

**MAINE TOWNSHIP
ORDINANCE 2021-2
BUDGET & APPROPRIATION ORDINANCE FOR 2021-22**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2021 and ending February 28, 2022.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$6,644,499
ESTIMATED REVENUES	
Property Tax	\$1,500,000
Replacement Tax	\$78,930
Interest Income	\$11,998
MaineStay Fees	\$12,387
Yard Stickers and Rebates	\$13,734
Postage	\$4,136
Transportation Fees	\$1,094
Passport Fees	\$70,210
Food Pantry Cash Donations	\$67,176
Other Income	\$15,553
TOTAL ESTIMATED REVENUES	\$1,775,218
TOTAL ESTIMATED FUNDS AVAILABLE (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)	\$8,419,717
BUDGETED EXPENDITURES	
Administration	\$2,019,817
Assessor	\$394,718
Clerk	\$167,264
Emergency Management	\$15,394
MaineStay Youth and Family Services	\$513,722
Mainstreamers Senior Services	\$492,411
Mental Health/Community Services	\$440,025
TOTAL ESTIMATED EXPENDITURES (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)	\$4,043,351
ENDING BALANCE	\$4,376,366

ADMINISTRATION**PERSONNEL**

Salaries/Employees	\$573,314
Salaries/Elected Officials	\$163,564
IDES	\$1
Social Security	\$57,814
Municipal Retirement Fund	\$67,554
Health Insurance	\$320,294
Dental Insurance	\$10,926
Life Insurance	\$782
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$1,194,250

CONTRACTUAL SERVICES

Bookkeeping/Accounting Services	\$63,782
Audit Services	\$16,000
Building-Grounds Maintenance	\$21,963
Community Information-Support	\$1
Conferences-Meetings	\$633
Dues-Subscriptions	\$3,883
Web Site/Email Host	\$20,364
Equipment Leasing-Maintenance	\$20,661
Computer Tech Support	\$8,285
Print Management	\$3,842
General Insurance-Liability-Bond	\$65,494
Legal Services	\$90,000
Mileage-Travel-Lodging Expense	\$571
Police Protection	\$40,000
Postage	\$33,971
Printing-Publishing	\$31,500
Special Programs	\$3,245
Staff Training	\$317
Telecommunications	\$24,119
Clean Up/Waste Hauler	\$6,475
Transportation/MaineLines	\$3,700
Utilities	\$25,866
TOTAL CONTRACTUAL SERVICES	\$484,672

COMMODITIES

Miscellaneous	\$66
Office Supplies/Small Equipment	\$12,347
Operating Supplies-Maintenance	\$9,637
TOTAL COMMODITIES	\$22,050

OTHER EXPENDITURES

Code Enforcement Expense	\$558
Neighborhood Watch	\$3,455
Food Pantry	\$20,081
Plan Commission	\$1
Maine Township Recovery Connections	\$40,000
Vehicle Expense	\$2,826
TOTAL OTHER EXPENDITURES	\$66,921

CAPITAL OUTLAY

Building	\$1,924
Capital Fund Account	\$250,000
TOTAL CAPITAL OUTLAY	<u>\$251,924</u>

TOTAL ADMINISTRATION2,019,817**ASSESSOR****PERSONNEL**

Salaries	\$208,035
Social Security	\$15,914
Life Insurance	\$500
Dental Insurance	\$4,500
Municipal Retirement Fund	\$24,107
Health Insurance	\$134,068
TOTAL PERSONNEL	<u>\$387,124</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$848
Cook County Assessor Tie-in	\$1,025
Dues-Subscriptions	\$200
Equipment Leasing-Maintenance	\$1
Mileage-Travel-Lodging Expense	\$1,200
Postage	\$400
Printing-Publishing	\$397
Sidwell Maps	\$707
Staff Training	\$116
TOTAL CONTRACTUAL SERVICES	<u>4,894</u>

COMMODITIES

Miscellaneous	\$1,200
Office Supplies/Small Equipment	\$1,500
TOTAL COMMODITIES	<u>\$2,700</u>

TOTAL ASSESSOR\$394,718

CLERK**PERSONNEL**

Salaries	\$95,467
Social Sec.	\$7,299
Municipal Retirement Fund	\$13,100
Health Insurance	\$32,454
Dental Insurance	\$788
Life Insurance	\$77
TOTAL PERSONNEL	\$149,185

CONTRACTUAL SERVICES

Conferences-Meetings	\$1
Dues-Subscriptions	\$313
Print Management	\$2,642
Mileage-Travel-Lodging Expense	\$27
Honor Flight	\$1,000
Postage	\$6,000
Printing-Publishing	\$1,234
Computer Tech Support	\$6,240
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	\$17,458

COMMODITIES

Miscellaneous	\$21
Office Supplies/Small Equipment	\$600
TOTAL COMMODITIES	\$621

TOTAL CLERK	\$167,264
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$3,959
Social Security	\$312
Uniforms	\$200
TOTAL PERSONNEL	<u>\$4,471</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$1
Dues/Subscriptions	\$305
Utilities	\$3,772
Special Programs	\$100
Special Events	\$100
Telecommunications	\$2,042
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	<u>\$6,321</u>

COMMODITIES

Office Supplies/Small Equipment	\$233
Operating Supplies	\$100
Disaster Operations Supplies	\$100
TOTAL COMMODITIES	<u>\$433</u>

OTHER EXPENDITURES

Volunteer Insurance	\$723
Vehicle Expense	\$2,146
TOTAL OTHER EXPENDITURES	<u>\$2,869</u>

CAPITAL OUTLAY

Building	\$1,300
TOTAL CAPITAL OUTLAY	<u>\$1,300</u>

TOTAL OFFICE OF EMERGENCY MANAGEMENT	<u>\$15,394</u>
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MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$288,310
Social Security	\$22,737
Municipal Retirement Fund	\$40,185
Health Insurance	\$138,222
Dental Insurance	\$2,928
Life Insurance	\$309
TOTAL PERSONNEL	<hr/> \$492,691

CONTRACTUAL SERVICES

Community Education	\$50
Summer Youth Camp	\$1
Garage Sale	\$1
Conferences-Meetings	\$537
Dues-Subscriptions/Licensures	\$3,400
Print Management	\$2,642
General Insurance-Liability-Bond	\$959
Mileage-Travel-Lodging Expense	\$1,000
Postage	\$96
Printing-Publishing	\$576
Special Programs	\$2,622
Computer Tech Support	\$6,240
Consultation/Staff Training	\$1,070
TOTAL CONTRACTUAL SERVICES	<hr/> \$19,194

COMMODITIES

Training Manuals/Books	\$250
Miscellaneous	\$1
Office Supplies/Small Equipment	\$1,585
TOTAL COMMODITIES	<hr/> \$1,836

OTHER EXPENDITURES

Youth Recreation Fund	\$1
TOTAL OTHER EXPENDITURES	<hr/> \$1

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<hr/> \$513,722
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MAINSTREAMERS SENIOR SERVICES

PERSONNEL

Salaries	\$288,627
Social Security	\$22,762
Municipal Retirement Fund	\$40,229
Health Insurance	\$108,821
Dental Insurance	\$3,407
Life Insurance	\$387
TOTAL PERSONNEL	\$464,233

CONTRACTUAL SERVICES

Conferences-Meetings	\$257
Dues-Subscriptions	\$75
Mileage-Travel-Lodging Expense	\$100
Postage	\$7,426
Printing-Publishing	\$6,209
Special Programs	\$3,000
Computer Tech Support	\$6,240
Print Management	\$2,942
Telecommunications	\$29
TOTAL CONTRACTUAL SERVICES	\$26,278

COMMODITIES

Office Supplies/Small Equipment	\$1,900
TOTAL COMMODITIES	\$1,900

TOTAL MAINSTREAMERS SENIOR SERVICES	\$492,411
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Mental Health/Community Services

\$440,025

TOTAL TOWN FUND

\$4,043,351

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$1,505,603
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ESTIMATED REVENUES

Property Tax	\$0
Social Security Reimbursement	\$15,000
Interest Income	\$4,393
Energy Assistance Revenue	\$18,000
Miscellaneous	\$1
TOTAL ESTIMATED REVENUES	\$37,394

TOTAL ESTIMATED FUNDS AVAILABLE	\$1,542,997
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BUDGETED EXPENDITURES

Administration	\$446,160
Home Relief	\$178,280
TOTAL ESTIMATED EXPENDITURES	\$624,440

ENDING BALANCE	\$918,557
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ADMINISTRATION

PERSONNEL

Salaries	\$258,805
IDES	\$1
Social Security	\$20,350
Municipal Retirement Fund	\$35,965
Health Insurance	\$96,061
Dental Insurance	\$3,398
Life Insurance	\$387
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$414,968

CONTRACTUAL SERVICES

Conferences-Meetings	\$89
Accounting Services	\$5,822
Dues-Subscriptions	\$1
Print Management	\$4,442
General Insurance-Liability-Bond	\$6,979
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$602
Postage	\$1,500
Printing-Publishing	\$1,500
Computer Tech Support	\$6,240
Staff Training	\$150
TOTAL CONTRACTUAL SERVICES	\$27,327

COMMODITIES

Miscellaneous	\$1
Office Supplies/Sm. Equipment	\$1,514
TOTAL COMMODITIES	<u>\$1,515</u>

CAPITAL OUTLAY

Computer Software Development	\$2,350
TOTAL CAPITAL OUTLAY	<u>\$2,350</u>

TOTAL ADMINISTRATION\$446,160**HOME RELIEF****CONTRACTUAL SERVICES**

Medical Services	\$414
Ambulance-Paramedic Service	\$1
Client Utilities	\$11,650
Dental Services	\$1
Emergency Assistance Program	\$1,295
Food	\$54,000
Funeral and Burial Services	\$200
Client Health Insurance	\$0
Prescription Drugs	\$1,500
Catostrophic Medical Insurance	\$5,100
Shelter-Rent	\$77,966
TOTAL CONTRACTUAL SERVICES	<u>\$152,127</u>

COMMODITIES

Personal Essentials	\$26,152
Transient	\$1
TOTAL COMMODITIES	<u>\$26,153</u>

TOTAL HOME RELIEF\$178,280**TOTAL GENERAL ASSISTANCE FUND**\$624,440

1. GENERAL TOWN FUND	\$4,043,351
2. GENERAL ASSISTANCE FUND	\$624,440
TOTAL	<u>\$4,667,791</u>

1. GENERAL TOWN FUND	\$4,043,351
1A. MAINSTREAMERS PROGRAM FEES*	\$57,300
1B. CAPITAL FUND**	-\$250,000
ADJUSTED GENERAL TOWN FUND	<u>3,850,651</u>

2. GENERAL ASSISTANCE FUND	<u>624,440</u>
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TOTAL APPROPRIATIONS	<u>4,475,091</u>
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Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of (\$4,475,091) four million four hundred and seventy five thousand and ninety one for the fiscal year March 1, 2021 to February 28, 2022 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on April 27, 2021 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

AYE	<input checked="" type="radio"/> NAY	ABSENT	<u>Kimberly Jones</u>
<input checked="" type="radio"/> AYE	NAY	ABSENT	<u>David Lee</u>
<input checked="" type="radio"/> AYE	NAY	ABSENT	<u>Don Williams</u>
<input checked="" type="radio"/> AYE	NAY	ABSENT	<u>David Campbell</u>
AYE	<input checked="" type="radio"/> NAY	ABSENT	<u>[Signature]</u>

Trustees

[Signature]
Supervisor

Peter [Signature]
Clerk

GENERAL TOWN FUND ADDENDUM

1A. MAINSTREAMERS PROGRAM FEES*
(PAID BY PARTICIPANTS)

REVENUES	\$51,236
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EXPENSES	\$57,300
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1B. CAPITAL FUND**

THE \$250,000 is included in the 2021-2022 budget, but is removed for purposes of total appropriations.



Peter Gialamas

Clerk

Supervisor
Laura J. Morask

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
Walter Kazmierczak

Trustees
Kimberly Jones
David A. Carrabotta, Esq.
Claire R. McKenzie
Susan Kelly Sweeney

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, Illinois 60016
847-297-5225
847-297-8723 Fax

**CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP GENERAL
TOWN FUND AND GENERAL ASSISTANCE
BUDGET AND APPROPRIATION ORDINANCE**

April 27, 2021

CERTIFICATE

I, Peter Gialamas, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2021-2 of the Board meeting duly convened and held on the 27th day of April, 2021.

Town Clerk

SEAL

