

**MAINE TOWNSHIP  
ORDINANCE 2017-1  
BUDGET & APPROPRIATION ORDINANCE FOR 2017-2018**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2017 and ending February 28, 2018.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$5,019,954
ESTIMATED REVENUES	
Property Tax	\$4,200,000
Replacement Tax	\$75,000
Interest Income	\$5,500
MaineStay Fees	\$18,000
Other Income	\$82,500
TOTAL ESTIMATED REVENUES	<u>\$4,381,000</u>
TOTAL ESTIMATED FUNDS AVAILABLE	<u><u>\$9,400,954</u></u>
BUDGETED EXPENDITURES	
Administration	\$2,176,004
Assessor	\$358,930
Clerk	\$253,350
Emergency Management	\$66,298
MaineStay Youth and Family Services	\$639,101
Senior and Adult Services	\$538,601
Mental Health/Community Services	\$468,400
TOTAL EXPENDITURES/ APPROPRIATIONS	<u>\$4,500,684</u>
Transfer of Other Funds	<u>\$400,000</u>
	\$4,900,684
ENDING BALANCE	\$4,500,270
TOTAL APPROPRIATIONS & ENDING BALANCE	\$9,400,954

**ADMINISTRATION****PERSONNEL**

Salaries	\$822,000
IDES	\$1
Social Security	\$62,000
Municipal Retirement Fund	\$97,000
Health Insurance	\$300,000
Dental Ins.	\$20,000
Life Ins.	\$3,000
Tuition Reimbursement	\$1
<b>TOTAL PERSONNEL</b>	<u>\$1,304,002</u>

**CONTRACTUAL SERVICES**

Accounting Services	\$28,000
Building-Grounds Maintenance	\$50,000
Community Information-Support	\$44,000
Conferences-Meetings	\$5,500
Dues-Subscriptions	\$7,000
Web Site/Email Host	\$1,500
Equipment Leasing-Maintenance	\$22,000
Computer Tech Support	\$18,000
Print Management	\$5,000
General Insurance-Liability-Bond	\$75,000
Legal Services	\$42,000
Mileage-Travel-Lodging Expense	\$4,500
Police Protection	\$50,000
Postage	\$40,000
Printing-Publishing	\$50,000
Special Programs	\$13,000
Staff Training	\$2,000
Telecommunications	\$35,000
Transportation/MaineLines	\$4,000
Utilities	\$25,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$521,500</u>

**COMMODITIES**

Miscellaneous	\$1,000
Office Supplies/Small Equipment	\$45,000
Operating Supplies-Maintenance	\$15,000
<b>TOTAL COMMODITIES</b>	<u>\$61,000</u>

**OTHER EXPENDITURES**

Cleanup Project/Single Hauler Program	\$20,000
Code Enforcement Expense	\$2,000
Neighborhood Watch	\$4,500
Plan Commission	\$1,000
Maine Township Recovery Connections	\$50,000
Vehicle Expense	\$7,000
<b>TOTAL OTHER EXPENDITURES</b>	<u>\$84,500</u>

**CAPITAL OUTLAY**

Building	\$55,000
Building Purchase	\$1
Equipment Purchase	\$1
<b>TOTAL CAPITAL OUTLAY</b>	<u>\$55,002</u>

**CONTINGENCIES**

\$150,000

**TOTAL ADMINISTRATION**

\$2,176,004

**ASSESSOR**

**PERSONNEL**

Salaries	\$197,580
Social Security	\$14,800
Municipal Retirement Fund	\$21,500
Health Insurance	\$109,050
<b>TOTAL PERSONNEL</b>	<u>\$342,930</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$2,000
Cook County Assessor Tie-in	\$1,100
Dues-Subscriptions	\$600
Equipment Leasing-Maintenance	\$500
Mileage-Travel-Lodging Expense	\$2,500
Postage	\$1,000
Printing-Publishing	\$1,500
Sidwell Maps	\$600
Staff Training	\$1,500
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$11,300</u>

**COMMODITIES**

Miscellaneous	\$1,500
Office Supplies/Small Equipment	\$3,200
<b>TOTAL COMMODITIES</b>	<u>\$4,700</u>

<b>TOTAL ASSESSOR</b>	<u>\$358,930</u>
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**CLERK**

**PERSONNEL**

Salaries	\$137,000
Social Sec.	\$10,500
Municipal Retirement Fund	\$17,000
Health Ins	\$48,600
Dental Ins	\$3,000
Life Ins.	\$500
<b>TOTAL PERSONNEL</b>	<u>\$216,600</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$2,000
Dues-Subscriptions	\$600
Print Management	\$3,100
General Insurance-Liability-Bond	\$200
Mileage-Travel-Lodging Expense	\$2,000
Honor Flight	\$1,000
Postage	\$8,000
Printing-Publishing	\$2,500
Computer Tech Support	\$7,600
Telecommunications	\$1,000
Staff Training	\$500
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$28,500</u>

**COMMODITIES**

Miscellaneous	\$250
Office Supplies/Small Equipment	\$8,000
<b>TOTAL COMMODITIES</b>	<u>\$8,250</u>

<b>TOTAL FOR CLERK'S OFFICE</b>	<u>\$253,350</u>
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$28,000
Soc. Sec	\$2,200
Uniforms	\$1,500
TOTAL PERSONNEL	<u>\$31,700</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$200
Dues/Subscriptions	\$250
Equipment Leasing	\$1
Citizen Corps Program	\$3,222
Utilities	\$4,000
Computer Tech Support	\$1,200
Postage	\$75
Printing/Publishing	\$250
Special Programs	\$1,500
Special Events	\$1,000
Telecommunications	\$3,500
Staff Training	\$300
TOTAL CONTRACTUAL SERVICES	<u>\$15,498</u>

COMMODITIES

Miscellaneous	\$200
Office Supplies/Small equipment	\$5,000
Operating Supplies	\$1,200
Disaster Operations Supplies	\$3,000
TOTAL COMMODITIES	<u>\$9,400</u>

OTHER EXPENDITURES

Volunteer Insurance	\$700
Vehicle Expense	\$4,000
TOTAL OTHER EXPENDITURES	<u>\$4,700</u>

CAPITAL OUTLAY

Building	\$5,000
TOTAL CAPITAL OUTLAY	<u>\$5,000</u>

TOTAL FOR OFFICE OF EMERGENCY MANAGEMENT	<u>\$66,298</u>
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## MAINESTAY YOUTH AND FAMILY SERVICES

### PERSONNEL

Salaries	\$359,000
Social Sec.	\$27,500
Municipal Retirement Fund	\$43,500
Health Ins.	\$134,100
Dental Ins.	\$9,500
Life Ins.	\$1,300
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$574,901</u>

### CONTRACTUAL SERVICES

Community Education	\$500
Summer Youth Camp	\$8,500
Garage Sale	\$500
Conferences-Meetings	\$2,000
Dues-Subscriptions/Licensures	\$2,500
Print Management	\$6,500
General Insurance-Liability-Bond	\$1,200
Mileage-Travel-Lodging Expense	\$3,500
Postage	\$800
Printing-Publishing	\$3,000
Special Programs	\$6,000
Computer Tech Support	\$7,000
Consultation/Staff Training	\$5,000
Building Maint.	\$1,500
TOTAL CONTRACTUAL SERVICES	<u>\$48,500</u>

### COMMODITIES

Library	\$500
Miscellaneous	\$200
Office Supplies/Small Equipment	\$11,000
TOTAL COMMODITIES	<u>\$11,700</u>

### OTHER EXPENDITURES

Youth Recreation Fund	\$3,000
Substance Abuse Programs	\$1,000
TOTAL OTHER EXPENDITURES	<u>\$4,000</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$639,101</u>
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## SENIOR AND ADULT SERVICES

### PERSONNEL

Salaries	\$294,000
Social Sec.	\$23,000
Municipal Retirement Fund	\$36,000
Health Ins.	\$102,600
Dental Ins.	\$5,000
Life Ins.	\$1,000
Tuition Reim.	\$1
TOTAL PERSONNEL	<u>\$461,601</u>

### CONTRACTUAL SERVICES

Conferences-Meetings	\$2,000
Dues-Subscriptions	\$500
Mileage-Travel-Lodging Expense	\$3,000
Postage	\$14,000
Printing-Publishing	\$14,500
Special Programs	\$11,500
Computer Tech Support	\$14,300
Print Management	\$5,000
Telecommunications	\$100
Staff Training	\$600
TOTAL CONTRACTUAL SERVICES	<u>\$65,500</u>

### COMMODITIES

Office Supplies/Small Equipment	<u>\$11,500</u>
TOTAL COMMODITIES	<u>\$11,500</u>

TOTAL FOR SENIOR AND ADULT SERVICES	<u>\$538,601</u>
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Mental Health/Community Services

\$468,400

**TOTALTOWN FUND**

**\$4,900,684**



**GENERAL ASSISTANCE FUND**

BEGINNING BALANCE	\$1,709,910
ESTIMATED REVENUES	
Property Tax	\$1,000,000
Social Security Reimbursement	\$35,000
Interest Income	\$2,000
Energy Assistance Revenue	\$20,000
Food Pantry Cash Donations	\$50,000
TOTAL ESTIMATED REVENUES	<u>\$1,107,000</u>
TOTAL ESTIMATED FUNDS AVAILABLE	<u>\$2,816,910</u>
BUDGETED EXPENDITURES	
Administration	\$724,503
Home Relief	\$280,102
Contingencies	\$35,000
TOTAL EXPENDITURES/APPROPRIATIONS	<u>\$1,039,605</u>
ENDING BALANCE	\$1,777,305
TOTAL APPROPRIATIONS & ENDING BALANCE	<u>\$2,816,910</u>

**ADMINISTRATION**

PERSONNEL	
Salaries	\$422,500
IDES	\$1
Social Security	\$33,000
Municipal Retirement Fund	\$50,000
Health Insurance	\$117,000
Dental Ins.	\$7,000
Life Ins.	\$1,000
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$630,502</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$2,000
Accounting Services	\$8,500
Dues-Subscriptions	\$250
Print Management	\$8,000
General Insurance-Liability-Bond	\$19,000
Hearing Officer	\$1
Legal Services	\$3,500
Mileage-Travel-Lodging Expense	\$1,500
Postage	\$6,000
Printing-Publishing	\$5,000
Telecommunications	\$2,000
Computer Tech Support	\$8,000
Staff Training	\$2,500
Utilities	\$3,000
TOTAL CONTRACTUAL SERVICES	<u>\$69,251</u>

COMMODITIES	
Miscellaneous	\$250
Office Supplies/Sm. Equipment	\$14,500
Operating Supplies-Maintenance	\$3,000
TOTAL COMMODITIES	<u>\$17,750</u>
CAPITAL OUTLAY	
Computer Software Development	\$3,000
Building Maintenance	\$4,000
TOTAL CAPITAL OUTLAY	<u>\$7,000</u>
TOTAL ADMINISTRATION	<u>\$724,503</u>
CONTINGENCIES	\$5,000
HOME RELIEF	
CONTRACTUAL SERVICES	
Medical Services	\$15,000
Ambulance-Paramedic Service	\$2,000
Client Utilities	\$10,000
Dental Services	\$1,500
Emergency Assistance Program	\$3,500
Food	\$50,000
Funeral and Burial Services	\$1
Client Health Insurance	\$1,500
Prescription Drugs	\$5,000
Catostr. Med. Insurance	\$5,100
CWP	\$1,500
Shelter-Rent	\$100,000
TOTAL CONTRACTUAL SERVICES	<u>\$195,101</u>
COMMODITIES	
Client Needs Services	\$35,000
Food Pantry	\$50,000
Transient	\$1
TOTAL HOME RELIEF	<u>\$280,102</u>
CONTINGENCIES	<u>\$30,000</u>
	<u>\$30,000</u>
TOTAL GENERAL ASSISTANCE FUND	<u>\$1,039,605</u>





Gary K. Warner

Clerk

Supervisor  
Carol A. Teschky

Clerk  
Gary K. Warner

Assessor  
Susan Moylan Krey

Highway Commissioner  
Walter Kazmierczak

Trustees  
Laura J. Morask  
Peter Gialamas  
Kimberly Jones  
Kelly Schaefer

General Offices  
1700 Ballard Road  
Park Ridge, IL 60068-1006  
847-297-2510  
847-297-1335 Fax

Highway Department  
1401 Redeker Road  
Des Plaines, IL 60016-3411  
847-297-5225  
847-297-8723 Fax

CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP GENERAL  
TOWN FUND AND GENERAL ASSISTANCE  
BUDGET AND APPROPRIATION ORDINANCE

April 26, 2017

CERTIFICATE

I, Gary K. Warner, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2017-1 of the Board meeting duly convened and held on the 26<sup>th</sup> day of April, 2017.

Town Clerk

SEAL