

MAINE TOWNSHIP ORDINANCE 2012-1

BUDGET & APPROPRIATION ORDINANCE FOR 2012-2013

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2012 and ending February 28, 2013.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$2,826,592
ESTIMATED REVENUES	
Property Tax	\$3,300,000
Replacement Tax	\$70,000
Interest Income	\$10,000
MaineStay Fees	\$22,000
Grants	\$5,000
Other Income	\$20,000
TOTAL ESTIMATED REVENUES	<u>\$3,427,000</u>
TOTAL ESTIMATED FUNDS AVAILABLE	<u><u>\$6,253,592</u></u>
BUDGETED EXPENDITURES	
Administration	\$1,952,052
Assessor	\$279,100
Clerk	\$209,119
Emergency Management	\$102,060
MaineStay Youth and Family Services	\$639,401
Senior and Adult Services	\$438,559
Mental Health/Community Services	\$386,500
TOTAL EXPENDITURES/ APPROPRIATIONS	<u>\$4,006,791</u>
ENDING BALANCE	\$2,246,801
TOTAL APPROPRIATIONS & ENDING BALANCE	\$6,253,592

ADMINISTRATION

PERSONNEL

Salaries	\$700,000
Social Security	\$54,000
Municipal Retirement Fund	\$96,000
Health Insurance	\$280,000
Dental Ins.	\$15,000
Life Ins.	\$5,300
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$1,150,301</u>

CONTRACTUAL SERVICES

Accounting Services	\$17,000
Building-Grounds Maintenance	\$40,000
Community Information-Support	\$41,000
Conferences-Meetings	\$5,500
Dues-Subscriptions	\$6,500
Equipment-ISP & Web Page	\$35,000
Equipment Leasing-Maintenance	\$24,000
General Insurance-Liability-Bond	\$62,000
Legal Services	\$20,000
Mileage-Travel-Lodging Expense	\$10,000
Police Protection	\$50,000
Postage	\$41,000
Printing-Publishing	\$45,000
Special Programs	\$8,000
Staff Training	\$750
Telecommunications	\$19,000
Transportation/MaineLines	\$8,000
Utilities	\$32,000
TOTAL CONTRACTUAL SERVICES	<u>\$464,750</u>

COMMODITIES

Miscellaneous (Administration)	\$1,000
Office Supplies	\$7,000
Operating Supplies-Maintenance	\$13,000
TOTAL COMMODITIES	<u>\$21,000</u>

OTHER EXPENDITURES

Cleanup Project/Single Hauler Program	\$20,000
Code Enforcement Expense	\$2,000
Neighborhood Watch	\$2,000
Plan Commission	\$500
Tree Planting	\$1
Vehicle Expense	\$6,500
TOTAL OTHER EXPENDITURES	<u>\$31,001</u>

CAPITAL OUTLAY

Building	\$180,000
Building Purchase	\$1,000
Equipment Purchase	\$4,000
TOTAL CAPITAL OUTLAY	<u>\$185,000</u>

CONTINGENCIES	\$100,000
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TOTAL ADMINISTRATION	<u>\$1,952,052</u>
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ASSESSOR

PERSONNEL

Salaries	\$161,900
Social Security	\$13,300
Municipal Retirement Fund	\$19,500
Health Insurance	\$67,000
TOTAL PERSONNEL	<u>\$261,700</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$2,400
Cook County Assessor Tie-in	\$600
Dues-Subscriptions	\$700
Equipment Leasing-Maintenance	\$1,000
Mileage-Travel-Lodging Expense	\$3,000
Postage	\$1,500
Printing-Publishing	\$500
Sidwell Maps	\$700
Staff Training	\$1,500
TOTAL CONTRACTUAL SERVICES	<u>\$11,900</u>

COMMODITIES

Miscellaneous	\$1,500
Office Supplies	\$1,000
TOTAL COMMODITIES	<u>\$2,500</u>

CAPITAL OUTLAY

Equipment Purchases	\$3,000
TOTAL CAPITAL OUTLAY	<u>\$3,000</u>

TOTAL ASSESSOR	<u>\$279,100</u>
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CLERK

PERSONNEL

Salaries	\$109,489
Social Sec.	\$8,376
IMRF	\$16,703
Health Ins	\$50,000
Dental Ins	\$3,000
Life Ins.	\$1,000
TOTAL PERSONNEL	<u>\$188,568</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$1,600
Dues-Subscriptions	\$400
Equipment Leasing-Maintenance	\$1
General Insurance-Liability-Bond	\$200
Mileage-Travel-Lodging Expense	\$3,500
Honor Flight	\$1,000
Postage	\$3,000
Printing-Publishing	\$2,000
Computer Tech Support	\$5,000
Telecommunications	\$1,000
Staff Training	\$500
TOTAL CONTRACTUAL SERVICES	<u>\$18,201</u>

COMMODITIES

Miscellaneous	\$250
Office Supplies	\$500
Operating Supplies/Maintenance	\$100
TOTAL COMMODITIES	<u>\$850</u>

CAPITAL OUTLAY

Equipment Purchases	\$1,500
TOTAL CAPITAL OUTLAY	<u>\$1,500</u>

TOTAL FOR CLERK'S OFFICE	<u>\$209,119</u>
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$34,000
Soc. Sec	\$4,760
Uniforms	\$1,500
TOTAL PERSONNEL	<u>\$40,260</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$500
Dues/Subscriptions	\$500
Equipment Leasing/Maintenance	\$1,000
Mileage/Travel Expense	\$700
Citizen Corps Program	\$3,500
Rent & Utilities	\$35,000
Postage	\$300
Printing/Publishing	\$300
Special Programs	\$1,000
Telecommunications	\$800
Staff Training	\$100
TOTAL CONTRACTUAL SERVICES	<u>\$43,700</u>

COMMODITIES

Miscellaneous	\$300
Office Supplies	\$300
Disaster Operations Supplies	\$3,500
TOTAL COMMODITIES	<u>\$4,100</u>

OTHER EXPENDITURES

Vehicle Expense	\$5,000
TOTAL OTHER EXPENDITURES	<u>\$5,000</u>

CAPITAL OUTLAY

Equipment Purchases	\$9,000
TOTAL CAPITAL OUTLAY	<u>\$9,000</u>

TOTAL FOR OFFICE OF EMERGENCY MANAGEMENT	<u>\$102,060</u>
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MAINSTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$341,000
Social Sec.	\$26,100
IMRF	\$46,000
Health Ins.	\$100,200
Dental Ins.	\$8,000
Life Ins.	\$2,100
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$523,401</u>

CONTRACTUAL SERVICES

Community Education	\$1,500
Youth Services-TLC	\$50,000
CEDA	\$0
Fish	\$2,000
Summer Youth Camp	\$8,500
Garage Sale	\$500
Conferences-Meetings	\$1,500
Dues-Subscriptions	\$2,000
Equipment Leasing-Maintenance	\$3,000
General Insurance-Liability-Bond	\$1,000
Mileage-Travel-Lodging Expense	\$3,500
Postage	\$800
Printing-Publishing	\$3,500
Special Programs	\$6,500
Computer Tech Support	\$5,000
Consultation/Staff Training	\$4,700
Building Maint.	\$1,500
TOTAL CONTRACTUAL SERVICES	<u>\$95,500</u>

COMMODITIES

Library	\$400
Miscellaneous	\$400
Office Supplies	\$1,700
TOTAL COMMODITIES	<u>\$2,500</u>

OTHER EXPENDITURES

CHAMPS Program	\$500
Youth Recreation Fund	\$10,000
Substance Abuse Programs	\$1,500
TOTAL OTHER EXPENDITURES	<u>\$12,000</u>

CAPITAL OUTLAY

Equipment Purchases	\$6,000
TOTAL CAPITAL OUTLAY	<u>\$6,000</u>

TOTAL MAINSTAY YOUTH AND FAMILY SERVICES	<u>\$639,401</u>
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SENIOR AND ADULT SERVICES

PERSONNEL

Salaries	\$253,000
Social Sec.	\$19,354
IMRF	\$34,104
Health Ins.	\$72,000
Dental Ins.	\$5,000
Life Ins.	\$1,500
Tuition Reim.	\$1
TOTAL PERSONNEL	<u>\$384,959</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$3,000
Dues-Subscriptions	\$500
Mileage-Travel-Lodging Expense	\$3,500
Postage	\$12,500
Printing-Publishing	\$10,000
Special Programs	\$12,000
Computer Tech Support	\$5,000
Telecommunications	\$250
Staff Training	\$500
TOTAL CONTRACTUAL SERVICES	<u>\$47,250</u>

COMMODITIES

Miscellaneous	\$200
Office Supplies	\$2,300
Operating Supplies-Maintenance	\$850
TOTAL COMMODITIES	<u>\$3,350</u>

CAPITAL OUTLAY

Equipment Purchases	\$3,000
TOTAL CAPITAL OUTLAY	<u>\$3,000</u>

TOTAL FOR SENIOR AND ADULT SERVICES	<u>\$438,559</u>
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MENTAL HEALTH/COMMUNITY SERVICES	\$386,500
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TOTAL TOWN FUND	\$4,006,791
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GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$638,277
ESTIMATED REVENUES	
Property Tax	\$900,000
Social Security Reimbursement	\$40,000
Interest Income	\$250
Energy Assistance Revenue	\$15,000
Food Pantry Cash Donations	\$40,000
TOTAL ESTIMATED REVENUES	<u>\$995,250</u>
TOTAL ESTIMATED FUNDS AVAILABLE	<u>\$1,633,527</u>
BUDGETED EXPENDITURES	
Administration	\$636,652
Home Relief	\$393,502
Contingencies	\$30,000
TOTAL EXPENDITURES/APPROPRIATIONS	<u>\$1,060,154</u>
ENDING BALANCE	\$573,373
TOTAL APPROPRIATIONS & ENDING BALANCE	<u>\$1,633,527</u>

ADMINISTRATION

PERSONNEL

Salaries	\$349,000
Social Security	\$27,000
Municipal Retirement Fund	\$47,050
Health Insurance	\$124,000
Dental Ins.	\$4,500
Life Ins.	\$2,100
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$553,651</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$2,000
Accounting Services	\$6,500
Debit Card Program	\$1,000
Dues-Subscriptions	\$250
Equipment Leasing-Maintenance	\$7,000
General Insurance-Liability-Bond	\$11,000
Hearing Officer	\$1
Legal Services	\$6,000
Mileage-Travel-Lodging Expense	\$2,500
Special Programs	\$500
Postage	\$6,000
Printing-Publishing	\$3,000
Telecommunications	\$2,000
Computer Tech Support	\$5,000
Staff Training	\$2,500
Utilities	\$3,500
TOTAL CONTRACTUAL SERVICES	<u>\$58,751</u>

COMMODITIES	
Miscellaneous	\$250
Office Supplies	\$3,500
Operating Supplies-Maintenance	\$3,000
TOTAL COMMODITIES	<u>\$6,750</u>

CAPITAL OUTLAY	
Equipment Purchases	\$5,000
Computer Software Development	\$2,500
Building Maintenance	\$5,000
TOTAL CAPITAL OUTLAY	<u>\$12,500</u>

CONTINGENCIES	\$5,000
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TOTAL ADMINISTRATION	<u>\$636,652</u>
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HOME RELIEF

CONTRACTUAL SERVICES	
Medical Services	\$60,000
Access to Care	\$20,000
Ambulance-Paramedic Service	\$2,000
Client Utilities	\$12,000
Dental Services	\$3,000
Emergency Assistance Program	\$5,000
Food	\$50,000
Funeral and Burial Services	\$1
Client Health Insurance	\$8,000
Prescription Drugs	\$40,000
Catostr. Med. Insurance	\$5,500
CWP	\$1,000
Shelter-Rent	\$112,000
TOTAL CONTRACTUAL SERVICES	<u>\$318,501</u>

COMMODITIES	
Client Needs Services	\$40,000
Food Pantry	\$35,000
Transient	\$1
TOTAL COMMODITIES	<u>\$75,001</u>

TOTAL HOME RELIEF	<u>\$393,502</u>
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CONTINGENCIES	\$30,000
	<u>\$30,000</u>

TOTAL GENERAL ASSISTANCE FUND	<u>\$1,060,154</u>
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Section 2: That there is hereby appointed for township purposes:

FOR FISCAL YEAR ENDING FEBRUARY 28, 2013

BY FUND

1. GENERAL TOWN FUND	\$6,253,592
2. GENERAL ASSISTANCE FUND	\$1,633,527
TOTAL APPROPRIATIONS	<u>\$7,887,119</u>

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of seven million eight hundred & eighty seven thousand one hundred & nineteen for the fiscal year March 1, 2012 to February 28, 2013 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Section 5: The salary grade and range as adopted by the Board is made a part of this Ordinance.

Adopted in a meeting assembled on April 24, 2012 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

Ayes: 5
Nays: 0
Absent: 0

Alan J. M...
Jack ...
Susan ...
Peter ...
Trustees

Gary K Warner *Carol A. Teschky*
Township Clerk Supervisor



Gary K. Warner
Clerk

Supervisor
Carol A. Teschky

Clerk
Gary K. Warner

Assessor
Tom Rueckert

Collector
Mary E. Rohde

Highway Commissioner
Robert Provenzano

Trustees
Walter Kazmierczak
Laura J. Morask
Susan Moylan Krey
Peter Gialamas

General Offices
1700 Ballard Road
Park Ridge, IL 60068-1006
847-297-2510
847-297-1335 Fax

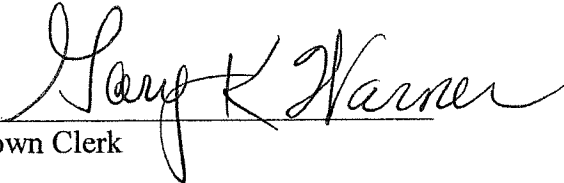
Highway Department
1387 Redeker Road
Des Plaines, IL 60016-3411
847-297-5225
847-297-8723 Fax

**CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP GENERAL
TOWN FUND AND GENERAL ASSISTANCE
BUDGET AND APPROPRIATION ORDINANCE**

April 24, 2012

CERTIFICATE

I, Gary K. Warner, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2012 -1 of the Board meeting duly convened and held on the 24th day of April, 2012.


Town Clerk

SEAL

