dressed in traditional dance attire. The dances and costumes were incredible.

MAINESTREAMERS 2023 STATISTICAL REPORT -MAY 2023

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
<b>RECREATIONAL PROGRAMS</b>					
Bingo (Monthly)	45	223	\$330.00	\$222.99	\$107.01
Day at the Races (Monthly)	43	196	\$0.00	\$0.00	\$0.00
Movie of the Month (Monthly)	47	231	\$102.00	\$51.53	\$50.47
Twilight Dining Outing (Alternating Months)	40	150	\$2,261.00	\$2,272.60	(\$11.60)
Craft Class -		35			\$0.00
<b>HEALTH/INFORMATIVE</b>					
Maine Township Geography	50	495	\$0.00	\$17.98	(\$17.98)
Community Care Program	18				
Travel Fiesta	49				
<b>FITNESS CLASSES</b>					
Senior Aerobics (8 week sessions)		58			\$0.00
Yoga (8 Week Sessions)		26			\$0.00
Zumba Gold		45			\$0.00
<b>CLASSES/PROGRAMS</b>					
Computer Class (Alternating Months)	18	54	\$190.00	\$210.00	(\$20.00)
Rules of the Road (3- Times a Year)		15			\$0.00
Defensive Driving Course (Held Quarterly)	64	92	\$0.00	\$0.00	\$0.00
<b>LUNCHEON</b>					
		272			\$0.00
		444			\$0.00
<b>SPECIAL EVENTS</b>					
Afternoon Tea	147		\$7,610.00	\$6,721.53	\$888.47
Mexican Fiesta	159		\$8,726.00	\$7,750.22	\$975.78
<b>DAY TRIPS</b>	104	718	\$6,720.00	\$6,387.43	\$332.57
<b>LONG DISTANCE TRIPS</b>	5	17	\$781.60	\$0.00	\$781.60
<b>SENIOR MAILING (Bi-Monthly)</b>		24			\$0.00
<b>NEWCOMERS PRESENTATION (Alternating months)</b>	21	44	\$0.00	\$20.00	(\$20.00)
<b>ADVISORY COUNCIL MEETING (Held Quarterly)</b>					\$0.00
<b>TOTAL</b>	810	3139	\$26,720.60	\$23,654.28	\$3,066.32
Misc. Expenditures				\$154.22	(\$154.22)
					\$0.00
<b>NEW MEMBERS</b>	24	91	<b>Average Age</b>	72 1/2 yrs.	\$2,912.10

	EXPENSES	TOTAL
<b>ADDITIONAL EXPENSES (STARTED FISCAL YR. 2023)</b>		
Monthly Postage	\$50.04	\$1,352.28
Printing & Publishing (MaineStreamer Newsletter)	\$1,129.00	\$2,258.00

# MAINSTREAMER PHOTOS FROM MAY 2023 PROGRAMS AND EVENTS



**Maine Township**  
**MaineStreamers Account Income/Expenses**  
**May 2023**

<b>Beginning Balance 5/1/2023</b>	<b>\$112,642.62</b>
<hr/>	
<b>Income</b>	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$71,731.70
<b>Expenses</b>	
Total Subtractions (e.g., venues, bus transportation)	\$25,722.49
<hr/>	
<b>Ending Balance 5/31/2023</b>	<b>\$158,651.83</b>

Ending Bank Balance           \$158,651.83

**\* Please Note**

This is an account separate from the General Town Fund

914 South Aldine Avenue  
Ridge, Illinois 60068

June 1, 2023

Maine Township Mainstreamers  
1700 Ballard Road  
Park Ridge, Illinois 60068

Dear Marie, Therese, Monika, and Oksana,

I can't thank you enough for hosting the Afternoon Tea at the Park Ridge Country Club on May 26<sup>th</sup>.

Leslie Goddard, as always, is a wonderful speaker. She is a delight while providing a wealth of information on the History and Rituals of Afternoon Tea.

I also want to commend the four of you for all of your planning as well as carrying out this event. You went out of your way to make this such a wonderful experience for all of us. From the fresh pink rose flower arrangements coordinating with the pink napkins on the tables, cute & delicious favor at each place setting as well as raffle prize. It couldn't have been more perfect!

At the beginning of the event, I noticed a woman was having a medical emergency and paramedics were in the room. You expertly diverted the attention away from that area by having the group focus to the front of the room for your announcements, etc. Hats off (or should I say fascinators -lol) to you for taking control of the situation in such an expert manner.

I know that you have been working hard the past several weeks on 3 huge events - The 90<sup>th</sup> Birthday Party, The Mexican Fiesta, and the Afternoon Tea. From what I have seen and heard all events were equally successful. We are so fortunate that Maine Township has this for Senior Citizens, and that we have such competent people at the helm. I have always enjoyed every event that I have attended and can see the extensive effort, as well as care, that has been made to make sure that it goes off well so that the group has a great experience. It is obvious how much you all genuinely care about each individual and it is amazing that you know all of our names, remember details, try to be accommodating to our needs, etc.

You are all truly amazing and I just wanted to let you know how much all of your efforts are noticed and greatly appreciated.

Sharon Slobodecki

May 26 - 2023

To Maine Township Maine Streamers  
and Staff and Ascension Living,  
Brookdale, Dana's Home, Right at Home!

Thank you all for the  
delightful Luncheon and being  
remembered as an over 90 member!

It was a memorable  
day as we saw so many over 90  
years old members. Since "Covid"  
we have not had many large  
gatherings, and this was very  
Special! Please thank our sponsors  
for the little gifts and for the  
gifts of a delightful time with  
each other.

It was nice of the Maine  
Township Elected Officials for honoring  
us with attending the event.

"Take Me" added a  
musical tribute.

I shared on Facebook  
a day to remember!

Blessings, good health and  
a safe year!

Lucille Collette  
(11)



M.T.M.S.

You put a lot  
of love in the party.

I had a wonderful  
time at 90's party.

I was surprised  
at all you did for this  
party. The food was  
so good, organized  
was #1 & welcoming.  
All the gifts & flowers  
was super -

Thanks for all you  
do, I really do  
appreciate the party

Love Angela Scott

Thank you Mainstreamer  
staff for the wonderful 90+  
Banquet, food and entertainment  
Special Thanks to Monika and  
Oksana for coordinating the  
program.

Sincerely,

Bernice Zabawski



## Board Report for May/ June 2023

**Marty Cook**

### Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community-based treatment referrals

June 2, 2023	53Participants
June 9, 2023	31Participants
June 16, 2023	55 Participants

### Events:

- Organized community leaders to promote Fentanyl is Fatal signs campaign throughout township
- Promoted Recovery Connection at Park Ridge Health Fair along with other staff and trustees
- Spoke at the Des Plaines Alano Club and welcomed 6 new members to attend Oasis meeting

### Sober EX Smoking Group Zoom Meetings:

Our innovative program, and winner of The Respiratory Health Association's Making a Difference In The Community Award, continues to meet Tuesday's and Thursday's on zoom. This program is responsible for many long nicotine users connecting with professionals from the RHA, and peers who are in recovery from drugs and alcohol addiction to quit smoking.

### Community Outreach:

Addiction is not a 9 to 5 job and does not take holidays. Recovery Connection staff makes itself available 24 hours a day 7 days a week.

- Coordinated addiction/ Mental health treatment for 4 Maine Township residents
- Staff spoke with 5 families about finding treatment for loved one's. This is often time consuming as staff calls treatment centers to assist people in crisis to find treatment this includes find available beds, scholarships and matches for their insurance.

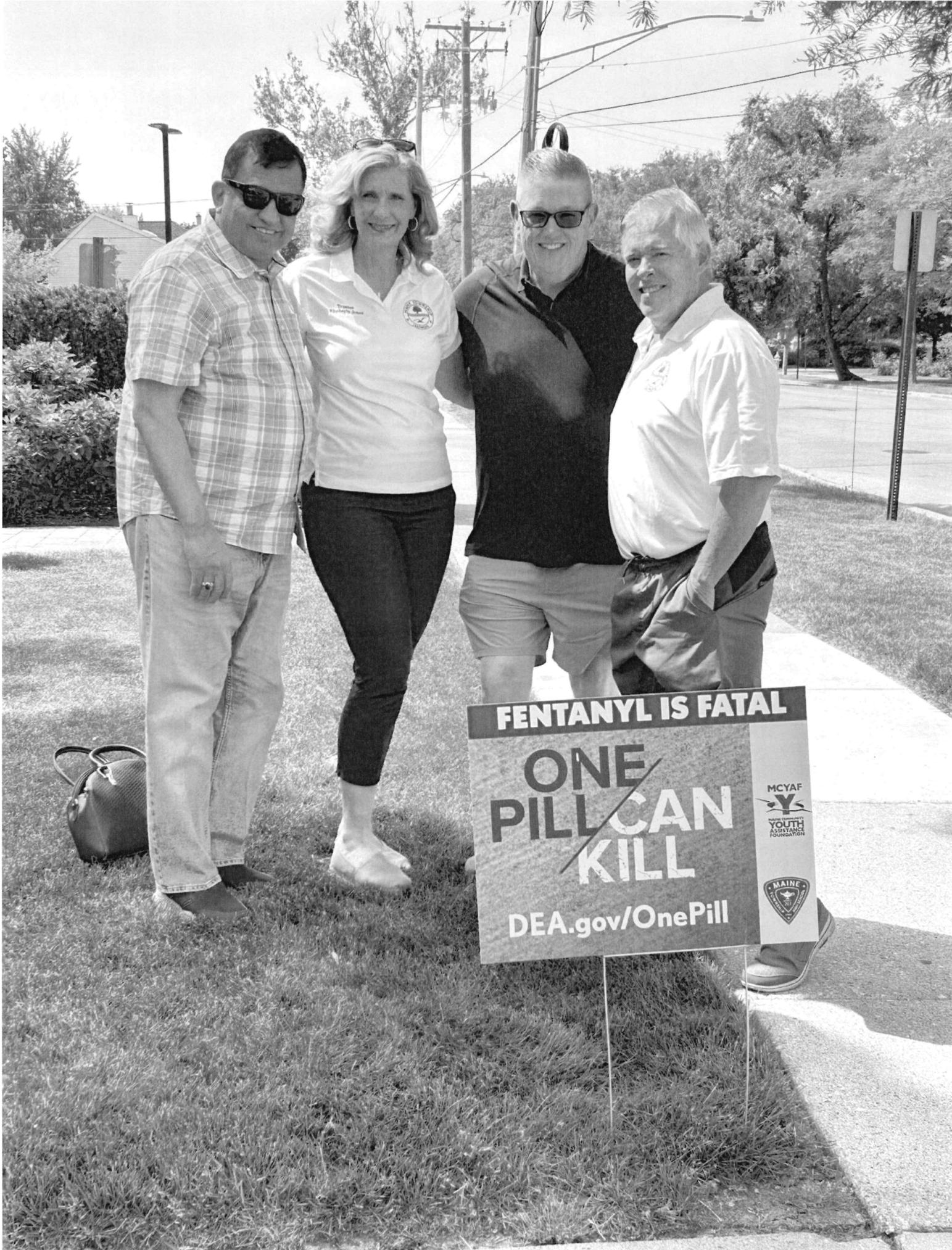
### Social Media Communications:

#### E- Newsletter

- 4 e-newsletters sent to 458 participants and local health agencies
- 138 weekly opens

### **Recovery Connection Facebook Page:**

- 4 posts per month
- 237 Members



**FENTANYL IS FATAL**  
**ONE PILL CAN KILL**  
[DEA.gov/OnePill](https://www.dea.gov/OnePill)

MCYAF  
MAINE COMMUNITY YOUTH ASSISTANCE FOUNDATION



Theresa



PARK RIDGE COMMUNITY



# HEALTH FAIR



**SATURDAY, JUNE 10th**

**9 AM - 12 PM**



**HODGES PARK, PARK RIDGE**

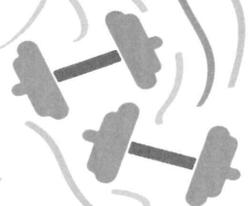
(101 S. COURTLAND AVE)

◆ **WEAR YOUR WORKOUT GEAR** ◆  
**PRIZES** ◆ **FREE FITNESS CLASSES** ◆ **VENDORS**  
◆ **BLOOD DRIVE** ◆

Details & Schedule Here:



CELEBRATING  
HEALTH, WELLNESS, FITNESS  
& MORE!



**& A VISIT FROM THE PR FIRE DEPARTMENT**



DESIGNED BY:  
MOHAMED OUIFAK



Maine Township  
Office of Emergency Management

**To:** Elected Officials  
**From:** Edward Olewinski, OEM Director  
**cc:** Dayna Berman, Administrator  
**Date:** 06/27/2023  
**Re:** Monthly Report

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Firstly, I am pleased to report that our Smoke Detector program has experienced a great start. Working in collaboration with Code Enforcement Officer Nader Ghazaleh, we successfully installed 37 Smoke Detectors during May, bringing us to 89 detector installations. As a result of extensive promotion and advertisement of the program through various outlets, we have generated substantial interest in the community. Consequently, we currently have an extensive waitlist of individuals eager to have Smoke Detectors installed in their residences. Rest assured, we are committed to addressing these requests as efficiently as possible.

In addition to our installation efforts, Officer Ghazaleh and I have been actively engaged with the residents of Sumac and Noel. Throughout the past month, we have prioritized addressing their concerns and needs promptly. We successfully managed a water pipe burst incident on one of the properties. Furthermore, we have attended meetings with Supervisor Dimond and the County to gather updates on the status of demolition projects, ensuring that we are well-informed and involved in relevant decision-making processes.

Regarding professional development and preparedness, Supervisor Dimond, Administrator Berman, and I have collaborated strategically to establish a partnership with a healthcare training center. This partnership will enable us to offer future training opportunities to Township personnel. We are pleased to announce that we have recently joined forces with the American Heart Association. As a first step, I conducted a CPR/AED/FirstAid training class on June 13th, catering specifically to the MaineStay department. Moving forward, I will be working closely with Department heads to ensure that the entire staff receives certification by the end of this summer, reinforcing our collective preparedness to handle emergencies effectively.