

Maine Township Highway Department

Stormwater Management Program Plan



Prepared for:

**Maine Township Highway Department
1401 Redeker Road
Des Plaines, IL 60016**

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1. INTRODUCTION

1.1 Overview

Maine Township Highway Department (Township) is an operator of a Municipal Separate Storm Sewer System (MS4) that is required to obtain National Pollution Discharge Elimination System (NPDES) permits and to implement six (6) Minimum Control Measures (MCMs) per the Illinois Environmental Protection Agency's (IEPA) NPDES Phase II program. The Township has applied for and obtained coverage under the IEPA's General NPDES Permit for Discharges from Small Municipal Separate Storm Sewer Systems. The Township's permit number is ILR400686, and a copy of the general permit is provided in **Appendix 1**.

A central requirement of the NPDES Phase II Permit is the development and implementation of a program to meet the conditions and provisions of the ILR40 permit. The Township has developed this Stormwater Management Program Plan (SMPP) to detail the policies, plans, and procedures in place to meet the conditions and requirements of the permit and serve as a resource for the implementation, interpretation, and documentation of the Township's entire MS4 program.

1.2 Objectives

The SMPP encompasses all aspects of the Township's NPDES Phase II program and specifically addresses the following six MCMs:

1. Public Education.
2. Public Participation and Involvement.
3. Illicit Discharge Detection and Elimination.
4. Construction Site Runoff Control.
5. Post-Construction Site Runoff Control.
6. Pollution Prevention and Good Housekeeping.

This SMPP details all of the Best Management Practices (BMPs), activities, policies, and procedures the Township employs to protect water quality by reducing or preventing the introduction of contaminants into the MS4 and to meet the requirements of their MS4 permit.

The SMPP is a living document that will be updated regularly based on changes within the Township and the NPDES regulations. If fully utilized, the SMPP provides the Township with a vital tool to meet the following goals of this program:

- Improve water quality,
- Provide cleaner and more aesthetically pleasing local waterbodies and streams,
- Enhance recreation opportunities, and
- Create a healthier environment for residents and wildlife.

The SMPP will be reviewed annually during the Township's Annual Facility Inspection as required by the NPDES Phase II Permit and will be kept onsite at 1401 Redeker Road, Des Plaines, Cook County, IL 60016. The Township's latest Annual Facility Inspection Report is included as **Appendix 2** and their Notice of Intent (NOI) is included as **Appendix 3**. Blank copies of the IEPA's NOI, Incidence of Non-Compliance (ION), and Notice of Termination (NOT) forms are provided in **Appendix 4**.

1.3 Township Location and Information

Maine Township (Township) is located in Cook County, Illinois and includes parts of Des Plaines, Glenview, Morton Grove, Niles, Park Ridge, and Rosemont. It is approximately 25.9 square miles in size consisting of mainly residential and open space areas with some commercial and industrial areas and has a population of about 134,447. The Township is bounded by Central Road to the north, Harlem Avenue to the east, Devon Avenue to the south, and Mt. Prospect Road to the west. The Township's limits and streets are depicted on the General Highway Map provided as **Appendix 5**.

The Township is bisected by the Des Plaines River, which runs from north to south through it, and the entire Township is contained within the Upper Des Plaines River Watershed. Overland flow generally travels from west to east and east to west into the Des Plaines River; however, none of the Township's storm sewers directly discharge to the Des Plaines River. Instead, they discharge to Farmers Creek, Prairie Creek, and Lake Mary Anne within the watershed. Exhibits depicting the Upper Des Plaines River Watershed, Illinois River Watershed, and all the watersheds of Illinois are provided as **Appendix 6**. A storm sewer atlas for the Township is provided as **Appendix 7**.

2. MINIMUM CONTROL MEASURE COMPLIANCE

2.1 Public Education

The Township performs a variety of activities that meet the requirements of the Public Education and Outreach minimum control measure. The Township has stormwater outreach materials including reference documents, flyers, and brochures available to the general public at the Maine Township Highway Department located at 1401 Redeker Road, Des Plaines, Illinois 60016. These materials are also made available to residents and organizations applying for permits from the Township. Information on stormwater is also provided on the Township's website and announcements are inserted into the Township's quarterly newsletter. These outreach materials are reviewed and revised as needed by Township staff. Township staff also researches new documents that can be distributed as part of public education and outreach, and currently a survey is being developed by the Highway Department for permit applicants to determine how much general knowledge they have regarding stormwater pollution prevention. Samples of the outreach materials are included as **Appendix 8**.

The Township's Highway Department also promotes stormwater pollution prevention at local events where they are able to speak directly with residents and promote community involvement. Highway Department vehicles are also showcased at local parades to promote awareness. Some of the events that the Township hosts include their Annual National Night Out, Touch-A-Truck events, Taste of Park Ridge, recycling events, and flood-related meetings. Information about these events is provided in **Appendix 9**.

2.2 Public Participation and Involvement

The Township performs a variety of activities that meet the requirements of the Public Participation and Involvement minimum control measure. The Township's Highway Department and Town Hall have partnered to create a volunteer monitoring program conducted by residents. The residents supplement the Highway Department's monitoring of the storm sewer system and assist in keeping the system free of debris. There is a storm sewer system hotline in place that allows the residents to contact the Highway Department regarding storm sewers and structures that may be clogged, broken, or otherwise not functioning so that the department can clean, repair, and replace the storm sewers and structures as needed.

Additionally, participation in the volunteer monitoring program is encouraged at Neighborhood Watch meetings and monthly Township Board Meetings. These meetings also provide a space for the Township to solicit public opinion regarding stormwater pollution prevention and stormwater quality improvements. Ideas sourced from residents are then passed on to the Highway Commissioner for review and possible implementation. Information regarding the volunteer monitoring program, storm sewer system hotline, and the aforementioned meetings are provided in **Appendix 10**.

2.3 Illicit Discharge Detection and Elimination

The Township and Cook County perform a variety of activities that meet the requirements of the Illicit Discharge Detection and Elimination minimum control measure. The Township's Highway Department inspects outfalls on an annual basis during dry weather periods and inspects outfalls discharging to receiving waters after significant rain events and snowfall. Areas of focus include

industrial land uses such as car repair and service stations, junk yards, and chemical and waste processing facilities. Staff will collect samples from the outfalls if there is suspected illicit discharge and will send the samples out for analysis. Staff will then collaborate with owners of point-source discharges to illuminate illicit discharges and connections. Staff will monitor to ensure that water quality is improved and, if necessary, illicit discharges are reported to the Township's Code Enforcement Officer who enforces ordinance requirements and imposes fines. Outfall inspection data forms and checklists are provided as **Appendix 11**. Additionally, the Township also televises sewers as needed on a regular basis. Storm sewer televising information is provided in **Appendix 12**.

The Township also has education initiatives to inform the public about illegal dumping of pollutants. There is a telephone hotline to report illegal dumping to the Highway Department, which tracks the calls and conducts investigations as necessary. The telephone number is 847-297-5225. A fact sheet about storm sewer discharge and the hotline number is included as **Appendix 13**.

2.4 Construction Site Runoff Control

The Township performs a variety of activities that meet the requirements of the Construction Site Runoff Control minimum control measure. The Township Highway Department issues permits for projects which are reviewed by their engineer. Drainage plans submitted with these projects are reviewed with respect to soil erosion and sediment control (SESC) measures including, but not limited to, perimeter erosion control, inlet protection, and stabilized construction entrances. Typical SESC details are included as **Appendix 14**. The SESC and drainage measures are subject to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Technical Guidance Manual (TGM). The Township Highway Department's permitting webpage is provided as **Appendix 15**. Applicable sections of the MWRD TGM are provided as **Appendix 16**.

Contractors must be certified prior to commencing construction on projects, and pre-construction meetings are utilized to ensure that all applicable regulations and permit conditions will be met. Sample contractor certification forms are provided as **Appendix 17**, and preconstruction meeting forms are provided as **Appendix 18**. Additionally, Highway Department staff monitor development sites to ensure that SESC measures are installed and functioning properly and report noncompliance to Cook County Building and Zoning Inspector for enforcement. Cook County Building and Zoning can be reached at inspections.bnz@cookcountyil.gov and violations.bnz@cookcountyil.gov. Sample construction site inspection forms and checklists are included as **Appendix 19**.

2.5 Post-Construction Site Runoff Control

The Township performs a variety of activities that meet the requirements of the Post-Construction Runoff Control minimum control measure. The Township Highway Department reviews projects for post-construction site runoff control per the requirements of the MWRD TGM. Reviewers encourage applicants to implement BMPs such as bioswales, filter strips, constructed wetlands, and rain gardens to reduce runoff from project sites and improve water quality. Road surfaces must be reduced by 5% to lessen the amount of runoff from impervious surfaces within developments. The Township also encourages the purchase and use of rain barrels for water reuse and has created an Intergovernmental Agreement with the MWRD concerning their rain barrel program.

Highway Department staff will then inspect development sites to ensure post-construction runoff control measures are installed and functioning properly. Sample construction site inspection forms and checklists are included as **Appendix 19**.

The Township also requires that permit applicants create and implement long-term operating and maintenance plans. Staff will notify individual property owners if any issues are observed with stormwater management facilities and will recommend repairs to the facilities as necessary. They report noncompliance to Cook County Building and Zoning Inspector at inspections.bnz@cookcountyil.gov and violations.bnz@cookcountyil.gov. Applicable sections of the MWRD TGM are provided in **Appendix 16**, and the intergovernmental agreement on rain barrels is provided as **Appendix 20**.

Additionally, Maine Township partnered with Chicago Metropolitan Agency for Planning (CMAP), Northfield Township, and numerous municipalities to create the Maine-Northfield Unincorporated Area Plan in 2019. This plan has various short-term and long-term goals and measures to reduce post-construction runoff and to improve water quality in unincorporated Maine Township, including promoting stormwater improvements on private property, educating property owners, investing in green infrastructure, and more. The plan is included as **Appendix 21**.

2.6 Pollution Prevention and Good Housekeeping

The Township performs a variety of activities that meet the requirements of the Post-Construction Runoff Control minimum control measure and it is a critical component of the Township's program to prevent and/or reduce the discharge of contaminants to the separate storm sewer system. The Township's Highway Department inspects the storm sewer system on a regular basis and clears them of floatables as necessary. Storm sewers and structures are maintained and cleaned via a sewer-cleaning truck to reduce pollution. Organic materials are disposed of at appropriate sites.

Facility and building maintenance is an ongoing process carried out by trained personnel within each area of the facility. Qualified personnel are responsible for daily, weekly, and monthly maintenance and monitoring activities. Additionally, the Facilities Manager periodically conducts building-wide safety inspections. Safety inspections include housekeeping, identification of trip hazards, inspecting vessels for leaks or damages, and general over-all safe operations.

Additionally, street sweeping is performed periodically to help keep the storm sewer system clear of debris and to reduce the amount of dirt, refuse, and salt from deicing in the system. The amount of salt used during deicing is reduced to necessary levels, and less toxic alternatives for deicing are being considered by the Township. Snowplows are washed in garages so that all wash runoff is captured in the sanitary sewer system and does not discharge to storm sewers. All bulk materials are stored under cover or indoors. Announcements regarding refuse, recycling, and deicing are included in the Township's quarterly newsletters. More details are included in **Appendix 22**.

The Township has trained Highway Department Staff in pollution prevention and good housekeeping measures. Training is held on an annual basis, and the Township keeps records of each employee's continuing education and training in their personnel files. The Township is also in the process of developing a spill prevention and control plan. Employee training agendas and course information are included in **Appendix 23**, and more details regarding the spill prevention and control plan are provided in Section 3.3.

3. OTHER BEST MANAGEMENT PRACTICES

3.1 Stormwater Pollution Prevention Personnel

The Township's Highway Department which manages, operates, and oversees its NPDES Phase II program is managed and staffed by the qualified and trained professionals listed below.

<i>Name</i>	<i>Title</i>	<i>Phone Number</i>	<i>Email Address</i>
Walter Kazmierczak	Highway Commissioner	847-297-5225	wkazmierczak@mainetown.com
Dwayne Hayman	Office and Grant Administrator	847-297-5225	MTHighway@aol.com
Peter Douvalakis	Foreman	847-297-5225	---
Justin Mac Intyre	Road Maintenance	847-297-5225	---
Richard Brandes	Road Maintenance	847-297-5225	---
Peter Jimenez	Road Maintenance	847-297-5225	---

The Foreman and Road Maintenance staff, or designated qualified professionals, are responsible for the day-to-day management of the program. Provided below is list of responsibilities associated with this position regarding the SMPP:

- Township-Owned Facility Inspections,
- Material/Chemical Handling and Storage Procedures,
- Staff Training Procedures and Policies,
- Spill Response, Containment, and Documentation,
- Township-Owned Facility Drainage Operation and Maintenance,
- Transfer Operations,
- Loading / Unloading Procedures,
- Waste Hauling and Recycling Procedures and Documentation,
- Personnel Training and Spill Prevention Procedures,
- Emergency Response and Call Lists,
- Safety Data Sheet Maintenance,
- Inspection Check Lists and Forms, and
- Maintenance of SMPP Documents for Regulatory Inspections.

The Highway Commissioner, or designated qualified professional, is responsible for overall development and implementation of the plan for the Township. Provided below is list of responsibilities associated with this position regarding the SMPP:

- Facility Permit Compliance,
- Monitoring of Discharges,
- Annual Facility Inspections and Reporting,
- Records of Spill Prevention Briefings and Training,
- Spill and Incident Form and Records,
- Training and Briefing the Foreman and Road Maintenance Staff, and
- General Protocols and Procedures for all Operations Manager Responsibilities.



3.2 Preventative Maintenance

The Township's Highway Department staff regularly performs activities on Township properties and in Township Right-of-Way (ROW) aimed at preventing or reducing the release of pollutants by capturing them before they can be collected by stormwater runoff and discharged to the separate storm sewer system. The Township regularly maintains driveway access areas as part of the program.

The Township's Highway Department cleans and maintains their vehicles at appropriate facilities, limiting the potential risk of an uncontained spills. These facilities are washed down on a periodic basis or as needed based on usage. All floor drains are maintained and serviced on an as-needed basis, and safety inspections are completed on a regular basis. During these inspections, equipment and vehicles are visually inspected for damage or potential leakage. The aforementioned activities are performed and monitored by appropriately trained staff. The Township also maintains spill kits in the event a spill does occur. These measures make any potential release of pollutants from Township-owned properties and ROW due to maintenance activities unlikely.

Prior to operating a Highway Department vehicle, drivers are trained to perform a complete pre-trip inspection. A key component of the inspection procedure is to identify any leaking fluids. These inspections are completed daily. If a driver were to find a leaking hydraulic system, a leaking fuel system or any other fluid release, the driver would be responsible for notifying Township Highway Department personnel who are trained to respond to spills and provide immediate containment. Materials onsite to provide containment include a spill kit with absorbent pads, booms, etc. and oil dry absorbent granules.

3.3 Spill Prevention and Response

The Township's Highway Department staff is trained to properly handle and store the materials and products used at the site. The majority of materials used are stored indoors at Township-owned facilities and not a significant risk to contaminate stormwater. The primary concerns related to potential release of contaminants are during loading/unloading procedures and during waste pickup and recycling functions. Staff members participating in these activities are trained in handling policies and procedures to prevent or minimize the potential discharge of pollutants to the stormwater system.

In the event of a spill, staff members are trained to immediately notify Township Highway Department personnel who then initiate the following procedures:

1. Containment – Trained staff members will employ any and all necessary measures to contain the spill and prevent it from reaching a stormwater conveyance area or leaving the site. If the spill is too large to contain, the staff will immediately begin the notification procedures listed below.
2. Collection/Cleanup – Once the spill has been contained, the staff should proceed with cleanup efforts to remove the contaminants and any materials used during the containment procedures. If the spill is too large for the staff to accommodate, a qualified environmental contractor should be notified to provide the appropriate cleanup response.
3. Notification/Documentation – If any substantial spill contaminates a Waters of the United

States, exits the site or otherwise causes stormwater to become polluted, the appropriate parties listed below should be notified immediately.

Parties to be notified in the event of a significant spill are provided below:

<i>Illinois Emergency Management Agency</i>	(800) 782-7860
<i>Illinois Environmental Protection Agency</i>	(888) 372-1996
<i>Cook County Department of Emergency Management and Regional Security</i>	(312) 603-8180
<i>Maine Township Office of Emergency Management</i>	(847) 297-5911
<i>Qualified Environmental Contractor – SET Environmental, Inc.</i>	(847) 537-9221

3.4 Stormwater Management Practices

The Township employs a number of practices on their properties and in their ROW to prevent or reduce the potential for stormwater contamination. These practices are listed below with a brief description of each:

1. Containment – The majority of the fluids and products used are stored indoors. In the event of a spill or tank leakage, the fluids would be collected and properly disposed. Spill kits are located within Township-owned facilities in the event a spill occurs. All maintenance activities occur indoors as well, making the potential release of pollutants unlikely.
2. Debris and Sediment Control – Township-owned facilities are drained by the overland flow that is directed to pervious buffer areas surrounding the properties prior to discharging. Solids and other potential pollutants are allowed to settle out from the stormwater runoff prior to leaving sites.
3. Waste Chemical Disposal – All waste chemicals that are derived as part of the repair and maintenance process are collected and properly disposed of. The chemicals are collected by qualified waste and/or recycling haulers and appropriately disposed of offsite. Manifests related to the collection and disposal are available upon request.
4. Stormwater Diversion – Onsite management of stormwater on Township-owned properties intentionally keeps the overland flow of runoff from areas of potential contaminants to reduce or minimize the possibility of pollution.
5. Covered Storage – All maintenance related activities are performed inside Township-owned facilities with very limited possibility of stormwater contamination. Additionally, the majority of the chemicals and materials used for this process are also stored indoors or undercover to prevent or reduce the contaminant potential.

4. INSPECTIONS OF TOWNSHIP-OWNED PROPERTIES

4.1 Inspection Procedures

The monitoring and inspection of Township-owned properties, outfalls, and facilities is a vital aspect of the Township's NPDES Permit. The inspections are completed by the Township staff or designated qualified professional. The inspections include an evaluation of the program, the best management practices currently employed, the facility grounds, the stormwater management system, areas of potential contamination, and other aspects that are required by the NPDES permit. The inspections are documented and tracked with Quarterly Visual Observation of Discharge and Annual Facility Inspection forms. These forms are provided in **Appendices 24** and **25**, respectively.

4.2 Monitoring of Discharges

As required by the permit, the Township's Highway Department staff performs Monitoring of Discharge inspection. These inspections occur during daylight hours at each outfall following a permit required rainfall event and are recorded and documented on the outfall inspection forms. The forms are provided in **Appendix 24**.

As required, each sample should be collected and evaluated for permit required parameters. Based on the evaluation, further laboratory sampling may be required and additional sampling needed. The inspections are kept onsite with the SMPP and include the date, time, personnel responsible and are certified.

The potential for or evidence of non-stormwater discharges is evaluated during each inspection.

4.3 Annual Facility Inspection

As required by the permit, annual facility inspections of Township-owned facilities are conducted. The facility inspections are carried out by qualified personnel and documented by staff with appropriate forms and procedures. The form is provided in **Appendix 25**. The purpose of the annual inspections is to verify that all elements of the plan including the site map, potential pollutant sources, and structural and non-structural controls to reduce pollutants stormwater discharges from the site are accurate.

As required, the annual report is submitted electronically to:

Division of Water Pollution Control
Attn: Permit Section
Post Office Box 19276
Springfield, Illinois 62794-9276.

The annual report will contain information gathered during the one-year time period beginning with the date of coverage under the NPDES permit and will be submitted no later than 60 days after the one-year period has expired. Each subsequent report shall contain the previous year's information and shall be submitted no later than one year after the previous year's report was due.

4.4 Documentation and Recordkeeping

As required by the permit, the SMPP and associated inspection forms will be made available to any regulatory inspector upon request and will be kept on file at the site for at least five years.

TMP/AMMP
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APPENDIX 1

IEPA General NPDES Permit No. ILR40



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-3397

BRUCE RAUNER, GOVERNOR

LISA BONNETT, DIRECTOR

217/782-0610

February 10, 2016

Re: General NPDES Permit ILR40 for Discharge from Small Municipal Separate Storm Sewer Systems (MS4)

Dear Permittee:

Enclosed with this letter is the reissued General NPDES Permit ILR40 for the discharge of storm water from small MS4s. Significant changes have been made in the final permit based on comments received by the Agency. Please review the final permit and make any necessary modifications to your storm water management program. The Agency has also provided a list of permit modifications and a summary of responses to comments received by the Agency.

Please note that the Agency will be reviewing the Notice of Intent (NOI) for all NOIs that have been received. If you have not submitted an NOI, you must submit a NOI within 90 days of the effective date of the permit. A separate permit coverage letter will be sent by the Agency to persons who have submitted a complete NOI after review of the NOI.

Should you have any questions or comments regarding this letter, please contact Melissa Parrott or Cathy Demeroukas of my staff at (217) 782-0610 or at the above address.

Sincerely,

A handwritten signature in black ink that reads "Alan Keller".

Alan Keller, P.E.

Manager, Permit Section
Division of Water Pollution Control

SAK:16020801bah/MS4 NOI Letter

General NPDES Permit No. ILR40

Illinois Environmental Protection Agency

Division of Water Pollution Control

1021 North Grand East

P.O. Box 19276

Springfield, Illinois 62794-9276

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

General NPDES Permit

For

Discharges from Small Municipal Separate Storm Sewer Systems

Expiration Date: February 28, 2021

Issue Date: February 10, 2016

Effective Date: March 1, 2016

In compliance with the provisions of the Illinois Environmental Protection Act, the Illinois Pollution Control Board Rules and Regulations (35 Ill. Adm. Code, Subtitle C, Chapter 1) and the Clean Water Act, the following discharges may be authorized by this permit in accordance with the conditions herein:

Discharges of only storm water from small municipal separate storm sewer systems (MS4s), as defined and limited herein. Storm water means storm water runoff, snow melt runoff, and surface runoff and drainage.

Receiving waters: Discharges may be authorized to any surface water of the State.

To receive authorization to discharge under this general permit, a facility operator must submit a Notice of Intent (NOI) as described in Part II of this permit to the Illinois Environmental Protection Agency (Illinois EPA). Authorization, if granted, will be by letter and include a copy of this permit.



Alan Keller, P.E.
Manager, Permit Section
Division of Water Pollution Control

NPDES/Hutton/stormwater/MS4/MSFinal2-9-16.daa

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PART I. COVERAGE UNDER GENERAL PERMIT ILR40**A. Permit Area**

This permit covers all areas of the State of Illinois.

B. Eligibility

1. This permit authorizes discharges of storm water from MS4s as defined in 40 CFR 122.26 (b)(16) as designated for permit authorizations pursuant to 40 CFR 122.32.
2. This permit authorizes the following non-storm water discharges provided they have been determined not to be substantial contributors of pollutants to a particular small MS4 applying for coverage under this permit:
 - Water line and fire hydrant flushing,
 - Landscape irrigation water,
 - Rising ground waters,
 - Ground water infiltration,
 - Pumped ground water,
 - Discharges from potable water sources, (excluding wastewater discharges from water supply treatment plants)
 - Foundation drains,
 - Air conditioning condensate,
 - Irrigation water, (except for wastewater irrigation),
 - Springs,
 - Water from crawl space pumps,
 - Footing drains,
 - Storm sewer cleaning water,
 - Water from individual residential car washing,
 - Routine external building washdown which does not use detergents,
 - Flows from riparian habitats and wetlands,
 - Dechlorinated pH neutral swimming pool discharges,
 - Residual street wash water,
 - Discharges or flows from fire fighting activities
 - Dechlorinated water reservoir discharges, and
 - Pavement washwaters where spills or leaks of toxic or hazardous materials have not occurred (unless all spilled material has been removed).
3. Any municipality covered by this general permit is also granted automatic coverage under Permit No. ILR10 for the discharge of storm water associated with construction site activities for municipal construction projects disturbing one acre or more. The permittee is granted automatic coverage 30 days after Agency receipt of a Notice of Intent to Discharge Storm Water from Construction Site Activities from the permittee. The Agency will provide public notification of the construction site activity and assign a unique permit number for each project during this period. The permittee shall comply with all the requirements of Permit ILR10 for all such construction projects.

C. Limitations on Coverage

The following discharges are not authorized by this permit:

1. Storm water discharges that are mixed with non-storm water or storm water associated with industrial activity unless such discharges are:
 - a. In compliance with a separate NPDES permit; or
 - b. Identified by and in compliance with Part I.B.2 of this permit.
2. Storm water discharges that the Agency determines are not appropriately covered by this general permit. This determination may include discharges identified in Part 1.B.2 or that introduce new or increased pollutant loading that may be a significant contributor of pollutants to the receiving waters.
3. Storm water discharges to any receiving water specified under 35 Ill. Adm. Code 302.105(d) (6).
4. The following non-storm water discharges are prohibited by this permit: concrete and wastewater from washout of concrete (unless managed by an appropriate control), drywall compound, wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds and other construction materials, fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance, soaps, solvents, or detergents, toxic or hazardous substances from a spill or other release, or any other pollutant that could cause or tend to cause water pollution.
5. Discharges from dewatering activities (including discharges from dewatering of trenches and excavations) are allowable if managed by appropriate controls as specified in a project's storm water pollution prevention plan, erosion and sediment control plan, or storm water management plan.

D. Obtaining Authorization

In order for storm water discharges from small MS4s to be authorized to discharge under this general permit, a discharger must:

1. Submit a Notice of Intent (NOI) in accordance with the requirements of Part II using an NOI form provided by the Agency (or a photocopy thereof).
2. Submit a new NOI in accordance with Part II within 30 days of a change in the operator or the addition of a new operator.
3. Unless notified by the Agency to the contrary, an MS4 owner submitting a complete NOI in accordance with the requirements of this permit will be authorized to discharge storm water from their small MS4s under the terms and conditions of this permit 30 days after the date that the NOI is received. Authorization will be by letter and include a copy of this permit. The Agency may deny coverage under this permit and require submittal of an application for an individual NPDES permit based on a review of the NOI or other information.

PART II. NOTICE OF INTENT (NOI) REQUIREMENTS**A. Deadlines for Notification**

1. If an MS4 was automatically designated under 40 CFR 122.32(a)(1) to obtain permit coverage, then you were required to submit an NOI or apply for an individual permit by March 10, 2003.
2. If an MS4 has coverage under the previous general permit for storm water discharges from small MS4s, you must renew your permit coverage under this part. Unless previously submitted for this general permit, you must submit a new NOI within 90 days of the effective date of this reissued general permit for storm water discharges from small MS4s to renew your NPDES permit coverage. The permittee shall comply with any new provisions of this general permit within 180 days of the effective date of this permit and include modifications pursuant to the NPDES permit in its Annual Report.
3. If an MS4 is designated in writing by Illinois EPA under 40 CFR 122.32(a)(2) during the term of this general permit, then you are required to submit an NOI within 180 days of such notice.
4. MS4s are not prohibited from submitting an NOI after established deadlines for NOI submittals. If a late NOI is submitted, your authorization is only for discharges that occur after permit coverage is granted. Illinois EPA reserves the right to take appropriate enforcement actions against MS4s that have not submitted a timely NOI.

B. Contents of Notice of Intent

Dischargers seeking coverage under this permit shall submit the Illinois MS4 NOI form. The NOI shall be signed in accordance with Standard Condition 11 of this permit and shall include all of the following information:

1. The street address, county, and the latitude and longitude of the municipal office for which the notification is submitted;

General NPDES Permit No. ILR40

2. The name, address, and telephone number of the operator(s) filing the NOI for permit coverage and the name, address, telephone number, and email address of the person(s) responsible for implementation and compliance with the MS4 Permit; and
 3. The name and segment identification of the receiving water(s), whether any segments(s) is or are listed as impaired on the most recently approved list pursuant to Section 303(d) of the Clean Water Act or any currently applicable Total Maximum Daily Load (TMDL) or alternate water quality study, and the pollutants for which the segment(s) is or are impaired. The most recent 303(d) list may be found at <http://www.epa.state.il.us/water/water-quality/index.html>. Information regarding TMDLs may be found at <http://www.epa.state.il.us/water/tmdl/>.
 4. The following shall be provided as an attachment to the NOI:
 - a. A description of the best management practices (BMPs) to be implemented and the measurable goals for each of the storm water minimum control measures in paragraph IV. B. of this permit designed to reduce the discharge of pollutants to the maximum extent practicable;
 - b. The month and year in which you implemented any BMPs of the six minimum control measures, and the month and year in which you will start and fully implement any new minimum control measures or indicate the frequency of the action;
 - c. For existing permittees, provide adequate information or justification on any BMPs from previous NOIs that could not be implemented; and
 - d. Identification of a local qualifying program, or any partners of the program if any.
 5. For existing permittees, certification that states the permittee has implemented necessary BMPs of the six minimum control measures.
- C. All required information for the NOI shall be submitted electronically and in writing to the following addresses:
- Illinois Environmental Protection Agency
Division of Water Pollution Control
Permit Section
Post Office Box 19276
Springfield, Illinois 62794-9276
- epa.ms4noipermit@illinois.gov
- D. Shared Responsibilities

Permittees may partner with other MS4s to develop and implement their storm water management program. Each MS4 must fill out the NOI form. MS4s may also jointly submit their individual NOI in coordination with one or more MS4s. The description of their storm water management program must clearly describe which permittees are responsible for implementing each of the control measures. Each permittee is responsible for implementation of best management practices for the Storm Water Management Program within its jurisdiction.

PART III. SPECIAL CONDITIONS

- A. The Permittee's discharges, alone or in combination with other sources, shall not cause or contribute to a violation of any applicable water quality standard outlined in 35 Ill. Adm. Code 302.
- B. If there is evidence indicating that the storm water discharges authorized by this permit cause, or have the reasonable potential to cause or contribute to a violation of water quality standards, you may be required to obtain an individual permit or an alternative general permit or the permit may be modified to include different limitations and/or requirements.
- C. If a TMDL allocation or watershed management plan is approved for any water body into which you discharge, you must review your storm water management program to determine whether the TMDL or watershed management plan includes requirements for control of storm water discharges. If you are not meeting the TMDL allocations, you must modify your storm water management program to implement the TMDL or watershed management plan within eighteen months of notification by the Agency of the TMDL or watershed management plan approval. Where a TMDL or watershed management plan is approved, the permittee must:
 1. Determine whether the approved TMDL is for a pollutant likely to be found in storm water discharges from your MS4.
 2. Determine whether the TMDL includes a pollutant waste load allocation (WLA) or other performance requirements specifically for storm water discharge from your MS4.
 3. Determine whether the TMDL addresses a flow regime likely to occur during periods of storm water discharge.
 4. After the determinations above have been made and if it is found that your MS4 must implement specific WLA provisions of the TMDL, assess whether the WLAs are being met through implementation of existing storm water control measures or if additional control measures are necessary.

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5. Document all control measures currently being implemented or planned to be implemented to comply with TMDL waste load allocation(s). Also include a schedule of implementation for all planned controls. Document the calculations or other evidence that shows that the WLA will be met.
 6. Describe and implement a monitoring program to determine whether the storm water controls are adequate to meet the WLA.
 7. If the evaluation shows that additional or modified controls are necessary, describe the type and schedule for the control additions/revisions.
 8. Continue requirements 4 through 7 above until monitoring from two continuous NPDES permit cycles demonstrate that the WLAs or water quality standards are being met.
 9. If an additional individual permit or alternative general permit includes implementation of work pursuant to an approved TMDL or alternate water quality management plan, the provisions of the individual or alternative general permit shall supersede the conditions of Part III.C. TMDL information may be found at <http://www.epa.state.il.us/water/tmdl/>.
- D. If the permittee performs any deicing activities that can cause or contribute to a violation of an applicable State chloride water quality standard, the permittee must participate in any watershed group(s) organized to implement control measures which will reduce the chloride concentration in any receiving stream in the watershed.
- E. Authorization: Owners or operators must submit either an NOI in accordance with the requirements of this permit or an application for an individual NPDES Permit to be authorized to discharge under this General Permit. Authorization, if granted will be by letter and include a copy of this Permit. Upon review of an NOI, the Illinois EPA may deny coverage under this permit and require submittal of an application for an individual NPDES permit.
1. Automatic Continuation of Expired General Permit: Except as provided in III.E.2 below, when this General Permit expires the conditions of this permit shall be administratively continued until the earliest of the following:
 - a. 150 days after the new General Permit is reissued;
 - b. The Permittee submits a Notice of Termination (NOT) and that notice is approved by Illinois EPA;
 - c. The Permittee is authorized for coverage under an individual permit or the renewed or reissued General Permit;
 - d. The Permittee's application for an individual permit for a discharge or NOI for coverage under the renewed or reissued General Permit is denied by the Illinois EPA; or
 - e. Illinois EPA issues a formal permit decision not to renew or reissue this General Permit. This General Permit shall be automatically administratively continued after such formal permit decision.
 2. Duty to Reapply:
 - a. If the permittee wishes to continue an activity regulated by this General Permit, the permittee must apply for permit coverage before the expiration of the administratively continued period specified in III.E.1 above.
 - b. If the permittee reapplies in accordance with the provisions of III.E.2.a above, the conditions of this General Permit shall continue in full force and effect under the provisions of 5 ILCS 100/10-65 until the Illinois EPA makes a final determination on the application or NOI.
 - c. Standard Condition 2 of Attachment H is not applicable to this General Permit.
- F. The Agency may require any person authorized to discharge by this permit to apply for and obtain either an individual NPDES permit or an alternative NPDES general permit. Any interested person may petition the Agency to take action under this paragraph. The Agency may require any owner or operator authorized to discharge under this permit to apply for an individual or alternative general NPDES permit only if the owner or operator has been notified in writing that a permit application is required. This notice shall include a brief statement of the reasons for this decision, an application form, a statement setting a deadline for the owner or operator to file the application, and a statement that on the effective date of the individual NPDES permit or the alternative general permit as it applies to the individual permittee, coverage under this general permit shall automatically terminate. The Agency may grant additional time to submit the application upon request of the applicant. If an owner or operator fails to submit in a timely manner an individual or alternative general NPDES permit application required by the Agency under this paragraph, then the applicability of this permit to the individual or alternative general NPDES permittee is automatically terminated by the date specified for application submittal.
- G. Any owner or operator authorized by this permit may request to be excluded from the coverage of this permit by applying for an individual permit. The owner or operator shall submit an individual application with reasons supporting the request, in accordance with the requirements of 40 CFR 122.28, to the Agency. The request will be granted by issuing an individual permit or an alternative general permit if the reasons cited by the owner are adequate to support the request.

- H. When an individual NPDES permit is issued to an owner or operator otherwise subject to this permit, or the owner or operator is approved for coverage under an alternative NPDES general permit, the applicability of this permit to the individual NPDES permittee is automatically terminated on the issue date of the individual permit or the date of approval for coverage under the alternative general permit, whichever the case may be.

PART IV. STORM WATER MANAGEMENT PROGRAMS

A. Requirements

The permittee must develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants from their MS4 to the maximum extent practicable, to protect water quality, and to satisfy the appropriate water quality requirements of the Illinois Pollution Control Board Rules and Regulations (35 Ill. Adm. Code, Subtitle C, Chapter 1) and the Clean Water Act. The permittee's storm water management program must include the minimum control measures described in section B of this Part. For new permittees, the permittee must develop and implement specific program requirements by the date specified in the Agency's coverage letter. The U.S. Environmental Protection Agency's National Menu of Storm Water Best Management Practices (<http://cfpub.epa.gov/npdes/stormwater/menuofbmps/index.cfm>) and the most recent version of the Illinois Urban Manual should be consulted regarding the selection of appropriate BMPs.

B. Minimum Control Measures

The 6 minimum control measures to be included in the permittee's storm water management program are:

1. Public Education and Outreach on Storm Water Impacts

New permittees shall develop and implement elements of their storm water management program addressing the provisions listed below. Existing permittees renewing coverage under this permit shall maintain their current programs addressing this Minimum Control Measure, updating and enhancing their storm water management programs as necessary to comply with the terms of this section.

- a. Distribute educational materials to the community or conduct equivalent outreach activities about the impacts of storm water discharges on water bodies and the steps that the public can take to reduce pollutants in storm water runoff. The educational materials shall include information on the potential impacts and effects on storm water discharge due to climate change. Information on climate change can be found at <http://epa.gov/climatechange/>. The permittee shall incorporate the following into its education materials, at a minimum:
 - i. Information on effective pollution prevention measures to minimize the discharge of pollutants from private property and activities into the storm sewer system, on the following topics:
 - A. Storage and disposal of fuels, oils and similar materials used in the operation of or leaking from, vehicles and other equipment;
 - B. Use of soaps, solvents or detergents used in the outdoor washing of vehicles, furniture and other property,
 - C. Paint and related décor;
 - D. Lawn and garden care; and
 - E. Winter de-icing material storage and use.
 - ii. Information about green infrastructure strategies such as green roofs, rain gardens, rain barrels, bioswales, permeable piping, dry wells, and permeable pavement that mimic natural processes and direct storm water to areas where it can be infiltrated, evaporated or reused.
 - iii. Information on the benefits and costs of such strategies and provide guidance to the public on how to implement them.
- b. Define appropriate BMPs for this minimum control measure and measurable goals for each BMP. These measurable goals must ensure the reduction of all of the pollutants of concern in the permittee's storm water discharges to the maximum extent practicable; and
- c. Provide an annual evaluation of public education and outreach BMPs and measurable goals. Report on this evaluation in the Annual Report pursuant to Part V.C.1.

2. Public Involvement/Participation

New permittees shall develop and implement elements of their storm water management program addressing the provisions listed below. Existing permittees renewing coverage under this permit shall maintain their current programs addressing this Minimum Control Measure, updating and enhancing their storm water management programs as necessary to comply with the terms of this section.

- a. At a minimum, comply with State and local public notice requirements when implementing a public involvement/participation program;
- b. Define appropriate BMPs for this minimum control measure and measurable goals for each BMP, which must ensure the reduction of all of the pollutants of concern in the permittee's storm water discharges to the maximum extent practicable;

- c. Provide a minimum of one public meeting annually for the public to provide input as to the adequacy of the permittee's MS4 program. This requirement may be met in conjunction with or as part of a regular council or board meeting;
- d. The permittee shall identify environmental justice areas within its jurisdiction and include appropriate public involvement/participation. Information on environmental justice concerns may be found at <http://www.epa.gov/environmentaljustice/>. This requirement may be met in conjunction with or as part of a regular council or board meeting; and
- e. Provide an annual evaluation of public involvement/participation BMPs and measurable goals. Report on this evaluation in the Annual Report pursuant to Part V.C.1.

3. Illicit Discharge Detection and Elimination

New permittees shall develop and implement elements of their storm water management program addressing the provisions listed below. Existing permittees renewing coverage under this permit shall maintain their current programs addressing this Minimum Control Measure, updating and enhancing their storm water management programs as necessary to comply with the terms of this section.

- a. Develop, implement, and enforce a program to detect and eliminate illicit connections or discharges into the permittee's small MS4;
- b. Develop, if not already completed, a storm sewer system map, showing the location of all outfalls and the names and location of all waters that receive discharges from those outfalls. Existing permittees renewing coverage under this permit shall update their storm sewer system map to include any modifications to the sewer system;
- c. To the extent allowable under state or local law, prohibit, through ordinance, or other regulatory mechanism, non-storm water discharges into the permittee's storm sewer system and implement appropriate enforcement procedures and actions, including enforceable requirements for the prompt reporting to the MS4 of all releases, spills and other unpermitted discharges to the separate storm sewer system, and a program to respond to such reports in a timely manner;
- d. Develop and implement a plan to detect and address non-storm water discharges, including illegal dumping, to the system;
- e. Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste and the requirements and mechanisms for reporting such discharges;
- f. Address the categories of non-storm water discharges listed in Section I.B.2 only if you identify them as significant contributor of pollutants to your small MS4 (discharges or flows from firefighting activities are excluded from the effective prohibition against non-storm water and need only be addressed where they are identified as significant sources of pollutants to waters of the United States);
- g. Define appropriate BMPs for this minimum control measure and measurable goals for each BMP. These measurable goals must ensure the reduction of all of the pollutants of concern in your storm water discharges to the maximum extent practicable;
- h. Conduct periodic inspections of the storm sewer outfalls in dry weather conditions for detection of non-storm water discharges and illegal dumping. The permittee may establish a prioritization plan for inspection of outfalls, placing priority on outfalls with the greatest potential for non-storm water discharges. Major/high priority outfalls shall be inspected at least annually; and
- i. Provide an annual evaluation of illicit discharge detection and elimination BMPs and measurable goals. Report on this evaluation in the Annual Report pursuant to Part V.C.1.

4. Construction Site Storm Water Runoff Control

New permittees shall develop and implement elements of their storm water management program addressing the provisions listed below. Existing permittees renewing coverage under this permit shall maintain their current programs addressing this Minimum Control Measure, updating and enhancing their storm water management programs as necessary to comply with the terms of this section.

- a. Develop, implement, and enforce a program to reduce pollutants in any storm water runoff to the permittee's small MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Control of storm water discharges from construction activity disturbing less than one acre must be included in your program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more or has been designated by the permitting authority.

At a minimum, the permittee must develop and implement the following:

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- i. An ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under state or local law;
- ii. Erosion and Sediment Controls - The permittee shall ensure that construction activities regulated by the storm water program require the construction site owner/operator to design, install, and maintain effective erosion controls and sediment controls to minimize the discharge of pollutants. At a minimum, such controls must be designed, installed, and maintained to:
 - A. Control storm water volume and velocity within the site to minimize soil erosion;
 - B. Control storm water discharges, including both peak flow rates and total storm water volume, to minimize erosion at outlets and to minimize downstream channel and stream bank erosion;
 - C. Minimize the amount of soil exposed during construction activity;
 - D. Minimize the disturbance of steep slopes;
 - E. Minimize sediment discharges from the site. The design, installation and maintenance of erosion and sediment controls must address factors such as the amount, frequency, intensity and duration of precipitation, the nature of resulting storm water runoff, and soil characteristics, including the range of soil particle sizes expected to be present on the site;
 - F. Provide and maintain natural buffers around surface waters, direct storm water to vegetated areas to increase sediment removal, and maximize storm water infiltration, unless infeasible; and
 - G. Minimize soil compaction and preserve topsoil, unless infeasible.
- iii. Requirements for construction site operators to control or prohibit non-storm water discharges that would include concrete and wastewater from washout of concrete (unless managed by an appropriate control), drywall compound, wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds and other construction materials, fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance, soaps, solvents, or detergents, toxic or hazardous substances from a spill or other release, or any other pollutant that could cause or tend to cause water pollution;
- iv. Require all regulated construction sites to have a storm water pollution prevention plan that meets the requirements of Part IV of NPDES permit No. ILR10, including management practices, controls, and other provisions at least as protective as the requirements contained in the Illinois Urban Manual, 2014, or as amended including green infrastructure techniques where appropriate and practicable;
- v. Procedures for site plan reviews which incorporate consideration of potential water quality impacts and site plan review of individual pre-construction site plans by the permittee to ensure consistency with local sediment and erosion control requirements;
- vi. Procedures for receipt and consideration of information submitted by the public; and
- vii. Site inspections and enforcement of ordinance provisions.
- b. Define appropriate BMPs for this minimum control measure and measurable goals for each BMP. These measurable goals must ensure the reduction of all of the pollutants of concern in your storm water discharges to the maximum extent practicable.
- c. Provide an annual evaluation of construction site storm water control BMPs and measureable goals in the Annual Report pursuant to Part V.C.1.

5. Post-Construction Storm Water Management in New Development and Redevelopment

New permittees shall develop and implement elements of their storm water management program addressing the provisions listed below. Existing permittees renewing coverage under this permit shall maintain their current programs addressing this Minimum Control Measure, updating and enhancing their storm water management programs, as necessary, to comply with the terms of this section.

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- a. Develop, implement, and enforce a program to address and minimize the volume and pollutant load of storm water runoff from projects for new development and redevelopment that disturb greater than or equal to one acre, projects less than one acre that are part of a larger common plan of development or sale or that have been designated to protect water quality, that discharge into the permittee's small MS4 within the MS4's jurisdictional control. The permittee's program must ensure that appropriate controls are in place that would protect water quality and reduce the discharge of pollutants to the maximum extent practicable. In addition, each permittee shall adopt strategies that incorporate the infiltration, reuse, and evapotranspiration of storm water into the project to the maximum extent practicable. The permittee shall also develop and implement procedures for receipt and consideration of information submitted by the public.
- b. Develop and implement strategies which include a combination of structural and/or non-structural BMPs appropriate for all projects within the permittee's jurisdiction for all new development and redevelopment that disturb greater than or equal to 1 acre (at a minimum) that will reduce the discharge of pollutants and the volume and velocity of storm water flow to the maximum extent practicable. These strategies shall include effective water quality and watershed protection elements and shall be amenable to modification due to climate change. Information on climate change can be found at <http://www.epa.gov/climatechange/>. When selecting BMPs to comply with requirements contained in this Part, the permittee shall adopt one or more of the following general strategies, listed in order of preference below. The proposal of a strategy shall include a rationale for not selecting an approach from among those with a higher preference.
 - i. Preservation of the natural features of development sites, including natural storage and infiltration characteristics;
 - ii. Preservation of existing natural streams, channels, and drainage ways;
 - iii. Minimization of new impervious surfaces;
 - iv. Conveyance of storm water in open vegetated channels;
 - v. Construction of structures that provide both quantity and quality control, with structures serving multiple sites being preferable to those serving individual sites; and
 - vi. Construction of structures that provide only quantity control, with structures serving multiple sites being preferable to those serving individual sites.
- c. If a permittee requires new or additional approval of any development, redevelopment, linear project construction, replacement or repair on existing developed sites, or other land disturbing activity covered under this Part, the permittee shall require the person responsible for that activity to develop a long term operation and maintenance plan including the adoption of one or more of the strategies identified in Part IV.B.5.b. of this permit.
- d. Develop and implement a program to minimize the volume of storm water runoff and pollutants from public highways, streets, roads, parking lots, and sidewalks (public surfaces) through the use of BMPs that alone or in combination result in physical, chemical, or biological pollutant load reduction, increased infiltration, evapotranspiration, and reuse of storm water. The program shall include, but not be limited to the following elements:
 - i. Annual Training for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public surfaces in current green infrastructure or low impact design techniques applicable to such projects; and
 - ii. Annual Training for all contractors retained to manage or carry out routine maintenance, repair, or replacement of public surfaces in current green infrastructure or low impact design techniques applicable to such projects. Contractors may provide training to their employees for projects which include green infrastructure or low impact design techniques.
- e. Develop and implement a program to minimize the volume of storm water runoff and pollutants from existing privately owned developed property that contributes storm water to the MS4 within the MS4 jurisdictional control. Such program must be documented and may contain the following elements:
 - i. Source Identification – Establish an inventory of storm water and pollutants discharged to the MS4;
 - ii. Implementation of appropriate BMPs to accomplish the following:
 - A. Education on green infrastructure BMPs;
 - B. Evaluation of existing flood control techniques to determine the feasibility of pollution control retrofits;
 - C. Evaluation of existing flood control techniques to determine potential impacts and effects due to climate change;
 - D. Implementation of additional controls for special events expected to generate significant pollution (fairs, parades, performances);
 - E. Implementation of appropriate maintenance programs, (including maintenance agreements, for structural pollution control devices or systems);
 - F. Management of pesticides and fertilizers; and
 - G. Street cleaning in targeted areas.

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- f. Infiltration practices should not be implemented in any of the following circumstances:
 - i. Areas/sites where vehicle fueling and/or maintenance occur;
 - ii. Areas/sites with shallow bedrock which allow movement of pollutants into the groundwater;
 - iii. Areas/sites near Karst features;
 - iv. Areas/sites where contaminants in soil or groundwater could be mobilized by infiltration of storm water;
 - v. Areas/sites within a delineated source water protection area for a public drinking water supply where the potential for an introduction of pollutants into the groundwater exists. Information on groundwater protection may be found at:

<http://www.epa.state.il.us/water/groundwater/index.html>
 - vi. Areas/sites within 400 feet of a community water supply well if there is not a wellhead protection delineation area or within 200 feet of a private water supply well. Information on wellhead protection may be found at :

<http://www.epa.state.il.us/water/groundwater/index.html>
- g. Develop and implement an ordinance or other regulatory mechanism to address post-construction runoff from new development and redevelopment projects, public surfaces, and existing developed property as set forth above to the extent allowable under state or local law.
- h. Require all regulated construction sites to have post-construction management plans that meet or exceed the requirements of Part IV.D.2.h of NPDES permit No. ILR10 including management practices, controls, and other provisions at least as protective as the requirements contained in the most recent version of the Illinois Urban Manual, 2014.
- i. Ensure adequate long-term operation and maintenance of BMPs.
- j. Define appropriate BMPs for this minimum control measure and measurable goals for each BMP. These measurable goals must ensure the reduction of all of the pollutants of concern in your storm water discharges to the maximum extent practicable.
- k. Within 3 years of the effective date of the permit, the permittee must develop and implement a process to assess the water quality impacts in the design of all new and existing flood management projects that are associated with the permittee or that discharge to the MS4. This process must include consideration of controls that can be used to minimize the impacts to site water quality and hydrology while still meeting the project objectives. This will also include assessment of any potential impacts and effects on flood management projects due to climate change.
- l. Provide an annual evaluation of post-construction storm water management BMPs and measureable goals in the Annual Report pursuant to Part V.C.1 .

6. Pollution Prevention/Good Housekeeping for Municipal Operations

New permittees shall develop and implement elements of their storm water management program addressing the provisions listed below. Existing permittees renewing coverage under this permit shall maintain their current programs addressing this Minimum Control Measure, updating and enhancing their storm water management programs as necessary to comply with the terms of this section.

- a. Develop and implement an operation and maintenance program that includes an annual training component for municipal staff and contractors and is designed to prevent and reduce the discharge of pollutants to the maximum extent practicable.
- b. Pollution Prevention- The permittee shall design, install, implement, and maintain effective pollution prevention measures to minimize the discharge of pollutants from municipal properties, infrastructure, and operations. At a minimum, such measures must be designed, installed, implemented and maintained to:
 - i. Minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water, and other wash waters. Wash waters must be treated in a sediment basin or alternative control that provides equivalent or better treatment prior to discharge;
 - ii. Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, chemical storage tanks, deicing material storage facilities and temporary stockpiles, detergents, sanitary waste, and other materials present on the site to precipitation and to storm water;
 - iii. Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures; and

- iv. Provide regular inspection of municipal storm water management BMPs. Based on inspection findings, the permittee shall determine if repair, replacement, or maintenance measures are necessary in order to ensure the structural integrity, proper function, and treatment effectiveness of structural storm water BMPs. Necessary maintenance shall be completed as soon as conditions allow to prevent or reduce the discharge of pollutants to storm water.
- c. Deicing material must be stored in a permanent or temporary storage structure or seasonal tarping must be utilized. If no permanent structures are owned or operated by the Permittee, new permanent deicing material storage structures shall be constructed within two years of the effective date of this permit. Storage structures or stockpiles shall be located and managed to minimize storm water pollutant runoff from the stockpiles or loading/unloading areas of the stockpiles. Stockpiles and loading/unloading areas should be located as far as practicable from any area storm sewer drains. Fertilizer, pesticides, or other chemicals shall be stored indoors to prevent any discharge of such chemicals within the storm water runoff.
- d. Using training materials that are available from USEPA, the State of Illinois, or other organizations, the permittee's program must include annual employee training to prevent and reduce storm water pollution from activities such as park and open space maintenance, fleet and building maintenance, operation of storage yards, snow disposal, deicing material storage handling and use on roadways, new construction and land disturbances, and storm water system maintenance procedures for proper disposal of street cleaning debris and catch basin material. In addition, training should include how flood management projects impact water quality, non-point source pollution control, green infrastructure controls, and aquatic habitat.
- e. Define appropriate BMPs for this minimum control measure and measurable goals for each BMP. These measurable goals must ensure the reduction of all of the pollutants of concern in your storm water discharges to the maximum extent practicable.
- f. Provide an annual evaluation of pollution prevention/good housekeeping for municipal operations and measurable goals in the Annual Report pursuant to Part V.C.1.

C. Qualifying State, County, or Local Program

If an existing qualifying local program requires a permittee to implement one or more of the minimum control measures of Part IV. B. above, the permittee may follow that qualifying program's requirements rather than the requirements of Part IV.B. above. A qualifying local program is a local, county, or state municipal storm water management program that imposes, at a minimum, the relevant requirements of Part IV. B. Any qualifying local programs that permittees intend to follow shall be specified in their storm water management program.

D. Sharing Responsibility

- 1. Implementation of one or more of the minimum control measures may be shared with another entity, or the entity may fully take over the control measure. A permittee may rely on another entity only if:
 - a. The other entity implements the control measure;
 - b. The particular control measure, or component of that measure is at least as stringent as the corresponding permit requirement;
 - c. The other entity agrees to implement any minimum control measure on the permittee's behalf. A written agreement of this obligation is recommended. This obligation must be maintained as part of the description of the permittee's Storm Water Management Program. If the other entity agrees to report on the minimum control measure, the permittee must supply the other entity with the reporting requirements contained in Part V.C of this permit. If the other entity fails to implement the minimum control measure on the permittee's behalf, then the permittee remains liable for any discharges due to that failure to implement the minimum control measure.

E. Reviewing and Updating Storm Water Management Programs

- 1. Storm Water Management Program Review- The permittee must perform an annual review of its Storm Water Management Program in conjunction with preparation of the annual report required under Part V.C. The permittee must include in its annual report a plan for complying with any changes or new provisions in this permit, or in any State or federal regulations. The permittee must also include in its annual report a plan for complying with all applicable TMDL Report(s) or watershed management plan(s). Information on TMDLs may be found at:

<http://www.epa.state.il.us/water/tmdl/>.

- 2. Storm Water Management Program Update - The permittee may modify its Storm Water Management Program during the life of the permit in accordance with the following procedures:
 - a. Modifications adding (but not subtracting or replacing) components, controls, or requirements to the Storm Water Management Program may be made at any time upon written notification to the Agency;

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- b. Modifications replacing an ineffective or infeasible BMP specifically identified in the Storm Water Management Program with an alternate BMP may be requested at any time. Unless denied by the Agency, modifications proposed in accordance with the criteria below shall be deemed approved and may be implemented 60 days from submittal of the request. If the request is denied, the Agency will send the permittee a written response giving a reason for the decision. The permittee's modification requests must include the following:
 - i. An analysis of why the BMP is ineffective or infeasible (including cost prohibitive);
 - ii. Expectations on the effectiveness of the replacement BMP; and
 - iii. An analysis of why the replacement BMP is expected to achieve the goals of the BMP to be replaced.
 - c. Modification of any ordinances relative to the storm water management program, provided the updated ordinance is at least as stringent as the provisions stipulated in this permit; and
 - d. Modification requests or notifications must be made in writing and signed in accordance with Standard Condition II of Attachment H.
3. Storm Water Management Program Updates Required by the Agency. Modifications requested by the Agency must be made in writing, set forth the time schedule for permittees to develop the modifications, and offer permittees the opportunity to propose alternative program modifications to meet the objective of the requested modification. All modifications required by the Permitting Authority will be made in accordance with 40 CFR 124.5, 40 CFR 122.62, or as appropriate 40 CFR 122.63. The Agency may require modifications to the Storm Water Management Program as needed to:
- a. Address impacts on receiving water quality caused, or contributed to, by discharges from the MS4;
 - b. Include more stringent requirements necessary to comply with new federal or State statutory or regulatory requirements; or
 - c. Include such other conditions deemed necessary by the Agency to comply with the goals and requirements of the Clean Water Act.

PART V. MONITORING, RECORDKEEPING, AND REPORTING

A. Monitoring

The permittee must develop and implement a monitoring and assessment program to evaluate the effectiveness of the BMPs being implemented to reduce pollutant loadings and water quality impacts within 180 days of the effective date of this permit. The program should be tailored to the size and characteristics of the MS4 and the watershed. The permittee shall provide a justification of its monitoring and assessment program in the Annual Report. By not later than 180 days after the effective date of this permit, the permittee shall initiate an evaluation of its storm water program. The plan for monitoring/evaluation shall be described in the Annual Report. Evaluation and/or monitoring results shall be provided in the Annual Report. The monitoring and assessment program may include evaluation of BMPs and/or direct water quality monitoring as follows:

1. An evaluation of BMPs based on estimated effectiveness from published research accompanied by an inventory of the number and location of BMPs implemented as part of the permittee's program and an estimate of pollutant reduction resulting from the BMPs, or
2. Monitoring the effectiveness of storm water control measures and progress towards the MS4's goals using one or more of the following:
 - a. MS4 permittees serving a population of less than 25,000 may conduct visual observations of the storm water discharge documenting color, odor, clarity, floating solids, settled solids, suspended solids, foam, oil sheen, or other obvious indicators of storm water pollution; or
 - b. MS4 permittees may evaluate storm water quality and impacts using one or more of the following methods:
 - i. Instream monitoring in the highest level hydrological unit code segment in the MS4 area. Monitoring shall include, at a minimum, quarterly monitoring of receiving waters upstream and downstream of the MS4 discharges in the designated stream(s).
 - ii. Measuring pollutant concentrations over time.
 - iii. Sediment monitoring.
 - iv. Short-term extensive network monitoring. Short-term sampling at the outlets of numerous drainage areas to identify water quality issues and potential storm water impacts, and may help in ranking areas for implementation priority. Data collected simultaneously across the MS4 to help characterize the geographical distribution of pollutant sources.

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- v. Site-specific monitoring. High-value resources such as swimming beaches, shellfish beds, or high-priority habitats could warrant specific monitoring to assess the status of use support. Similarly, known high-priority pollutant sources or impaired water bodies with contaminated aquatic sediments, an eroding stream channel threatening property, or a stream reach with a degraded fish population could be monitored to assess impacts of storm water discharges and/or to identify improvements that result from the implementation of BMPs.
 - vi. Assessing physical/habitat characteristics such as stream bank erosion caused by storm water discharges.
 - vii. Outfall/Discharge monitoring.
 - viii. Sewershed-focused monitoring. Monitor for pollutants in storm water produced in different areas of the MS4. For example, identify which pollutants are present in storm water from industrial areas, commercial areas, and residential areas.
 - ix. BMP performance monitoring. Monitoring of individual BMP performance to provide a direct measure of the pollutant reduction efficiency of these key components of a MS4 program.
 - x. Collaborative watershed-scale monitoring. The permittee may choose to work collaboratively with other permittees and/or a watershed group to design and implement a watershed or sub-watershed-scale monitoring program that assesses the water quality of the water bodies and the sources of pollutants. Such programs must include elements which assess the impacts of the permittee's storm water discharges and/or the effectiveness of the BMPs being implemented.
- c. If ambient water quality monitoring under 2b above is performed, the monitoring of storm water discharges and ambient monitoring intended to gauge storm water impacts shall be performed within 48 hours of a precipitation event greater than or equal to one quarter inch in a 24-hour period. At a minimum, analysis of storm water discharges or ambient water quality shall include the following parameters: total suspended solids, total nitrogen, total phosphorous, fecal coliform, chlorides, and oil and grease. In addition, monitoring shall be performed for any other pollutants associated with storm water runoff for which the receiving water is considered impaired pursuant to the most recently approved list under Section 303(d) of the Clean Water Act.

B. Recordkeeping

The permittee must keep records required by this permit for 5 years after the expiration of this permit. Records to be kept under this Part include the permittee's NOI, storm water management plan, annual reports, and monitoring data. All records shall be kept onsite or locally available and shall be made accessible to the Agency for review at the time of an on-site inspection. Except as otherwise provided in this permit, permittees must submit records to the Agency only when specifically requested to do so. Permittees must post their NOI, storm water management program plan, and annual reports on the permittee's website. The permittee must make its records available to the public at reasonable times during regular business hours. The permittee may require a member of the public to provide advance notice, in accordance with the applicable Freedom of Information Act requirements. Storm sewer maps may be withheld for security reasons.

C. Reporting

The permittee must submit Annual Reports to the Agency by the first day of June for each year that this permit is in effect. If the permittee maintains a website, a copy of the Annual Report shall be posted on the website by the first day of June of each year. Each Report shall cover the period from March of the previous year through March of the current year. Annual Reports shall be maintained on the permittees' website for a period of 5 years. The Report must include:

1. An assessment of the appropriateness and effectiveness of the permittee's identified BMPs and progress towards achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable (MEP), and the permittee's identified measurable goals for each of the minimum control measures;
2. The status of compliance with permit conditions, including a description of each incidence of non-compliance with the permit, and the permittee's plan for achieving compliance with a timeline of actions taken or to be taken;
3. Results of information collected and analyzed, including monitoring data, if any, during the reporting period;
4. A summary of the storm water activities the permittee plans to undertake during the next reporting cycle, including an implementation schedule;
5. A change in any identified BMPs or measurable goals that apply to the program elements;
6. Notice that the permittee is relying on another government entity to satisfy some of the permit obligations (if applicable);
7. Provide an updated summary of any BMP or adaptive management strategy constructed or implemented pursuant to any approved TMDL or alternate water quality management study. Use the results of your monitoring program to assess whether the WLA or other performance requirements for storm water discharges from your MS4 are being met; and

8. If a qualifying local program or programs with shared responsibilities is implementing all minimum control measures on behalf of one or more entities, then the local qualifying program or programs with shared responsibilities may submit a report on behalf of itself and any entities for which it is implementing all of the minimum control measures.

The Annual Reports shall be submitted to the following office and email addresses:

Illinois Environmental Protection Agency
Division of Water Pollution Control
Compliance Assurance Section
Municipal Annual Inspection Report
1021 North Grand Avenue East
P.O. Box 19276
Springfield, Illinois 62794-9276

epa.ms4annualinsp@illinois.gov

PART VI. DEFINITIONS AND ACRONYMS

All definitions contained in Section 502 of the Clean Water Act, 40 CFR 122, and 35 Ill. Adm. Code 309 shall apply to this permit and are incorporated herein by reference. For convenience, simplified explanations of some regulatory/statutory definitions have been provided. In the event of a conflict, the definition found in the statute or regulation takes precedence.

Best Management Practices (BMPs) means structural or nonstructural controls, schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters of the state. BMPs also include treatment requirements, operating procedures, and practices to control runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

BMP is an acronym for "Best Management Practices."

CFR is an acronym for "Code of Federal Regulations."

Control Measure as used in this permit refers to any Best Management Practice or other method used to prevent or reduce storm water runoff or the discharge of pollutants to waters of the State.

CWA or The Act means the Clean Water Act (formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972) Pub. L. 92-500, as amended Pub. L. 95-217, Pub. L. 95-576, Pub. L. 96-483 and Pub. L. 97-117, 33 U.S.C. 1251 ET. seq.

Discharge when used without a qualifier, refers to discharge of a pollutant as defined at 40 CFR 122.2.

Environmental Justice (EJ) means the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies

Environmental Justice Area means a community with a low-income and/or minority population greater than twice the statewide average. In addition, a community may be considered a potential EJ community if the low-income and/or minority population is less than twice the state-wide average but greater than the statewide average and it has identified itself as an EJ community. If the low-income and/or minority population percentage is equal to or less than the statewide average, the community should not be considered a potential EJ community.

Flood management project means any project which is intended to control, reduce or minimize high stream flows and associated damage. This may also include projects designed to mimic or improve natural conditions in the waterway.

Green Infrastructure means wet weather management approaches and technologies that utilize, enhance or mimic the natural hydrologic cycle processes of infiltration, evapotranspiration and reuse. Green infrastructure approaches currently in use include green roofs, trees and tree boxes, rain gardens, vegetated swales, pocket wetlands, infiltration planters, porous and permeable pavements, porous piping systems, dry wells, vegetated median strips, reforestation/revegetation, rain barrels, cisterns, and protection and enhancement of riparian buffers and floodplains.

Illicit Connection means any man-made conveyance connecting an illicit discharge directly to a municipal separate storm sewer.

Illicit Discharge is defined at 40 CFR 122.26(b)(2) and refers to any discharge to a municipal separate storm sewer that is not composed entirely of storm water, except discharges authorized under an NPDES permit (other than the NPDES permit for discharges from the MS4) and discharges resulting from fire fighting activities.

MEP is an acronym for "Maximum Extent Practicable," the technology-based discharge standard for Municipal Separate Storm Sewer Systems to reduce pollutants in storm water discharges that was established by CWA Section 402(p). A discussion of MEP as it applies to small MS4s is found at 40 CFR 122.34.

MS4 is an acronym for "Municipal Separate Storm Sewer System" and is used to refer to a Large, Medium, or Small Municipal Separate Storm Sewer System (e.g. "the Dallas MS4"). The term is used to refer to either the system operated by a single entity or a group of systems within an area that are operated by multiple entities (e.g., the Houston MS4 includes MS4s operated by the city of Houston, the Texas Department of Transportation, the Harris County Flood Control District, Harris County, and others).

Municipal Separate Storm Sewer is defined at 40 CFR 122.26(b)(8) and means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains): (i) Owned or operated by a State, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, storm water, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under Section 208 of the CWA that discharges to waters of the United States; (ii) Designed or used for collecting or conveying storm water; (iii) Which is not a combined sewer; and (iv) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

NOI is an acronym for "Notice of Intent" to be covered by this permit and is the mechanism used to "register" for coverage under a general permit.

NPDES is an acronym for "National Pollutant Discharge Elimination System."

Outfall is defined at 40 CFR 122.26(b) (9) and means a point source as defined by 40 CFR 122.2 at the point where a municipal separate storm sewer discharges to waters of the United States and does not include open conveyances connecting two municipal storm sewers, or pipes, tunnels or other conveyances which connect segments of the same stream or other waters of the United States and are used to convey waters of the United States.

Owner or Operator is defined at 40 CFR 122.2 and means the owner or operator of any "facility or activity" subject to regulation under the NPDES program.

Permitting Authority means the Illinois EPA.

Point Source is defined at 40 CFR 122.2 and means any discernable, confined and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel or other floating craft from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural storm water runoff.

Pollutants of Concern means pollutants identified in a TMDL waste load allocation (WLA) or on the Section 303(d) list for the receiving water, and any of the pollutants for which water monitoring is required in Part V.A. of this permit.

Qualifying Local Program is defined at 40 CFR 122.34(c) and means a local, state, or Tribal municipal storm water management program that imposes, at a minimum, the relevant requirements of paragraph (b) of Section 122.34.

Small Municipal Separate Storm Sewer System is defined at 40 CFR 122.26(b)(16) and refers to all separate storm sewers that are owned or operated by the United States, a State [sic], city, town, borough, county, parish, district, association, or other public body (created by or pursuant to State [sic] law) having jurisdiction over disposal of sewage, industrial wastes, storm water, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under Section 208 of the CWA that discharges to waters of the United States, but is not defined as "large" or "medium" municipal separate storm sewer system. This term includes systems similar to separate storm sewer systems in municipalities, such as systems at military bases, large hospital or prison complexes, and highways and other thoroughfares. The term does not include separate storm sewers in very discrete areas, such as individual buildings.

Storm Water is defined at 40 CFR 122.26(b) (13) and means storm water runoff, snowmelt runoff, and surface runoff and drainage.

Storm Water Management Program (SWMP) refers to a comprehensive program to manage the quality of storm water discharged from the municipal separate storm sewer system.

SWMP is an acronym for "Storm Water Management Program."

TMDL is an acronym for "Total Maximum Daily Load."

Waters (also referred to as waters of the state or receiving water) is defined at Section 301.440 of Title 35: Subtitle C: Chapter I of the Illinois Pollution Control Board Regulations and means all accumulations of water, surface and underground, natural, and artificial, public and private, or parts thereof, which are wholly or partially within, flow through, or border upon the State of Illinois, except that sewers and treatment works are not included except as specially mentioned; provided, that nothing herein contained shall authorize the use of natural or otherwise protected waters as sewers or treatment works except that in-stream aeration under Agency permit is allowable.

"You" and "Your" as used in this permit is intended to refer to the permittee, the operator, or the discharger as the context indicates and that party's responsibilities (e.g., the city, the country, the flood control district, the U.S. Air Force, etc.).

Attachment H

Standard Conditions

Definitions

Act means the Illinois Environmental Protection Act, 415 ILCS 5 as Amended.

Agency means the Illinois Environmental Protection Agency.

Board means the Illinois Pollution Control Board.

Clean Water Act (formerly referred to as the Federal Water Pollution Control Act) means Pub. L 92-500, as amended. 33 U.S.C. 1251 et seq.

NPDES (National Pollutant Discharge Elimination System) means the national program for issuing, modifying, revoking and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under Sections 307, 402, 318 and 405 of the Clean Water Act.

USEPA means the United States Environmental Protection Agency.

Daily Discharge means the discharge of a pollutant measured during a calendar day or any 24-hour period that reasonably represents the calendar day for purposes of sampling. For pollutants with limitations expressed in units of mass, the "daily discharge" is calculated as the total mass of the pollutant discharged over the day. For pollutants with limitations expressed in other units of measurements, the "daily discharge" is calculated as the average measurement of the pollutant over the day.

Maximum Daily Discharge Limitation (daily maximum) means the highest allowable daily discharge.

Average Monthly Discharge Limitation (30 day average) means the highest allowable average of daily discharges over a calendar month, calculated as the sum of all daily discharges measured during a calendar month divided by the number of daily discharges measured during that month.

Average Weekly Discharge Limitation (7 day average) means the highest allowable average of daily discharges over a calendar week, calculated as the sum of all daily discharges measured during a calendar week divided by the number of daily discharges measured during that week.

Best Management Practices (BMPs) means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters of the State. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

Aliquot means a sample of specified volume used to make up a total composite sample.

Grab Sample means an individual sample of at least 100 milliliters collected at a randomly-selected time over a period not exceeding 15 minutes.

24-Hour Composite Sample means a combination of at least 8 sample aliquots of at least 100 milliliters, collected at periodic intervals during the operating hours of a facility over a 24-hour period.

8-Hour Composite Sample means a combination of at least 3 sample aliquots of at least 100 milliliters, collected at periodic intervals during the operating hours of a facility over an 8-hour period.

Flow Proportional Composite Sample means a combination of sample aliquots of at least 100 milliliters collected at periodic intervals such that either the time interval between each aliquot or the volume of each aliquot is proportional to either the stream flow at the time of sampling or the total stream flow since the collection of the previous aliquot.

- (1) **Duty to comply.** The permittee must comply with all conditions of this permit. Any permit noncompliance constitutes a violation of the Act and is grounds for enforcement action, permit termination, revocation and reissuance, modification, or for denial of a permit renewal application. The permittee shall comply with effluent standards or prohibitions established under Section 307(a) of the Clean Water Act for toxic pollutants within the time provided in the regulations that establish these standards or prohibitions, even if the permit has not yet been modified to incorporate the requirements.
- (2) **Duty to reapply.** If the permittee wishes to continue an activity regulated by this permit after the expiration date of this permit, the permittee must apply for and obtain a new permit. If the permittee submits a proper application as required by the Agency no later than 180 days prior to the expiration date, this permit shall continue in full force and effect until the final Agency decision on the application has been made.
- (3) **Need to halt or reduce activity not a defense.** It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this permit.
- (4) **Duty to mitigate.** The permittee shall take all reasonable steps to minimize or prevent any discharge in violation of this permit which has a reasonable likelihood of adversely affecting human health or the environment.
- (5) **Proper operation and maintenance.** The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the permittee to achieve compliance with conditions of this permit. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training, and adequate laboratory and process controls, including appropriate quality assurance procedures. This provision requires the operation of back-up, or auxiliary facilities, or similar systems only when necessary to achieve compliance with the conditions of the permit.
- (6) **Permit actions.** This permit may be modified, revoked and reissued, or terminated for cause by the Agency pursuant to 40 CFR 122.62 and 40 CFR 122.63. The filing of a request by the permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance, does not stay any permit condition.
- (7) **Property rights.** This permit does not convey any property rights of any sort, or any exclusive privilege.
- (8) **Duty to provide information.** The permittee shall furnish to the Agency within a reasonable time, any information which the Agency may request to determine whether cause exists for modifying, revoking and reissuing, or terminating this permit, or to determine compliance with the permit. The permittee shall also furnish to the Agency upon request, copies of records required to be kept by this permit.
- (9) **Inspection and entry.** The permittee shall allow an authorized representative of the Agency or USEPA (including an authorized contractor acting as a representative of the Agency or USEPA), upon the presentation of credentials and other documents as may be required by law, to:
 - (a) Enter upon the permittee's premises where a regulated

- facility or activity is located or conducted, or where records must be kept under the conditions of this permit;
- (b) Have access to and copy, at reasonable times, any records that must be kept under the conditions of this permit;
 - (c) Inspect at reasonable times any facilities, equipment (including monitoring and control equipment), practices, or operations regulated or required under this permit; and
 - (d) Sample or monitor at reasonable times, for the purpose of assuring permit compliance, or as otherwise authorized by the Act, any substances or parameters at any location.
- (10) **Monitoring and records.**
- (a) Samples and measurements taken for the purpose of monitoring shall be representative of the monitored activity.
 - (b) The permittee shall retain records of all monitoring information, including all calibration and maintenance records, and all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by this permit, and records of all data used to complete the application for this permit, for a period of at least 3 years from the date of this permit, measurement, report or application. Records related to the permittee's sewage sludge use and disposal activities shall be retained for a period of at least five years (or longer as required by 40 CFR Part 503). This period may be extended by request of the Agency or USEPA at any time.
 - (c) Records of monitoring information shall include:
 - (1) The date, exact place, and time of sampling or measurements;
 - (2) The individual(s) who performed the sampling or measurements;
 - (3) The date(s) analyses were performed;
 - (4) The individual(s) who performed the analyses;
 - (5) The analytical techniques or methods used; and
 - (6) The results of such analyses.
 - (d) Monitoring must be conducted according to test procedures approved under 40 CFR Part 136, unless other test procedures have been specified in this permit. Where no test procedure under 40 CFR Part 136 has been approved, the permittee must submit to the Agency a test method for approval. The permittee shall calibrate and perform maintenance procedures on all monitoring and analytical instrumentation at intervals to ensure accuracy of measurements.
- (11) **Signatory requirement.** All applications, reports or information submitted to the Agency shall be signed and certified.
- (a) **Application.** All permit applications shall be signed as follows:
 - (1) For a corporation: by a principal executive officer of at least the level of vice president or a person or position having overall responsibility for environmental matters for the corporation;
 - (2) For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or
 - (3) For a municipality, State, Federal, or other public agency: by either a principal executive officer or ranking elected official.
 - (b) **Reports.** All reports required by permits, or other information requested by the Agency shall be signed by a person described in paragraph (a) or by a duly authorized representative of that person. A person is a duly authorized representative only if:
 - (1) The authorization is made in writing by a person described in paragraph (a); and
 - (2) The authorization specifies either an individual or a position responsible for the overall operation of the facility, from which the discharge originates, such as a plant manager, superintendent or person of equivalent responsibility; and
 - (3) The written authorization is submitted to the Agency.
 - (c) **Changes of Authorization.** If an authorization under (b) is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of (b) must be submitted to the Agency prior to or together with any reports, information, or applications to be signed by an authorized representative.
 - (d) **Certification.** Any person signing a document under paragraph (a) or (b) of this section shall make the following certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.
- (12) **Reporting requirements.**
- (a) **Planned changes.** The permittee shall give notice to the Agency as soon as possible of any planned physical alterations or additions to the permitted facility. Notice is required when:
 - (1) The alteration or addition to a permitted facility may meet one of the criteria for determining whether a facility is a new source pursuant to 40 CFR 122.29 (b); or
 - (2) The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification applies to pollutants which are subject neither to effluent limitations in the permit, nor to notification requirements pursuant to 40 CFR 122.42 (a)(1).
 - (3) The alteration or addition results in a significant change in the permittee's sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use or disposal sites not reported during the permit application process or not reported pursuant to an approved land application plan.
 - (b) **Anticipated noncompliance.** The permittee shall give advance notice to the Agency of any planned changes in the permitted facility or activity which may result in noncompliance with permit requirements.
 - (c) **Transfers.** This permit is not transferable to any person except after notice to the Agency.
 - (d) **Compliance schedules.** Reports of compliance or noncompliance with, or any progress reports on, interim and final requirements contained in any compliance schedule of this permit shall be submitted no later than 14 days following each schedule date.
 - (e) **Monitoring reports.** Monitoring results shall be reported at the intervals specified elsewhere in this permit.
 - (1) Monitoring results must be reported on a Discharge Monitoring Report (DMR).

- (2) If the permittee monitors any pollutant more frequently than required by the permit, using test procedures approved under 40 CFR 136 or as specified in the permit, the results of this monitoring shall be included in the calculation and reporting of the data submitted in the DMR.
 - (3) Calculations for all limitations which require averaging of measurements shall utilize an arithmetic mean unless otherwise specified by the Agency in the permit.
 - (f) **Twenty-four hour reporting.** The permittee shall report any noncompliance which may endanger health or the environment. Any information shall be provided orally within 24-hours from the time the permittee becomes aware of the circumstances. A written submission shall also be provided within 5 days of the time the permittee becomes aware of the circumstances. The written submission shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and time; and if the noncompliance has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the noncompliance. The following shall be included as information which must be reported within 24-hours:
 - (1) Any unanticipated bypass which exceeds any effluent limitation in the permit.
 - (2) Any upset which exceeds any effluent limitation in the permit.
 - (3) Violation of a maximum daily discharge limitation for any of the pollutants listed by the Agency in the permit or any pollutant which may endanger health or the environment.
The Agency may waive the written report on a case-by-case basis if the oral report has been received within 24-hours.
 - (g) **Other noncompliance.** The permittee shall report all instances of noncompliance not reported under paragraphs (12) (d), (e), or (f), at the time monitoring reports are submitted. The reports shall contain the information listed in paragraph (12) (f).
 - (h) **Other information.** Where the permittee becomes aware that it failed to submit any relevant facts in a permit application, or submitted incorrect information in a permit application, or in any report to the Agency, it shall promptly submit such facts or information.
- (13) **Bypass.**
- (a) **Definitions.**
 - (1) Bypass means the intentional diversion of waste streams from any portion of a treatment facility.
 - (2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.
 - (b) Bypass not exceeding limitations. The permittee may allow any bypass to occur which does not cause effluent limitations to be exceeded, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provisions of paragraphs (13)(c) and (13)(d).
 - (c) **Notice.**
 - (1) Anticipated bypass. If the permittee knows in advance of the need for a bypass, it shall submit prior notice, if possible at least ten days before the date of the bypass.
 - (2) Unanticipated bypass. The permittee shall submit notice of an unanticipated bypass as required in paragraph (12)(f) (24-hour notice).
 - (d) **Prohibition of bypass.**
 - (1) Bypass is prohibited, and the Agency may take enforcement action against a permittee for bypass, unless:
 - (i) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - (ii) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
 - (iii) The permittee submitted notices as required under paragraph (13)(c).
 - (2) The Agency may approve an anticipated bypass, after considering its adverse effects, if the Agency determines that it will meet the three conditions listed above in paragraph (13)(d)(1).
- (14) **Upset.**
- (a) **Definition.** Upset means an exceptional incident in which there is unintentional and temporary noncompliance with technology based permit effluent limitations because of factors beyond the reasonable control of the permittee. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.
 - (b) **Effect of an upset.** An upset constitutes an affirmative defense to an action brought for noncompliance with such technology based permit effluent limitations if the requirements of paragraph (14)(c) are met. No determination made during administrative review of claims that noncompliance was caused by upset, and before an action for noncompliance, is final administrative action subject to judicial review.
 - (c) **Conditions necessary for a demonstration of upset.** A permittee who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:
 - (1) An upset occurred and that the permittee can identify the cause(s) of the upset;
 - (2) The permitted facility was at the time being properly operated; and
 - (3) The permittee submitted notice of the upset as required in paragraph (12)(f)(2) (24-hour notice).
 - (4) The permittee complied with any remedial measures required under paragraph (4).
 - (d) **Burden of proof.** In any enforcement proceeding the permittee seeking to establish the occurrence of an upset has the burden of proof.
- (15) **Transfer of permits.** Permits may be transferred by modification or automatic transfer as described below:
- (a) **Transfers by modification.** Except as provided in paragraph (b), a permit may be transferred by the permittee to a new owner or operator only if the permit has been modified or revoked and reissued pursuant to 40 CFR 122.62 (b) (2), or a minor modification made pursuant to 40 CFR 122.63 (d), to identify the new permittee and incorporate such other requirements as may be necessary under the Clean Water Act.
 - (b) **Automatic transfers.** As an alternative to transfers under paragraph (a), any NPDES permit may be automatically transferred to a new permittee if:

- (1) The current permittee notifies the Agency at least 30 days in advance of the proposed transfer date;
 - (2) The notice includes a written agreement between the existing and new permittees containing a specified date for transfer of permit responsibility, coverage and liability between the existing and new permittees; and
 - (3) The Agency does not notify the existing permittee and the proposed new permittee of its intent to modify or revoke and reissue the permit. If this notice is not received, the transfer is effective on the date specified in the agreement.
- (16) All manufacturing, commercial, mining, and silvicultural dischargers must notify the Agency as soon as they know or have reason to believe:
 - (a) That any activity has occurred or will occur which would result in the discharge of any toxic pollutant identified under Section 307 of the Clean Water Act which is not limited in the permit, if that discharge will exceed the highest of the following notification levels:
 - (1) One hundred micrograms per liter (100 ug/l);
 - (2) Two hundred micrograms per liter (200 ug/l) for acrolein and acrylonitrile; five hundred micrograms per liter (500 ug/l) for 2,4-dinitrophenol and for 2-methyl-4,6 dinitrophenol; and one milligram per liter (1 mg/l) for antimony.
 - (3) Five (5) times the maximum concentration value reported for that pollutant in the NPDES permit application; or
 - (4) The level established by the Agency in this permit.
 - (b) That they have begun or expect to begin to use or manufacture as an intermediate or final product or byproduct any toxic pollutant which was not reported in the NPDES permit application.
- (17) All Publicly Owned Treatment Works (POTWs) must provide adequate notice to the Agency of the following:
 - (a) Any new introduction of pollutants into that POTW from an indirect discharge which would be subject to Sections 301 or 306 of the Clean Water Act if it were directly discharging those pollutants; and
 - (b) Any substantial change in the volume or character of pollutants being introduced into that POTW by a source introducing pollutants into the POTW at the time of issuance of the permit.
 - (c) For purposes of this paragraph, adequate notice shall include information on (i) the quality and quantity of effluent introduced into the POTW, and (ii) any anticipated impact of the change on the quantity or quality of effluent to be discharged from the POTW.
- (18) If the permit is issued to a publicly owned or publicly regulated treatment works, the permittee shall require any industrial user of such treatment works to comply with federal requirements concerning:
 - (a) User charges pursuant to Section 204 (b) of the Clean Water Act, and applicable regulations appearing in 40 CFR 35;
 - (b) Toxic pollutant effluent standards and pretreatment standards pursuant to Section 307 of the Clean Water Act; and
 - (c) Inspection, monitoring and entry pursuant to Section 308 of the Clean Water Act.
- (19) If an applicable standard or limitation is promulgated under Section 301(b)(2)(C) and (D), 304(b)(2), or 307(a)(2) and that effluent standard or limitation is more stringent than any effluent limitation in the permit, or controls a pollutant not limited in the permit, the permit shall be promptly modified or revoked, and reissued to conform to that effluent standard or limitation.
- (20) Any authorization to construct issued to the permittee pursuant to 35 Ill. Adm. Code 309.154 is hereby incorporated by reference as a condition of this permit.
- (21) The permittee shall not make any false statement, representation or certification in any application, record, report, plan or other document submitted to the Agency or the USEPA, or required to be maintained under this permit.
- (22) The Clean Water Act provides that any person who violates a permit condition implementing Sections 301, 302, 306, 307, 308, 318, or 405 of the Clean Water Act is subject to a civil penalty not to exceed \$25,000 per day of such violation. Any person who willfully or negligently violates permit conditions implementing Sections 301, 302, 306, 307, 308, 318 or 405 of the Clean Water Act is subject to a fine of not less than \$2,500 nor more than \$25,000 per day of violation, or by imprisonment for not more than one year, or both. Additional penalties for violating these sections of the Clean Water Act are identified in 40 CFR 122.41 (a)(2) and (3).
- (23) The Clean Water Act provides that any person who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required to be maintained under this permit shall, upon conviction, be punished by a fine of not more than \$10,000, or by imprisonment for not more than 2 years, or both. If a conviction of a person is for a violation committed after a first conviction of such person under this paragraph, punishment is a fine of not more than \$20,000 per day of violation, or by imprisonment of not more than 4 years, or both.
- (24) The Clean Water Act provides that any person who knowingly makes any false statement, representation, or certification in any record or other document submitted or required to be maintained under this permit, including monitoring reports or reports of compliance or non-compliance shall, upon conviction, be punished by a fine of not more than \$10,000 per violation, or by imprisonment for not more than 6 months per violation, or by both.
- (25) Collected screening, slurries, sludges, and other solids shall be disposed of in such a manner as to prevent entry of those wastes (or runoff from the wastes) into waters of the State. The proper authorization for such disposal shall be obtained from the Agency and is incorporated as part hereof by reference.
- (26) In case of conflict between these standard conditions and any other condition(s) included in this permit, the other condition(s) shall govern.
- (27) The permittee shall comply with, in addition to the requirements of the permit, all applicable provisions of 35 Ill. Adm. Code, Subtitle C, Subtitle D, Subtitle E, and all applicable orders of the Board or any court with jurisdiction.
- (28) The provisions of this permit are severable, and if any provision of this permit, or the application of any provision of this permit is held invalid, the remaining provisions of this permit shall continue in full force and effect.

(Rev. 7-9-2010 bah)

APPENDIX 2

Maine Township 2020 – 2021
Annual Facility Inspection Report



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2020 To March, 2021

Permit No. ILR40 0686

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Malne Township Highway Department

Mailing Address 1: 1401 Redeker Road

Mailing Address 2: _____

County: _____

City: Des Plaines

State: IL Zip: 60016

Telephone: _____

Contact Person: Walter Kazmierczak

Email Address: mthighway@aol.com

(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Malne Township

THE FOLLOWING ITEMS MUST BE ADDRESSED

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

1. Public Education and Outreach ☒

4. Construction Site Runoff Control ☒

2. Public Participation/Involvement ☒

5. Post-Construction Runoff Control ☒

3. Illicit Discharge Detection & Elimination ☒

6. Pollution Prevention/Good Housekeeping ☒

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature: _____

Date: 6-24-20

Walter Kazmierczak

Highway Commissioner

Printed Name: _____

Title: _____

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

WATER POLLUTION CONTROL

COMPLIANCE ASSURANCE SECTION #19

1021 NORTH GRAND AVENUE EAST

POST OFFICE BOX 19276

SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.



MAINE TOWNSHIP

Highway Department

WALTER KAZMIERCZAK
Highway Commissioner

March 2020 thru March 2021 Annual Review and Update

1. **Public Education & Outreach**

Stormwater Outreach materials and a variety of reference documents, flyers and brochures were made available to residents applying for permits, as well as for the general public at the Maine Township Office located at 1700 Ballard Road, Park Ridge, Illinois.

An annual review meeting was held with the Highway Commissioner, Foreman, Administrator and Engineer to revise flyer and research new documents to promote Stormwater Pollution Solutions and develop survey for permit applicants to determine their general knowledge about stormwater pollution prevention.

The Highway Department utilized local events to promote Stormwater Pollution Prevention, taking the opportunity to talk directly to residents to promote community involvement, and participates in local holiday parades showcasing highway department vehicles.

2. **Public Participation/Involvement**

Highway Department has partnered with Town Hall to encourage resident participation in monitoring Stormwater Pollution. Resident participation is encouraged at monthly Neighborhood Watch Meetings, as well as monthly board meetings, seeking out resident input.

Residents have voluntarily monitored the storm sewers and help keep them free of debris. The highway staff monitors storm drains on a weekly basis and has a replacement program in place to clean, repair and replace storm drains.

3. **Illicit Discharge Detection and Elimination**

Inspections were made on a weekly basis to monitor any outfalls to the receiving waters during dry weather periods to determine if there were any illicit sources. Inspections were made of the four receiving waters (Des Plaines River, Prairie Creek, Lake Mary Anne and Farmers Creek) when flooding in the area was present after severe rain storms and snowfall.

Annual televising of sewer lines was performed as needed. In addition, the foreman reports any illicit discharges to the Code Enforcement Officer, who enforces the township ordinances, and imposes fines when applicable.

4. **Construction Site Runoff Control**

All drainage plans were reviewed by our engineer who reviewed plans with respect to soil erosion and sediment control features of the development, as well as, requirement of minimum of perimeter controls, inlet protections and stabilized construction entrances for disturbances greater than 5000sq, and inclusion of the minimum control measures.

Highway department staff monitor for silt fence, noncompliance results in referral to Cook County Building and Zoning for enforcement.

5. **Post-Construction Runoff Control**

The highway department's engineer reviewed all plans for implementation of greener alternatives to the handling and conveyance of stormwater by incorporating bio swales or filter strips, created wetlands into capital improvement projects within the MS4, as well as rain gardens as a way to infiltrate discharge from down spouts on single family permits. Residents are encouraged to purchase rain barrels.

6. **Pollution Prevention/Good Housekeeping**

Inspections were made of all storm drainage structures for cleaning and maintenance to reduce the floatables and other pollutants were performed on a weekly basis and maintenance was performed when necessary. A new street sweeper was purchased and utilized to reduce amount of dirt, garbage and salt residue. Snow plow vehicles were washed in garage area where water is tributary to the sanitary sewer.

APPENDIX 3

Maine Township 2014 Notice of Intent



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • Box 19276 • Springfield • Illinois • 62794-9276

Notice of Intent for New or Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems - MS4's

Part I. General Information

1. MS4 Operator Name: Maine Township Highway Department

2. MS4 Mailing Address: 1401 Redeker Road

City: Des Plaines State: IL Zip Code: 60016

3. Operator Type: IDOT/Highway Adm Other: _____

4. Operator Status: Other Other: _____

5. Name(s) of governmental entity(ies) in which MS4 is located:

Maine Township

6. Area of land that drains to your MS4 in square miles: 2.526

Latitude and Longitude at approximate geographical center of MS4 for which you are requesting authorization to
7. discharge:

Latitude:				Longitude:			
<u>42</u>	<u>3</u>	<u>18</u>		<u>87</u>	<u>51</u>	<u>13</u>	
Degrees:	Minutes:	Seconds:		Degrees:	Minutes:	Seconds:	

8. Name(s) of known receiving waters

Des Plaines River Lake Mary Anne

Prairie Creek Farmers Creek

Name: Robert Provenzano Title: Highway Commissioner Phone: 847-297-5225

Area of Responsibility:

Program Oversight and Annual Reporting

Name: _____ Title: _____ Phone: _____

Area of Responsibility:

Part II. Best Management Practices (include shared responsibilities) which have been implemented or are proposed to be implemented in the MS4 area

A. Public Education and Outreach

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

☒ A.1 Distributed Paper Material

Brief Description of BMP:

Stormwater Outreach Material and Reference Documents shall be developed and made available for the general public at the Highway Departments Office and distributed with permits issued by the Highway Department

Measurable Goals, including frequencies:

The Stormwater Outreach Material and Reference Documents shall be prepared and available by September 1, 2014.

Milestones:

Year 1: Copies of these materials shall be included with all permits issued by Highway Department by December 31, 2014.

Year 2: These materials shall be made available for the general public at the Maine Township Office located at 1700 Ballard Rd., Park Ridge, Illinois 60068-1336

Year 3: These reference materials will be reviewed for their effectiveness and if necessary will be revised or customized base upon specific concerns within the MS4.

Year 4: Develop a survey for permit applicants to determine their general knowledge about storm water pollution prevention.

Year 5: Conduct survey developed in year 4.

Go to Additional
Pages

☐ A.2 Speaking Engagement

☐ A.3 Public Service Announcement

☒ A.4 Community Event

Brief Description of BMP:

The Highway Department shall seek to partner with a local community event with the goal of improving stormwater quality within the community.

Measurable Goals, including frequencies:

Participate in local community events, such as Annual National Night Out Event and act as co-sponsor of Park Ridge Recycling Events (two annual events in Spring & Fall).

Milestones:

- Year 1: Participate in at least one event.
- Year 2: Participate in at least two events.
- Year 3: Expand the Highway Departments involvement; i.e. additional organizational responsibilities or greater participation by Highway Department Personnel.
- Year 4: Enter the Highway Departments Truck in a local parade with a Banner about importance of keeping storm sewers clean how street sweeping improves water quality.
- Year 5: Analyze successes and failures and make improvements.

Go to Additional
Pages

- ☐ A.5 Classroom Education Material
- ☐ A.6 Other Public Education

B.Public Participation/Involvement

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

- ☐ B.2 Educational Volunteer
- ☒ B.3 Stakeholder Meeting

(You may need to go to the next page to fill in this information)

Brief Description of BMP:

At Monthly Neighborhood Watch Meetings encourage resident volunteer participation to monitor and assist in keeping storm sewer cover free of debris and solicit public opinion to improve stormwater quality.

Measurable Goals, including frequencies:

A list of volunteers will be compiled and all suggestions on measures to improve stormwater quality will be referred to the Highway Commissioner for review and possible implementation if funds are available.

Milestones:

Go to Additional
Pages

- Year 1: Devote time at each monthly meeting to discuss stormwater management seek out volunteers to evaluate and review all resident suggestions.
- Year 2: Volunteer panel shall make recommendations as to the direction of the Stormwater Management Plan and specific areas of focus for developing and modifying the BMP's
- Year 3: Determine the recommendations to be implemented and begin implementation.
- Year 4: The Panels goal should be to secure additional funds for the Stormwater Management Plan's operation.
- Year 5: Evaluate the role of the Stormwater Management Panel in developing policies

☐ B.4 Public Hearing

☐ B.5 Volunteer Monitoring

☒ B.6. Program Involvement (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Initiate a volunteer storm drain marking program to increase awareness of stormwater impacts and discourage illegal dumping and illicit discharges. Work with youth who need to full fill community services requirements.

Measurable Goals, including frequencies:

Determine the type of marking to be completed within 3 months, determine the critical areas for marking to be completed with in 6 months, solicit volunteers for program implementation next summer and subsequent years

Milestones:

Go to Additional
Pages

- Year 1: Establish and develop volunteer program along with highway department staff's weekly inspection.
- Year 2: Replace 10% of the storm drains within the MS4 limits. Take notes on cleaning and repair needs for structures which were marked if needed and funds available.
- Year 3: Expand the replacement program and complete marking of an additional 15% of the storm drains within the MS4 limits. Complete the cleaning and repairs noted from prior years observations if funds available. +
- Year 4: Complete replacement of an additional 15 % of the storm drains within the MS4 limits and complete the cleaning and repairs noted from prior years observations, if needed and funds available. +
- Year 5: Complete replacement of an additional 20% of the storm drains within the MS4 limits and complete the cleaning and repairs noted from prior years observations, if needed and funds available. +

☐ B.7 Other Public Involvement

C. Illicit Discharge Detection and Elimination

Qualifying Local Programs: _____

Measurable Goals (include shared responsibilities)

- ☐ C.1 Sewer Map Preparation
- ☐ C.2 Regulatory Control Program
- ☐ C.3 Detection/Elimination Prioritization Plan
- ☐ C.4 Illicit Discharge Tracing Procedures
- ☐ C.5 Illicit Source Removal Procedures
- ☐ C.6 Program Evaluation and Assessment

- ☒ C.7 Visual Dry Weather Screening (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Inspection of the outfalls to the receiving waters during dry weather period to determine if there are any illicit sources. This may include collecting samples and sending them out for analysis when illicit discharge is suspected and continue weekly inspections by highway department staff.

Measurable Goals, including frequencies:

Inspection of the outfalls to the four receiving waters listed above shall occur at least twice a year, once during the summer and once during winter months. Keep reports at Highway Dept. office.

Milestones:

Go to Additional Pages

- Year 1: Complete the first round of dry weather screenings and sampling. If illicit discharges are detected or are assumed these shall be traced to try and determine the point source.
- Year 2: Focus screenings to industrial area storm sewers, with land uses such as truck, car repair, junk yards, Chemical and waste processing.
- Year 3: Increase the frequency of the screenings and sampling. Include televising of sewer lines as a method of detection.
- Year 4: Work with owners of point sources to eliminate illegal connections or discharges and report any illegal discharges to Code Enforcement Officer.
- Year 5: Measure the improvement if any in water quality due to the screening and elimination of any illicit connections.

- ☐ C.8 Pollutant Field Testing

- ☒ C.9 Public Notification (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Educate the public that dumping of pollutants to storm sewers within Maine Township Highway Department jurisdiction is illegal.

Measurable Goals, including frequencies:

Designation of authority, developing enforcement procedures and fines, adopting an ordinance, creating a "Telephone Hot-Line" to report illegal dumping, Tracking calls and results of investigations.

Milestones:

Go to Additional
Pages

- Year 1: Determine if the Highway Department has authority under current law to establish and enforce ordinance.
- Year 2: Obtain enforcement authority if it currently does not exist or partner with another governmental entity with authority and develop enforcement procedures and fine.
- Year 3: Adopt the ordinance prohibiting non stormwater discharges in the MS4 system.
- Year 4: Use the Highway Dept. office and telephones as a "hot line" for reporting illegal dumping activities.
- Year 5: Begin tracking call and summary results of investigation.

☐ C.10 Other Illicit Discharge Controls

D. Construction Site Runoff Control

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

- ☐ D.1 Regulatory Control Program
- ☐ D.2 Erosion and Sediment Control BMPs
- ☐ D.3 Other Waste Control Program
- ☒ D.4 Site Plan Review Procedures

(You may need to go to the next page to fill in this information)

Brief Description of BMP:

Review development plans to ensure that the proper erosions and sediment control best management practices are called out to be installed and maintained on the engineering drawings.

Measurable Goals, including frequencies:

Having and ordinance or other mechanism requiring the implementation of proper erosion and sediment controls, and controls for other wastes, on applicable construction sites. Track the number of permits reviewed.

Milestones:

Go to Additional
Pages

Year 1: Review plans for the Highway Department specifically with respect to the soil erosion and sediment control features of the development.

Year 2: Begin to review plans and require a minimum of perimeter controls, inlet protection, and stabilized construction entrances for disturbances greater than 5000sf.

Year 3: Review all permit plans for inclusion of the minimum control measures.

Year 4: Develop standard details, notes and procedures specific for the Highway Department.

Year 5: Review process and procedures for possible streamlining. improve review time.

☐ D.5 Public Information Handling Procedures

☒ D.6 Site Inspection/Enforcement Procedures (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Complete site inspections of construction sites within the MS4 to ensure that the permitted erosion and sediment control measures have been installed and are being maintained prior to construction, if noncompliant, report to Cook County Building & Zoning Department Inspector +

Measurable Goals, including frequencies:

Training of staff for erosion and sediment control inspections, completing inspections per IEPA regulations. Enforcement actions for non compliant sites.

Milestones:

Go to Additional
Pages

Year 1: Train one staff member to be capable of completing erosion and sediment control inspections. Begin inspections. If noncompliant report to Cook County Building & Zoning Inspector +

Year 2: Develop an inspection check list and track inspections for specific sites.

Year 3: Train additional staff members to complete erosion and sediment control inspections.

Year 4: Develop a bond or permit fee to guarantee the installation of the BMP's

Year 5: Review, analyze and modify the inspections process if necessary.

☐ D.7. Other Construction Site Runoff Controls

E. Post-Construction Runoff Control

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

- ☐ E.1 Community Control Strategy
- ☐ E.2 Regulatory Control Program
- ☐ E.3 Long Term O & M Procedures
- ☒ E.4 Pre-Construction Review of BMP Designs (You may need to go to the next page to fill in this information)

Brief Description of BMP:

The Highway Departments engineering review consultant will review plans to implement greener alternatives to the handling and conveyance of stormwater.

Measurable Goals, including frequencies:

Reduce 5% of the road surface area directly connected to the storm sewer system. Reduce the amount of runoff from new impervious surfaces. Track the number of permits with Green methods for handling stormwater

Milestones:

- Year 1: Incorporate bio swales or filter strips, created wetlands into capital improvement projects within the MS4
- Year 2: Promote rain gardens as a way to infiltrate discharge from down spouts on single family permits.
- Year 3: Develop a list of Green Alternatives which would be provided to Design engineers prior to submitting plans for review.
- Year 4: Maintain roadside ditches that were installed in lieu of storm sewer and curb and gutter.
- Year 5: Purchase Rain Barrels for the Highway Department Facility, if appropriate.

Go to Additional
Pages

- ☐ E.5 Site Inspections During Construction
- ☒ E.6 Post-Construction Inspections

Brief Description of BMP:

Complete a post construction inspection of construction site to verify the as-built conditions conform with the intent of the approved plans and that the sites have been stabilized appropriately.

Measurable Goals, including frequencies:

Prior to the issuance of a certificate of occupancy the site shall be inspected. The number of post construction inspections shall be tracked and verified against the number of permits issued.

Milestones:

Go to Additional
Pages

- Year 1: 50% of post construction inspections shall be conducted.
- Year 2: 100% of post construction inspections shall be conducted.
- Year 3: Require that new stormwater management facilities have a long term operating and maintenance plan in place.
- Year 4: Existing stormwater management facilities, discharging to MS4 storm sewers shall be inspected to see if they are being operated and maintained as designed.
- Year 5: Notify property owners if they have deteriorated stormwater management facilities and recommend they make repairs, report any occurrence to Cook County Building & Zoning.

☐ E.7 Other Post-Construction Runoff Controls

F. Pollution Prevention/Good Housekeeping

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

☐ F.1 Employee Training Program

☒ F.2 Inspection and Maintenance Program (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Inspection of the storm drainage structures for cleaning and maintenance to reduce the floatables and other pollutants.

Measurable Goals, including frequencies:

Number of inspections completed, number of cleanings completed, number of structures repaired yearly.

Milestones:

Go to Additional
Pages

- Year 1: If funding allows, 20% of existing structures shall be inspected and cleaned via a vactor truck and waste or organic material disposed of properly.
- Year 2: If funding allows, an additional 20% of existing structures shall be inspected and cleaned via a vactor truck and waste or organic material disposed of properly.
- Year 3: If funding allows, an additional 20% of existing structures shall be inspected and cleaned via a vactor truck and waste or organic material disposed of properly.
- Year 4: If funding allows, an additional 20% of existing structures shall be inspected and cleaned via a vactor truck and waste or organic material disposed of properly.
- Year 5: If funding allows, an additional 20% of existing structures shall be inspected and cleaned via a vactor truck and waste or organic material disposed of properly. Repeat 20% each year, if funding allows.

☐ F.3 Municipal Operations Storm Water Control

☐ F.4 Municipal Operations Waste Disposal

☐ F.5 Flood Management/Assess Guidelines

☒ F.6 Other Municipal Operations Controls (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Develop and implement an operation and maintenance program that should reduce pollutant runoff into the storm sewer system. Street Sweeping and reduction of salt during de-icing operations, Vehicles washed/rinsed daily/weekly at garage.

Measurable Goals, including frequencies:

Tons of material removed from the surface prior to entering the storm sewer system. A reduction in the tonnage of salt applied during de-icing operations.

Milestones:

Go to Additional
Pages

- Year 1: 2014 Purchased new street sweeper with vacuum. Develop and record a sweeping plan to sweep all streets within the MS4 at least once during the summer season. Track when and how much salt is being consumed/spread.
- Year 2: Develop and record a sweeping plan to sweep all streets within the MS4 at least once during the summer season. Track when and how much salt is being consumed/spread.
- Year 3: Research alternative less toxic alternatives, such as liquid calcium magnesium acetate (CMA) for purchase that would reduce road salt usage.
- Year 4: Continue to explore non-toxic alternatives to reduce road salt usage.
- Year 5: Develop spill prevention and control plans for the municipal facilities and train personnel on spill preventions and response procedures.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fines and imprisonment.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony (415 ILCS 5/44 (h)).

Robert Provenzano

Highway Commissioner

08/26/14

Authorized Representative Name

Title

Date

Authorized Representative Signature

You may complete this form online and save a copy locally before printing and signing the form. It should then be sent to:

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
BUREAU OF WATER
DIVISION OF WATER POLLUTION CONTROL
ATTN: PERMIT SECTION
P.O. BOX 19276
1021 N. GRAND AVENUE EAST
SPRINGFIELD, IL 62794-9276

A. Public Education and Outreach

BMP Number

Add Another BMP

Delete Last Entry

B. Public Participation/Involvement

BMP Number

Add Another BMP

Delete Last Entry

C. Illicit Discharge Detection and Elimination

BMP Number

Add Another BMP

Delete Last Entry

Additional Info - Page 4

D. Construction Site Runoff Control

BMP Number

Add Another BMP

Delete Last Entry

Additional Info - Page 5

E. Post-Construction Runoff Control

BMP Number

Add Another BMP

Delete Last Entry

F. Pollution Prevention/Good Housekeeping

BMP Number

Add Another BMP

Delete Last Entry

APPENDIX 4

IEPA Forms – NOI, ION, and NOT

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
NOTICE OF INTENT (NOI)
GENERAL PERMIT TO DISCHARGE STORM WATER
CONSTRUCTION SITE ACTIVITIES

OWNER INFORMATION

COMPANY/ OWNER NAME:		OWNER TYPE: SELECT ONE <small>State</small> MS4 Community <input type="checkbox"/> Yes <input type="checkbox"/> No	
MAILING ADDRESS:		PHONE: Area Code () Number ext.	
CITY:		STATE:	ZIP CODE: Area Code () Number
CONTACT PERSON:		EMAIL:	

CONTRACTOR INFORMATION

CONTRACTOR NAME:			
MAILING ADDRESS:		PHONE: Area Code () Number ext.	
CITY:		STATE:	ZIP CODE:

CONSTRUCTION SITE INFORMATION

SELECT ONE:	<input type="checkbox"/> NEW SITE <input type="checkbox"/> CHANGE OF INFORMATION FOR: ILR10									
PROJECT NAME:								COUNTY:		
STREET ADDRESS/ LOCATION						CITY:			IL	ZIP CODE:
LATITUDE:	DEG.	MIN.	SEC.	LONGITUDE:	DEG.	MIN.	SEC.	SECTION:	TOWNSHIP:	RANGE:
APPROX CONST START DATE ____ / ____ / ____		APPROX CONST END DATE ____ / ____ / ____		TOTAL SIZE OF CONSTRUCTION SITE IN ACRES: _____ If less than 1 acre, is site part of larger common plan of development? <input type="checkbox"/> YES <input type="checkbox"/> NO						

STORM WATER POLLUTION PREVENTION PLAN INFORMATION

HAS STORM WATER POLLUTION PREVENTION PLAN BEEN SUBMITTED TO AGENCY? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(SUBMIT SWPPP ELECTRONICALLY TO: epa.constilr10swppp@illinois.gov)</small>			
WILL STORM WATER POLLUTION PREVENTION PLAN BE AVAILABLE AT SITE? <input type="checkbox"/> YES <input type="checkbox"/> NO			
LOCATION OF SWPPP FOR VIEWING: ADDRESS:			CITY:
SWPPP CONTACT INFORMATION:			INSPECTOR QUALIFICATIONS:
NAME:			SELECT ONE <small>P.E.</small>
PHONE: ()	FAX: ()	EMAIL:	
PROJECT INSPECTOR, IF DIFFERENT THAN ABOVE:			INSPECTOR QUALIFICATIONS:
NAME:			SELECT ONE <small>Other</small>
PHONE: ()	FAX: ()	EMAIL:	

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
NOTICE OF INTENT (NOI)
GENERAL PERMIT TO DISCHARGE STORM WATER
CONSTRUCTION SITE ACTIVITIES

TYPE OF CONSTRUCTION (SELECT ALL THAT APPLY)

SELECT ONE Other	SIC Code:
TYPE DETAILED DESCRIPTION OF PROJECT:	

HISTORIC PRESERVATION AND ENDANGERED SPECIES COMPLIANCE

HAS THIS PROJECT BEEN SUBMITTED TO THE FOLLOWING STATE AGENCIES TO SATISFY APPLICABLE REQUIREMENTS FOR COMPLIANCE WITH ILLINOIS LAW ON:			
HISTORIC PRESERVATION	<input type="checkbox"/> YES	<input type="checkbox"/> NO	http://www.illinoishistory.gov/PS/rcdocument.htm
ENDANGERED SPECIES	<input type="checkbox"/> YES	<input type="checkbox"/> NO	http://dnrecocat.state.il.us/ecopublic/

RECEIVING WATER INFORMATION

DOES YOUR STORM WATER DISCHARGE DIRECTLY TO: <input type="checkbox"/> WATERS OF THE STATE OR <input type="checkbox"/> STORM SEWER
OWNER TO STORM SEWER SYSTEMS:
NAME OF CLOSEST RECEIVING WATERBODY TO WHICH YOU DISCHARGE:

I certify under penalty of law that this document and all attachments were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. In addition, I certify that the provisions of the permit, including the development and implementation of a storm water pollution prevention plan and a monitoring program plan, will be complied with.

OWNER SIGNATURE: _____

DATE: _____

SUBMIT ELECTRONICALLY TO:
epa.constilr10swppp@illinois.gov

OR MAIL COMPLETED FROM TO:

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF WATER POLLUTION CONTROL
ATTN: PERMIT SECTION
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276
www.epa.state.il.us

FOR OFFICE USE ONLY

LOG:

PERMIT NO. ILR10 ____

DATE:

Information required by this form must be provided to comply with 415 ILCS 5/39 (1996). Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

IL 532 2104
WPC 623 Rev. 8/08

INSTRUCTIONS FOR COMPLETION OF CONSTRUCTION ACTIVITY NOTICE OF INTENT (NOI) FORM

Please adhere to the following instructions:

Submit original, electronic or facsimile copies. Facsimile and/or electronic copies should be followed-up with an original signature copy as soon as possible. Please write "copy" under the "For Office Use Only" box in the lower right hand corner.

< **Submit completed forms to:**

Illinois Environmental Protection Agency
Division of Water Pollution Control
Permit Section
Post Office Box 19276
Springfield, Illinois 62794-9276
or call (217)782-0610
www.epa.state.il.us

< **Reports must be typed or printed legibly and signed.**

< Any facility that is not presently covered by the General NPDES Permit for Storm Water Discharges From Construction Site Activities is considered a new facility.

< **If this is a change in your facility information, renewal, etc., please fill in your permit number on the appropriate line, changes of information or permit renewal notifications do not require a fee.**

< **NOTE: FACILITY LOCATION IS NOT NECESSARILY THE FACILITY MAILING ADDRESS, BUT SHOULD DESCRIBE WHERE THE FACILITY IS LOCATED.**

< **Use the formats given in the following examples for correct form completion.**

	<u>Example</u>	<u>Format</u>
SECTION	12	1 or 2 numerical digits
TOWNSHIP	12N	1 or 2 numerical digits followed by "N" or "S"
RANGE	12W	1 or 2 numerical digits followed by "E" or "W"

< **For the Name of Closest Receiving Waters, do not use terms such as ditch or channel. For unnamed tributaries, use terms which include at least a named main tributary such as "Unnamed Tributary to Sugar Creek to Sangamon River."**

< **Submit a fee of \$500 and the Storm Water Pollution Plan (SWPPP) for initial permit prior to the Notice of Intent being considered complete for coverage by the ILR10 General Permits. Please make checks payable to: Illinois EPA.**

< **SWPPP should be submitted electronically to: epa.constilr10swppp@illinois.gov When submitting electronically, use Project Name and City as indicated on NOI form.**

**ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
CONSTRUCTION SITE STORM WATER DISCHARGE
INCIDENCE OF NON-COMPLIANCE (ION)**

PERMITTEE NAME:	LAST				FIRST				MIDDLE INITIAL				AREA CODE + PHONE NUMBER:						
STREET:									CITY:					ST:			ZIP:		
CONSTRUCTION SITE NAME:																			
COUNTY:									SECTION:			TOWNSHIP:			RANGE:				
NPDES PERMIT NUMBER:	I	L	R	1	0					LATITUDE:	DEG.	MIN.	SEC.	LONGITUDE:	DEG.	MIN.	SEC.		

CAUSE OF NON-COMPLIANCE:

--

ACTIONS TAKEN TO PREVENT ANY FURTHER NON-COMPLIANCE:

--

ENVIRONMENTAL IMPACT RESULTING FROM THE NON-COMPLIANCE:

--

ACTIONS TAKEN TO REDUCE THE ENVIRONMENTAL IMPACT RESULTING FROM THE NON-COMPLIANCE:

--

SIGNATURE: _____ **TITLE:** _____ **DATE:** _____

MAIL COMPLETED FORM TO:
**(DO NOT SUBMIT ADDITIONAL
DOCUMENTATION
UNLESS REQUESTED)**

**ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276**

FOR OFFICE USE ONLY	
LOG:	
PERMIT NO. ILR10	____ _
DATE:	

Information required by this form must be provided to comply with 415 ILCS 5/39(1996). Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

GUIDELINES FOR COMPLETION OF INCIDENCE OF NON-COMPLIANCE (ION) FORM

Complete and submit this form for any violation of the Storm Water Pollution Prevention Plan observed during any inspection conducted, including those not required by the Plan. Please adhere to the following guidelines.

- Submit original, photocopy or facsimile copies. Facsimile and/or photo copies should be followed-up with an original signature copy as soon as possible. Please write "copy" under the "For Office Use Only" box in the lower right hand corner.**
- Submit completed forms to:**

**Illinois Environmental Protection Agency
Division of Water Pollution Control
Permit Section
Post Office Box 19276
Springfield, Illinois 62794-9276**

- Reports must be typed or printed legibly and signed.**
- Use the formats given in the following examples for correct form completion.**

<u>Example</u>		<u>Format</u>
SECTION	12	1 or 2 numerical digits
TOWNSHIP	12N	1 or 2 numerical digits followed by "N" or "S"
RANGE	12W	1 or 2 numerical digits followed by "E" or "W"

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
NOTICE OF TERMINATION (NOT)
OF COVERAGE UNDER THE GENERAL PERMIT
FOR STORM WATER DISCHARGES
ASSOCIATED WITH CONSTRUCTION SITE ACTIVITIES

Please use the tab or arrow keys

OWNER INFORMATION

NAME:	LAST	FIRST	MIDDLE	OWNER TYPE: (select option)		
MAILING ADDRESS:						
CITY:			STATE:			ZIP:
CONTACT PERSON:				TELEPHONE NUMBER:	AREA CODE	NUMBER

CONTRACTOR INFORMATION

NAME:	LAST	FIRST	MIDDLE	TELEPHONE NUMBER:	AREA CODE	NUMBER
MAILING ADDRESS:			CITY:			STATE:

CONSTRUCTION SITE INFORMATION

FACILITY NAME:			OTHER NPDES PERMIT NOS.:		I	L	R	1	0				
FACILITY LOCATION:													
CITY:			STATE:	IL	ZIP:			LATITUDE:				LONGITUDE:	
COUNTY:					SECTION:			TOWNSHIP:			RANGE:		

DATE PROJECT HAS BEEN COMPLETED AND STABILIZED:

I certify under penalty of law that disturbed soils at the identified facility have been finally stabilized or that all storm water discharges associated with industrial activity from the identified facility that are authorized by an NPDES general permit have otherwise been eliminated. I understand that by submitting this notice of termination, that I am no longer authorized to discharge storm water associated with industrial activity by the general permit, and that discharging pollutants in storm water associated with industrial activity to Waters of the State is unlawful under the Environmental Protection Act and the Clean Water Act where the discharge is not authorized by an NPDES permit.

OWNER SIGNATURE: _____

DATE: _____

MAIL COMPLETED FORM TO:

(DO NOT SUBMIT ADDITIONAL DOCUMENTATION UNLESS REQUESTED)

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF WATER POLLUTION CONTROL
ATTN: PERMIT SECTION
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

FOR OFFICE USE ONLY

LOG:
PERMIT NO. ILR10 ____
DATE:

Information required by this form must be provided to comply with 415 ILCS 5/39 (1996). Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

GUIDELINES FOR COMPLETION OF NOTICE OF TERMINATION (NOT) FORM

Please adhere to the following guidelines:

Submit original, photocopy or facsimile copies. Facsimile and/or photo copies should be followed-up with an original signature copy as soon as possible. Please write "copy" under the "For Office Use Only" box in the lower right hand corner.

- Submit completed forms to:

Illinois Environmental Protection Agency
Division of Water Pollution Control
Permit Section
Post Office Box 19276
Springfield, Illinois 62794-9276
217/782-0610

- Reports must be typed or printed legibly and signed.

- NOTE: FACILITY LOCATION IS NOT NECESSARILY THE FACILITY MAILING ADDRESS, BUT SHOULD DESCRIBE WHERE THE FACILITY IS LOCATED.

- Use the formats given in the following examples for correct form completion.

	<u>Example</u>	<u>Format</u>
SECTION	12	1 or 2 numerical digits
TOWNSHIP	12N	1 or 2 numerical digits followed by "N" or "S"
RANGE	12W	1 or 2 numerical digits followed by "E" or "W"

- Final stabilization has occurred when:

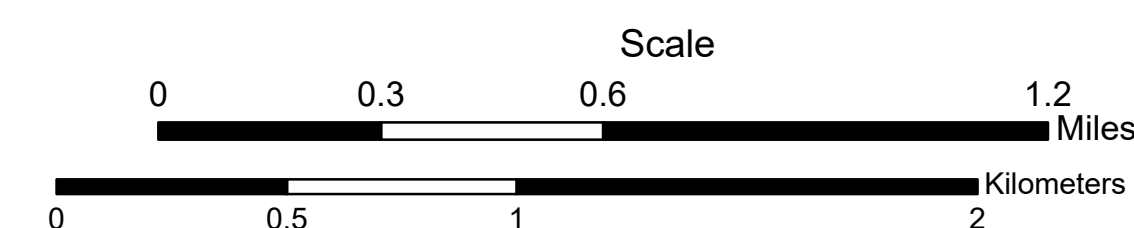
- (a) all soil disturbing activities at the site have been completed
- (b) a uniform perennial vegetative cover with a density of 70% of the native background vegetative cover for the area has been established on all unpaved areas and areas not covered by permanent structures,
- (c) or equivalent permanent stabilization measures have been employed.

APPENDIX 5

General Highway Map Maine Township,
Cook County, Illinois

GENERAL HIGHWAY MAP
Maine Township
Cook County
ILLINOIS

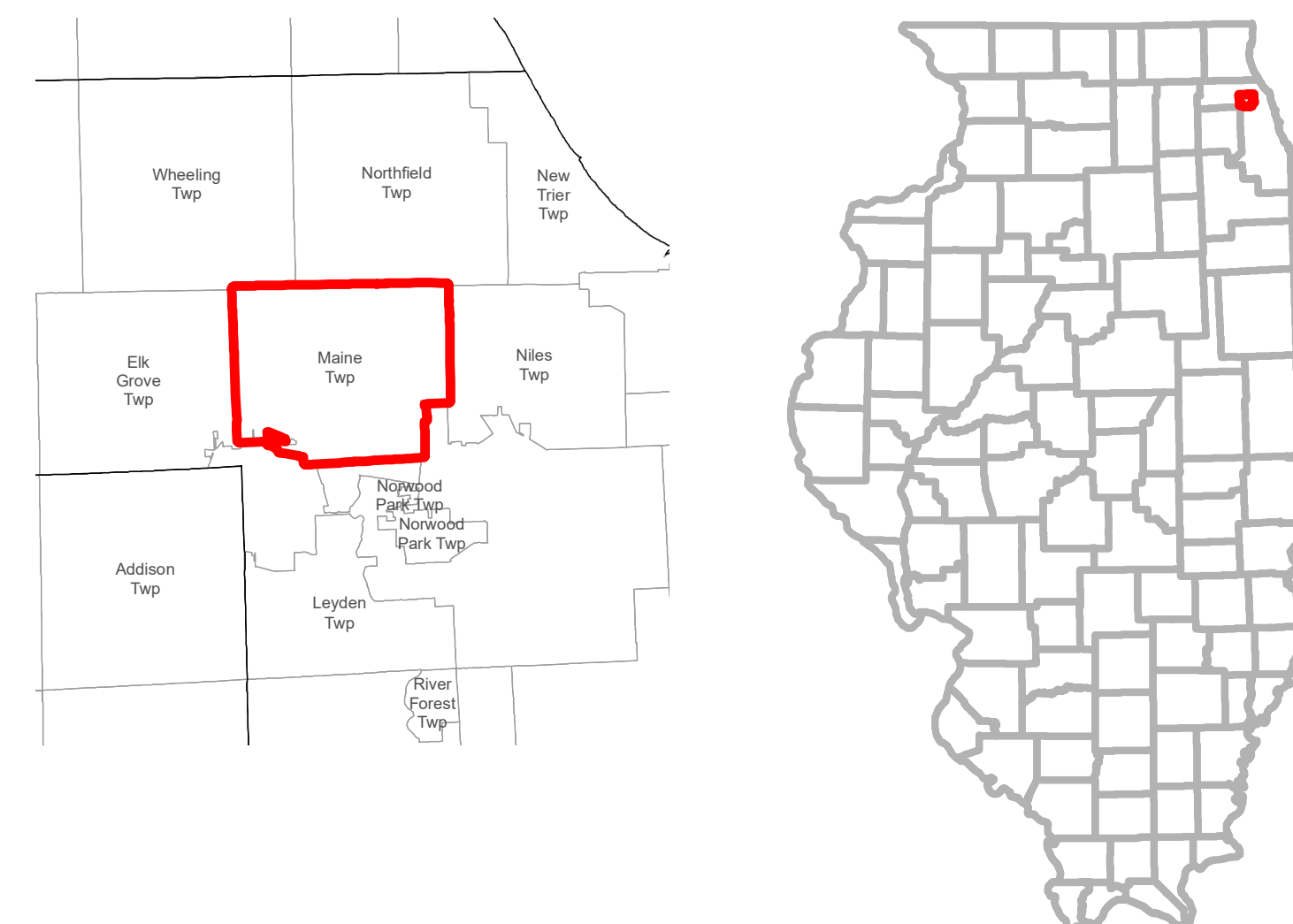
PREPARED BY THE
ILLINOIS DEPARTMENT OF TRANSPORTATION
OFFICE OF PLANNING AND PROGRAMMING
IN COOPERATION WITH
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION



Legend

- Interstate, US, State Route
- County Highway Route
- Structure
- Interchange
- Incorporated City / Town / Village
- State Police District Station
- Commercial Airport with Scheduled Service
- Military Airport
- General Aviation Airport
- County Seat
- Unincorporated Village
- State Boundary
- County Boundary
- Civil Township or Road District
- Survey Township
- All Other Roads
- Paved (Access Control)
- Bituminous (Access Control)
- Paved (Divided)
- Bituminous (Divided)
- Paved (Undivided)
- Bituminous (High Type)
- Bituminous (Low Type)
- Gravel and Stone
- Soil Surface
- National Forest Boundary
- National Forest Purchased Area
- City/State Park, Wildlife Area or Forest
- Railroad
- Stream
- Water Way / Lake
- Toll Plaza
- Weigh Station
- Rest Areas
- Historic Site
- Ferry

DATA SOURCES:
ILLINOIS DEPARTMENT OF TRANSPORTATION
ILLINOIS STATE TOLL HIGHWAY AUTHORITY
ILLINOIS DEPARTMENT OF NATURAL RESOURCES
ILLINOIS STATE GEOLOGICAL SURVEY
ILLINOIS COMMERCE COMMISSION
UNITED STATES DEPARTMENT OF TRANSPORTATION
ILLINOIS HISTORIC PRESERVATION AGENCY
UNITED STATES GEOLOGICAL SURVEY
ILLINOIS DEPARTMENT OF REVENUE
UNITED STATES DEPARTMENT OF COMMERCE
ILLINOIS STATE POLICE
UNITED STATES DEPARTMENT OF AGRICULTURE
NAVTEQ (TM)

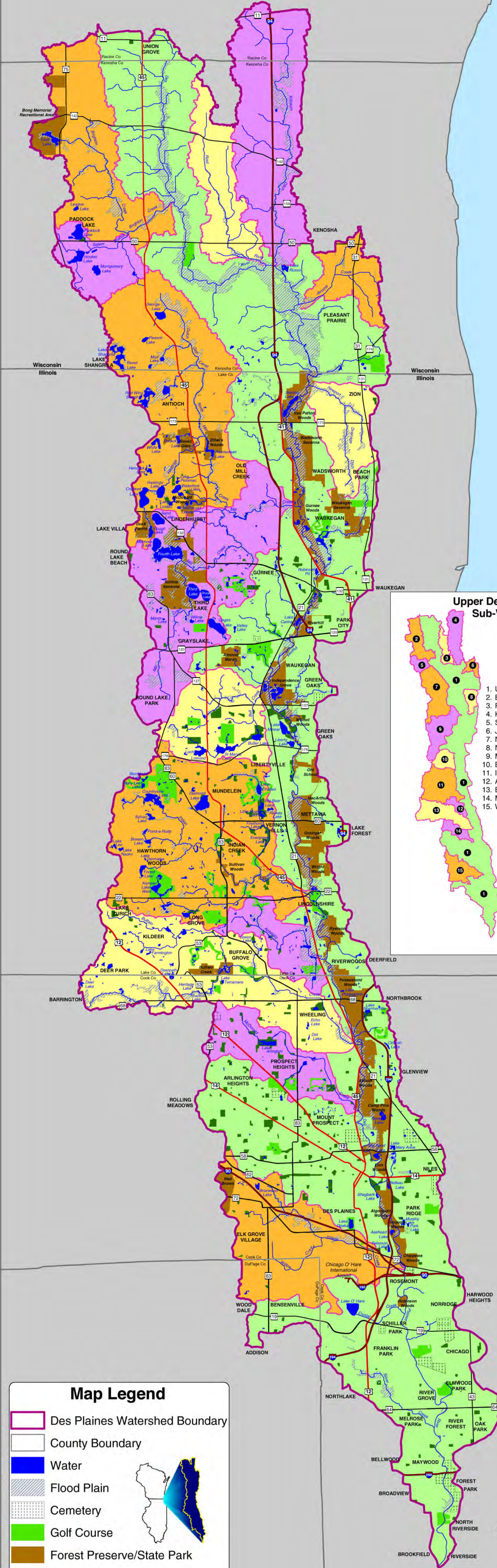


THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S MAPS USE DATA FROM EXTERNAL ELECTRONIC SOURCES THAT ARE NOT CONTROLLED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION. THE DEPARTMENT TAKES NO RESPONSIBILITY FOR THE VIEWS, CONTENT, OR ACCURACY FOR ANY SUCH INFORMATION PROVIDED FROM SUCH EXTERNAL SOURCES. THIS PRODUCT IS FOR REFERENCE PURPOSES ONLY AND IS NOT TO BE CONSTRUED AS A LEGAL DOCUMENT OR SURVEY INSTRUMENT. THE MAPS AND DATA CONTAINED HEREIN ARE TO BE CONSTRUED AS "IS" WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF SUITABILITY TO A PARTICULAR PURPOSE OR USE. ANY RELIANCE ON THE INFORMATION CONTAINED HEREIN IS AT THE USER'S OWN RISK. THE ILLINOIS DEPARTMENT OF TRANSPORTATION CAN NOT BE HELD LIABLE FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES WHATSOEVER RESULTING FROM LOSS OF USE, DATA, PROFITS, WHETHER IN AN ACTION OF CONTRACT, NEGLIGENCE, OR OTHER ACTION, ARISING OUT OF OR IN CONNECTION WITH THE USE OF THE INFORMATION HEREIN PROVIDED.

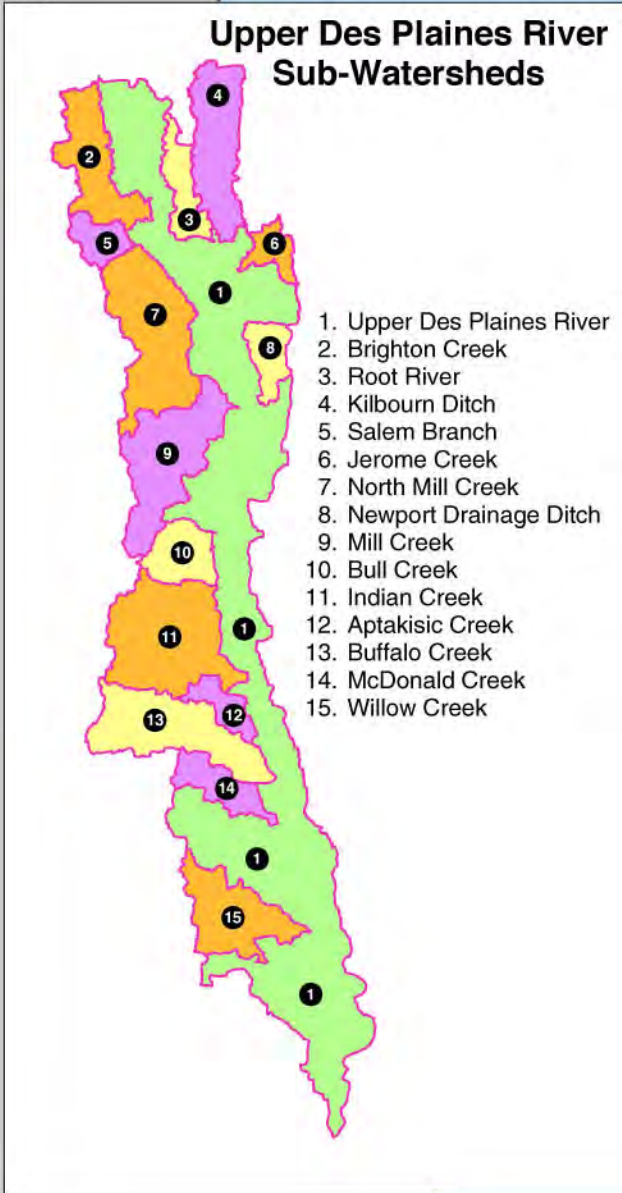
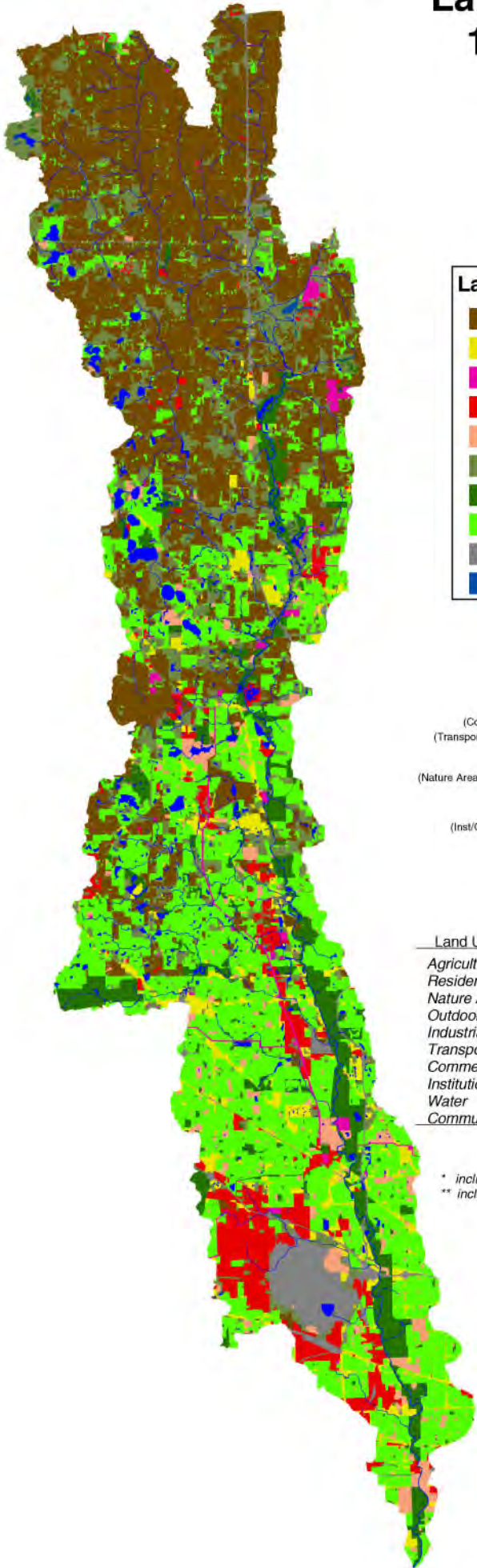
APPENDIX 6

Watershed Exhibits

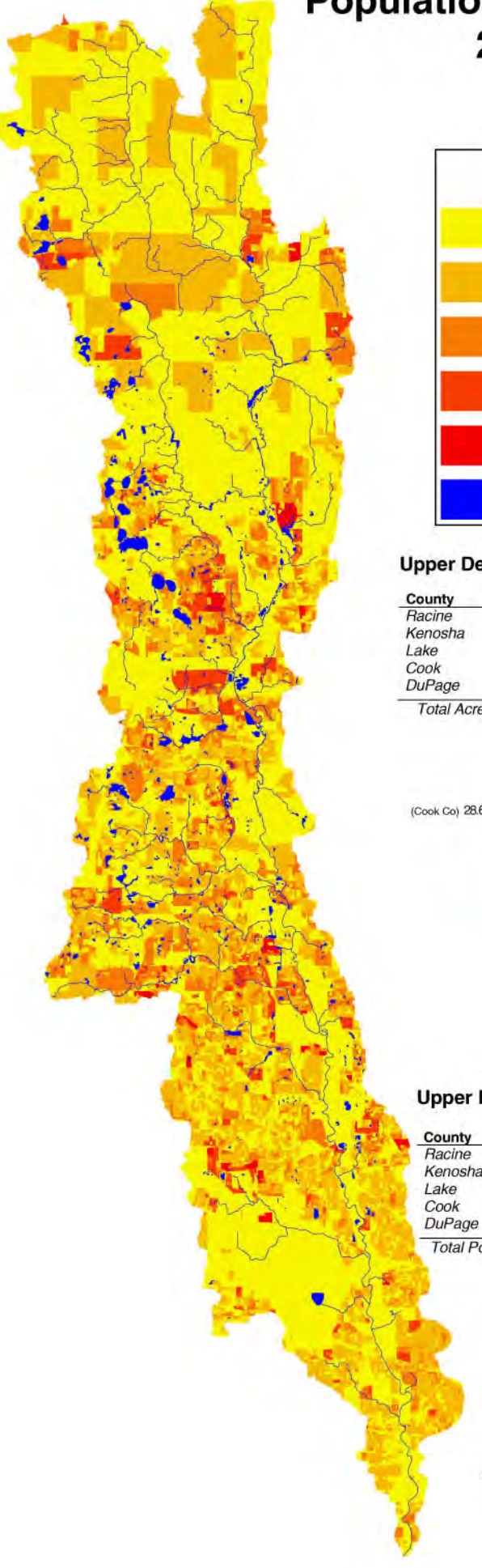
Upper Des Plaines River Watershed



Upper Des Plaines River Watershed Landuse 1995



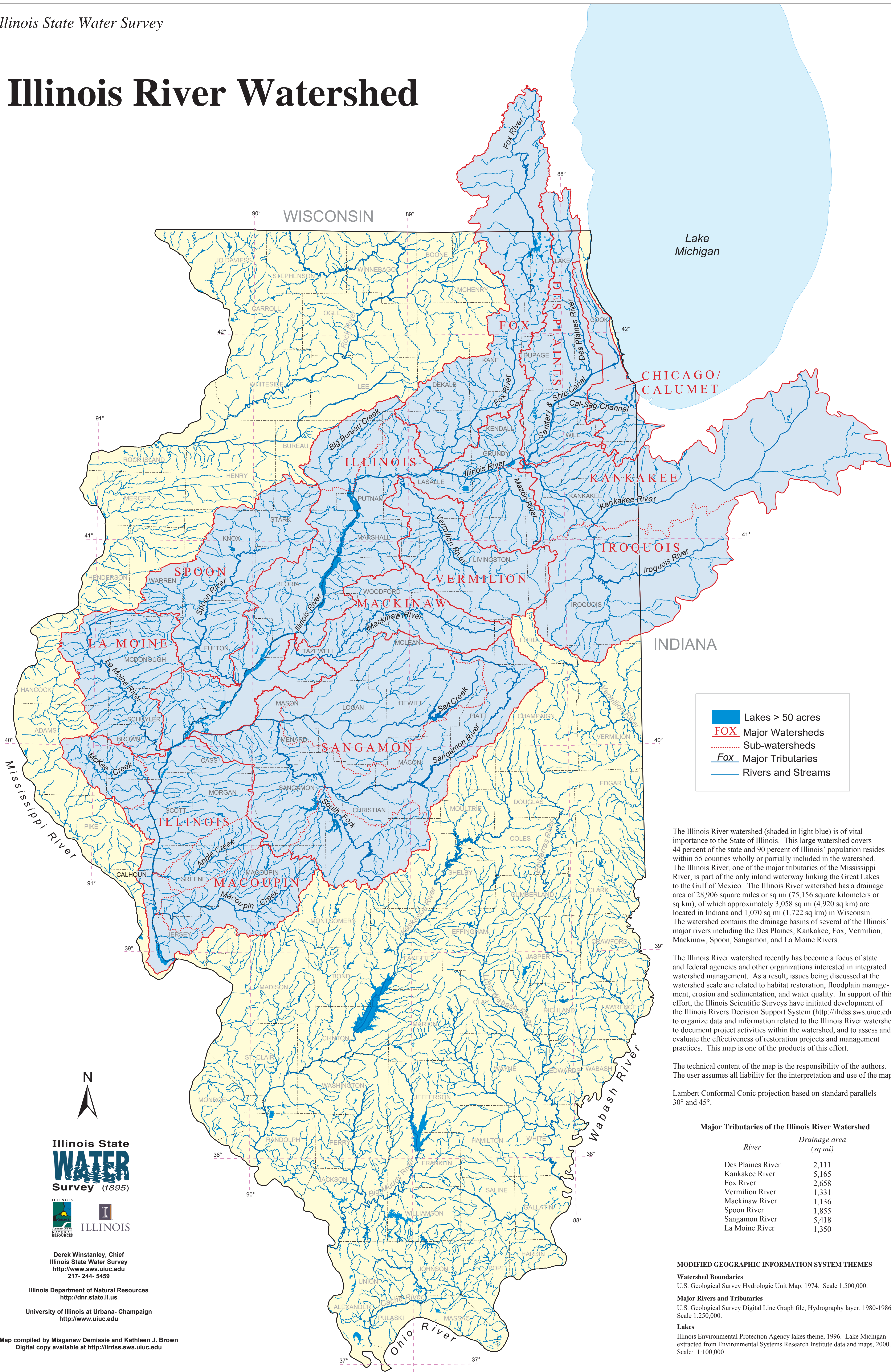
Upper Des Plaines River Watershed Population Distribution 2000



Map Legend

- Des Plaines Watershed Boundary
- County Boundary
- Water
- Flood Plain
- Cemetery
- Golf Course
- Forest Preserve/State Park
- Park
- Interstate
- U.S. Highway
- State Highway

Illinois River Watershed



The Illinois River watershed (shaded in light blue) is of vital importance to the State of Illinois. This large watershed covers 44 percent of the state and 90 percent of Illinois' population resides within 55 counties wholly or partially included in the watershed. The Illinois River, one of the major tributaries of the Mississippi River, is part of the only inland waterway linking the Great Lakes to the Gulf of Mexico. The Illinois River watershed has a drainage area of 28,906 square miles or sq mi (75,156 square kilometers or sq km), of which approximately 3,058 sq mi (4,920 sq km) are located in Indiana and 1,070 sq mi (1,722 sq km) in Wisconsin. The watershed contains the drainage basins of several of the Illinois' major rivers including the Des Plaines, Kankakee, Fox, Vermilion, Mackinaw, Spoon, Sangamon, and La Moine Rivers.

The Illinois River watershed recently has become a focus of state and federal agencies and other organizations interested in integrated watershed management. As a result, issues being discussed at the watershed scale are related to habitat restoration, floodplain management, erosion and sedimentation, and water quality. In support of this effort, the Illinois Scientific Surveys have initiated development of the Illinois Rivers Decision Support System (<http://ilrds.sws.uiuc.edu>) to organize data and information related to the Illinois River watershed, to document project activities within the watershed, and to assess and evaluate the effectiveness of restoration projects and management practices. This map is one of the products of this effort.

The technical content of the map is the responsibility of the authors. The user assumes all liability for the interpretation and use of the map.

Lambert Conformal Conic projection based on standard parallels 30° and 45°.

Major Tributaries of the Illinois River Watershed	
River	Drainage area (sq mi)
Des Plaines River	2,111
Kankakee River	5,165
Fox River	2,658
Vermilion River	1,331
Mackinaw River	1,136
Spoon River	1,855
Sangamon River	5,418
La Moine River	1,350

MODIFIED GEOGRAPHIC INFORMATION SYSTEM THEMES

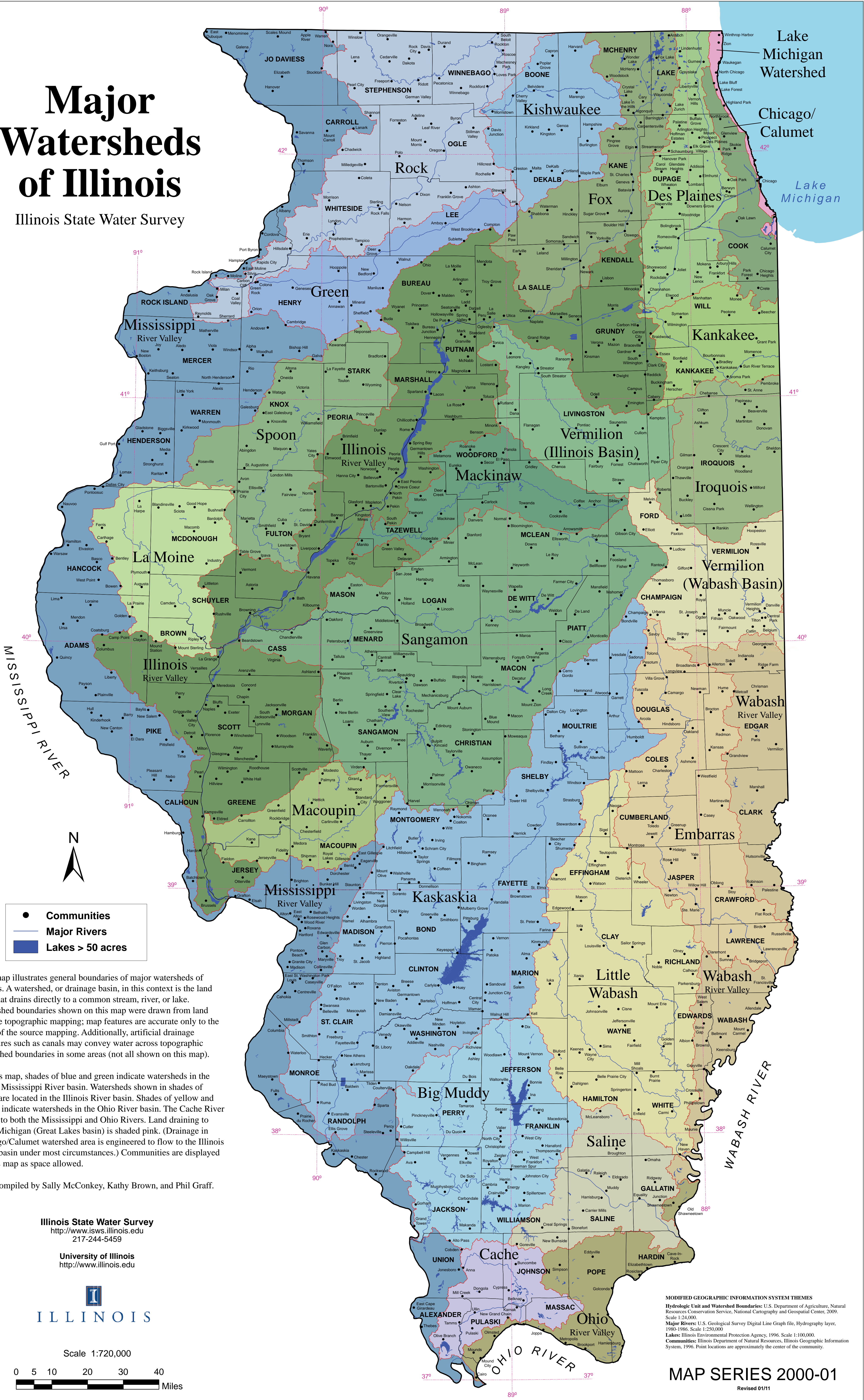
Watershed Boundaries
U.S. Geological Survey Hydrologic Unit Map, 1974. Scale 1:500,000.

Major Rivers and Tributaries
U.S. Geological Survey Digital Line Graph file, Hydrography layer, 1980-1986. Scale 1:250,000.

Lakes
Illinois Environmental Protection Agency lakes theme, 1996. Lake Michigan extracted from Environmental Systems Research Institute data and maps, 2000. Scale: 1:100,000.

Major Watersheds of Illinois

Illinois State Water Survey



This map illustrates general boundaries of major watersheds of Illinois. A watershed, or drainage basin, in this context is the land area that drains directly to a common stream, river, or lake. Watershed boundaries shown on this map were drawn from land surface topographic mapping; map features are accurate only to the scale of the source mapping. Additionally, artificial drainage structures such as canals may convey water across topographic watershed boundaries in some areas (not all shown on this map).

On this map, shades of blue and green indicate watersheds in the Upper Mississippi River basin. Watersheds shown in shades of green are located in the Illinois River basin. Shades of yellow and brown indicate watersheds in the Ohio River basin. The Cache River drains to both the Mississippi and Ohio Rivers. Land draining to Lake Michigan (Great Lakes basin) is shaded pink. (Drainage in Chicago/Calumet watershed area is engineered to flow to the Illinois River basin under most circumstances.) Communities are displayed on this map as space allowed.

Map compiled by Sally McConkey, Kathy Brown, and Phil Graff.

Illinois State Water Survey
<http://www.isws.illinois.edu>
217-244-5459

University of Illinois
<http://www.illinois.edu>

ILLINOIS

Scale 1:720,000

0 5 10 20 30 40 Miles

MODIFIED GEOGRAPHIC INFORMATION SYSTEM THEMES
Hydrologic Unit and Watershed Boundaries: U.S. Department of Agriculture, National Resources Conservation Service, National Cartography and Geospatial Center, 2009. Scale 1:24,000.
Major Rivers: U.S. Geological Survey Digital Line Graph file, Hydrography layer, 1980-1986. Scale 1:250,000.
Lakes: Illinois Environmental Protection Agency, 1996. Scale 1:100,000.
Communities: Illinois Department of Natural Resources, Illinois Geographic Information System, 1996. Point locations are approximately the center of the community.

APPENDIX 7

Maine Township Storm Sewer Atlas

STORM SEWER ATLAS
FOR MAINE TOWNSHIP
HIGHWAY DEPARTMENT
RIGHT - OF - WAYS



1401 REDEKER RD.
DES PLAINES, IL 60016-3421
(847) 297-5225

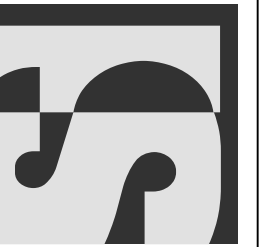


MAIN TOWNSHIP
HIGHWAY
DEPARTMENT

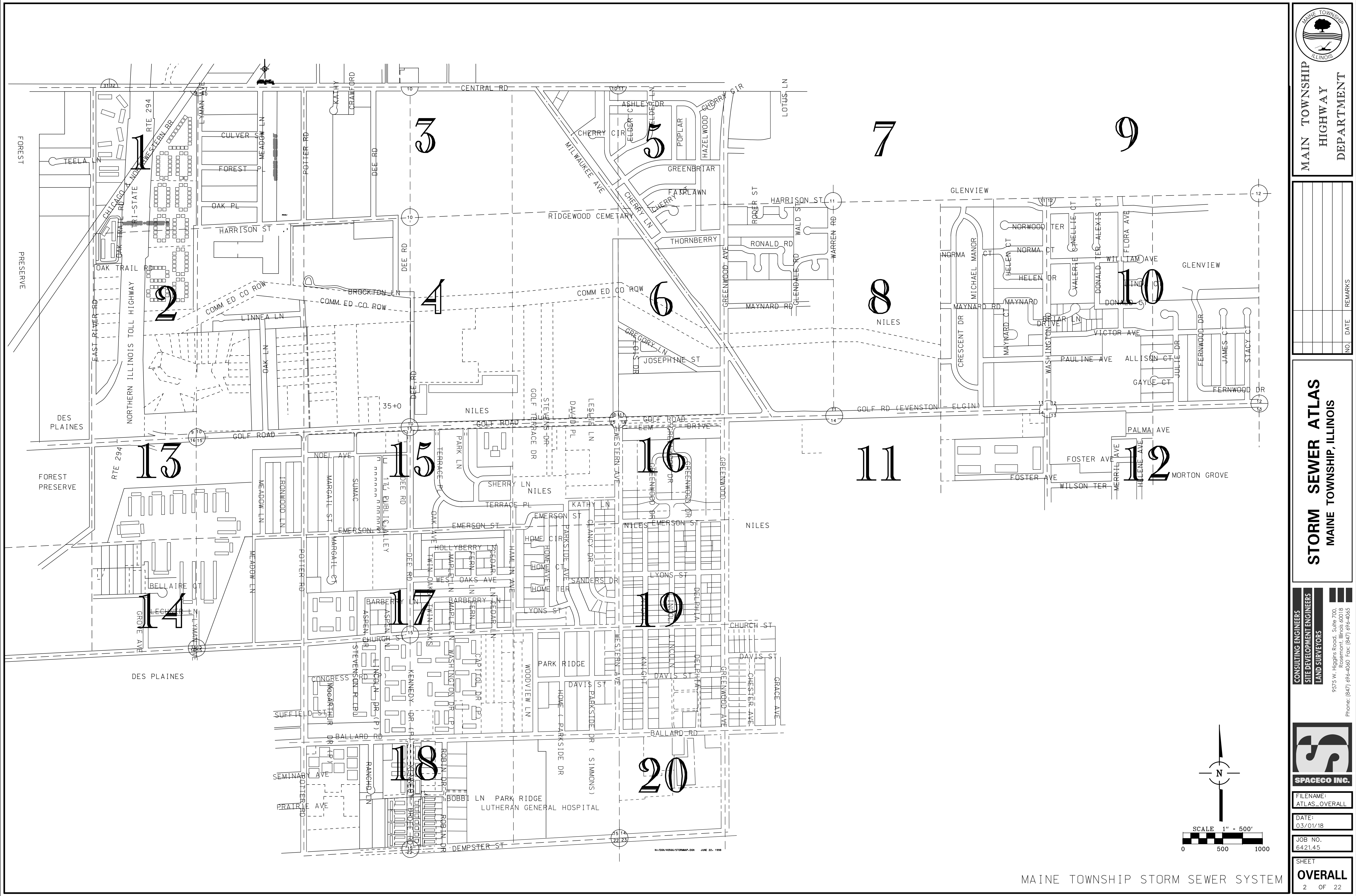
NO.			DATE	REMARKS

STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS
9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065



FILENAME:
ATLAS TITLE
DATE:
03/01/18
JOB NO.
6421.45
SHEET
TITLE
1 OF 22



NO.	DATE	REMARKS

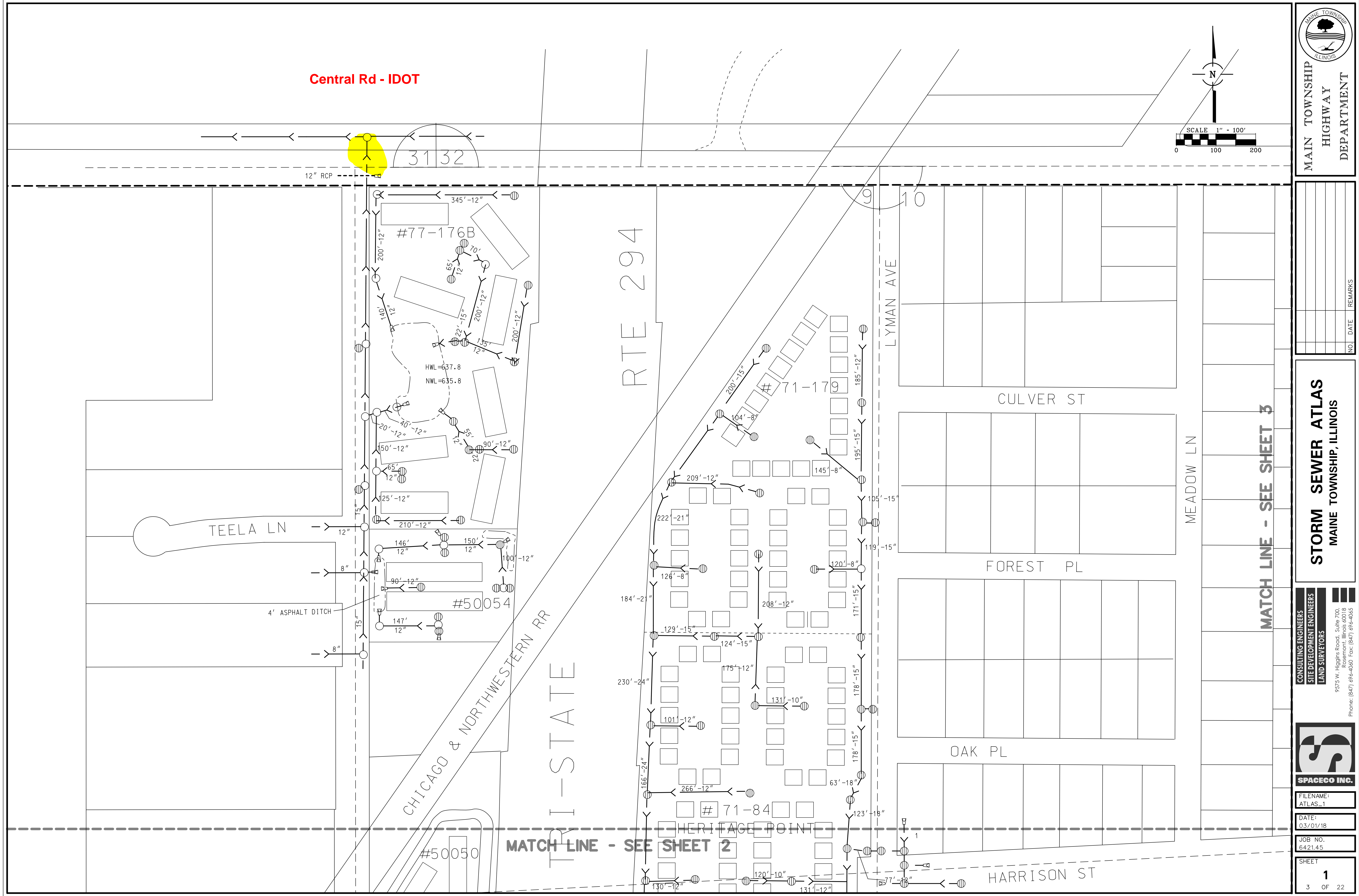
STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 676-4060 Fax: (847) 676-4065



FILENAME: ATLAS_OVERALL
DATE: 03/01/18
JOB NO. 6421.45
SHEET OVERALL
2 OF 22



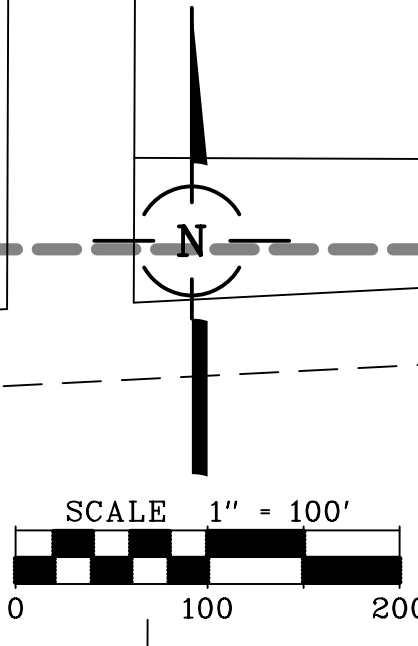
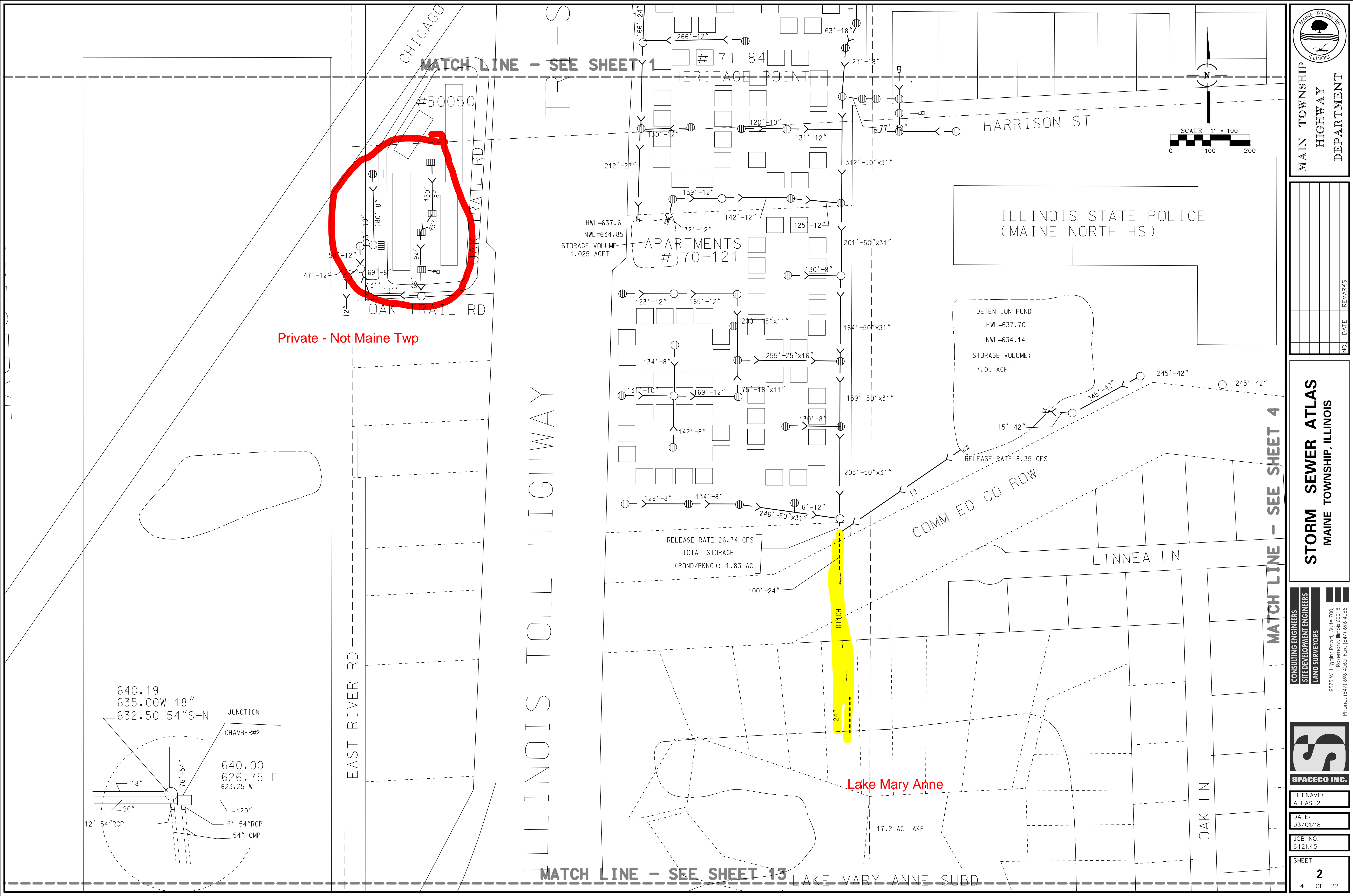
NO.	DATE	REMARKS


STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS
9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 676-4060 Fax: (847) 676-4065



FILENAME: ATLAS_1
DATE: 03/01/18
JOB NO. 6421.45
SHEET 1 3 OF 22






MAIN TOWNSHIP
HIGHWAY
DEPARTMENT

NO.	DATE	REMARKS

STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065



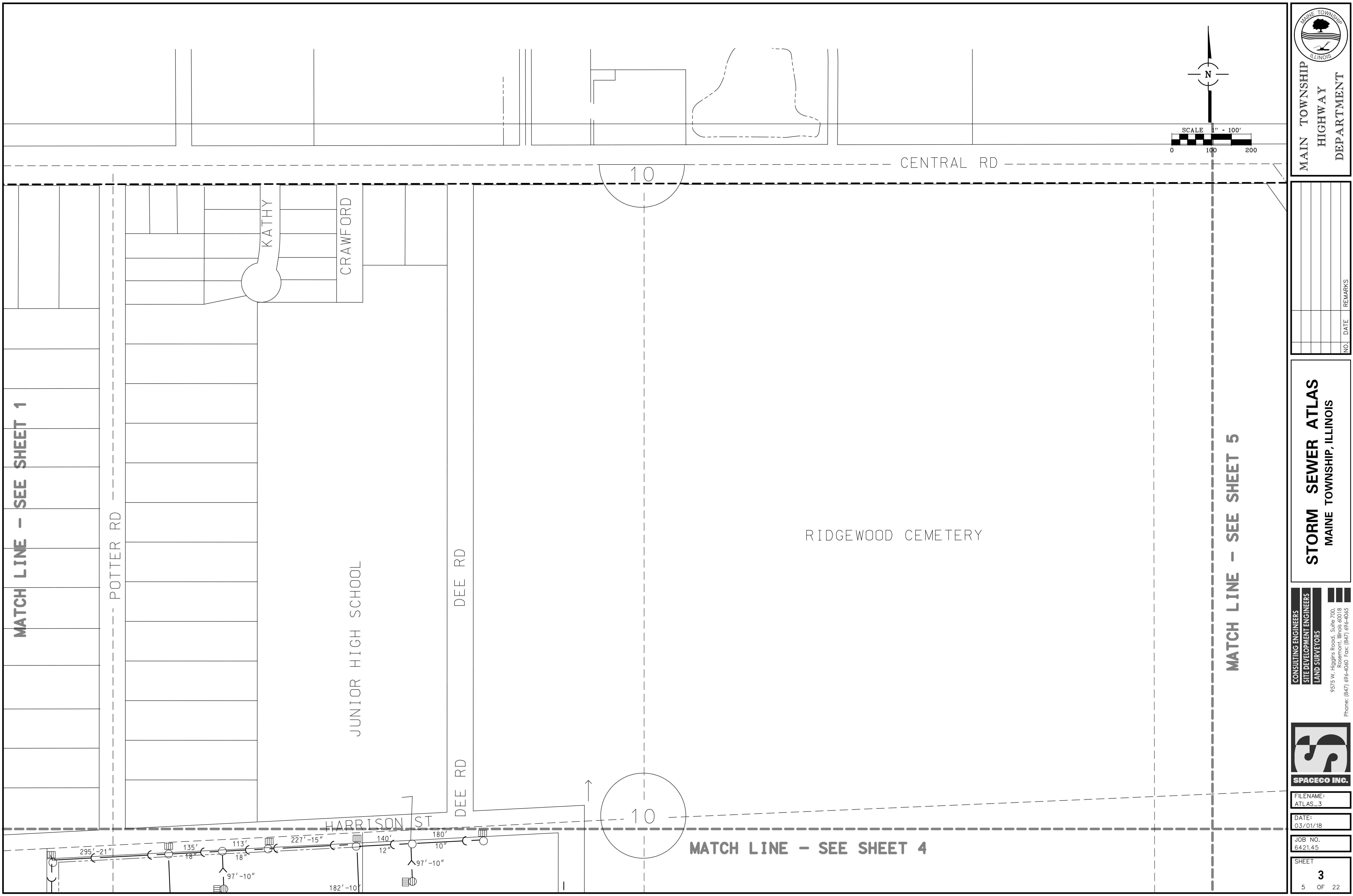
SPACECO INC.

FILENAME:
ATLAS_2

DATE:
03/01/18

JOB NO.
6421.45

SHEET
2
4 OF 22





MAIN TOWNSHIP
HIGHWAY
DEPARTMENT

NO.	DATE	REMARKS

STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065



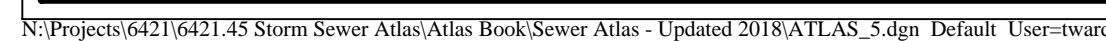
SPACECO INC.

FILENAME:
ATLAS_3

DATE:
03/01/18

JOB NO.
6421.45

SHEET
3
5 OF 22

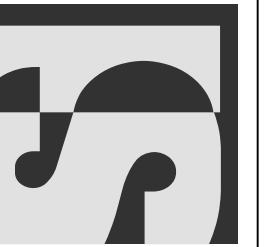
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STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

775 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
(696-4060 Fax: (847) 696-4065

ROSEMONT, ILLINOIS 60018
Phone: (847) 696-4060 Fax: (847) 696-4065



NAME:
LAS_5

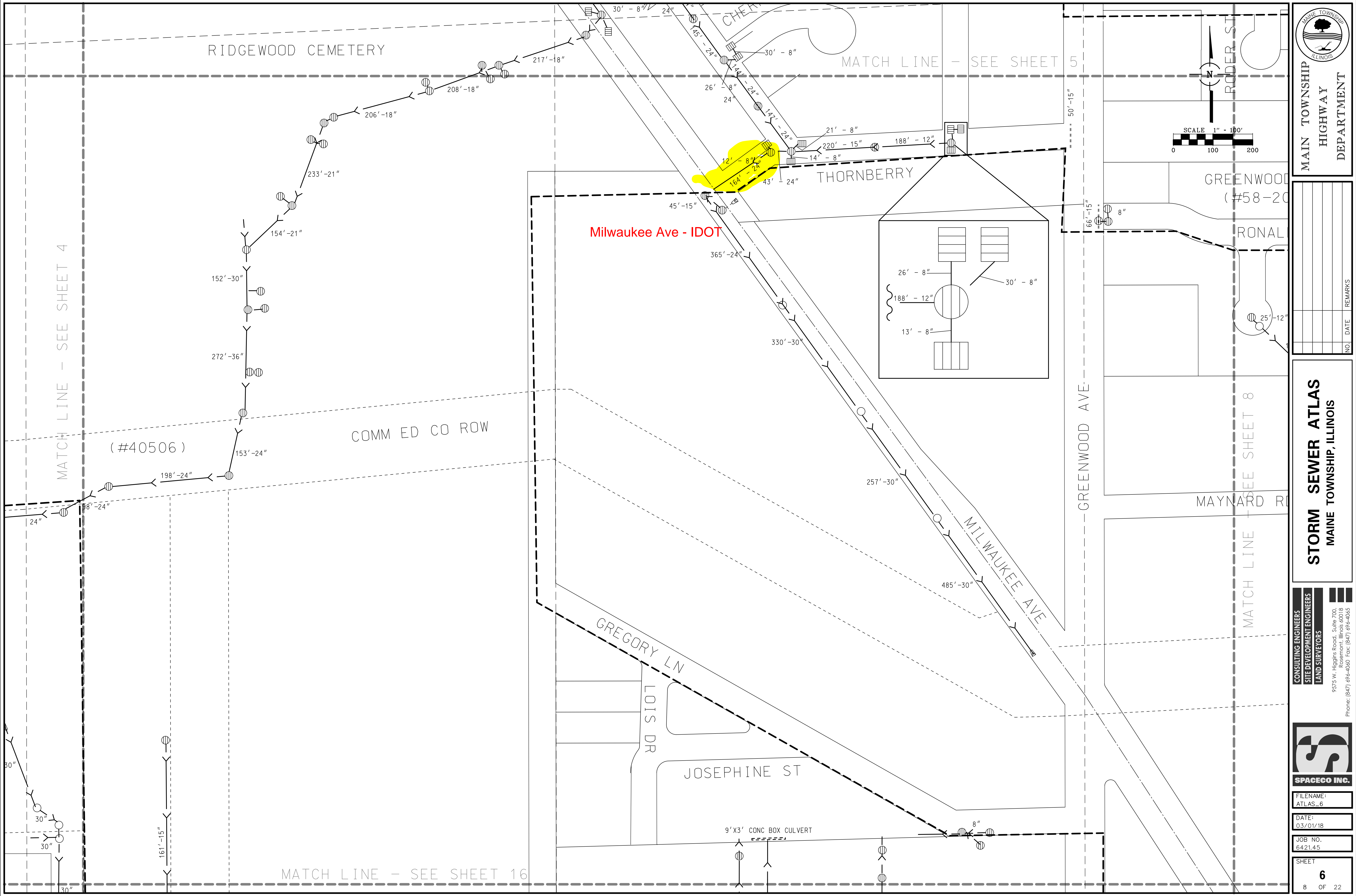
DATE: 6/01/18


B NO.
21.45

MEET

F

5
7 OF 22





MAIN TOWNSHIP
HIGHWAY
DEPARTMENT

NO.	DATE	REMARKS

STORM SEWER ATLAS
MAINE TOWNSHIP, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS



SPACECO INC.

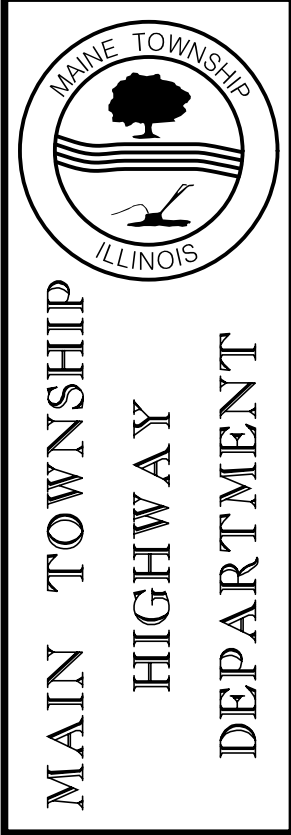
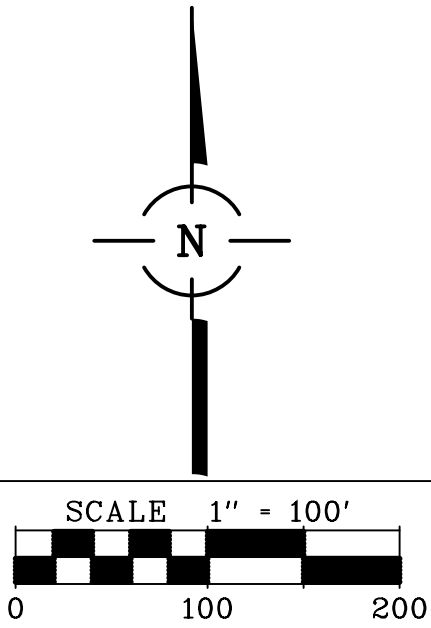
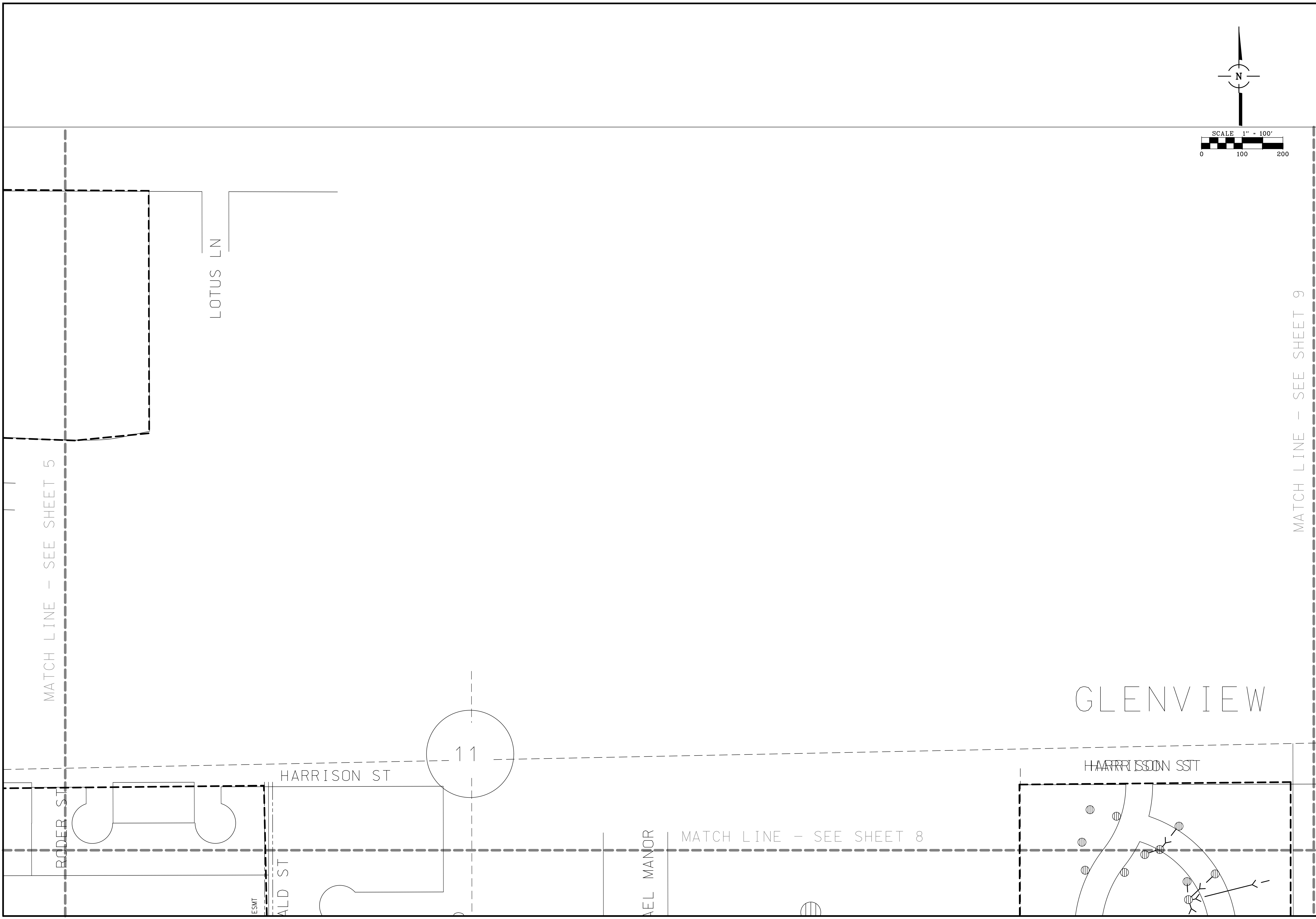
9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
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MAINE TOWNSHIP, ILLINOIS

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LAND SURVEYORS

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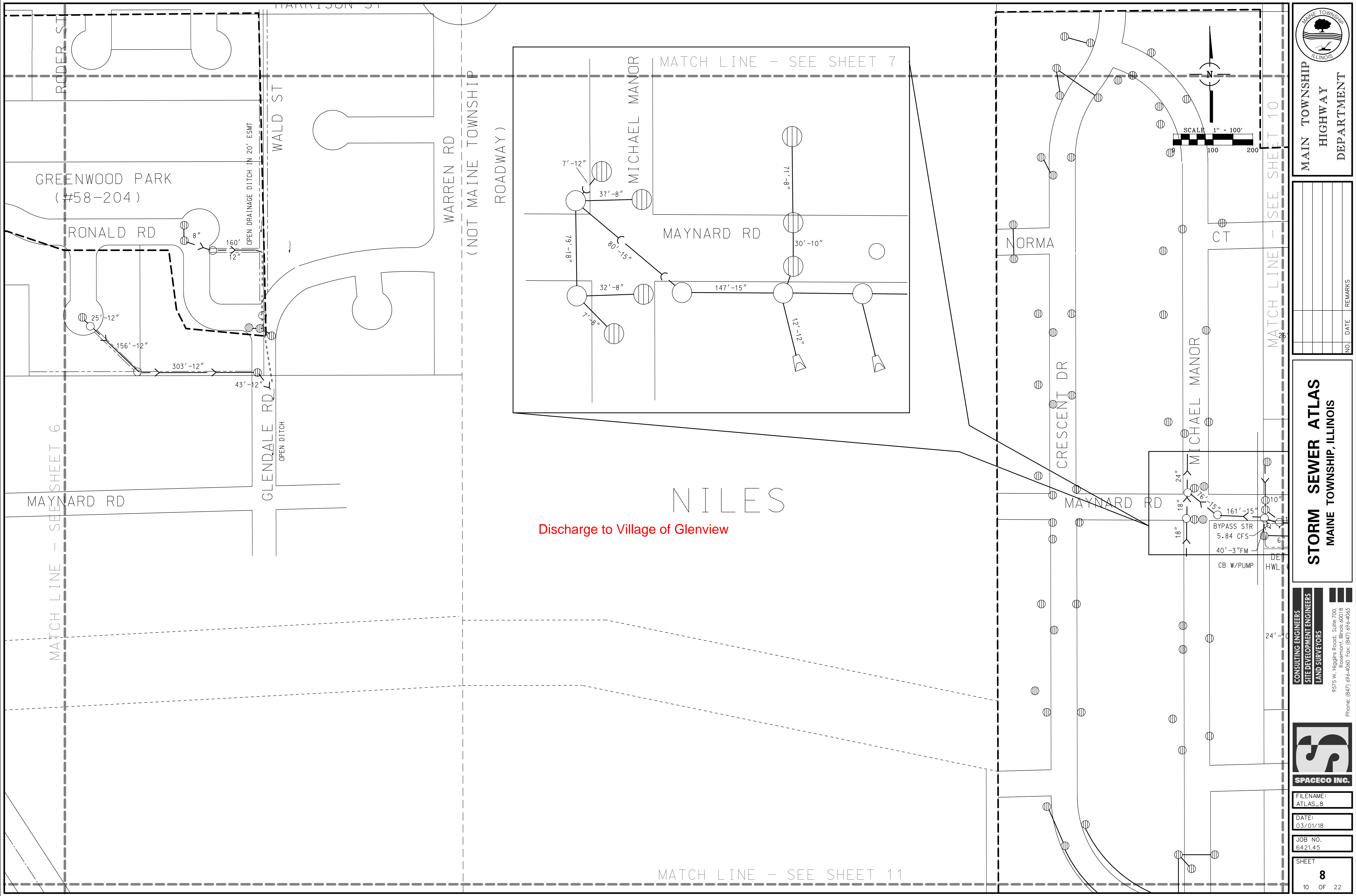


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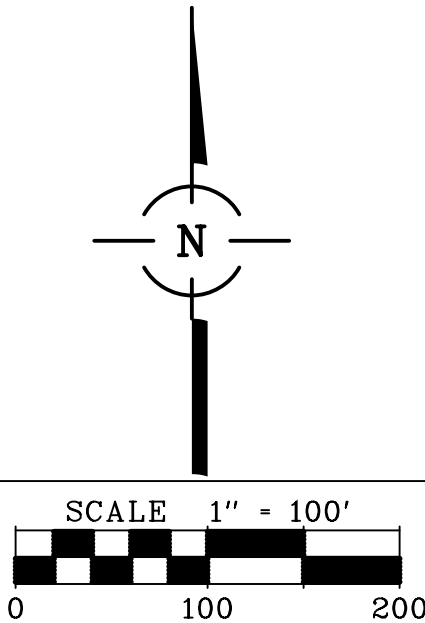
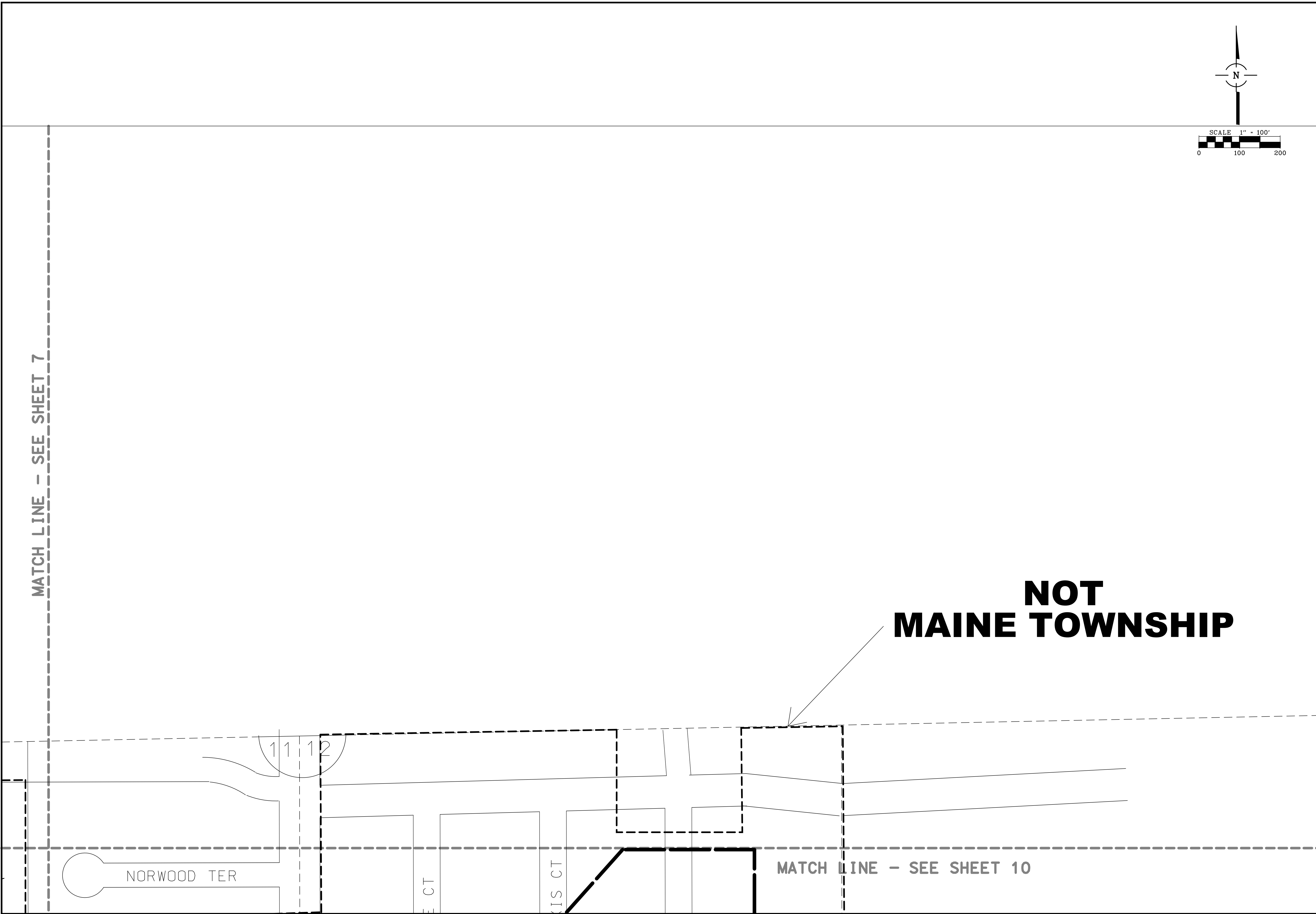


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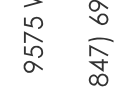







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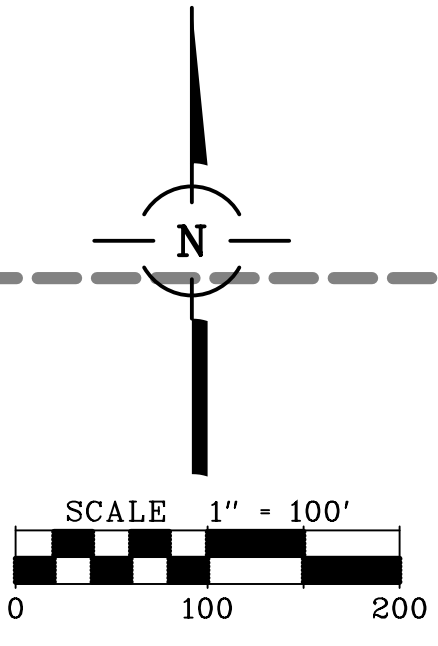
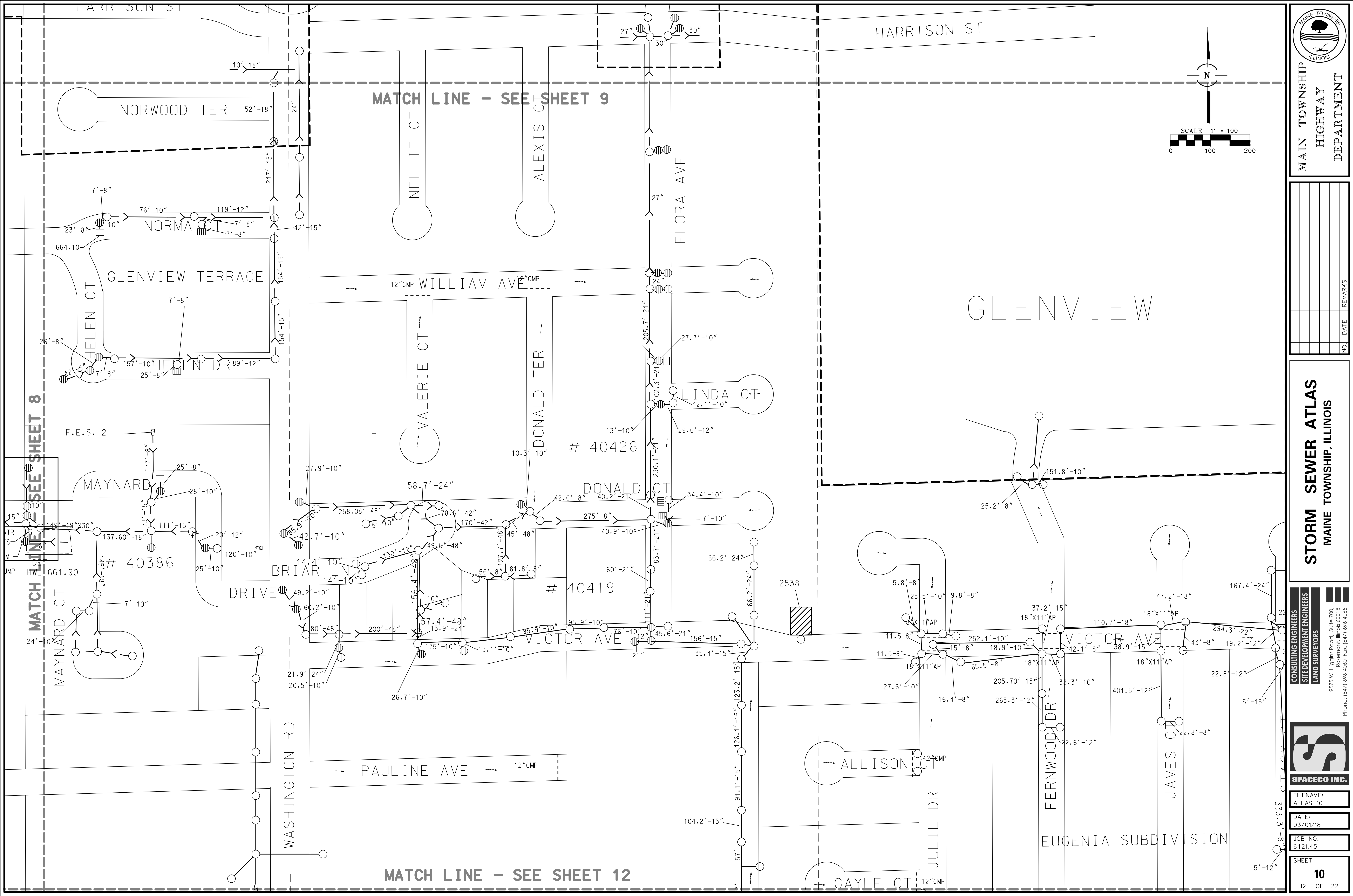
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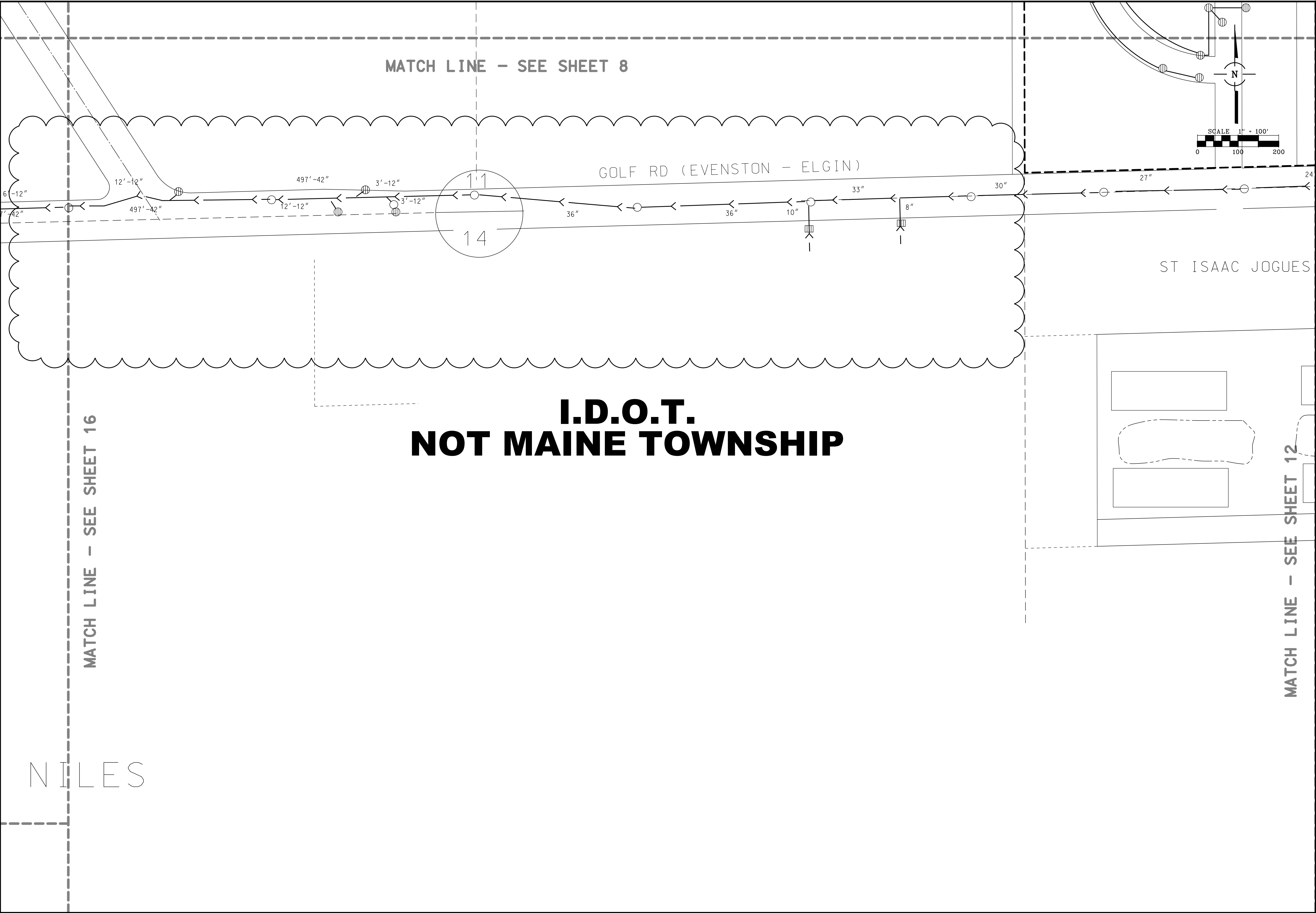


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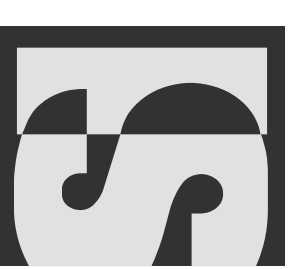
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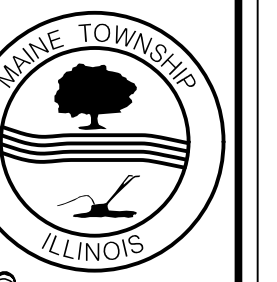
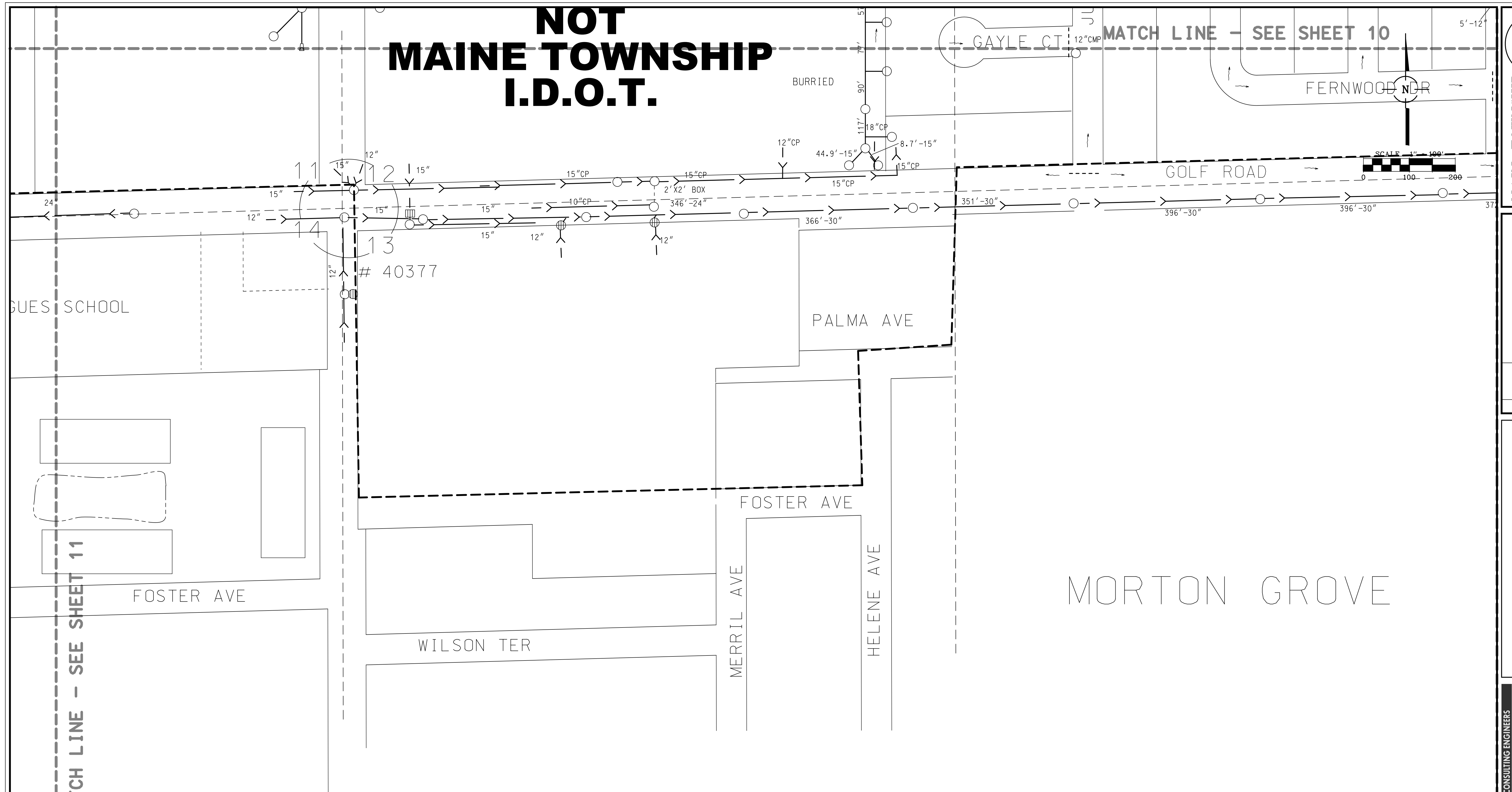
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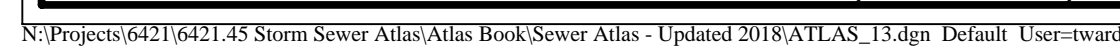
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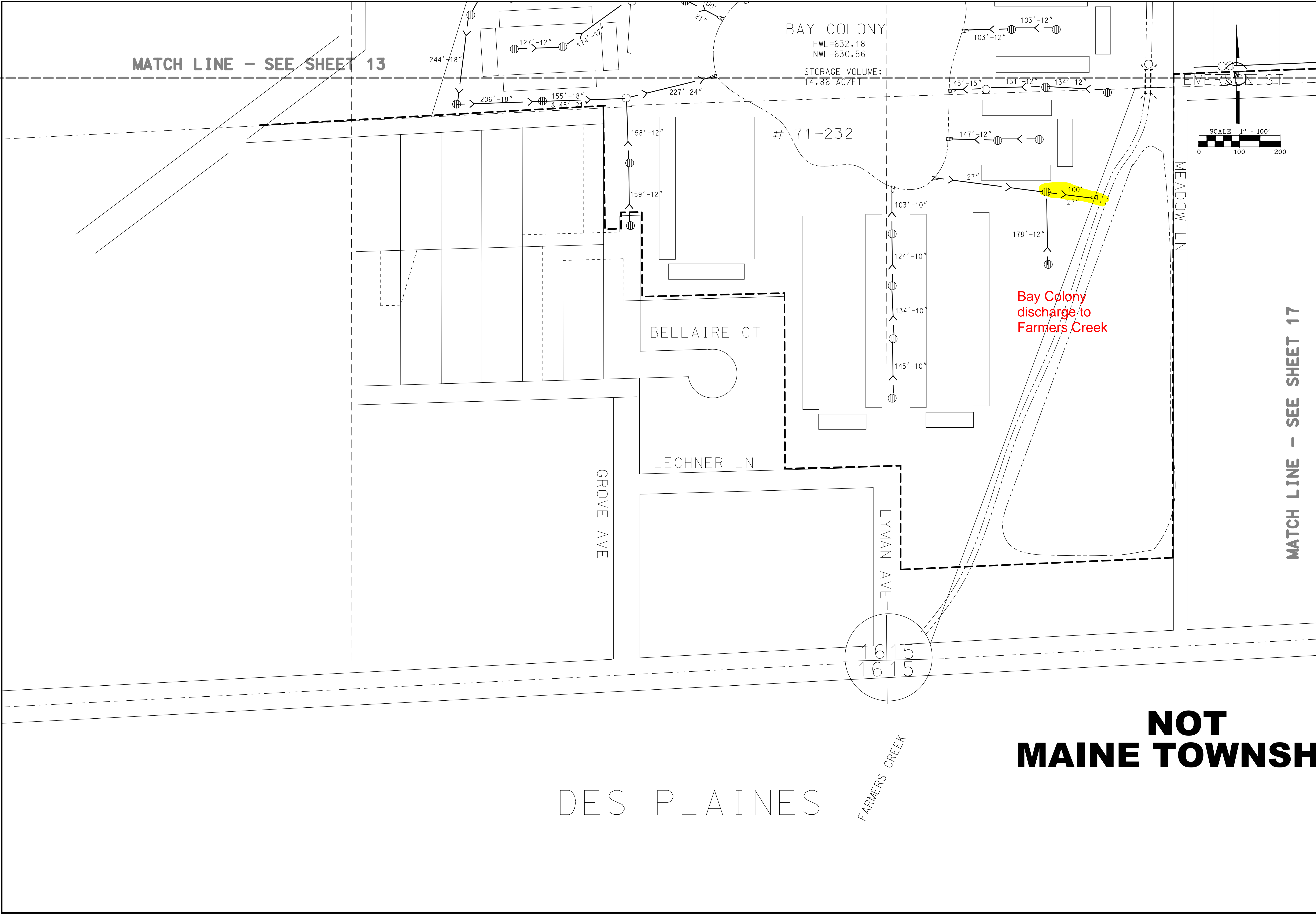
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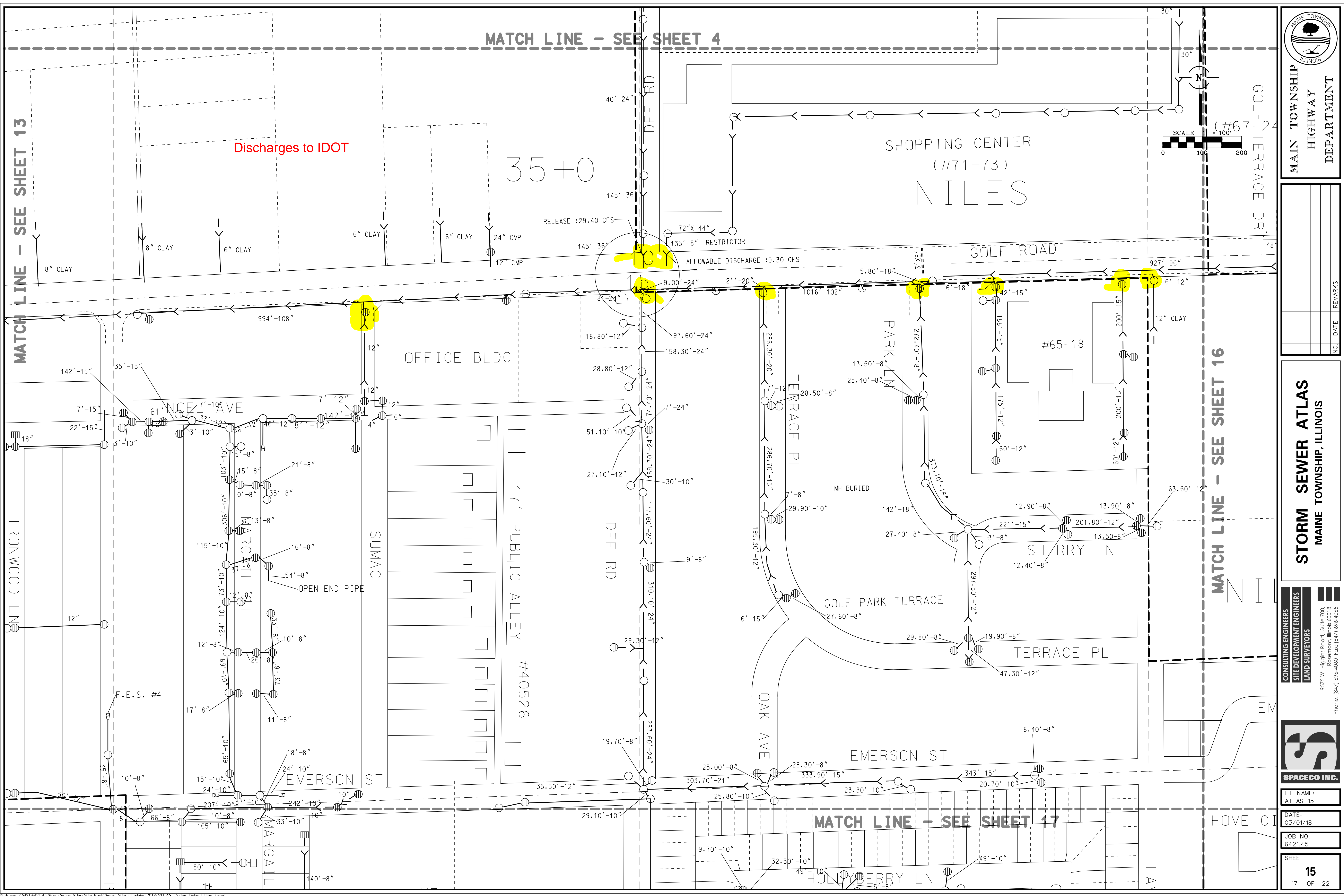
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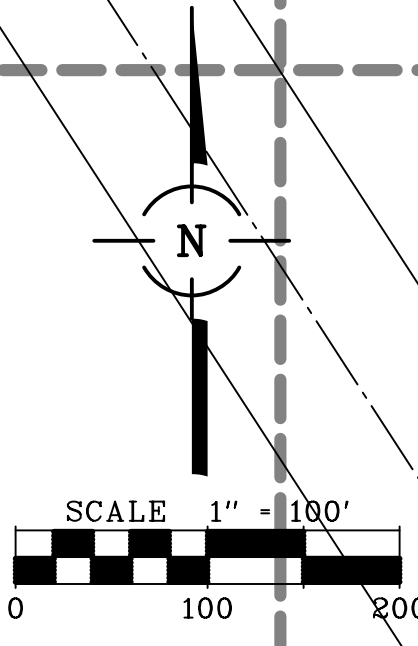
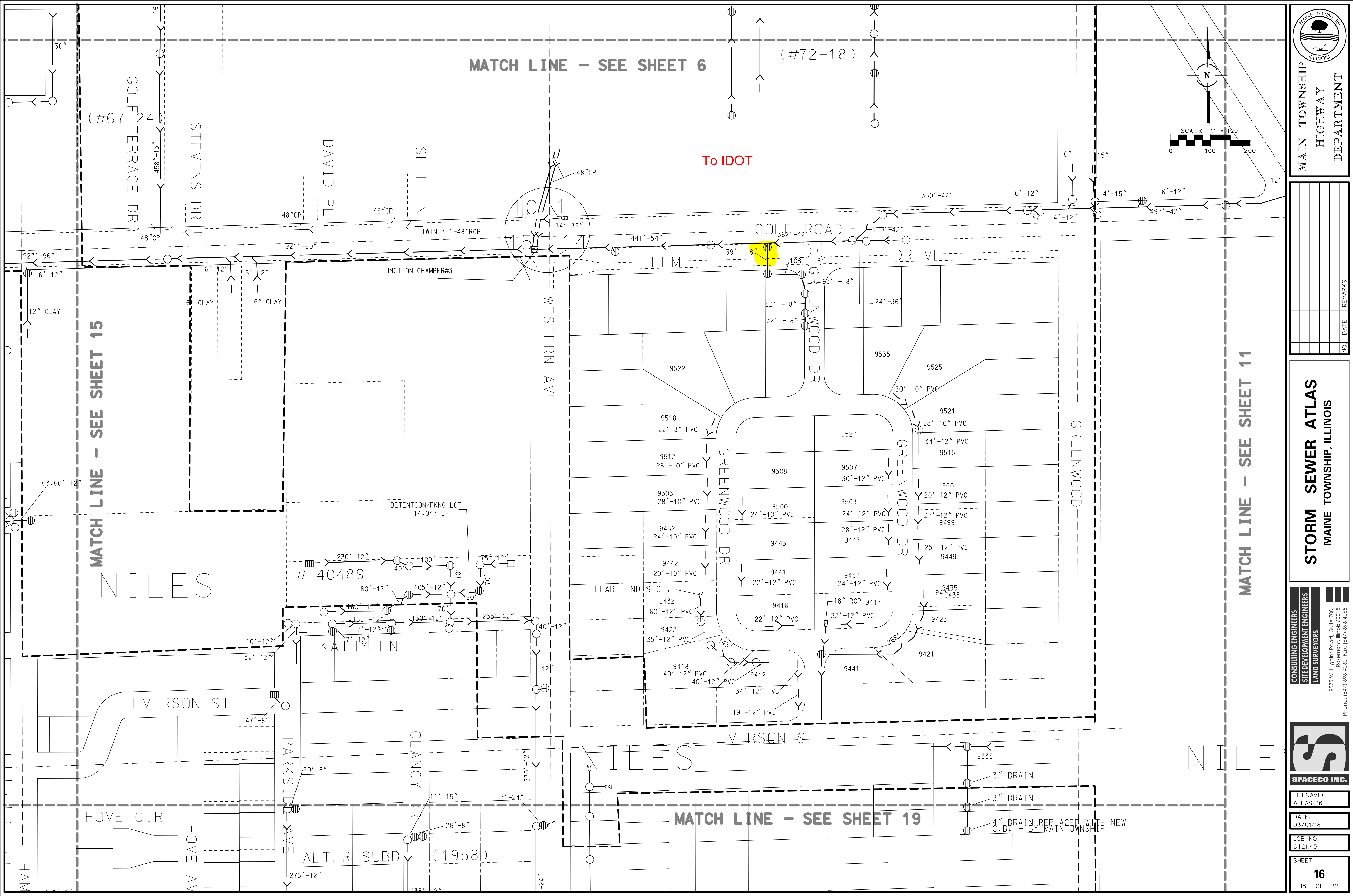
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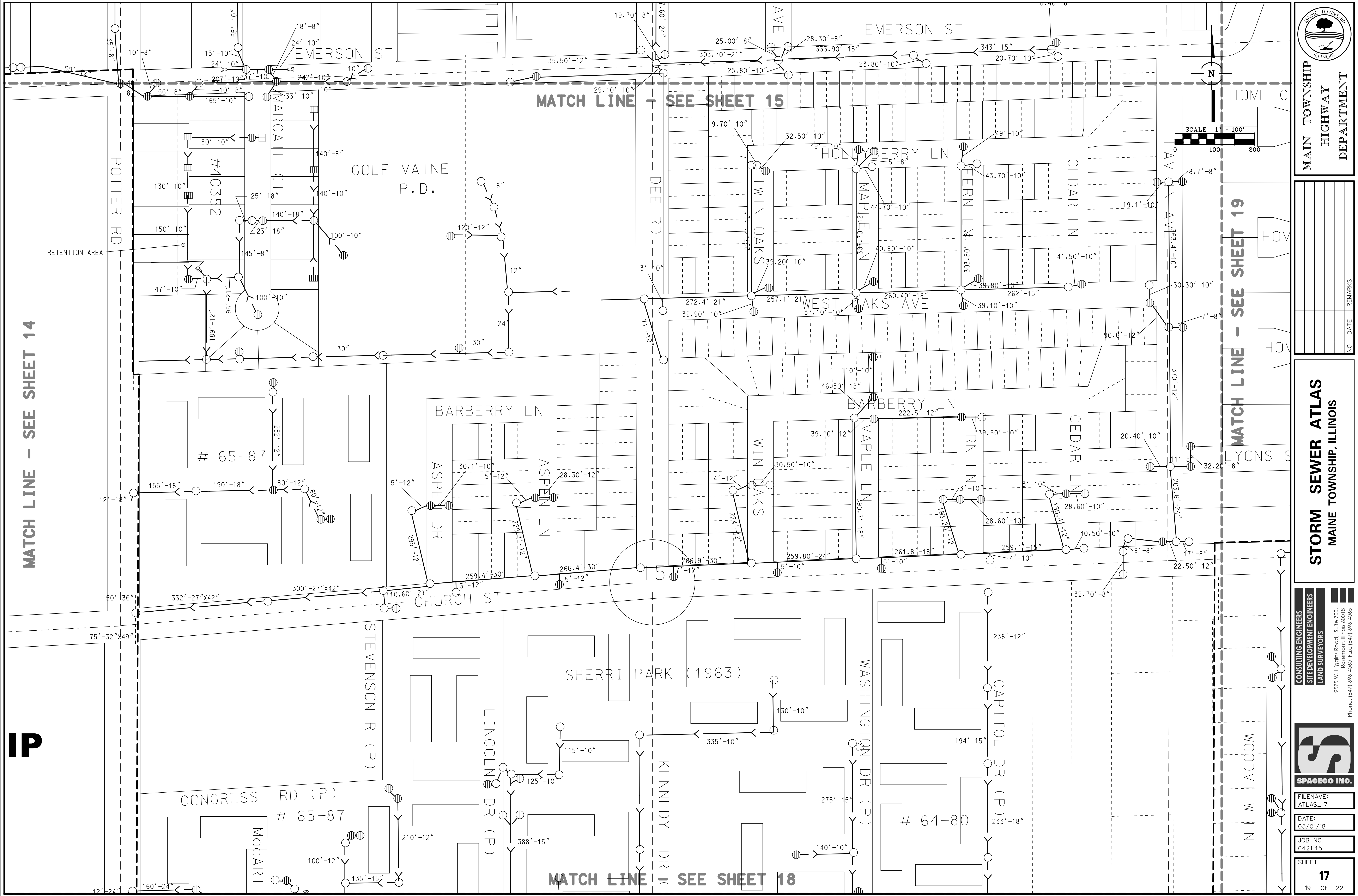
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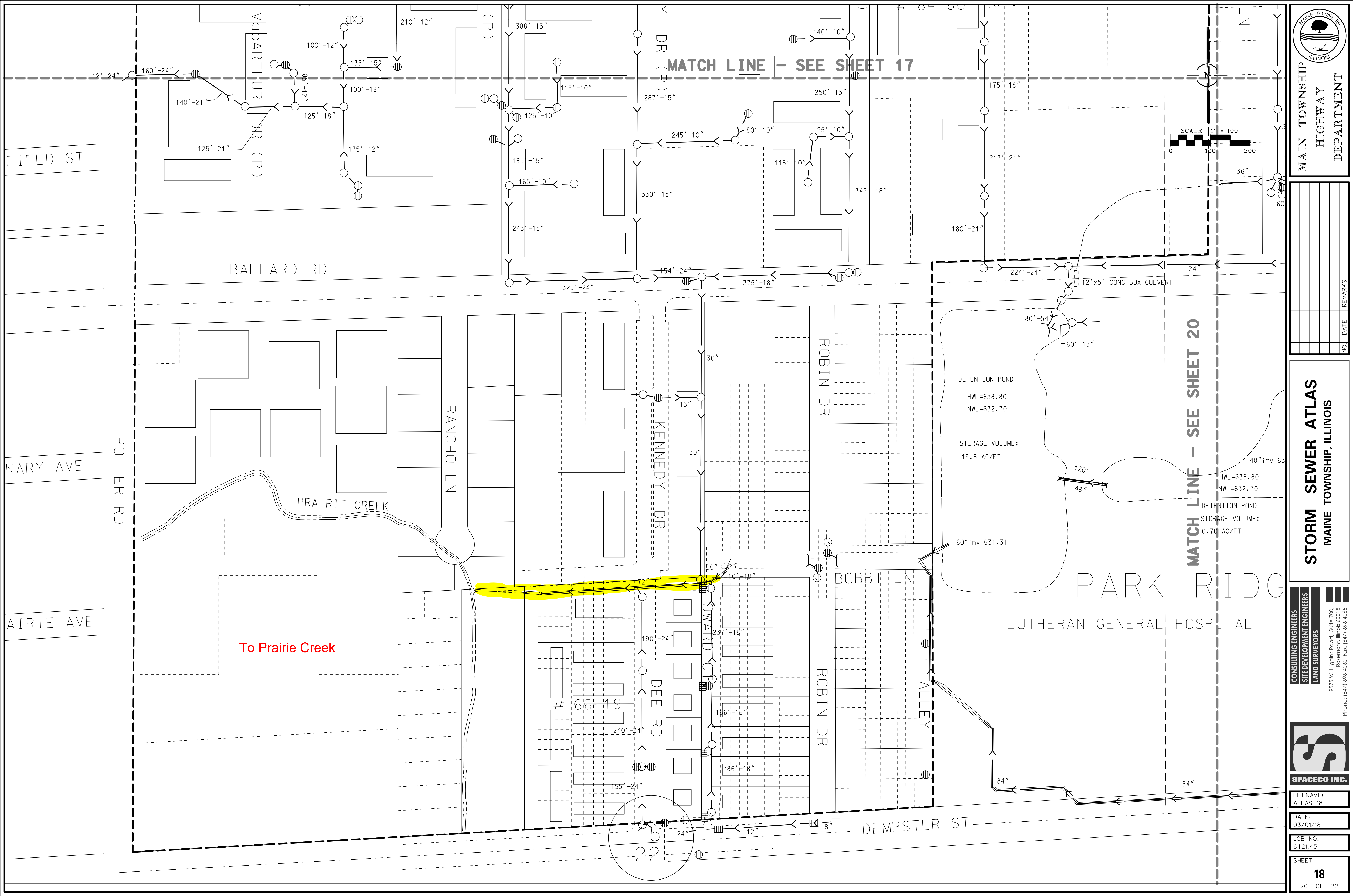
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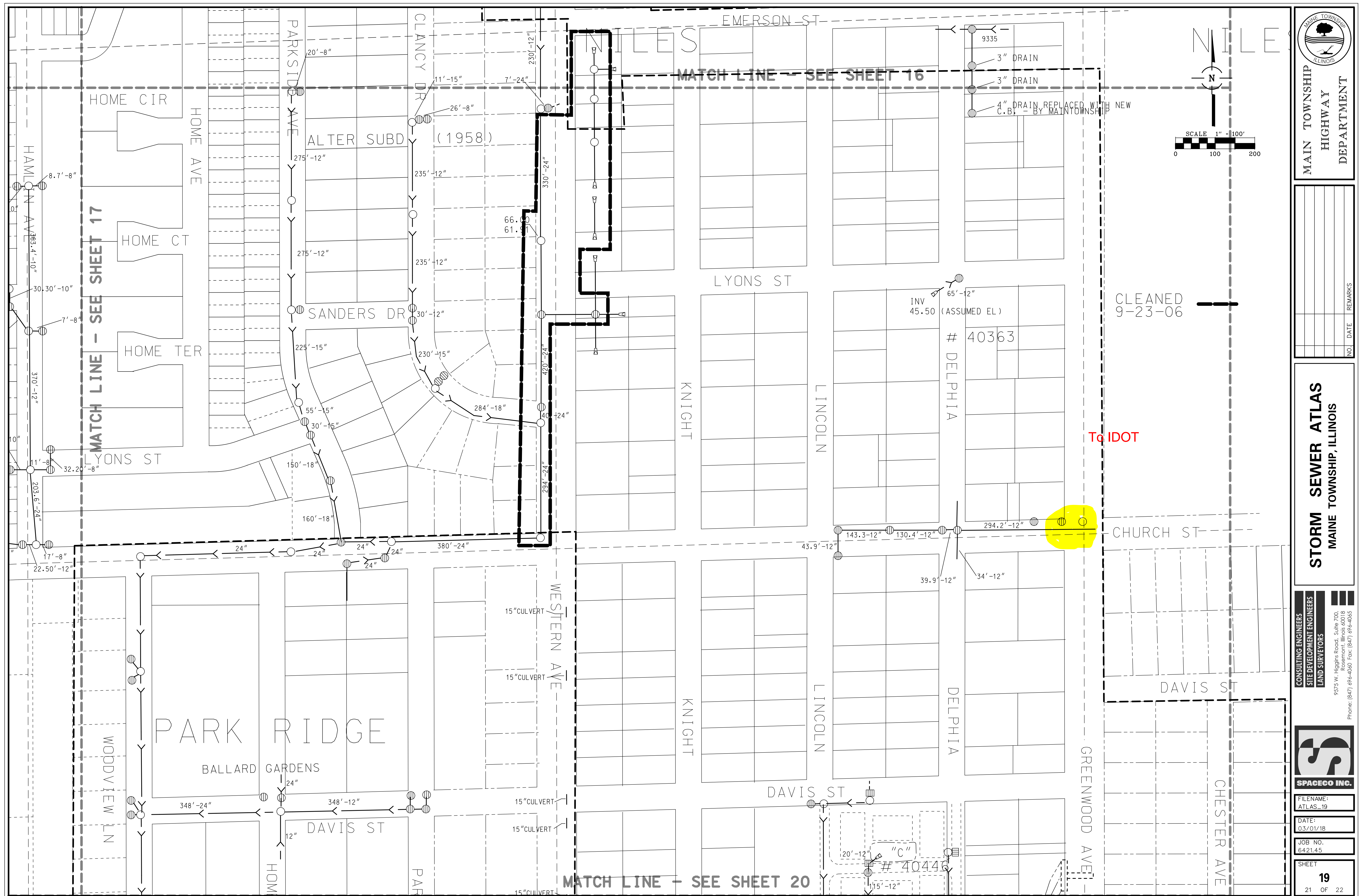


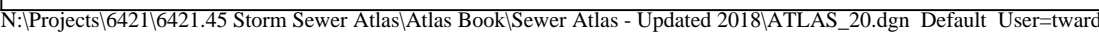
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APPENDIX 8

Maine Township Public Outreach Materials

Found in Your Area!

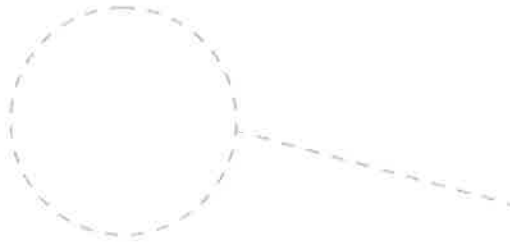
This is to inform you that our staff found the following pollutants in the storm sewer system in your area. This storm sewer system leads directly to

- ☐ Motor oil
- ☐ Oil filters
- ☐ Antifreeze/transmission fluid
- ☐ Paint
- ☐ Solvent/degreaser
- ☐ Cooking grease
- ☐ Detergent
- ☐ Home improvement waste (concrete, mortar)
- ☐ Pet waste
- ☐ Yard waste (leaves, grass, mulch)
- ☐ Excessive dirt and gravel
- ☐ Trash
- ☐ Construction debris
- ☐ Pesticides and fertilizers
- ☐ Other



For more information or to report an illegal discharge of pollutants, please call:



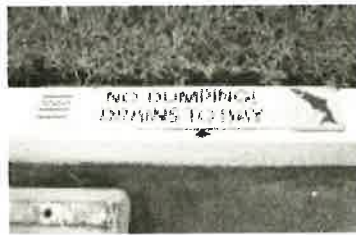


Stormwater runoff is precipitation from rain or snowmelt that flows over the ground. As it flows, it can pick up debris, chemicals, dirt, and other pollutants and deposit them into a storm sewer system or waterbody.

Anything that enters a storm sewer system is discharged *untreated* into the waterbodies we use for swimming, fishing, and providing drinking water.

To keep the stormwater leaving your home or workplace clean, follow these simple guidelines:

- Use pesticides and fertilizers sparingly.
- Repair auto leaks.
- Dispose of household hazardous waste, used auto fluids (antifreeze, oil, etc.), and batteries at designated collection or recycling locations.
- Clean up after your pet.
- Use a commercial car wash or wash your car on a lawn or other unpaved surface.
- Sweep up yard debris rather than hosing down areas. Compost or recycle yard waste when possible.
- Clean paint brushes in a sink, not outdoors. Properly dispose of excess paints through a household hazardous waste collection program.
- Sweep up and properly dispose of construction debris like concrete and mortar.





Cleaning Up Stormwater Runoff

A SERIES OF WATER QUALITY FACT SHEETS ABOUT STORMWATER RUNOFF

What is stormwater runoff? It is the rain and melting snow that flows off streets, rooftops, lawns, and farmland. The flowing water carries salt, sand, soil, pesticides, fertilizers, leaves and grass clippings, oil, litter, and many other pollutants into nearby waterways. Since these pollutants are washed off a wide area and cannot be traced to a single source, they are called nonpoint source or runoff pollutants.

Storm Sewers – Rivers Beneath Our Feet

In developed areas, much of the land surface is covered by buildings and pavement which do not allow water to soak into the ground. Instead, storm sewers are used to carry the large amounts of runoff from these roofs and paved areas to nearby waterways.

Storm sewers are simply pipes laid underground, often below streets. Inlets or drains located along curbs and in parking areas collect the runoff, which then flows to nearby streams or lakes. A common misconception is that water running off streets goes into a sewage treatment plant. It does not. In fact, stormwater usually receives no treatment. Water that runs off lawns, streets, and parking lots flows directly into lakes and streams.

Stormwater is Not Clean Water

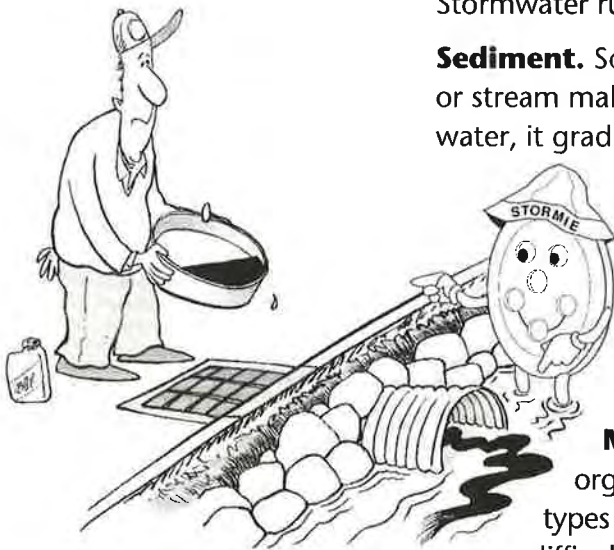
Stormwater runoff carries pollutants that seriously harm our waters:

Sediment. Soil particles washed off construction sites or farm fields into a lake or stream make the water cloudy or turbid. When sediment settles out of the water, it gradually fills in the stream or lake bed.

Phosphorus. This nutrient, often attached to soil particles, fuels the growth of algae and aquatic weeds. These plants are important in providing habitat for fish and wildlife. However, rapid and excessive growth of algae and aquatic plants can degrade water quality and interfere with swimming, boating and fishing.

Micro-organisms. Bacteria, viruses and other disease causing organisms make waterways unsafe for swimming, wading and other types of recreation. Some of these organisms, notably *Cryptosporidium*, are difficult to remove through water treatment and may endanger people who depend on drinking water supplies drawn from lakes or streams.

Toxic chemicals. Motor oil, lead from gas and auto exhaust, zinc from roof drains and tires, and pesticides in stormwater runoff may kill aquatic organisms or impair their health, growth or ability to reproduce.



Did you know that oil dumped into the storm sewer pollutes our water?

The Goals of Urban Stormwater Programs are to:

- Slow down water, decreasing its ability to cause erosion and carry pollutants.
- Reduce the amount of runoff by encouraging water to soak into ground.
- Prevent pollution by reducing the use of toxic chemicals, controlling erosion and by covering outdoor storage piles.
- Remove pollutants by routing runoff through settling ponds, grass filter strips or other treatment devices.

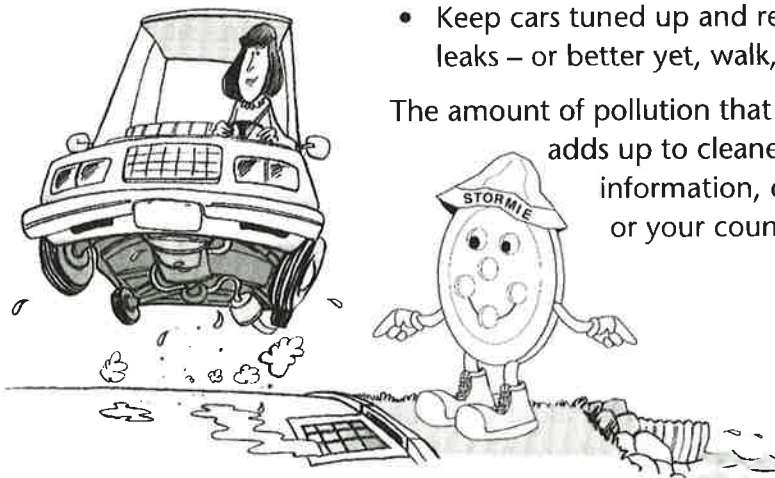
Federally mandated stormwater permits require many industries and cities to control stormwater runoff. Even communities without stormwater permits require erosion controls on construction sites and better stormwater management in new development.

Federal laws also require all farmers who participate in federal programs to develop farm conservation plans that help control cropland erosion, barnyard runoff and other sources of water pollution.

We Can All Help!

Each of us contributes to stormwater pollution and each of us can help stop it. Here are some ways you can help:

- Keep pesticides, oil, leaves and other pollutants off streets and out of storm drains.
- Divert roof water to lawns or gardens where it can safely soak in.
- Clean up pet waste – bury it or flush in down the toilet.
- Keep cars tuned up and repair leaks – or better yet, walk, bike or take the bus.



The amount of pollution that you stop may seem small, but together it all adds up to cleaner water for everyone to enjoy. For more information, contact the Department of Natural Resources or your county Extension or Land Conservation office.



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GWQ016 Cleaning Up Stormwater Runoff

DNR WT-532-99

R-09-99-10M-20-S

This publication is available from county UW-Extension offices, Cooperative Extension Publications – 1-877-947-7827, and from DNR Service Centers.

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Author: Carolyn Johnson, UW–Extension.

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UW Extension





A Citizen's Guide to Understanding Stormwater



EPA 833-B-03-002
January 2003
EPA
Environmental Protection Agency
United States
Department of Health and Human Services



After the Storm

For more information contact:
or visit
www.epa.gov/npdes/stormwater
www.epa.gov/nps



What is stormwater runoff?



Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground. Impervious surfaces like driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground.

Why is stormwater runoff a problem?



Stormwater can pick up debris, chemicals, dirt, and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water.

The effects of pollution

Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

- ◆ Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.
- ◆ Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- ◆ Bacteria and other pathogens can wash into swimming areas and create health hazards, often making beach closures necessary.
- ◆ Debris—plastic bags, six-pack rings, bottles, and cigarette butts—washed into waterbodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.
- ◆ Household hazardous wastes like insecticides, pesticides, paint, solvents, used motor oil, and other auto fluids can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.



- ◆ Polluted stormwater often affects drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.

Stormwater Pollution Solutions

Residential

Recycle or properly dispose of household products that contain chemicals, such as insecticides, pesticides, paint, solvents, and used motor oil and other auto fluids. Don't pour them onto the ground or into storm drains.

Lawn care

Excess fertilizers and pesticides applied to lawns and gardens wash off and pollute streams. In addition, yard clippings and leaves can wash into storm drains and contribute nutrients and organic matter to streams.



- ◆ Don't overwater your lawn. Consider using a soaker hose instead of a sprinkler.
- ◆ Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Use organic mulch or safer pest control methods whenever possible.
- ◆ Compost or mulch yard waste. Don't leave it in the street or sweep it into storm drains or streams.
- ◆ Cover piles of dirt or mulch being used in landscaping projects.

Septic systems

Leaking and poorly maintained septic systems release nutrients and pathogens (bacteria and viruses) that can be picked up by stormwater and discharged into nearby waterbodies. Pathogens can cause public health problems and environmental concerns.



- ◆ Inspect your system every 3 years and pump your tank as necessary (every 3 to 5 years).
- ◆ Don't dispose of household hazardous waste in sinks or toilets.

Auto care

Washing your car and degreasing auto parts at home can send detergents and other contaminants through the storm sewer system. Dumping automotive fluids into storm drains has the same result as dumping the materials directly into a waterbody.



- ◆ Use a commercial car wash that treats or recycles its wastewater, or wash your car on your yard so the water infiltrates into the ground.
- ◆ Repair leaks and dispose of used auto fluids and batteries at designated drop-off or recycling locations.

Education is essential to changing people's behavior. Signs and markers near storm drains warn residents that pollutants entering the drains will be carried untreated into a local waterbody.

Residential landscaping

Permeable Pavement—Traditional concrete and asphalt don't allow water to soak into the ground. Instead these surfaces rely on storm drains to divert unwanted water. Permeable pavement systems allow rain and snowmelt to soak through, decreasing stormwater runoff.

Rain Barrels—You can collect rainwater from rooftops in mosquito-proof containers. The water can be used later on lawn or garden areas.



Rain Gardens and Grassy Swales—Specially designed areas planted with native plants can provide natural places for rainwater to collect and soak into the ground. Rain from rooftop areas or paved areas can be diverted into these areas rather than into storm drains.



Vegetated Filter Strips—Filter strips are areas of native grass or plants created along roadways or streams. They trap the pollutants stormwater picks up as it flows across driveways and streets.



Commercial

Dirt, oil, and debris that collect in parking lots and paved areas can be washed into the storm sewer system and eventually enter local waterbodies.

- ◆ Sweep up litter and debris from sidewalks, driveways and parking lots, especially around storm drains.
- ◆ Cover grease storage and dumpsters and keep them clean to avoid leaks.
- ◆ Report any chemical spill to the local hazardous waste cleanup team. They'll know the best way to keep spills from harming the environment.

Erosion controls that aren't maintained can cause excessive amounts of sediment and debris to be carried into the stormwater system. Construction vehicles can leak fuel, oil, and other harmful fluids that can be picked up by stormwater and deposited into local waterbodies.

- ◆ Divert stormwater away from disturbed or exposed areas of the construction site.
- ◆ Install silt fences, vehicle mud removal areas, vegetative cover, and other sediment and erosion controls and properly maintain them, especially after rainstorms.
- ◆ Prevent soil erosion by minimizing disturbed areas during construction projects, and seed and mulch bare areas as soon as possible.



Construction



Agriculture

Lack of vegetation on streambanks can lead to erosion. Overgrazed pastures can also contribute excessive amounts of sediment to local waterbodies. Excess fertilizers and pesticides can poison aquatic animals and lead to destructive algae blooms. Livestock in streams can contaminate waterways with bacteria, making them unsafe for human contact.



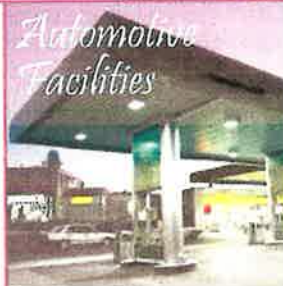
- ◆ Keep livestock away from streambanks and provide them a water source away from waterbodies.
- ◆ Store and apply manure away from waterbodies and in accordance with a nutrient management plan.
- ◆ Vegetate riparian areas along waterways.
- ◆ Rotate animal grazing to prevent soil erosion in fields.
- ◆ Apply fertilizers and pesticides according to label instructions to save money and minimize pollution.



Forestry

Improperly managed logging operations can result in erosion and sedimentation.

- ◆ Conduct preharvest planning to prevent erosion and lower costs.
- ◆ Use logging methods and equipment that minimize soil disturbance.
- ◆ Plan and design skid trails, yard areas, and truck access roads to minimize stream crossings and avoid disturbing the forest floor.
- ◆ Construct stream crossings so that they minimize erosion and physical changes to streams.
- ◆ Expedite revegetation of cleared areas.



Automotive Facilities

Uncovered fueling stations allow spills to be washed into storm drains. Cars waiting to be repaired can leak fuel, oil, and other harmful fluids that can be picked up by stormwater.

- ◆ Clean up spills immediately and properly dispose of cleanup materials.
- ◆ Provide cover over fueling stations and design or retrofit facilities for spill containment.
- ◆ Properly maintain fleet vehicles to prevent oil, gas, and other discharges from being washed into local waterbodies.
- ◆ Install and maintain oil/water separators.

Award Winning
Newsletter

-Township Officials of Illinois

Mainely
NEWS

LAURA J. MORASK, SUPERVISOR

Spring 2020

SERVING OUR COMMUNITY SINCE 1850

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and Services*We Are Here to Help*

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- Clerk's Office
- Highway Department
- MaineStay Youth & Family Services
- Senior Information & Assistance Services
- General Assistance
- MaineStreamers
- Veteran Services
- Code Enforcement Office
- Office of Emergency Management
- Recovery Connection

www.maintown.com
847-297-2510

COVID-19
Response

Maine Township staff members were on hand recently to help take donations and distribute prepared boxes from the Food Pantry.

Laura's
Letter

As I write this very serious COVID-19 update to our residents, I just finished my fourth Zoom video meeting of the day. The latest was with my dedicated Township staff. I'm listening to the fourth press conference of the day. Like many of you, prior to March of this year, I had never heard of Zoom.

I was aware, however, back in the first weeks of March that Coronavirus was inevitably going to hit Illinois. I recall sending a March 5 email telling a friend I thought that schools would inevitably be closing for both city and suburbs, along with courts, and government buildings. As we all know now, a shelter in place order was signed into effect March 21 and now extends through April 30.

All restaurants are closed for in person dining. Churches, synagogues and mosques are closed. Students are "distant-learning". We are historically living through the scariest and strangest time ever. It's incredible to look out at our neighborhood streets, Chicago streets, and New York City streets and see them empty. It's terrifying that I personally know numerous people sick with COVID-19 including some who have tragically passed away. We have a bizarre new "normal"; new vocabulary, new ways to grocery shop, and new ways to live our daily lives.

Many, many people feel alone, terrified, upset, stressed, and financially strapped in ways not seen for decades. This is why we at the Township want to tell you everything we can and will continue to provide vital services to all our residents.

While our physical Town hall is closed to best preserve the safety of our residents and staff, almost all of our regular Township services are being offered including most importantly continuous outreach to our department clients;

Seniors, Therapy Services, Food Pantry, Clerk, Assessor and General Assistance. A few of our important updates and milestones are:

- We were the first local government to hold remote video Board meetings via Zoom. Just two days after the Governor's shelter in place order, we held a Special Board Meeting March 23, at 3 PM. We were able to livestream it while holding a fully functional video meeting complete with agenda and full and active public participation with an ease of use. Subsequently, we held our regular March meeting including Bill Pay, two budget hearings to discuss and potentially adopt a budget, followed by a full monthly agenda and public participation. Thursday, April 9, we held another remote Special Board meeting and adopted a COVID-19 policy as well as a uniform remote work policy.
- On March 23, I declared a local State of Emergency for Maine Township which lasted seven days. This allowed us several things to better assist residents-including activating our emergency protocol, increase the "personal fundamentals" General Assistance (GA) money we could give to residents on GA, and to apply to FEMA for reimbursement of all COVID related expenses.
- To that end, I asked our Office of Emergency Management (OEM) to locate any masks that maybe in storage. We were then able to donate hundreds of N95 masks to Lutheran General Hospital and our local North Maine Fire Department! We were really thrilled to be able to help our frontline medical personnel and first responders.
- Our various departments worked with our technical support and our administrative team to set up virtual remote work. MaineStay Youth and Family Services was able to offer Zoom tele-health therapy sessions for their entire client base of 90 clients and made inroads

continued on page 2



Laura's Letter

continued from page 1

on the 40-person waitlist. We agreed to waive our sliding scale fee for the duration of this emergency. This service has proven invaluable.

- Our Senior Department has called to proactively check in on their seniors, put together a Senior Newsletter, and is creating new programming available by Zoom such as bingo and yoga. Additionally, personnel from the Senior Department are teaming up with the Clerk's department to create an online COVID resource book for residents to provide information on local resources for essentials and businesses that may provide assistance as well as links to other governments and programs.
- The Clerk's office has been busy creating our special agendas, maintaining meeting minutes, sending Board packets and remains available to respond to FOIA (Freedom of Information Act) requests.
- The Assessor's office is working remotely to audit residents' exemptions ensuring they are applied correctly, while also busy transferring their voluminous paper files to be available online.
- Last but most definitely not least, our Food Pantry has been the busiest we have ever seen. Since April 3 we have given out over 500 boxes of food. Last week got so busy that for the first time in my 20+ Township years, we ran out of food! In an example of incredible intergovernmental cooperation and amazing generosity, I talked to Alderman John Moran of Park Ridge City Council late Wednesday evening and by Thursday morning, John had set up a GoFundMe page, used our Pantry Wish List to send a sample shopping list to volunteer shoppers and by Friday, April 10, the fund was over \$10,000!
- Friday afternoon, Alderman Moran along with several others donated enough food to fill a huge SUV. The Township's water supplier, Aqua, through its representative Beth Penesis donated \$1,000 and several bags of groceries to the Pantry.
- As I wrap up this COVID issue of my letter, 220 GoFundMe donors have donated \$14,729 of food to our Food Pantry. To visit the page go to www.maintown.com/pantry.

Finally, please do not hesitate to reach out to us for any assistance you may need. If our Township does not provide the service you need, our incredibly knowledgeable staff will direct you to the appropriate source. Please visit www.maintown.com to see the array of services offered by Maine Township.

Unfortunately the Annual Town Meeting scheduled for April 21 was postponed. We will keep you posted. You can always reach us at 847-297-2510 x230 or info@maintown.com.

Please stay safe, stay well, and stay home!

Laura J. Morask
Supervisor



TRUSTEE'S CORNER

Trustee, David A. Carrabotta, Esq.

"What comes you gotta take" is what my great aunt would remind me of, even as aging and related issues necessitated her sad and reluctant move from her Chicago home to a Senior Center.

April finds Maine Township residents continuing to live the daily challenges caused by the coronavirus which are difficult and require great personal sacrifice. Although we each "gotta" endure it, to my pleasure I have seen and spoken with many people enduring together – with "social distancing" of course.

So many have shown me the strength of keeping emotions in check while following the corona virus guidelines ([see coronavirus.gov](http://coronavirus.gov)), and compassionately communicating with and assisting family members, neighbors and friends. They continue to object to hoarding while assisting our senior citizens by phone and deliveries, while giving up work and social opportunities that require leaving the house.

There has also been a focus by so many on supporting our local businesses, including purchasing gift cards for future use, making drive up and home delivery type purchases, and walk in purchases where available. This is assisted by our local chambers of commerce continuing to post updated lists online of those entities open for business.

Your Township continues to assist by providing certain services, and your Board continues to meet and work with public participation available from our homes using Zoom Video Communications.

Continue in these good works coupled with prayer, and we will reach that time when we can return to school, work and places of worship.



COVID-19 Response

Maine Township was able to donate masks to our first responders. Shown here is Dayna Berman, Administrator, donating masks to Mike Bronk, North Maine Fire Chief.



Alderman John Moran with grocery delivery to Carol Langan.



NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



Cook County Assessor Temporarily Suspends Appeal Date for Maine Township

Originally Maine Township was scheduled to open for 2020 appeal in late May. Effective March 20, 2020, the Cook County Assessor announced a temporary suspension of all appeals until further notice. Since this is not a reassessment year, residents will not receive a formal notice from the Cook County Assessor. "As soon as I am made aware of the new date, I will post it on our Maine Township Website," said Assessor Krey. "Under this current unprecedented situation, we are working hard to keep our residents informed as changes evolve."

New Rules for Appealing with the Cook County Assessor

For 2020, the Cook County Assessor has expanded the amount of days the township will be open to file appeals to 40 days from

the original 30 days. In the past, once the appeal date closed, an additional 10 days were allowed to submit supporting documentation. This year, the appeal deadline (40 day) will include the additional 10 days. Also new for 2020, once an appeal has been submitted, either electronically or by paper, no additional documentation may be submitted at a later time. All documentation MUST be included at the time of filing.

New Rules for Re-Review Dates with the Cook County Assessor

A taxpayer dissatisfied with a decision of the Assessor may request a re-review of the case. During this process, the taxpayer must provide new supporting evidence or argument to justify reconsideration. Taxpayers will now have 5 business days of the date of the letter from the Assessor informing the appellant of the Assessor's decision to submit a re-review.

Hours: Monday–Friday from 9 AM to 4 PM.

For more information, call 847-297-2510, ext. 255, email smkrey@mainetown.com or visit www.mainetown.com

HIGHWAY DEPARTMENT NEWS

Highway Commissioner,
Walter Kazmierczak



During these challenging times, we believe there is no such thing as being too safe and therefore we want our residents to know that we are taking the necessary precautions to help keep them and our staff as safe as possible during this time of heightened awareness.

The health and safety of our residents and employees are of paramount importance as we will follow guidelines that are set as long as it takes until this public health threat subsides or is under control.

Thank you for your continued support, as a cautionary measure, at this time all appointments will be conducted over the phone so please call 847-297-5225 to schedule an appointment or email mthighway@aol.com.

Tree Branch Pickup Program: (Annual Program runs April through September) Branches must be put out at the curb by 7 a.m. on the third Monday of the month, but not more than 48 hours before that time.

Once again this year I am pleased to offer our tree branch pickup service to Unincorporated Maine Township. However, due to the abuse of this service by a few homeowners, it has become

necessary to set limits on the volume of branches that can be picked up from each home. Therefore, we ask for your cooperation so we may continue this program for everyone. Effective immediately, the maximum volume (pile) of branches that can be processed at each home address will be limited - six feet by four feet once a month. Cut ends must be faced toward the curb.

For branches under three feet; branches larger than 4" in diameter; logs, ornamental shrubs, grass or bush clippings or any bushes or branches with roots; branches containing debris, foreign material or garbage; BRANCHES CUT BY A LANDSCAPER OR TREE SERVICE, please call your waste haulers/scavenger service for pick up. Republic Services 708-345-7050.

Permit & Waiver Letter Requests: Please send email request to: mthighway@aol.com or you may call 847-297-5225 (please leave your name and telephone number so we can return your call).

Spring Rainy Season:

Reminder: seasonal rain may cause problems. If you are getting water in your home and it is coming up drains or sinks you need to contact your WATER UTILITY COMPANY. The highway department maintains the storm sewers in the streets (ONLY) so if there is water in the street or if a storm sewer appears to be clogged, then please call our office 847-297-5225.

Hours: Monday–Friday from 7 AM to 3:30 PM.

For more information, call 847-297-5225, email MTHighway@aol.com or visit www.mainetown.com



CLERK'S CORNER

Clerk, Peter Gialamas

U.S. Census is in Full Swing

Hopefully by the time you are reading this, we will be back to business as usual at the Clerk's Department. Unfortunately due to the Coronavirus concerns, we had to suspend passport applications as well as all other functions of our department. The 2020 US Census is now in full swing. Below are some dates to keep in mind. If you have not already done so, please fill out your Census questionnaire. The census results will help determine how more than \$675 billion in federal funding will be allocated to states and communities. We want to make sure everyone in Maine Township is accounted for.

April 1: Census Day is observed nationwide. When you respond to the census, you'll tell the Census Bureau where you live as of April 1, 2020.

April: Census takers will begin visiting college students who



live on campus, people living in senior centers, and others who live among large groups of people. Census takers will also begin following up with households that have not yet responded in areas that include off-campus housing, where residents are not counted in groups.

May - July: Census takers will begin visiting homes that haven't responded to the 2020 Census to help make sure everyone is counted.

December: The Census Bureau will deliver apportionment counts to the President and Congress as required by law.

2021

March 31: By this date, the Census Bureau will send redistricting counts to states. This information is used to redraw legislative districts based on population changes.

Hours: Monday-Friday from 9 AM to 5 PM.

For more information, call 847-297-2510, ext. 222, email petegialamas@yahoo.com or visit www.maintown.com



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Youth Archery




Tuesday

4:30pm - 5:15pm
6-12 years
\$40 per session

Session 1
April 28-May 19 (4wks)



Session 2
June 2-June 23 (4wks)

DEE PARK REC CENTER

 WWW.GMPD.ORG

Feldman Park Rec Center
8800 Kathy Lane
Niles 847-297-3000

Dee Park Rec Center
9229 W. Emerson St.
Des Plaines 847-297-3026

MaineStreamers, Enhancing Lives After 55+

Welcome to spring! We hope you are staying home and healthy during this uncertain time. Spring brings renewal and hope. Unfortunately, we are not able to do the fun things we would normally do. Please stay connected with us by checking our Maine Township/MaineStreamers website mainetown.com for virtual classes, an informative fun newsletter and fun links you can check out. Otherwise here are some exciting things to look forward to!



Route 66

Travel historic Route 66 of Illinois from Joliet to Briarwood, with award winning author John Weiss. This tour will include visits to the Route 66 visitor's center, Milltown Market, Two Cell Jail, Old Route 66 Café, 1932 filling station, Frank Lloyd Wright Bank, Route 66 Hall of Fame and Museum and much more.

Summer Concert, "Dancing Queen"

A tribute to the music of ABBA, Prairie Lakes Theatre, Des Plaines!

Enjoy the most accurate ABBA tribute band in the Country, on August 18. With thorough attention to detail, they've recreated an ABBA experience that won't be forgotten.



Joining MaineStreamers

The Maine Township MaineStreamers program offers a variety of opportunities for residents 55 and older. Membership is FREE and includes a bi-monthly newsletter which features all of our affordable programs, classes and trips.

For more information, contact MaineStreamers at 847-297-2510 or visit mainetown.com/mainestreamers.

"The MaineStreamers have been in our lives as long as we can remember. This special organization supports and celebrates the physical and social well-being of all of us. I particularly want to commend the devoted and competent staff. The staff treats us like family. Thank you so much for all you do, you make our lives worthwhile."

— Jim & Kathleen McMahon, Park Ridge

Document Shredding Event Cancelled Due to COVID-19

To protect our residents health to the best of our abilities, we are being advised to not hold events that may result in large groups throughout June at a minimum. To that end, we are postponing our document shredding event. The new date will be announced at a later time! We appreciate your understanding.

MaineStay Youth & Family Services News

MaineStay has been serving the mental health needs of our community for 45 years by providing affordable strength-based counseling, psychiatric services, and comprehensive programs focused on prevention and education.

Teletherapy Services

As a result of the COVID-19 pandemic, MaineStay has shifted to offering telehealth services for Maine Township residents. Counseling services are available via video or phone sessions. All fees for counseling services have temporarily been waived due to the financial hardship COVID-19 is causing for so many families. Recent events and an unprecedented amount of uncertainty are greatly contributing to an increase in anxiety and fear that can create or exacerbate existing mental health conditions. We are committed to doing everything we can to help our residents successfully navigate this period of crisis.

Telepsychiatry Services

MaineStay, in partnership with The Josselyn Center, continues to offer affordable and convenient psychiatric services to residents of Maine Township using telehealth. Psychiatric services are available via video or phone sessions, although initial diagnostic assessment must be done via video. Services are available to both adults and children age 12 and older. Medicaid recipients are welcome and a sliding fee is available.

Virtual Services

To accommodate public health guidelines, MaineStay has changed the delivery method of some of our programs such as mentoring and parenting classes into a virtual format. Please refer to our website for more details.

For more information on these and other MaineStay programs visit mainetown.com/mainestay, email mainestay@mainetown.com, or call 847-297-2510.

MAINE FEST ANNOUNCED

Something to look forward to! Maine Township will be hosting their first "Maine Fest" this coming Fall at the Township! All Maine Township residents will be invited. We have wonderful entertainment planned for all ages, which includes Andy Head, the wonderful Wacky Juggler, and "The Rocking Fendershirts" playing our favorite rock 'n' roll oldies. Enjoy Bingo and



receive a giveaway after visiting the informational tables regarding the services the township offers. You will also be able to purchase food from a variety of food trucks. It will be a fun Fall day!



MAINE TOWNSHIP • 1700 Ballard Road, Park Ridge, Illinois 60068-1006
847-297-2510 • www.maintown.com

Listen to 1350AM for Township updates

Town Hall Hours
Mon - Fri : 9 AM - 5 PM

*****ECRWSEDDM*****
RESIDENTIAL CUSTOMER

UPCOMING MEETINGS & EVENTS


Board Meetings on Apr. 28, May 26 and June 23 at 6:30 p.m.
Check www.maintown.com for information about
Board Meetings held via video conferencing.

Neighborhood Watch on May 6 and June 3.

Offices closed at 1 p.m. on May 22.

Offices closed May 25 for Memorial Day.

For other meetings, please call 847-297-2510
or visit www.maintown.com

 Printed on recycled paper



The Annual Crop Walk
done by area churches
and other organizations
each Fall is a much
appreciated effort to raise
funds for food pantries
including Maine Township.
At a recent Town Board
meeting, a \$10,550 check
was presented by Linda
Santrella and Sandy
Bowen, both of the Crop
Walk organization.

Here, left to right, in the front row are Laura J. Morask, Supervisor; Linda Santrella; Sandy Bowen; Carol Langan, Pantry Coordinator; and Susan Moylan Krey, Assessor. In the back row, l to r, are Trustees David A. Carrabotta, Esq., Susan Sweeney, Claire R. McKenzie, and Kimberly Jones; Peter Gialamas, Clerk; and Walter Kazmierczak, Highway Commissioner.

HOW TO CONTACT OUR DEPARTMENTS

Main Phone 847-297-2510

Departments/Extension Numbers

Assessor's Office, Ext. 255

Clerk's Office, Ext. 222

Code Enforcement Officer, Ext. 259

General Assistance, Ext. 236

MaineStreamers, Ext. 260

Veteran's Assistance, Ext. 236

MaineStay Youth & Family Services
847-297-2510

Office of Emergency Management
847-297-5911

Highway Department 847-297-5225

You may also e-mail any department
by accessing the Township website:
www.maintown.com.

MAINE TOWNSHIP OFFICIALS



Laura J. Morask
Supervisor



Peter Gialamas
Clerk



Susan Moylan Krey
Assessor



Walter Kazmierczak
Highway Commissioner



Kimberly Jones
Trustee



Claire R. McKenzie
Trustee



David A. Carrabotta, Esq.
Trustee



Susan Kelly Sweeney
Trustee



Laura's Letter

Hi Folks;

I hope all the Maine Township mothers had a great—albeit very chilly Mother's Day.

- As I write this letter, our board room is filled with hundreds of residents streaming in to our Assessor's Department to appeal their sudden—and in many cases—intense increase in their homes' Triennial Reassessment. Our Assessor Susan Moylan Krey and her team held numerous Township seminars in the past few months to help our residents better understand the process. Although the Triennial Reassessment is not done by Maine Township, we are here to help residents file their appeals (deadline was June 4). On one Friday alone, the Assessor's department handled 338 appeals in person and fielded dozens of calls to help our residents appeal – all done at no charge.
- By the time you read this letter, the Township will have helped thousands of people file their appeals. Special thanks to the Assessor staff Liz, Deb, Sam, Dee, and Susie as well as my other staff — Doriene, Vicki, Kristina, Carol—that did double and triple duty, and to front desk staff who handled preliminary questions, directed traffic and passed out free bottled water and soft drinks to residents waiting their turn.
- While this was going on, our Township staff seamlessly handled not only daily jobs but many of our most popular and premier events including Senior Expo held in April at Golf Mill and Agency Day sponsored by MaineStay Youth & Family Services in early May.
- Our entire building just got a long overdue exterior makeover. Check out the full repainting of Town Hall for the first time in a decade and a half. We also replaced of our brick walkway to alleviate flooding and even out the surface.

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The 13th annual Maine Township MaineStreamers "Swing into Spring" Senior Expo, held April 25 at Golf Mill Shopping Center in Niles, provided township residents the opportunity to get valuable information from a record-breaking 90 vendors. Here, Marie Dachniwsky, MaineStreamers Director, introduces the Township elected officials. Left to right, are Trustee David A. Carrabotta, Esq., Trustee Susan Kelly Sweeney, Clerk Peter Gialamas, Highway Commissioner Walter Kazmierczak, Trustee Kimberly Jones, and Assessor Susan Moylan Krey.

National Night Out scheduled for Aug. 6

National Night Out Against Crime (NNO), is scheduled for Tuesday, Aug. 6, from 6:30 to 9 p.m. at Dee Park, 9229 Emerson St. in unincorporated Maine Township. Designed to promote family fun and neighborhood unity, NNO also educates residents on crime prevention and safety.

It is sponsored by Maine Township, Neighborhood Watch, Cook County Sheriff's Police, Golf Maine Park District, North Maine Fire District and other community businesses. Local school children will again be making posters based on a theme. Winners of the popular poster contest will be announced at the event where prizes will be awarded.

According to Peter Gialamas, the Township Clerk who chairs the NNO Committee, other highlights that evening will include a bounce house, games for kids with prizes, face painting and a balloon artist.

National Night Out is called America's Night Out Against Crime and has grown from 2.5 million participants in its first year to over 30 million in 10,000+ communities and in unincorporated areas such as Maine Township.

Local talent interested in performing at the event as well as residents and businesses who wish to volunteer or donate prizes, should contact Township Clerk Peter Gialamas at petegialamas@yahoo.com or call 847-297-2510.



The Annual Town Meeting in April was moderated by Des Plaines Alderman Dick Sayad, center, who also presented a \$5,000 check on behalf of the Des Plaines Community Foundation for the township food pantry. He also donated his Moderator fee of \$50. Here, left to right, are also Trustee David A. Carrabotta, Esq., Trustee Susan Kelly Sweeney, Supervisor Laura J. Morask, Trustee Claire R. McKenzie, Sayad, Trustee Kimberly Jones, Highway Commissioner Walter Kazmierczak, Clerk Peter Gialamas, and Assessor Susan Moylan Krey

Laura's Letter

continued from page 1

- Our Food Pantry received 3,000 pounds of food thanks to the Skokie Post Office food drive which has chosen our pantry yearly as the recipient. We also received a \$9,000 check for the food pantry from the Park Ridge Annual Crop Walk last fall! Thank you to all who donated, walked and especially Lynda Santrella who organized the event.
- The Supervisor Financial Statement on April 2 was followed a week later by the Annual Town Meeting where Des Plaines Alderman Dick Sayad served as Moderator. At the meeting, Alderman Sayad also presented a \$5,000 donation to the food pantry on behalf of the Des Plaines Community Foundation. Although moderators customarily donate their fee of \$50 to the food pantry, his grand gesture was spectacular and truly helps our residents.
- Our April regular meeting saw the implementation of a new electronic participation resolution which I had the honor of being the inaugural test. It worked and brought us into the 21st Century with remote meeting access and participation.
- Finally, the irony of a shortsighted bill in Springfield to eliminate Townships wending its way through the legislature the same week as our Annual Town Meeting that demonstrated that Township government is closest to the people should not be lost on any of us.

Whether it's a problem with garbage pick-up, a need for an expedited passport, a family crisis or emergency, or filing an appeal on your Triennial Reassessment, we are here to help.

As our weather finally (maybe) gets warmer, summer awaits culminating in our premier National Night Out Against Crime celebration where I hope to see you all on Tuesday, August 6 in Dee Park!

Happy Summer.

Laura J. Morask
Supervisor



TRUSTEE'S CORNER

Trustee, Kimberly Jones

Finally, warm weather is upon us! If you're like me, I bet you thought it would never get here. Now

that it has arrived and summer is just around the corner, I invite you to visit the Maine Township offices. With the panoply of services and activities, I guarantee the Township offers something for everyone young and old.

To name just a few, our Assessor's office and her staff will be very happy to help appeal your property tax bill or provide a number of other services. A visit to our Clerk's office can provide you with a hunting or fishing license, passport services or free Notary Public services. For our veterans you can get information on the Honor Flight program. For our friends and neighbors who are 55 and older the Maine Streamers Department offers a variety of entertainment from day

trips, movies, boat rides, etc., you name a fun activity and I guarantee these folks are doing it!

For our younger neighbors we have an Intergenerational Fishing Outing, Summer Camp, Art in the Town and Future Leaders Peer Mentoring. Our MaineStay Department offers teen therapy, psychiatric services and free rides to seniors for doctor visits. Maine Township's award-winning Recovery Connection supports young adults in their recovery by organizing social events and more in a safe, sober environment.

These programs are just a few of the services that Maine Township offers. I encourage all of you to pop into the Town Hall located at 1700 Ballard Road, Park Ridge or visit our website at www.maintown.com and check out what we can do for you.

We love to meet the neighbors that we serve. Have a wonderful summer!

Maine Township names new Director of General Assistance



Austin Kelso, who was born and raised in Des Plaines, has been named the new Director of General Assistance for Maine Township. Previously employed by the Des Plaines Park District and *Des Plaines Journal & Topics Newspapers*, Kelso has worked in Maine Township since 2016.

His first position was in the Assessor's Office where he provided customer service to the public and appealed property taxes for Maine Township residents during the triennial assessment in 2016. From June of 2016 until January of this year when he was named Acting Director of General Assistance, he was office manager for MaineStay Youth & Family Services. A graduate of Maine West High School, Kelso earned his Associate of Arts degree from Oakton Community College and his Bachelor of Arts from Roosevelt University.



Aqua Illinois Give Back

As a way of giving back to their customers, Aqua Illinois President Craig Blanchette second from left, is pictured with Maine Township Highway Commissioner Walter Kazmierczak, center with neck tie, and Aqua staff before collecting trash in high traffic areas of unincorporated Maine Township in April. Thank you!



NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



What You Need to Know About the Second Opportunity for Appealing the 2019 Triennial Reassessment Notice

In early May, the Cook County Assessor's office mailed the Triennial Reassessment Notices to all Maine Township residents. This notice advised residents of their property assessment change. At that time residents had thirty days to file an appeal. The official dates were May 7 through June 7th, 2019. Decision letters are mailed usually within 6 - 8 weeks of the closing date of the appeal. Residents will have a second opportunity to file an appeal with the Cook County Board of

Review. The Board of Review has not set a calendar as of this mailing. When Maine Township is advised of the date it will be posted on the Maine Township website. It will not open prior to August.

Getting Ready for the 2018 Second Installment Property Tax bill

The Second Installment Property tax bill will mail in mid-summer. It is important to review this bill to ensure that all exemptions have been granted for entitled residents. If the exemptions do not appear on the bill, come to the Maine Township Assessor's office to apply for them.

We are here to assist our residents, so stop by or call anytime.

Hours: Monday–Friday from 9 AM to 4 PM.

For more information, call 847-297-2510, ext. 255, email smkrey@mainetown.com or visit www.mainetown.com

HIGHWAY DEPARTMENT NEWS

Highway Commissioner,
Walter Kazmierczak



Reminder:

TREE BRANCH PICK UP

SERVICE: Available for residents in UNINCORPORATED Maine Township ONLY.

Do: Effective immediately, the maximum volume (pile) of branches that can be processed at each home will be limited to a six feet by four feet area which will be placed next to driveway with cut ends facing curb. Branches must be curbside by 7 a.m. on the third Monday of the month and placed out no sooner than 48 hours prior to that time. Once a street is completed we will not return until the following month.

Don't: We will not accept branches under 3 feet or larger than 4" in diameter; logs, ornamental shrubs, grass or bush clippings or any bushes or branches with roots will not be accepted; nor will any branches containing construction debris, foreign material or garbage; or any branches cut by a landscaper or tree service.

Note: Failure to comply with the above rules will jeopardize your eligibility for our services and may result in violation of our ordinance with a possible fine.

Permit/Waiver letter request:

If you live in unincorporated Maine Township, you are under the jurisdiction of two local governments, and you **MUST** contact both offices regarding permit requirements (Cook County Building & Zoning Department 312-603-0500, intake.bnz@cookcountyil.gov and Maine Township Highway

Department 847-297-5225 or at mthighway@aol.com. Non-compliance of obtaining required waiver or permit may result in violation of our ordinance and a possible fine. Please email the highway department with your name, address, and brief description of your project. You will be emailed the appropriate request form or application and instructions.

Placement of garbage cans:

DO NOT place your garbage cans in the street. Garbage cans in the street prevent the Highway Department from obtaining the best results when street sweeping in the spring, summer and fall and plowing snow in the winter months. Garbage cans should be placed in the right-of-way next to your driveway. Failure to comply with the above rules may result in violation of our ordinance and a possible fine.

April showers bring May flowers and often lots of rain:

Springtime can be a welcome relief from the cold harsh months of winter. Often, rain replaces the snow and can cause havoc to homeowners and our streets and roads. If rain results in water coming into your house from indoor drains, toilets or sinks chances are this is a sanitary sewer issue and you would need to call your water company (residents living in unincorporated Maine Township who are supplied water by AQUA may call their 24-hour line 877-987-2782, residents in incorporated Maine Township would call their water company or village/city).

If water is standing in the street and storm sewer drains may be clogged and you live in unincorporated Maine Township, please contact the Highway Department at 847-297-5225.

Hours: Monday–Friday from 7 AM to 3:30 PM.

For more information, call 847-297-5225, email MTHighway@aol.com or visit www.mainetown.com



CLERK'S CORNER

Clerk,
Peter Gialamas



Hello Everyone,

At the Maine Township Annual Meeting in April, I had the honor of presenting Mrs. Angela Brzezinski the township's Sgt. Karen Lader Memorial Good Citizen's Award in honor of her husband, the late Robert Brzezinski, former Maine Township highway director. She was accompanied by her daughter Alicia Brzezinski and Lt. Michael Goldsmith of the Cook County Sheriff's Police. The namesake of the award was a longtime, valued member of the Sheriff's Police and a true supporter and friend of the township.

It is that time of year when we start getting ready for Maine Township's National Night Out Against Crime, which will be held on Tuesday, August 6 at Dee Park. This is my sixth year serving as Chairman of the National Night Out Committee.

We are looking to make the event bigger and better than ever. To achieve that goal, we are always looking for volunteers to help at the event or donations from our local businesses to use as raffle prizes or help defray the cost of the event. If you can help, in either area, please contact me at petegialamas@yahoo.com, or call 847-297-2510.

On Thursday May 2, it was my honor to be elected to the position of Treasurer of the Clerk's Division of the Township Officials of Cook County. It is a wonderful organization that I have learned so much from as my time as a Clerk. I am happy to serve and look forward to continuing our educational sessions in the fall.

Hours: Monday–Friday from 9 AM to 5 PM.

For more information, call 847-297-2510, ext. 222, email petegialamas@yahoo.com or visit www.maintown.com



Nationally known. Close to home!

GOLF CENTER DES PLAINES is Chicagoland's premier golf practice facility, with a combination of great features you won't find anywhere else!

- Driving Range: State-of-the-art, automated & adjustable tee-up system pops up a new ball *on a tee* after every shot. Fully lighted & heated.
- Short Game Practice Area: 1½ acres includes three sand bunkers with multiple greens. Play chip shots from up to 60 yards out. \$7.50 *all day*.
- Fully lighted 9-hole, par-3 course. Play until midnight May–September.
- Club Casa Café Restaurant & Sports Bar. Lunch specials every day.
- Dream GolfPro Shop. Name brands. Expert club fitting.
- GolfTEC® Lessons with PGA instructors. *Swing Better. Play Better.™*



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DES PLAINES
Chicagoland's Premier Golf Practice Facility



353 N. River Road • 847-803-GOLF • GolfCenterDesPlaines.com

Older Adult Services



The Older Adult Services Program through Advocate Lutheran General Hospital offers a variety of valuable and informative resources and programs for older adults, their family members, and the community.

We provide:

- Senior Information and Referral
- Adult Day Center (transportation available)
- Philips Lifeline Personal Emergency Home Response
- Home Delivered Meals
- Senior Advocate
- Expressions; a program for persons with early stage dementia



Advocate Lutheran General Hospital

For more information about our services, call 847.296.0737.



MaineStreamers, Enhancing Lives After 55+

Hop on our coach bus as we head on one of our exciting day trips or join us at one of our special events:

- Enjoy an afternoon at Miller Park, Milwaukee, cheering on the Chicago Cubs.
- "The Band's Visit" at the Cadillac Palace Theatre and lunch at Carson's Ribs!
- Join us for an Informative program with lunch, Eleanor Roosevelt "Her Story Her Day" presented by Lynn Rymarz.

A Day in Springfield

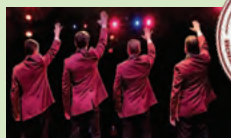
Visit our State Capitol, Land of Lincoln in Springfield. We will visit the highly interactive Abraham Lincoln Presidential Museum and Library, the Old State Capital building and tour the newly renovated Governor's Mansion. We will conclude our trip at Lincoln's Tomb, the final resting place of the 16th President of the United States, Oak Ridge Cemetery.



Summer Concert, "The Four C Notes"

A tribute to the music of Frankie Valli and The Four Seasons, Prairie Lakes Theatre, Des Plaines!

Created by John Michael Coppola, best known for his appearance in Chicago's long running production of the Broadway smash hit JERSEY BOYS, THE FOUR C NOTES are the Midwest's ONLY tribute dedicated to recreating the music of Frankie Valli and The Four Seasons! While they call Chicago home, they perform ALL OVER THE COUNTRY!



Joining MaineStreamers

The Maine Township MaineStreamers program offers a variety of opportunities for residents 55 and older. Membership is FREE and includes a monthly newsletter which features all of our affordable programs, classes and trips.

For more information,
contact MaineStreamers at 847-297-2510
or visit mainetown.com/mainestreamers.

*"MaineStreamers.....makes my days brighter!
I became a member hoping to meet other
members and participate in fun trips and
activities. The staff makes this all possible."*

— Susan Culotta, Glenview

MaineStay Youth & Family Services News

Youth Mentoring

We are currently expanding our award-winning Big Brothers Big Sisters mentoring program to offer select youth the opportunity to be paired with highly-skilled adult mentors, many with extensive work experience in medicine, business management, and human resources. Matches meet every other Tuesday from 6-7:30 p.m. at the Maine Township Town Hall and participate in a variety of fun, diverse activities and field trip experiences. This is a unique opportunity for youth to build leadership skills that will enhance their self-confidence, social skills, and academic achievement to help shape them to become future leaders in today's modern society. This program is FREE for participating families. To apply online visit www.mainetown.com/mentoring.



Summer Camp

The second session of our Adventure Maine Township summer camp program will take place from July 9-19 (Monday-Thursday) and is open to children ages 8-13 who qualify based on family income. This camp provides a supportive and structured environment where children can improve their social skills while being exposed to new activities they may not otherwise be able to experience. Throughout the camp we discuss important topics such as teamwork, citizenship, peer pressure, respect, responsibility, and trustworthiness.

For more information on these and other MaineStay programs visit mainetown.com/mainestay, email mainestay@mainetown.com, or call 847-297-2510.

Volunteers Needed for FISH of Park Ridge

Since 1971, FISH (Friends Indeed Serve & Help) has been serving Maine Township neighbors providing them with FREE Volunteer Transportation to medical appointments.

Due to a 40% Increase in Ridership We Need Volunteer Drivers

To Volunteer, Please Contact:
Ed Oken, President 847-696-0761

FISH of Park Ridge
P.O. Box 86, Park Ridge, IL 60068

MAINE TOWNSHIP • 1700 Ballard Road, Park Ridge, Illinois 60068-1006
847-297-2510 • www.maintown.com

Listen to 1350AM for Township updates

Town Hall Hours
Mon - Fri : 9 AM - 5 PM

*****ECRWSEDDM*****
RESIDENTIAL CUSTOMER

UPCOMING MEETINGS & EVENTS

Board Meetings on June 25, July 23, Aug. 27
and Sept. 24 at 7:30 p.m.

Offices closed on July 4 for Independence Day


National Night Out Against Crime Aug. 6
in Dee Park at 6:30 p.m.

Offices closed on Sept. 2 for Labor Day

For other meetings, please call 847-297-2510
or visit www.maintown.com



A total of \$7000 was raised by Countryside Saloon Sports Bar & Grill to benefit the Maine Township food pantry. Over the years, the business has raised about \$30,000 from raffles during Chicago Bears games and at other times. Here presenting the check is, l to r, Janet Bar, Countryside owner, Pantry Director Carol Langan, and Joyce Solvig, the head coordinator of the fundraising effort. The donation was the largest ever by Countryside. Thank you!

 Printed on recycled paper

HOW TO CONTACT OUR DEPARTMENTS

Main Phone 847-297-2510

Departments/Extension Numbers

Assessor's Office,	Ext. 255
Clerk's Office,	Ext. 222
Code Enforcement Officer,	Ext. 259
General Assistance,	Ext. 236
MaineStreamers,	Ext. 260
Veteran's Assistance,	Ext. 236
MaineStay Youth & Family Services	847-297-2510
Office of Emergency Management	847-297-2510
Highway Department	847-297-5225

You may also e-mail any department
by accessing the Township Web site:
www.maintown.com.

MAINE TOWNSHIP OFFICIALS



Laura J. Morask
Supervisor



Peter Gialamas
Clerk



Susan Moylan Krey
Assessor



Walter Kazmierczak
Highway Commissioner



Kimberly Jones
Trustee



Claire R. McKenzie
Trustee



David A. Carrabotta, Esq.
Trustee



Susan Kelly Sweeney
Trustee

APPENDIX 9

Maine Township Event Information



Maine Township Hosts Flood Victim Appeal Session

Maine Township residents are invited to learn the basis of filing an appeal to the Cook County Assessor based on flood damaged homes.

Maine Township Assessor Tom Rueckert and County Assessor Joseph Berrios are co-hosting a flood victim appeal session for Maine Township residents on May 15, 2013 at the Maine Township Town Hall located at 1700 Ballard Road (just west of Greenwood) starting at 6:00 p.m.

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[Fire](#)

[Street Sweeping](#)

[Forestry](#)

Park Ridge City Hall, 505 Butler Place, Park Ridge, IL 60068 | [Directions](#) | 847-318-5200 | Hours: Mon - Fri: 8:00am - 5:00pm

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APPENDIX 10

Maine Township Public Participation and Involvement Documentation

[Call Us: 847-297-2510](tel:847-297-2510)[1700 Ballard Rd, Park Ridge, IL 60068](https://www.maintown.com/1700-Ballard-Rd-Park-Ridge-IL-60068)[Translate](#)

MAINE TOWNSHIP



SERVING OUR COMMUNITY SINCE 1850

[DEPARTMENTS](#)[YOUR GOVERNMENT](#)[OUR COMMUNITY](#)[ONLINE RESOURCES](#)[HOW DO I ...](#)

Highway Department

With 21.8 miles of roadway, approximately one-hundred streets, and untold numbers of sewers and sidewalks, Maine Township's unincorporated area is one of the largest unincorporated areas in the entire state. The Highway Department maintains the



residential streets and public right-of-way in unincorporated Maine Township. This includes repair and construction of streets, storm sewers, sidewalks, curbs, and street signs. We are also responsible for snow removal, street sweeping, and street lighting. We work closely with residents, Homeowners Associations, the Township Code Enforcement Officer, Cook County Sheriff's police and the Neighborhood Watch Program to eliminate graffiti, garbage, and abandoned cars from our streets and sidewalks. *All of this is done, on average, for less than twenty dollars per household per year.* We actively pursue grants from the state and federal government to keep costs low for the local taxpayers.

1401 Redeker Road
Des Plaines, IL 60016
Phone: 847-297-5225
Fax: 847-297-8723
Email: MTHighway@aol.com
Hours: 7:00 AM to 3:30 PM — Mon-Fri

IEPA Annual Facility Inspection Report

Tree Branch Pickup Program

The Highway Department Offers free tree branch pick-up for residents of the unincorporated area. The service operates from April to September on the third Monday of each month. [Learn more...](#)

Permits for Right-of-Way Construction

To ensure the quality of work and to protect Township residents from liability for damage to township property, a Maine Township Road District Permit is needed for any construction in the unincorporated area that might affect the public right-of-way. The township requires a bond and a certificate of insurance from the contractor. [Learn more...](#)

Bidding and Proposal Opportunities

Interested companies can access a list of open bidding and proposal opportunities. [Learn more...](#)

Snow Removal

The Highway Department is responsible for snow removal on all unincorporated residential streets. Our plows go out as soon as snow accumulation warrants removal, and when icy conditions call for salting streets. Please remember to adhere to the snow ban parking signs in your neighborhood. If possible, take advantage of off-street parking for more efficient snow removal. With your cooperation, our streets will be cleared in the least amount of time possible.

Tree Trimming

Six months out of the year, the Highway Department crews trim trees on public right-of-ways in the unincorporated area. If you note a tree interfering with electric lines, streetlights, or the vision of motorists, please call us and we will take care of the problem.

Neighborhood Watch

If your neighborhood is forming a Neighborhood Watch group in coordination with Maine Township, the Highway Department will install Neighborhood Watch signs in your area.

Helping with your Block Party

The Highway Department will put up barricades around neighborhood block parties. We will post signs on the barricades saying that the road is closed and a block party is in progress. This service is free but we will need a one week notice.

We Need Your Help

Improving the safety and overall appearance of our community is a cooperative effort between residents and government. Very positive changes occur when we work together. Please help us keep Maine Township a community to be proud of by reporting illegal dumping, street light outages, abandoned vehicles, potholes, broken or missing street signs, and dangerous curbs or sidewalks. [Read more](#) about the importance of protecting our storm sewers.

CONTACT US

Address

1700 Ballard Rd
Park Ridge, IL 60068-1006

Phone

847-297-2510

Fax

847-297-1335

Email

info@mainetown.com



UPCOMING EVENTS

March 30, 2021

Zoom Trivia Hour | March 30,
2021 9:30 am - 10:30 am

Board Meeting | March 30,
2021 6:30 pm - 10:00 pm

April 1, 2021

Zoom Day at the Races | April 1,
2021 3:00 pm - 4:00 pm

Recovery Connection Sober Golf |
April 1, 2021 4:30 pm - 7:00 pm

April 2, 2021

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Recovery Connection Friday Night
Meeting | April 2, 2021 7:00 pm -
9:00 pm

Theme: Avant by Kaira

- HOME
- SERVICES
- DEPARTMENTS
- YOUR GOVERNMENT
- ONLINE RESOURCES
- HOW DO I ...
- STAFF DIRECTORY
- PRIVACY POLICY



2018 Maine Township Laura J. Morask Supervisor

APPENDIX 11

Outfall Inspection Data Forms and Reports

Stormwater Outfall Inspection Data Form

Section 1: Background Data

Subwatershed:	Outfall ID:	
Date:	Time (Military):	
Temperature: °F	Inspector(s):	
Previous 48 Hours Precipitation:	Photo's Taken (Y/N)	If yes, Photo Numbers:
Land Use in Drainage Area (Check all that apply): <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> <input type="checkbox"/> Industrial <input type="checkbox"/> Residential <input type="checkbox"/> Commercial </div> <div> <input type="checkbox"/> Open Space <input type="checkbox"/> Institutional Other: _____ Known Industries: _____ </div> </div>		

Section 2: Outfall Description

LOCATION	MATERIAL	SHAPE	DIMENSIONS (IN.)	SUBMERGED
Storm Sewer (Closed Pipe)	<input type="checkbox"/> RCP <input type="checkbox"/> CMP <input type="checkbox"/> PVC <input type="checkbox"/> HDPE <input type="checkbox"/> Steel <input type="checkbox"/> Clay / Drintile <input type="checkbox"/> Other: _____	<input type="checkbox"/> Circular <input type="checkbox"/> Elliptical <input type="checkbox"/> Box <input type="checkbox"/> Other: _____	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Triple <input type="checkbox"/> Other: _____	Diameter/Dimensions: _____ In Water: <input type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/> Fully With Sediment: <input type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/> Fully
	<input type="checkbox"/> Concrete <input type="checkbox"/> Earthen <input type="checkbox"/> rip-rap <input type="checkbox"/> Other: _____	<input type="checkbox"/> Trapezoid <input type="checkbox"/> Parabolic <input type="checkbox"/> Other: _____	Depth: Top Width: Bottom Width:	

Section 3: Physical Indicators

INDICATOR	CHECK if Present	DESCRIPTION	COMMENTS
Outfall Damage	<input type="checkbox"/>	<input type="checkbox"/> Spalling, Cracking or Chipping <input type="checkbox"/> Peeling Paint <input type="checkbox"/> Corrosion	
Deposits/Stains	<input type="checkbox"/>	<input type="checkbox"/> Oily <input type="checkbox"/> Flow Line <input type="checkbox"/> Paint <input type="checkbox"/> Other: _____	
Abnormal Vegetation	<input type="checkbox"/>	<input type="checkbox"/> Excessive <input type="checkbox"/> Inhibited	
Poor pool quality	<input type="checkbox"/>	<input type="checkbox"/> Odors <input type="checkbox"/> Colors <input type="checkbox"/> Floatables <input type="checkbox"/> Oil Sheen <input type="checkbox"/> Suds <input type="checkbox"/> Excessive Algae <input type="checkbox"/> Other: _____	
Pipe algae/growth	<input type="checkbox"/>	<input type="checkbox"/> Brown <input type="checkbox"/> Orange <input type="checkbox"/> Green <input type="checkbox"/> Other: _____	
Do physical indicators suggest an illicit discharge is present (Y/N):			

Flow Present?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If No, Skip to Section 7 and Close Illicit Discharge Investigation
Flow Description	<input type="checkbox"/> Trickle <input type="checkbox"/> Moderate <input type="checkbox"/> Substantial	

Section 4: Physical Indicators (Flowing Outfalls Only)

INDICATOR	CHECK if Present	DESCRIPTION	RELATIVE SEVERITY INDEX (1-3)		
Odor	<input type="checkbox"/>	<input type="checkbox"/> Sewage <input type="checkbox"/> Rancid/sour <input type="checkbox"/> Sulfide <input type="checkbox"/> Petroleum/gas <input type="checkbox"/> Laundry <input type="checkbox"/> Other:	<input type="checkbox"/> 1-Faint	<input type="checkbox"/> 2 – Easily detected	<input type="checkbox"/> 3 – Noticeable from a distance
Color (color chart)	<input type="checkbox"/>	<input type="checkbox"/> Clear <input type="checkbox"/> Brown <input type="checkbox"/> Gray <input type="checkbox"/> Yellow <input type="checkbox"/> Green <input type="checkbox"/> Orange/Red <input type="checkbox"/> Multi-Color <input type="checkbox"/> Other:	<input type="checkbox"/> 1-Faint colors in sample bottle	<input type="checkbox"/> 2 – Clearly visible in sample bottle	<input type="checkbox"/> 3 – Clearly visible in outfall flow
Turbidity	<input type="checkbox"/>	See severity	<input type="checkbox"/> 1-Slight cloudiness	<input type="checkbox"/> 2 – Cloudy	<input type="checkbox"/> 3 – Opaque
Floatables -Does Not Include Trash!!	<input type="checkbox"/>	<input type="checkbox"/> Sewage <input type="checkbox"/> Suds and Foam <input type="checkbox"/> Petroleum (oil sheen) <input type="checkbox"/> Grease <input type="checkbox"/> Other:	<input type="checkbox"/> 1-Few/slight; origin not obvious	<input type="checkbox"/> 2 – Some; indications of origin	<input type="checkbox"/> 3 - Some; origin clear
Do physical indicators (flowing) suggest an illicit discharge is present (Y/N):					

Section 5: On-Site Sampling / Testing (Flowing Outfalls Only)

PARAMETER	RESULT	ACCEPTABLE RANGE	WITHIN RANGE (Y/N)	EQUIPMENT
Temperature		NA	NA	Thermometer
pH		6 – 9		5-in-1 Test Strip
Ammonia		<3 mg/L April – Oct < 8 mg/L Nov - March		Test Strip
Free Chlorine		NA	NA	5-in-1 Test Strip
Total Chlorine		< 0.05 mg/L		5-in-1 Test Strip
Phenols		< 0.1mg/L		Test Kit
Detergents as Surfactants		> 0.25 mg/L residential > 5 mg/L non-residential		Test Kit
Copper		<0.025 mg/L		Test Strip
Alkalinity		NA	NA	5-in-1 Test Strip
Hardness		NA	NA	5-in-1 Test Strip
Sample Location				

(Note NA values used for future tracing procedures)

Section 6: Data Collection for Lab Testing (see flow chart)

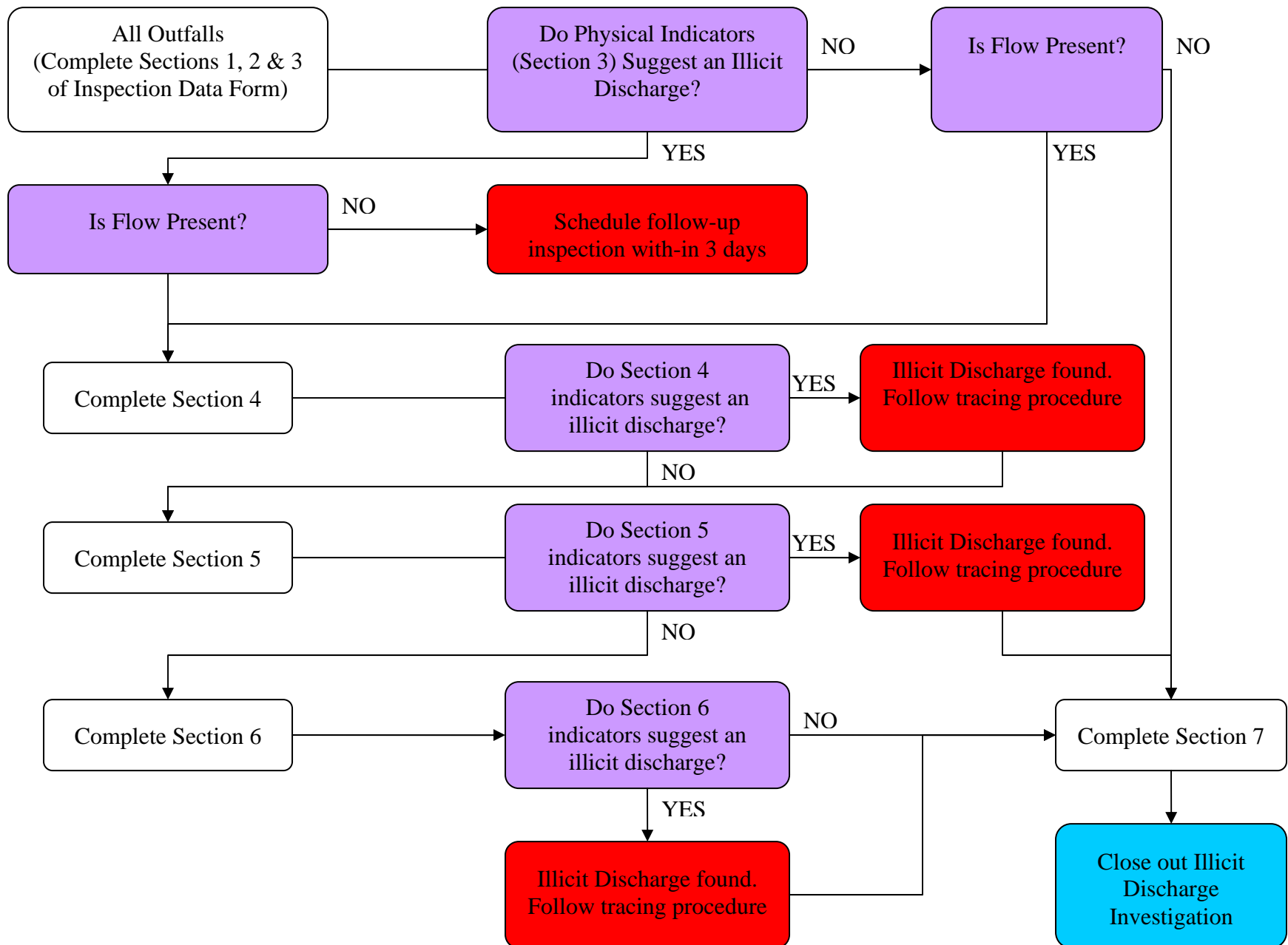
1. Sample for the lab?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. If yes, collected from:	<input type="checkbox"/> Flow <input type="checkbox"/> Pool

PARAMETER	RESULT (from lab)	ACCEPTABLE RANGE	WITHIN RANGE (Y/N)
Fecal Coliform		400 per 100 mL	
Flouride		0.6 mg/l	
Potassium		Ammonium/Potassium ratio or > 20mg/l	

*note label sample with outfall number

Section 7: Any Non-Illicit Discharge Concerns (e.g., trash or needed infrastructure repairs)?

Figure 4: Outfall Inspection Procedure Flow Chart



Instructions for completing the *Stormwater Outfall Inspection Data Form*

Strike out incorrect entries with a single line; correct values or descriptions are written above or near the struck-out entries. Do not use a new data entry form to correct an incorrect entry. At the completion of each outfall inspection, the field crews are responsible for ensuring that a *Stormwater Outfall Inspection Data Form* has been completely and correctly filled out and that all data and remarks are legible. **It is important to check that values for all chemical parameters have been entered.**

Section 1: Background Data

Subwatershed: The receiving water from the stormwater outfall inventory to be entered here.

Outfall ID: Enter the outfall identification number from the stormwater outfall inventory.

Date: To avoid confusion, dates are to be written in the following manner: DAY MONTH YEAR. For example, 10 MARCH 2007.

Time: Military time (24-hour clock) to be used (for example, 8:30 a.m. would be written as 0830; likewise, 1:30 p.m. would be written as 1330).

Temperature: A concise description of the weather conditions at the time of the screening is to be recorded (for example, Clear, 75° F).

Inspector: The name(s) of the field personnel.

Previous 48 Hours Precipitation: The total amount of precipitation during the 48 hours preceding the inspection is to be noted (for example, none-72 Hours or 0"=4 days). If the total precipitation is not known, it is appropriate to enter a qualitative assessment if the precipitation was minor. For example, *Drizzle-36 Hours* if appropriate. If the precipitation amount was significant, actual precipitation totals is obtained from a local rain gage, if available.

Photo's Taken (Yes/No): Photographs are to be taken with a camera that superimposes a date and time on the film. The date and time should correspond to the date and time recorded on the data form.

Photo Numbers: If photographs are taken, the number(s) is recorded.

Land Use: Check all that apply, noting which land use is predominate. If the industrial box is checked, any known industries are listed to facilitate potential tracing efforts.

Section 2: Outfall Description

Type of Outfall: Storm Sewer (Closed Pipe) or Open Drainage (Swale/Ditch):

First check if the outfall is either from a Closed Pipe or Open Drainage. Then complete the following row to describe outfall characteristics.

Section 3: Physical Indicators

Indicators: Complete rows describing outfall characteristics (Outfall Damage, Deposits/Stains, Abnormal Vegetation, Poor pool quality, Pipe algae/growth). This section is filled out regardless of current flow conditions. No flow during the time of the inspection, does not rule out the potential of illicit discharges. Corroding or stained pipes, dead or absence of vegetation, are potential indicators of illicit discharges from direct or indirect (i.e. dumping) sources.

Likelihood: After inspecting the physical conditions of the outfall, the likelihood of an illicit discharge is assessed.

Flow Present (Yes/No): A *Yes* or *No* is entered here to indicate the presence or absence of dry-weather flow. If the outfall is submerged or inaccessible, “See Notes” is entered and an explanation provided in the “Notes” section.

Flow Description: A description of the quantity of the dry-weather flow is provided. Refer to Figure 6 of the SMPP.

Flow Chart Procedure:

- If *No* is entered in the “Flow Present” block and no non-flowing physical indicators appear present the inspection can be closed, skip to Section 7 of the form.
- If *No* is entered in the “Flow Present” block but indicators appear present, place the outfall on the follow-up inspection log, then the current inspection can be closed, skip to Section 7 of the form.
- If *Yes* is entered in the “Flow Present” block (regardless of the presence of non-flowing physical indicators), complete remainder of Section and proceed to Section 4.

Section 4: Physical Indicators (Flowing Outfalls Only)

Complete rows describing outfall characteristics (Odor, Color, Turbidity, Floatables). This section is filled out for flowing outfalls only.

Odor: The presence of an odor is to be assessed by fanning the hand toward the nose over a wide-mouth container of the sample, keeping the sample about 6 to 8 inches from the face. Be careful not to be distracted by odors in the air. Provide a description of the odor, if present. Refer to Table 2 of the SMPP.

Color: The presence of color in the discharge is to be assessed by filling a clean glass sample container with a portion of the grab sample and comparing the sample with a color chart, if color is present. If a color chart is used, the number corresponding to the color matching the sample is to be entered in this blank. Color is not assessed by looking into the discharge. Refer to Table 3 of the SMPP.

Turbidity “clarity”: Turbidity is a measure of the clarity of water. Turbidity may be caused by many factors, including suspended matter such as clay, silt, or finely divided organic and inorganic matter. Turbidity is a measure of the optical properties that cause light to be scattered and not transmitted through a sample. The presence of turbidity is to be assessed by comparing the sample to clean glass sample container with colorless distilled water. Refer to Table 4 of the SMPP.

Floatables: The presence of floating scum, foam, oil sheen, or other materials on the surface of the discharge are to be noted. Describe of any floatables present that are attributable to discharges from the outfall. Do not include trash originating from areas adjacent to the outfall in this observation. Refer to Figure 5 and Table 4 of the SMPP.

Likelihood: After inspecting the physical conditions of the outfall discharge, the likelihood of an illicit discharge is assessed. If flowing physical indicators are present the tracing procedure are immediately implemented by one of the field crew. The second member of the field crew continues with the inspection by performing the on-site testing in Section 5.

Flow Chart Procedure:

- If flowing physical indicators are present the tracing procedure is immediately implemented by one of the field crew. The second member of the field crew continues with the inspection by performing the on-site testing in Section 5.
- If flowing physical indicators do not suggest an illicit discharge continue with the inspection by performing the on-site testing in Section 5.

Section 5: On-Site Sampling/Testing (Flowing Outfalls Only)



Parameters: Test strip or kit chemical analyses are conducted for the following parameters in accordance with the Flow Chart, refer to Figure 7 of the SMPP.

- pH, test strip,
- Color, color chart,
- Chlorine, test strip,
- Copper, test strip,
- Ammonia, test strip,
- Phenols, test kit, and
- Detergents, test kit.

Testing is done by either a test strip or test kit as applicable (refer to the equipment column). The results are compared with the “acceptable range” and the “within range” column is filled out with a Yes or No. Note that the Temperature, Alkalinity and Hardness are determined although these results do not need to be compared with an “acceptable range”. These values are used to assist in determining the source of the illicit discharge during the tracing procedure.

Sampling Location: A description of the actual sampling location is to be recorded (for example, at end of outfall pipe). If the outfall is submerged or is inaccessible for sampling, an upstream sampling location may be required. A description of any upstream sampling locations is recorded here. Grab samples are collected from the middle, both vertically and horizontally, of the dry-weather flow discharge in a critically cleaned glass container. Samples can be collected by manually dipping a sample container into the flow.

Sampling Procedures: Detailed, step-by-step instructions for using the test strips and kits are available through the Highway Department. Please also refer to Chapter 3.3.B.7.b. for test kit safety information. Use the following procedures for all test kit analyses:

1. Take a grab sample and swirl to ensure that the sample is well mixed.
2. Rinse the sample cup (25ml) twice with distilled water. Next, rinse the sample cup twice with water from the grab sample.
3. Fill the sample cup to the 25 ml mark, or as required by the instructions for the test kits. Hold the sample cup at eye level to ensure that measurements are accurate.
4. Conduct the test kit analyses following the manufacturer’s instructions.
5. Dispose of the sample as follows:
 - If no chemical or reagents have been added to the sample, the water can be poured on the ground.
 - If any chemical or reagent is added to the sample, pour the water into a container marked “Liquid Waste” for proper disposal to a sanitary sewer system at the end of the day.
6. Rinse the sample cup three times with tap water and dry with a paper towel.

Flow Chart Procedure:

- If any parameter is outside of the “acceptable range” then an illicit discharge has likely been found. The tracing procedure is immediately implemented by one of the field crew. Testing can be stopped, and the second member of the field crew continues with the inspection by completing Section 7.
- If none of the parameters are outside of the acceptable range, proceed to Section 6.

Section 6: Data Collection for Lab Testing

Determine if the Village’s Waste Water Treatment Plant (WWTP) has adequate staff capacity to analyze the samples.

- If the WWTP has adequate staff capacity, collect grab samples and provide them to the WWTP. Note the location of the sample. Label the sample with the outfall ID number. Proceed to Section 7 while in the field and complete the remainder of Section 6 after the lab results are available.
- If the WWTP does not currently have adequate capacity, determine if Sections 3 or 4 of the inspection form suggest an illicit discharge.
 - If Sections 3 or 4 suggest an illicit discharge contact and outside lab to perform the testing. Proceed to Section 7 while in the field and complete the remainder of Section 6 after the lab results are available.
 - If Sections 3 or 4 do not suggest an illicit discharge, note the outfall ID number. Place the outfall on the follow-up inspection log and proceed to Section 7 of the form. Re-inspect and sample the discharge when the WWTP has adequate capacity.

Sample Location: The location of the sample is noted. Additionally, the sample is labeled with the outfall ID number. Use the Township's sampling procedures and refer to Chapter 3.3.B.7.b. for test kit safety information. . The following additional items are noted.

1. When you collect any samples you must fill out an ***Outfall Sampling Report (Appendix 5.4)***. The report must document time you arrive on location, take the sample and get to the plant to drop off the sample.
2. A 500-ml glass bottle sample is used to collect the sample. If you are collecting a sample that has grease 2-250ml samples taken with a glass container are required.
3. If you use the sampling container that is on a rope, it must be washed with soap and water after every use.

Parameters: Grab samples and lab testing is performed. After lab results are available enter the results here.

- If any parameter is outside of the “acceptable range” then an illicit discharge has likely been found. The tracing procedure should be immediately implemented.
- If none of the parameters are outside of the acceptable then the investigation can be closed.

Section 7 Any Non-Illicit Discharge Concerns

Any problems or unusual features are to be entered here. If the outfall appears to be potentially impacted by inappropriate discharges, this can be recorded here. This section is to be completed even if no flow is observed.

Outfall Sampling Report

Structure ID #

Date:

Outfall ID #

Time of Sample:

Sampled By:

AM

PM

Glass Bottle Size:

250 ml

500 ml

32 ml

Tests requested:

Flouride

Potassium

Fecal Coliform

Relinquished By:	Date:
Comments:	Time:
Received By:	Date:
Comments:	Time:
Relinquished By:	Date:
Comments:	Time:
Received By:	Date:
Comments:	Time:

Roadway Culvert / Bridge Checklist

Inspected by:				Date:	
				Weather Conditions:	
Number	Location	Size	Flood Height <i>(low/medium/high)</i>	Condition <i>(Good/Fair/Poor)</i>	Comments
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
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19					
20					

Detention/Retention Pond Checklist

Inspected by:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px; vertical-align: top;">Date:</td> <td style="padding: 5px;"></td> </tr> <tr> <td colspan="2" style="padding: 5px; vertical-align: top;">Weather Conditions:</td> </tr> </table>	Date:		Weather Conditions:	
Date:					
Weather Conditions:					

Number	Name/Location	Flood Height <i>(low/medium/high)</i>	Condition <i>(Good / Fair / Poor)</i>	Comments
1				
2				
3				
4				
5				
6				
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APPENDIX 12

Storm Sewer Televising Information

APPENDIX 13

Maine Township Storm Sewer Fact Sheet



- ♦ Remember that storm sewers discharge directly into a nearby body of water - the same water you swim in, fish from and enjoy for the natural habitat it supports.
- ♦ Remember that the water we drink is also fed by storm water.
- ♦ Soil erosion and sedimentation degrades more lakes and streams in Illinois than any other source of water pollution. Storm sewers are a major pathway for soil and sand to enter our waters.
- ♦ Nutrients are the second major pollutant. Use lawn and garden chemicals sparingly. Test your soil and use only the minimum amount needed. Do not let lawn chemicals fall onto paved surfaces which drain to streets and storm sewers.
- ♦ Wash your car over grass or take it to a commercial car wash. Grass will capture dirty wash water and reduce the contaminated runoff from getting into storm sewers.
- ♦ Pick up your pet's poop. A pet "septic" system can be built by burying in your backyard a plastic bucket with holes, or dispose down the toilet or with other organic solid waste.
- ♦ Compost your leaves and lawn clippings well away from sewer inlets and stream banks. Leaves, lawn clippings and other debris, though natural, will significantly contribute to water pollution.
- ♦ Maintain a natural, woody vegetation buffer strip along the edge of lakes and streams. Thick vegetation intercepts surface runoff and helps remove many pollutants carried by storm water runoff. Woody plants have complex root structures which hold soil. Overhanging vegetation provides shade and shelter for fish, and food from falling insects. Shade also maintains cooler water temperatures which is important for the survival of many fish species.
- ♦ Report illegal dumping (847-297-5225) and document it with photographs or videos.

DON'T DUMP!

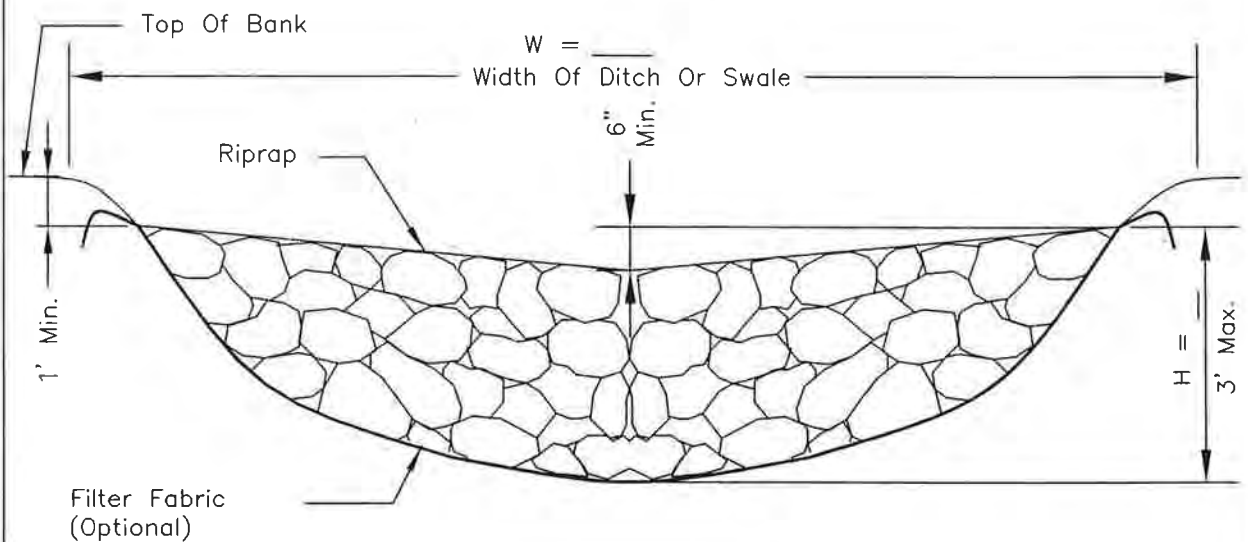
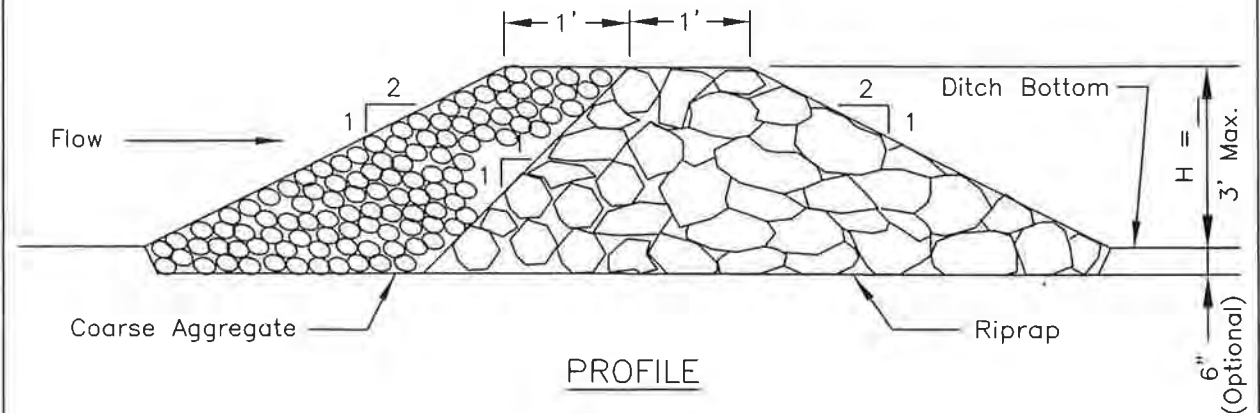


**DRAINS TO
RIVER**

APPENDIX 14

Typical Soil Erosion and Sediment Control Details

ROCK CHECK DAM - RIPRAP



CROSS SECTION
CENTERLINE LOOKING DOWNSTREAM

NOTES;

1. Filter fabric shall meet the requirements of material specification 592 GEOTEXTILE, Table 1 or 2, Class I, II, or IV and shall be placed over the cleared area prior to the placing of rock.
2. Coarse aggregate shall meet one of the following IDOT gradations, CA-1, CA-2, CA-3, or CA-4.
3. Riprap shall meet IDOT gradation RR-3 or RR-4 and meet Quality Designation A.
4. Coarse aggregate and riprap shall be placed according to construction specification 25 ROCKFILL using placement Method 1 and Class III compaction.
5. For added stability, the base of the dam may be keyed 6 inches into the soil.
6. See plans for spacing of dams and H dimensions.
7. Maximum drainage area to each dam is 10 acres.
8. ROCK CHECK DAM-COARSE AGGREGATE IL-605CA may be used for drainage areas under 2 acres.

REFERENCE

Project _____
Designed _____ Date _____
Checked _____ Date _____
Approved _____ Date _____



NRCS

Natural Resources Conservation Service

STANDARD DWG. NO.

IL-605R

SHEET 1 OF 1

DATE 1-29-99

INLET FILTER SYSTEM w/Hydrocarbon Removal

PART 1 GENERAL

1.01 WORK REQUIRED

An inlet filter system, as shown in the details, shall be installed and maintained in open grate frames as directed by the engineer.

1.02 SUBMITTALS

The contractor shall make submittals of the manufacturer's literature, shop drawings, installation and maintenance instructions, and other items in accordance with the provisions of the Standard Specifications.

PART 2 PRODUCTS

2.01 INLET FILTER SYSTEM HR

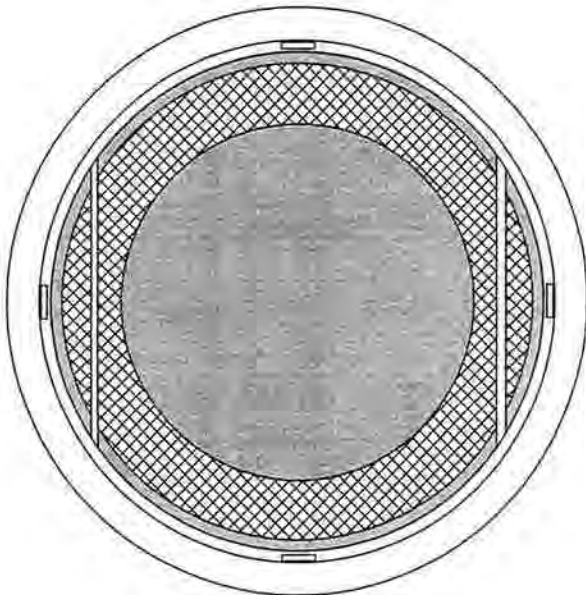
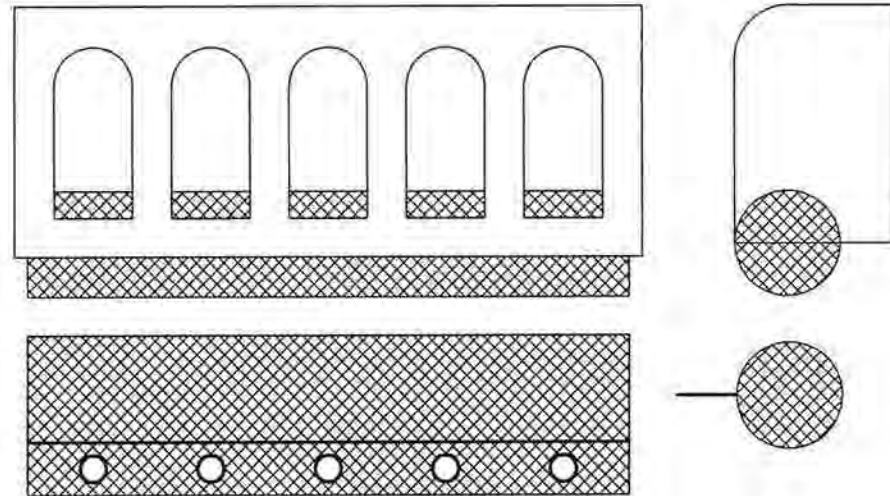
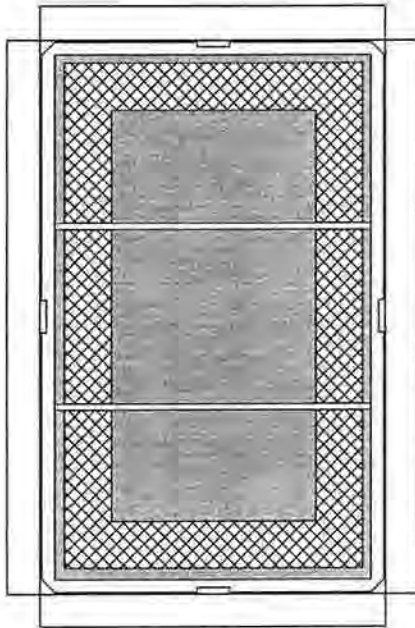
Inlet filter system HR shall consist of a replaceable reinforced filter bag with hydrocarbon removal capabilities suspended from a retainer ring, or frame. Inlet Filter Systems shall be the Catch-All **HR**, with Overflow, as furnished by Marathon Materials, Inc., or pre-approved equal.

The filter bag shall be constructed of a non-woven polypropylene filter geotextile fabric with a minimum weight of 4 oz./yd.², a minimum flow rate of 145 gal./min./ft.², and designed for a minimum silt and debris capacity of 2 cu. ft. The filter bag shall be reinforced with a polyester mesh fabric with a minimum weight of 4 oz./yd.² and shall be fitted with a hydrocarbon removal pillow. The hydrocarbon removal pillow shall be hemmed around the entire perimeter of the sediment bag and extend a minimum of four inches towards center. The pillow shall have the capacity to adsorb a minimum seven times its own weight of hydrocarbon-based pollutants. *Curb boxes shall be fitted with a separate pillow, meeting the same requirements, that extends the full width of the box.* The filter bag shall be suspended from a galvanized steel ring, or frame, conforming to ASTM-A36, utilizing a stainless steel band and locking clamp. The frame shall be designed with an overflow feature to prevent any ponding during heavy rainfall.

PART 3 MEASUREMENT AND PAYMENT

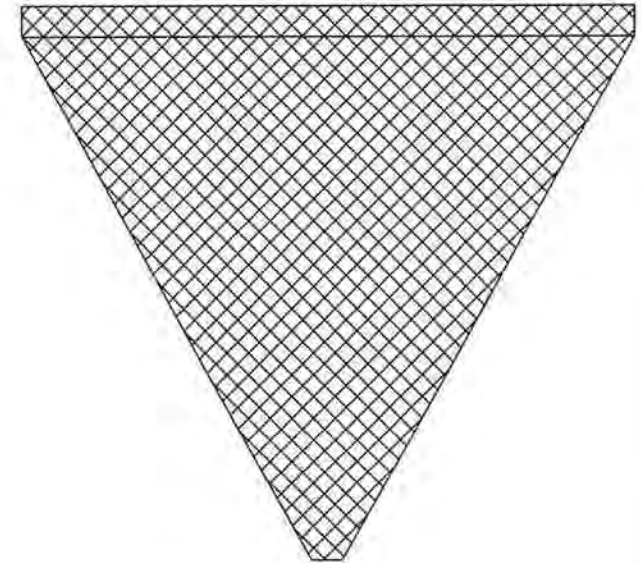
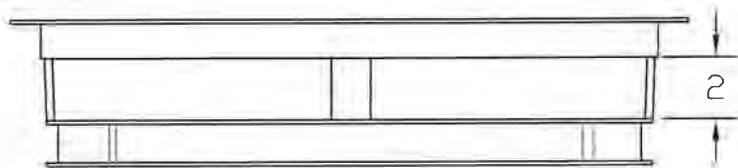
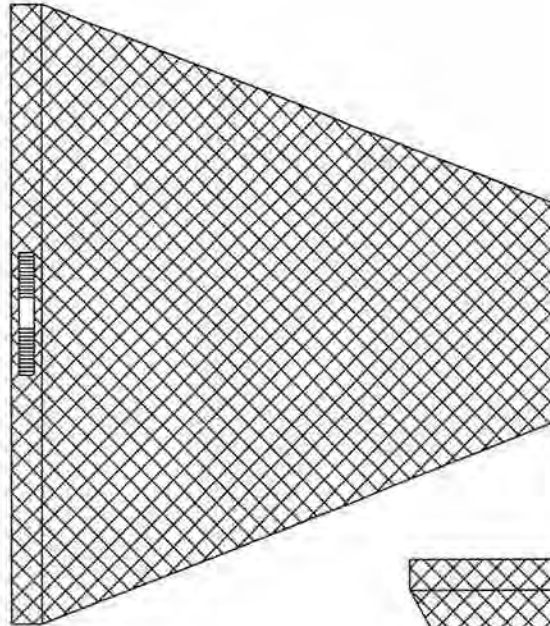
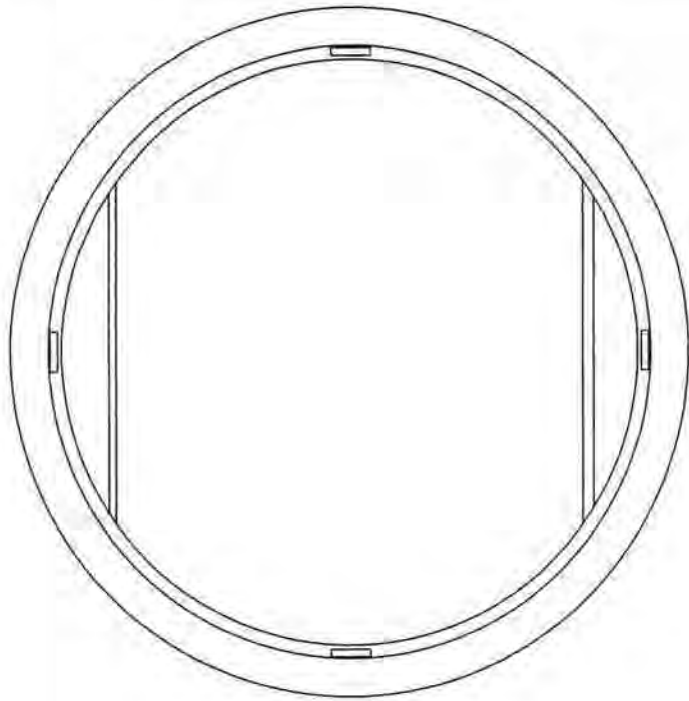
3.01 INLET FILTER SYSTEM

All costs for furnishing and installing the inlet filter system HR shall be included in the unit bid price. Periodic cleaning and new bags shall be paid for separately.



This detail depicts the typical placement of the HR (hydrocarbon removal) pillow. An HR pillow is hemmed to the entire perimeter of the sediment bag +/- 4" from the top of the bag and extends +/- 4" towards center. Curb boxes are protected with a separate pillow that is secured to either the curb box vanes or the top flange of the Catch-All frame.

DATE	REVISIONS	Catch-All HR Adsorbent Pillow
5.12.04	Original	
		Marathon Materials, Inc.

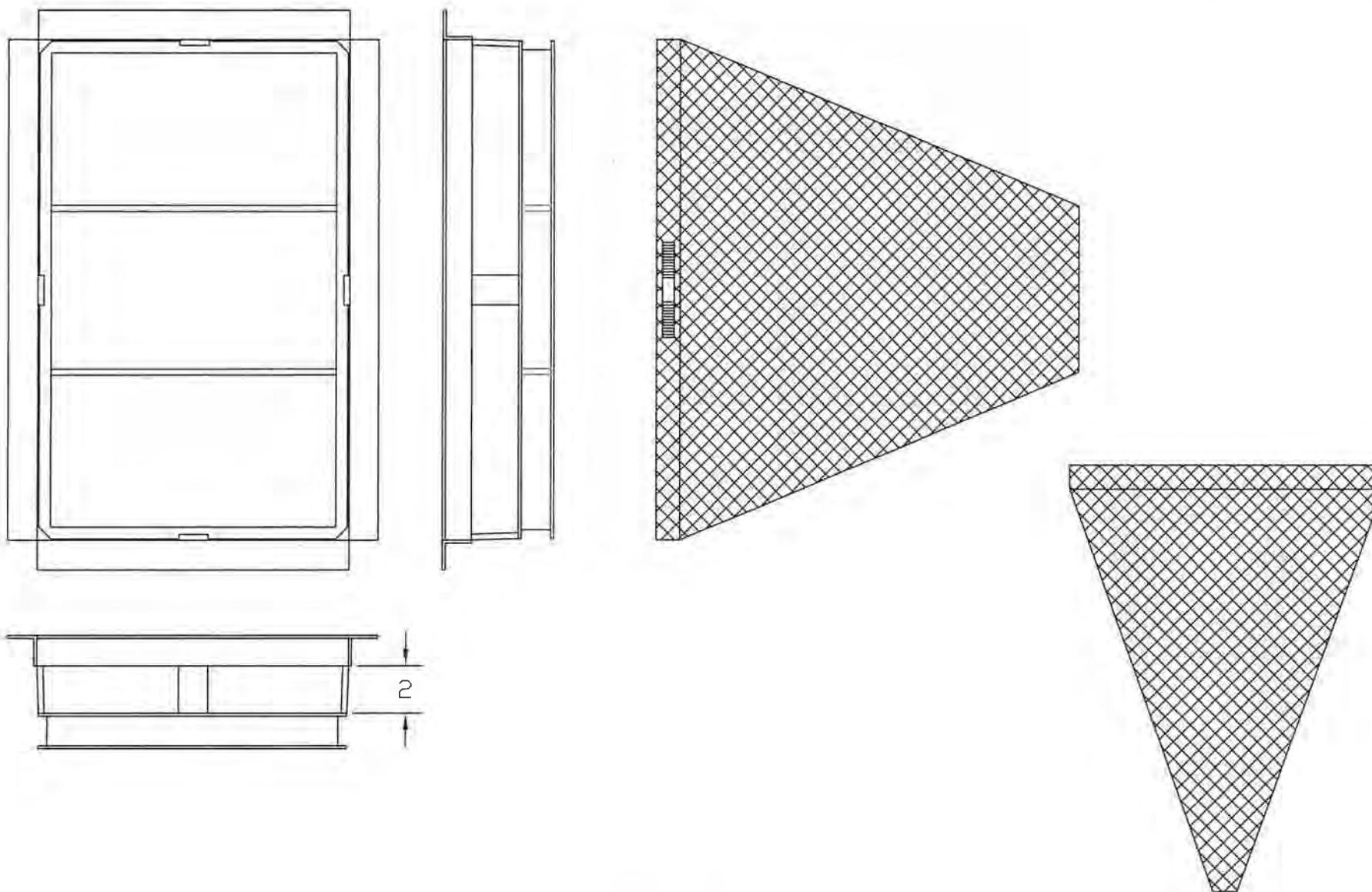


GENERAL NOTES:

FRAME: Top flange fabricated from $1\frac{1}{4} \times 1\frac{1}{4} \times \frac{1}{8}$ angle. Base rim fabricated from $1\frac{1}{2} \times \frac{1}{2} \times \frac{1}{8}$ channel. Handles and suspension brackets fabricated from $1\frac{1}{4} \times \frac{1}{4}$ flat stock. All steel conforming to ASTM-A36.

SEDIMENT BAG: Bag fabricated from 4 oz./sq.yd. non-woven polypropylene geotextile reinforced with polyester mesh. Bag secured to base rim with a stainless steel band and lock.

DATE	REVISIONS	Typical Round Catch-All
01-11-02	Original	
		Marathon Materials, Inc.

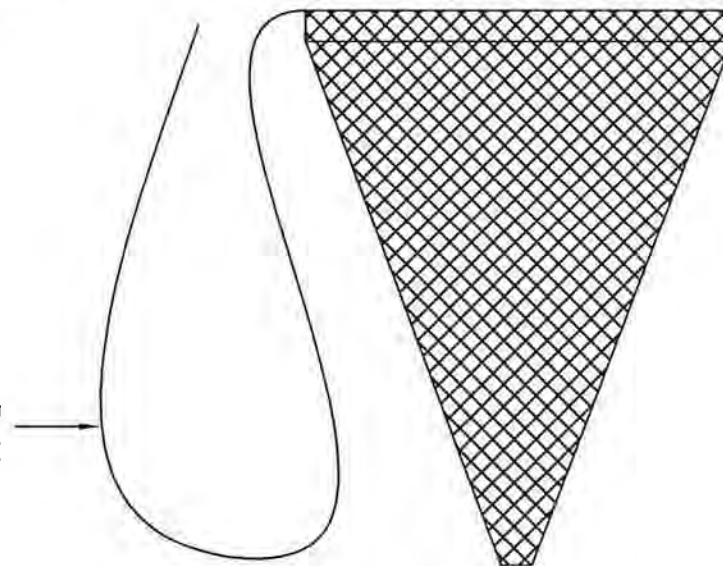
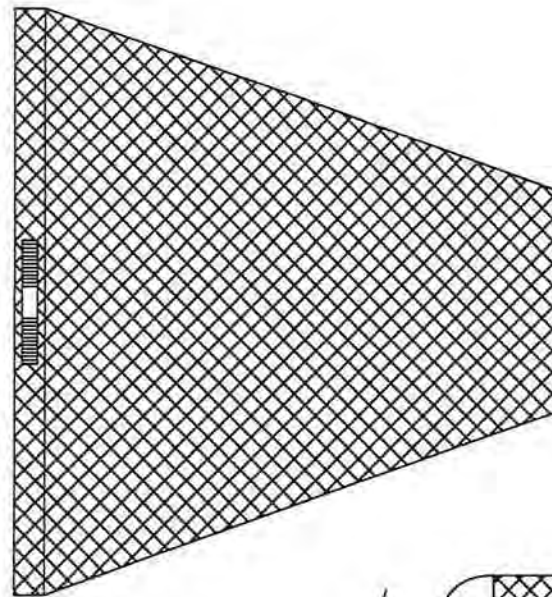
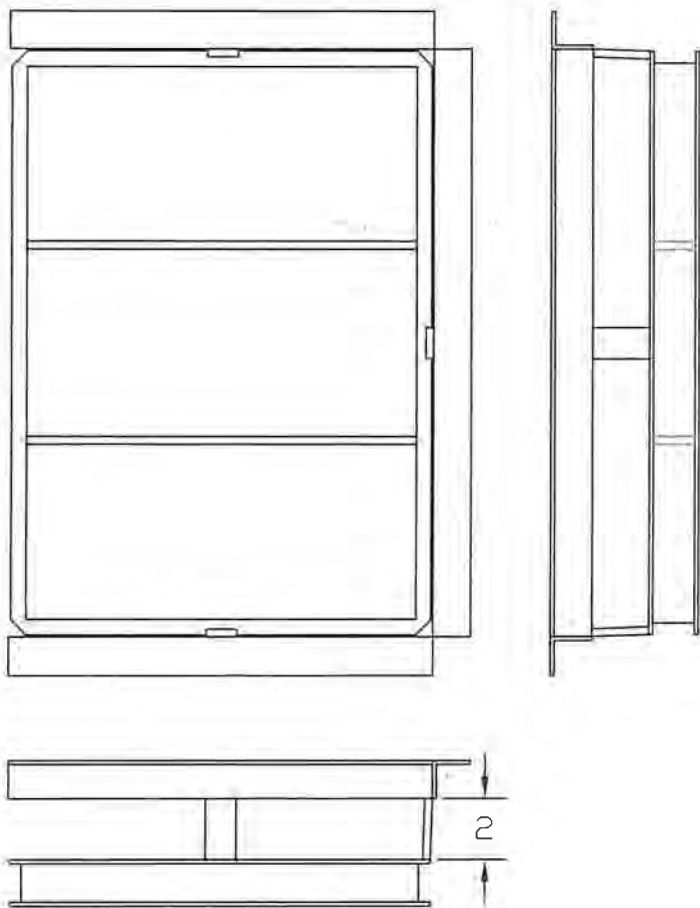


GENERAL NOTES:

FRAME: Top flange fabricated from $1\frac{1}{4} \times 1\frac{1}{4} \times \frac{1}{8}$ angle. Base rim fabricated from $1\frac{1}{2} \times \frac{1}{2} \times \frac{1}{8}$ channel. Handles and suspension brackets fabricated from $1\frac{1}{4} \times \frac{1}{4}$ flat stock. All steel conforming to ASTM-A36.

SEDIMENT BAG: Bag fabricated from 4 oz./sq.yd. non-woven polypropylene geotextile reinforced with polyester mesh. Bag secured to base rim with a stainless steel band and lock.

DATE	REVISIONS	Typical Rectangular Catch-All
01-22-02	Original	
		Marathon Materials, Inc.



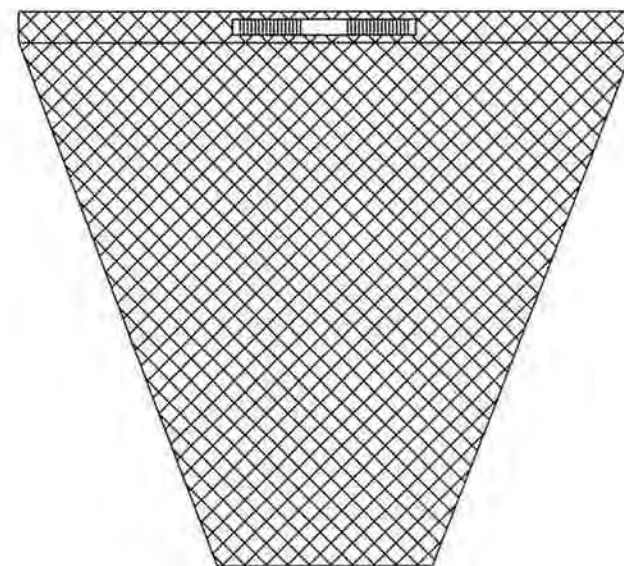
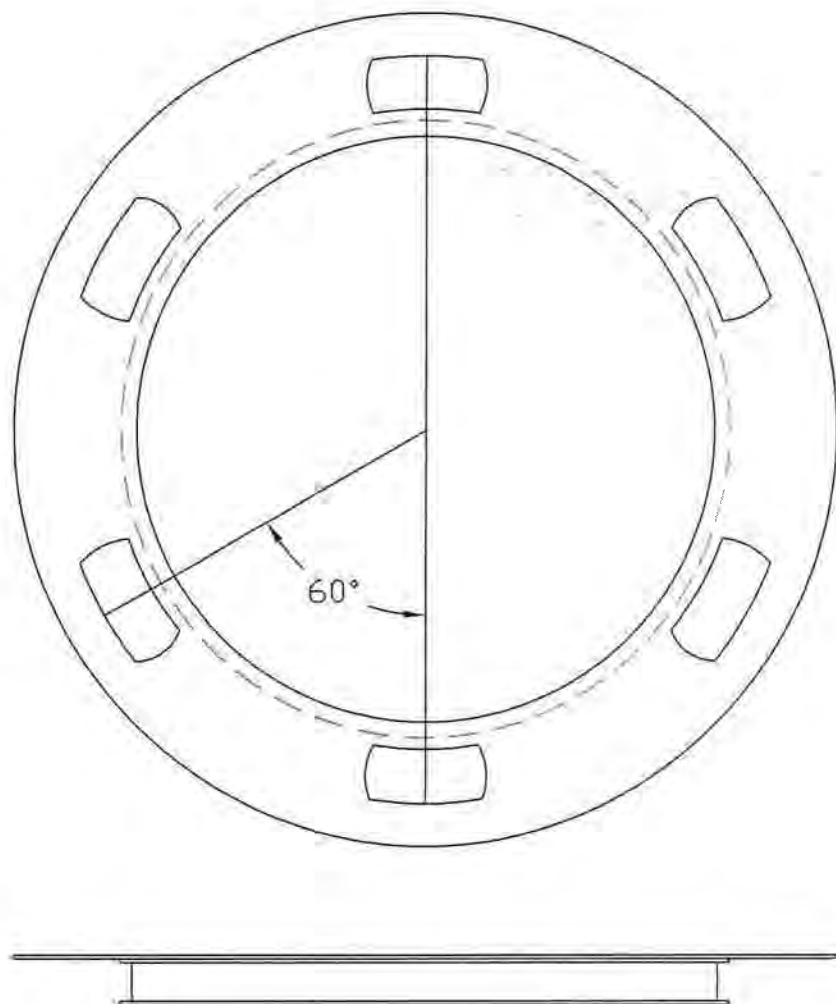
Fabric Flap to
cover curb box

GENERAL NOTES:

FRAME: Top flange fabricated from $1\frac{1}{4} \times 1\frac{1}{4} \times \frac{1}{8}$ angle. Base rim fabricated from $1\frac{1}{2} \times \frac{1}{2} \times \frac{1}{8}$ channel. Handles and suspension brackets fabricated from $1\frac{1}{4} \times \frac{1}{4}$ flat stock. All steel conforming to ASTM-A36.

SEDIMENT BAG: Bag fabricated from 4 oz./sq.yd. non-woven polypropylene geotextile reinforced with polyester mesh. Bag secured to base rim with a stainless steel band and lock.

DATE	REVISIONS	Typical Curb Box Catch-All
01-11-02	Original	
05-07-04	Remove Back Rail	
		Marathon Materials, Inc.



GENERAL NOTES:

FRAME: Top flange fabricated from $1\frac{1}{4} \times 1\frac{1}{4} \times \frac{1}{8}$ angle. Base rim fabricated from $1\frac{1}{2} \times \frac{1}{2} \times \frac{1}{8}$ channel. Handles and suspension brackets fabricated from $1\frac{1}{4} \times \frac{1}{4}$ flat stock. All steel conforming to ASTM-A36.

SEDIMENT BAG: Bag fabricated from 4 oz./sq.yd. non-woven polypropylene geotextile reinforced with polyester mesh. Bag secured to base rim with a stainless steel band and lock.

DATE	REVISIONS	Typical Beehive Catch-All
01-22-02	Original	
		Marathon Materials, Inc.



Catch-All Inlet Protector

INLET FILTER SYSTEM MATERIALS

I. Non-Woven Polypropylene Filter Geotextile

Property	Test Method	Units	Minimum Average Roll Value (English)
Grab Tensile Strength	ASTM-D-4632	lbs	100
Grab Tensile Elongation	ASTM-D-4632	%	50
Mullen Burst	ASTM-D-3786	psi	225
Puncture	ASTM-D-4833	lbs	65
Trapezoidal Tear	ASTM-D-4533	lbs	45
UV Resistance	ASTM-D-4355	% @ hrs	70 @ 500
Hydraulic			
Apparent Opening Size	ASTM-D-1420	US Sieve	70
Permittivity	ASTM-D-4491	Sec. — 1	2.0
Flow Rate	ASTM-D-4491	Gal/min/ft ²	145

II. Reinforcing Polyester Outer Mesh Fabric

Property	Test Method	Value
Content	ASTM-D-629	Polyester
Weight (oz/yd ²)	ASTM-D-3776	4.55 ± 15%
Whales (holes) inch	ASTM-D-3887	7.5 ± 2
Chorses (holes) inch	ASTM-D-3887	15.5 ± 2
Instronball Burst (psi)	ASTM-D-3887	120 min
Thickness	ASTM-D-1777	.040 ± .005

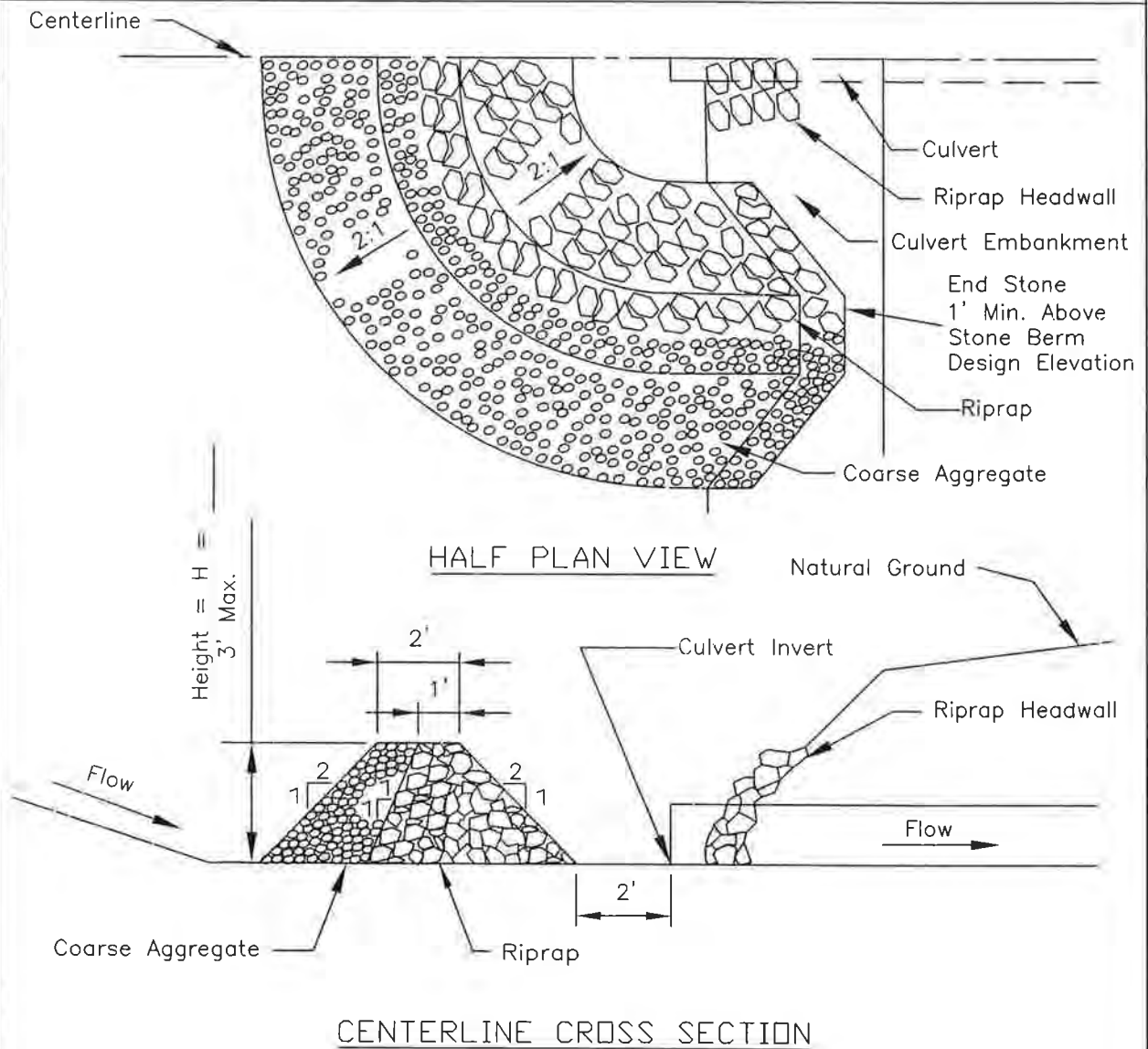
III. HR (Hydrocarbon Removal) Pillow Capacities

HR Pillow - 2.6 oz. Adsorbent/lb.

Type of Oil	Capacity by Weight – Oil / Adsorbent
Diesel	10:1
Fuel Oil	9:1
Machine Oil	8:1
30W Motor Oil	7:1

All capacities are rounded down

CULVERT INLET PROTECTION - STONE



Notes:

1. Sediment shall be removed when the sediment has accumulated to one-half the height of the stone berm.
2. Coarse aggregate shall meet one of the following IDOT coarse aggregate gradations, CA-1, CA-2, CA-3 or CA-4.
3. Riprap shall meet IDOT gradation RR-3 or RR-4. Any permanent riprap, such as for the culvert headwall, shall meet IDOT Quality Designation A.
4. Coarse aggregate and riprap shall be placed according to construction specification 25 ROCKFILL using placement Method 1 and Class III compaction.
5. The maximum drainage area to the culvert being protected is 3 acres.
6. See plans for H dimension.
7. Tie the stone berm into the culvert embankment a minimum of 1 foot above the design elevation of the stone berm.

REFERENCE

Project _____
 Designed _____ Date _____
 Checked _____ Date _____
 Approved _____ Date _____



Natural Resources Conservation Service

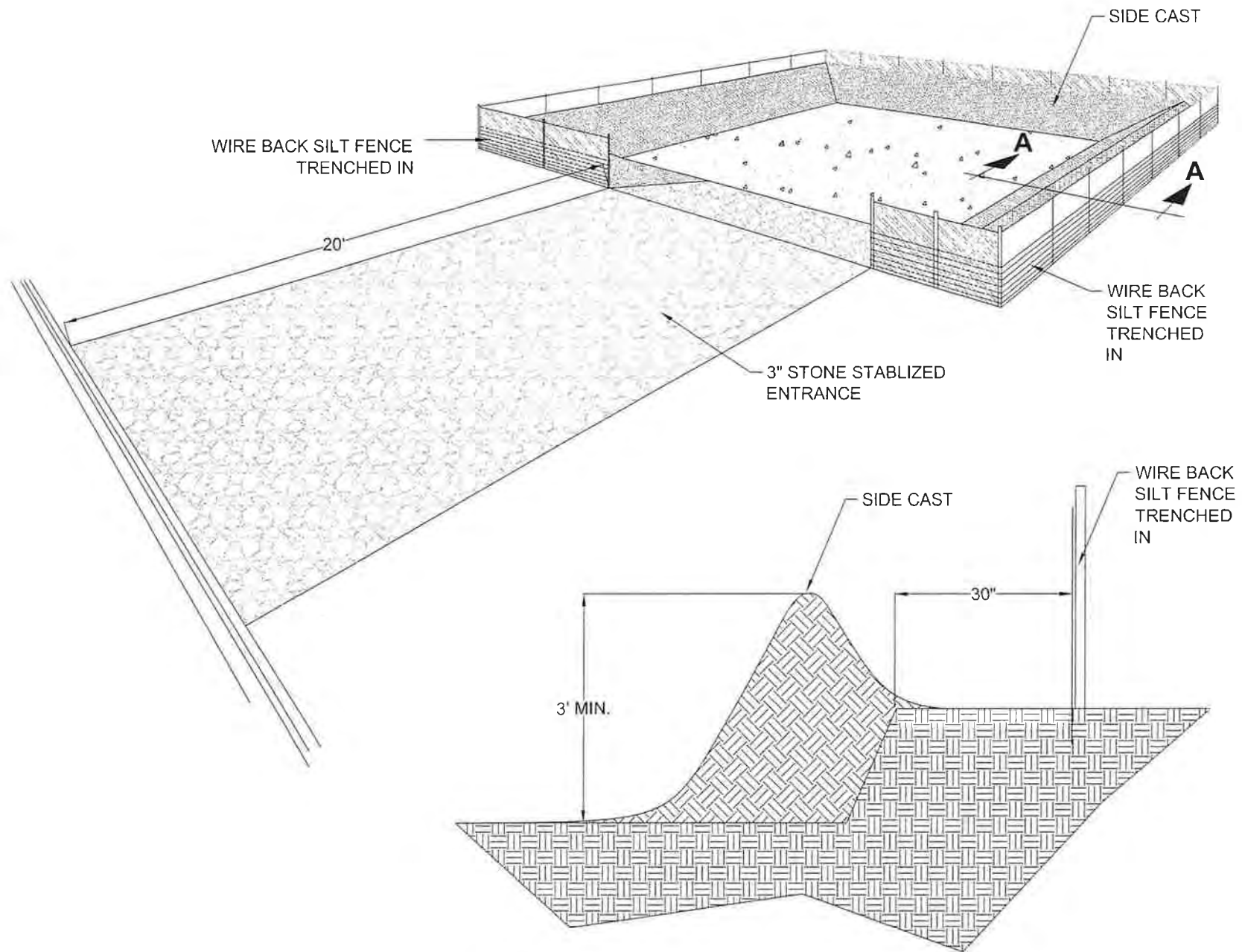
NRCS

STANDARD DWG. NO.

IL-508ST

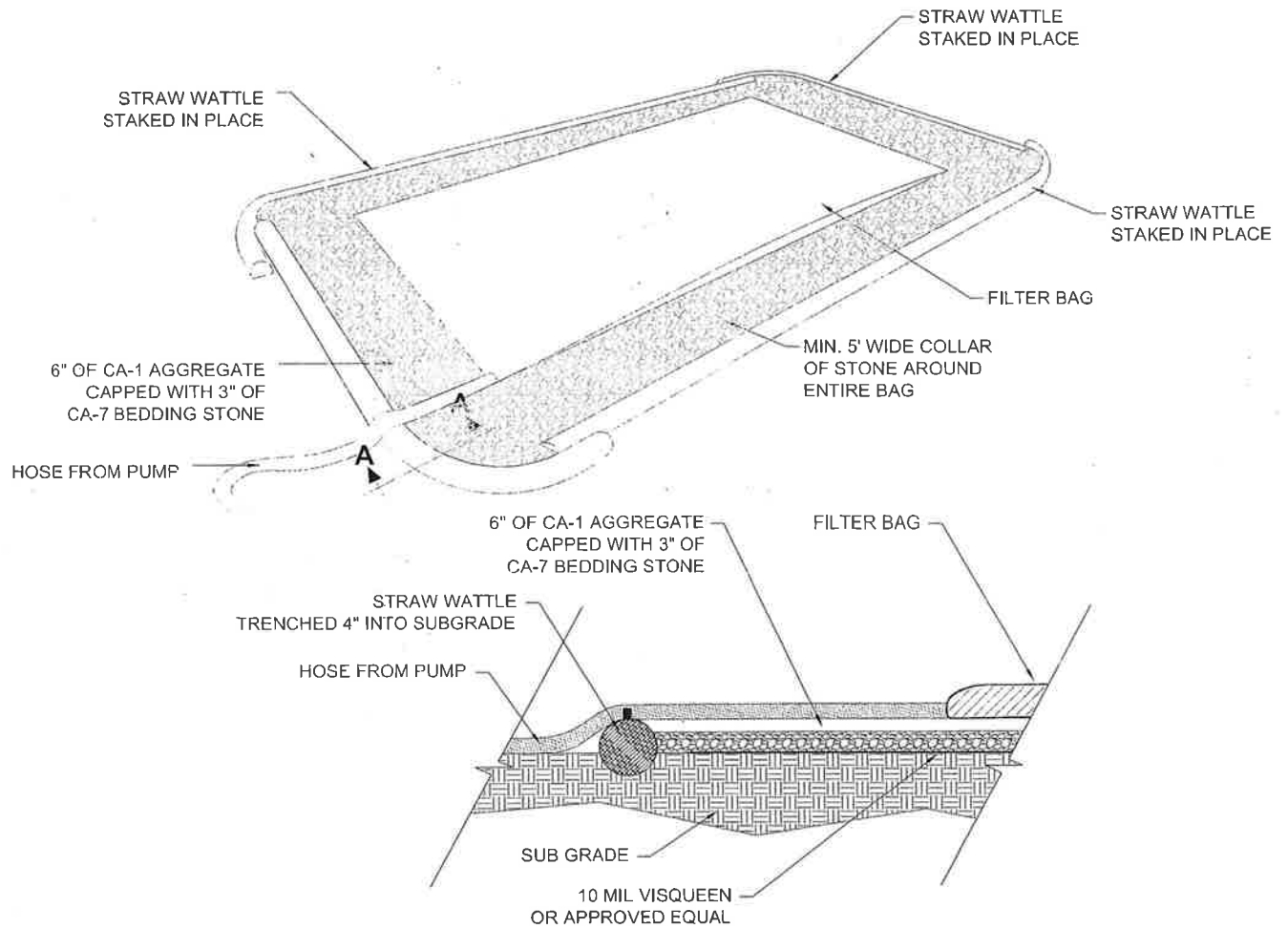
SHEET 1 OF 1

DATE 1-29-99



CONCRETE WASH OUT BASIN

SECTION 'A'



SECTION 'A'

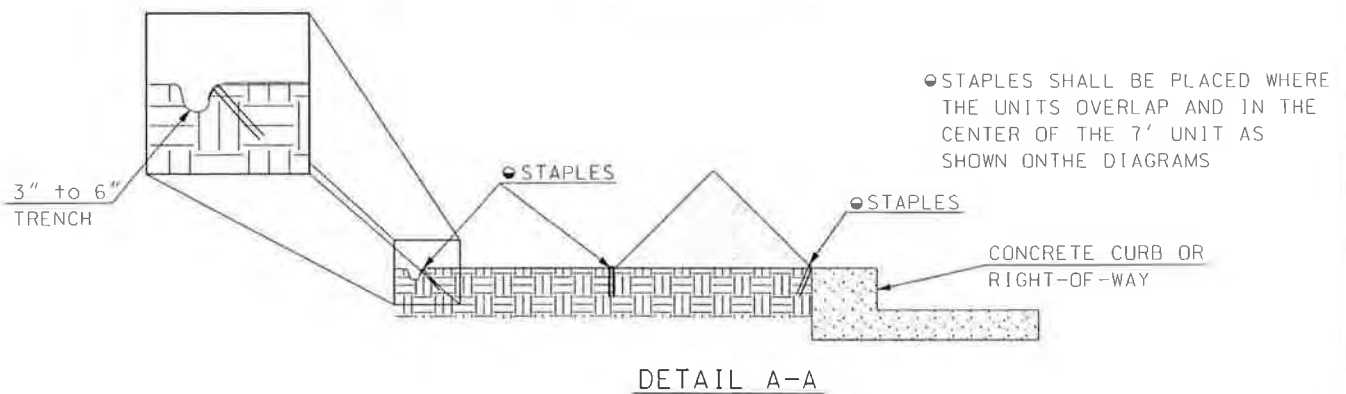
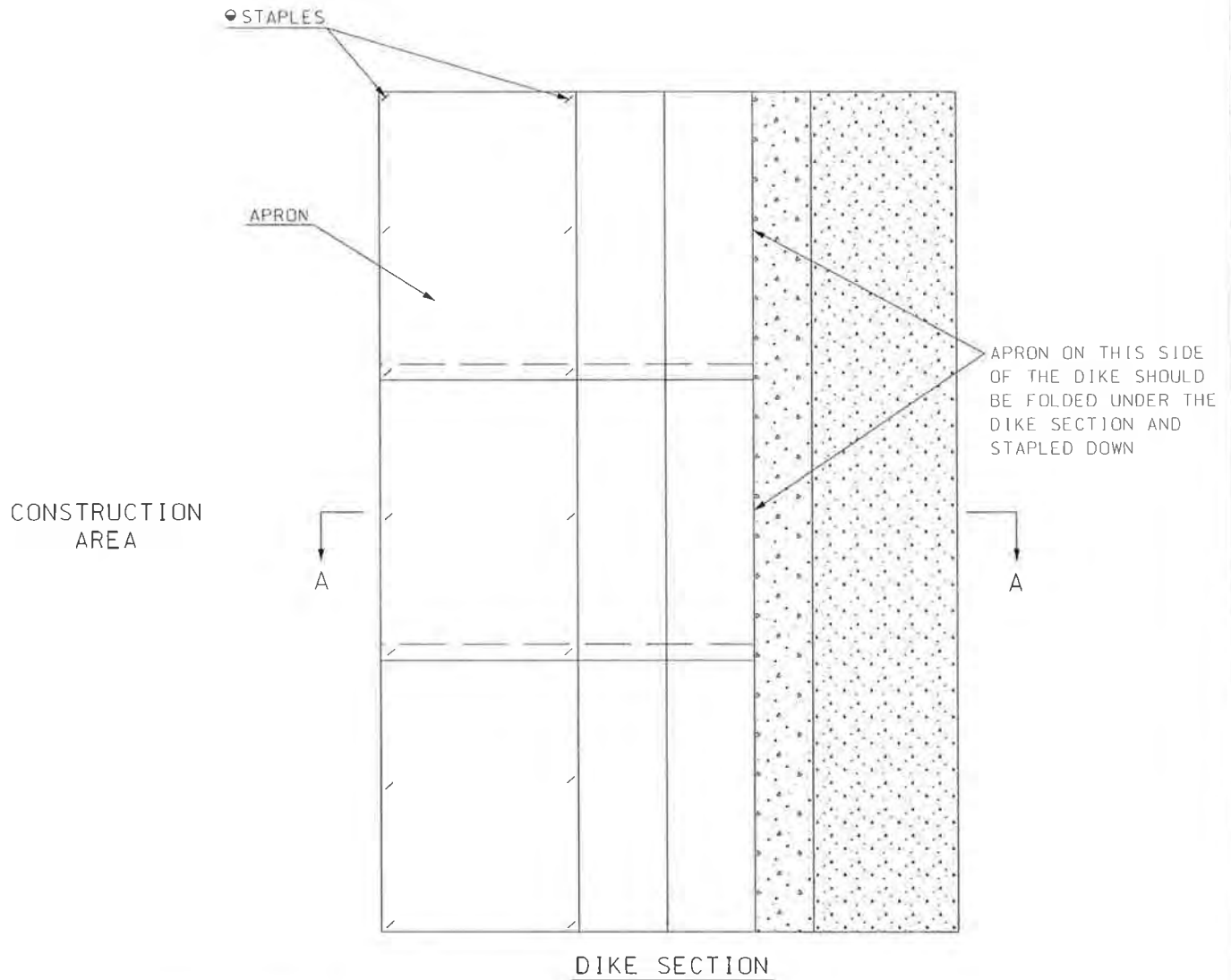
NOTES:

(1) ACTUAL SIZE AND LAYOUT DETERMINED IN THE FIELD

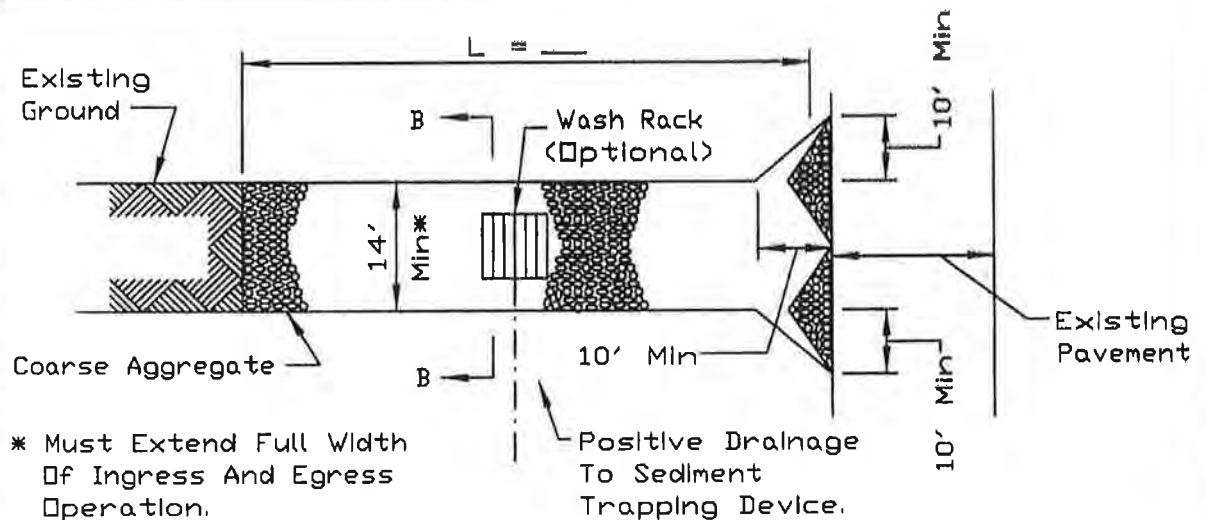
(2) PUMP INTAKE HEAD SHOULD BE FLOATED AT SURFACE OR PLACED IN A STABILIZED SUMP PIT

DEWATERING FILTER PAD

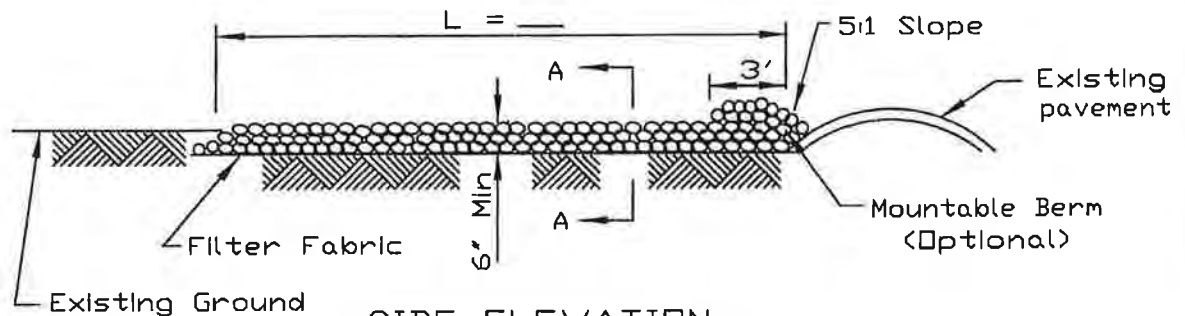
TRIANGULAR SILT DIKE INSTALLATION FOR CONTINUOUS BARRIER



STABILIZED CONSTRUCTION ENTRANCE PLAN



PLAN VIEW



SIDE ELEVATION

NOTES:

1. Filter fabric shall meet the requirements of material specification 592 GEOTEXTILE, Table I or 2, Class I, II or IV and shall be placed over the cleared area prior to the placing of rock.
2. Rock or reclaimed concrete shall meet one of the following IDOT coarse aggregate gradation, CA-1, CA-2, CA-3 or CA-4 and be placed according to construction specification 25 ROCKFILL using placement Method 1 and Class III compaction.
3. Any drainage facilities required because of washing shall be constructed according to manufacturers specifications.
4. If wash racks are used they shall be installed according to the manufacturer's specifications.

REFERENCE

Project _____
 Designed _____ Date _____
 Checked _____ Date _____
 Approved _____ Date _____



NRCS

Natural Resources Conservation Service

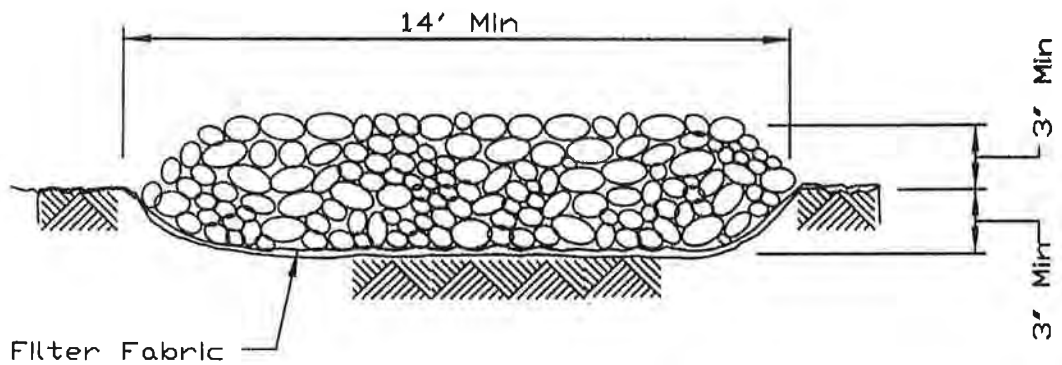
STANDARD DWG. NO.

IL-630

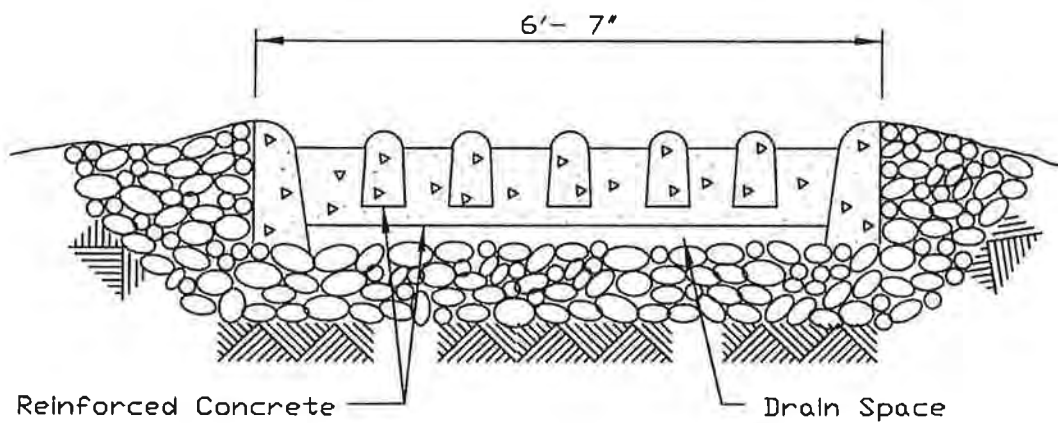
SHEET 1 OF 2

DATE 8-18-94

STABILIZED CONSTRUCTION ENTRANCE PLAN



SECTION A-A



SECTION B-B

REFERENCE
 Project _____
 Designed _____ Date _____
 Checked _____ Date _____
 Approved _____ Date _____



NRCS

Natural Resources Conservation Service

STANDARD DWG. NO.
 IL-630
 SHEET 2 OF 2
 DATE 8-18-94

Illinois Urban Manual
PRACTICE STANDARD
STABILIZED CONSTRUCTION ENTRANCE
CODE 630

DEFINITION

A stabilized pad of aggregate underlain with filter fabric located at any point where traffic will be entering or leaving a construction site to or from a public right-of-way, street, alley, sidewalk, or parking area.

PURPOSE

The purpose of this standard is to reduce or eliminate the tracking of sediment onto public right-of-ways or streets.

CONDITIONS WHERE PRACTICE APPLIES

A stabilized construction entrance shall be used at all points of construction ingress and egress.

CRITERIA

Stabilized construction entrance shall meet the following requirements:

Aggregate size - IDOT coarse aggregate gradations: CA-1, CA-2, CA-3, or CA-4.

Thickness - 6 inches or more.

Stone placement - The stone entrance for the entrance shall be placed according to construction specification 25 ROCKFILL. Placement will be by Method 1 and compaction will be class III.

Width - 14 feet minimum but not less than the full width of ingress or egress points.

Length - As required, but not less than 70 feet, except on a single residence lot where a 30 feet minimum shall apply.

Filter fabric shall be used under the aggregate to minimize the migration of stone into the underlying soil by heavy vehicle loads. The filter fabric shall meet the requirements of materials specification 592 GEOTEXTILE Table 1 or 2, class I, II, or IV.

All surface water flowing or diverted toward construction entrances shall be piped across the entrance. If piping is impractical, a mountable berm with 5:1 slopes will be permitted.

Washing - If conditions on the site are such that the vehicles traveling over the gravel do not remove the majority of the mud, then the tires of the vehicles must be washed before entering a public road. Wash water must be carried away from the entrance to a sediment trapping facility such as practice standards IMPOUNDMENT STRUCTURE-ROUTED 842 or TEMPORARY SEDIMENT TRAP 960. All sediment shall be prevented from entering storm drains, ditches, watercourses, or surface waters including wetlands. A wash rack may be used to make washing more convenient and effective.

Location - the washing station should be located to provide for maximum utility by all construction vehicles.

Timing - the graveled access shall be installed as soon as practical after the start of site disturbance.

Removal - the entrance shall remain in place and be maintained until the disturbed area is stabilized by permanent best management practices.

CONSIDERATIONS

Improperly planned and maintained construction entrances can become a continual erosion problem.

The tracking of mud from active building sites onto paved roads by construction vehicles can be greatly reduced, and in some cases eliminated, by the use of a stabilized construction entrance. These entrances provide an area where mud can be removed from construction vehicle tires before they enter a public road.

If the action of the vehicle tires traveling over the stone is not sufficient to remove the majority of the mud, then the tires must be washed before the vehicle enters a public road. When washing is required it shall be done on an area stabilized with aggregate, or using a wash rack underlain with gravel. Provisions shall be made to intercept the wash water and trap the sediment before it is

carried off-site. Construction entrances should be used in conjunction with the stabilization of construction roads, and other exposed areas, to reduce the amount of mud picked up by construction vehicles.

PLANS AND SPECIFICATIONS

Plans and specifications for installing stabilized construction entrances shall be in keeping with this standard and shall describe the requirements for applying the practice to achieve its intended purpose. At a minimum include the following items:

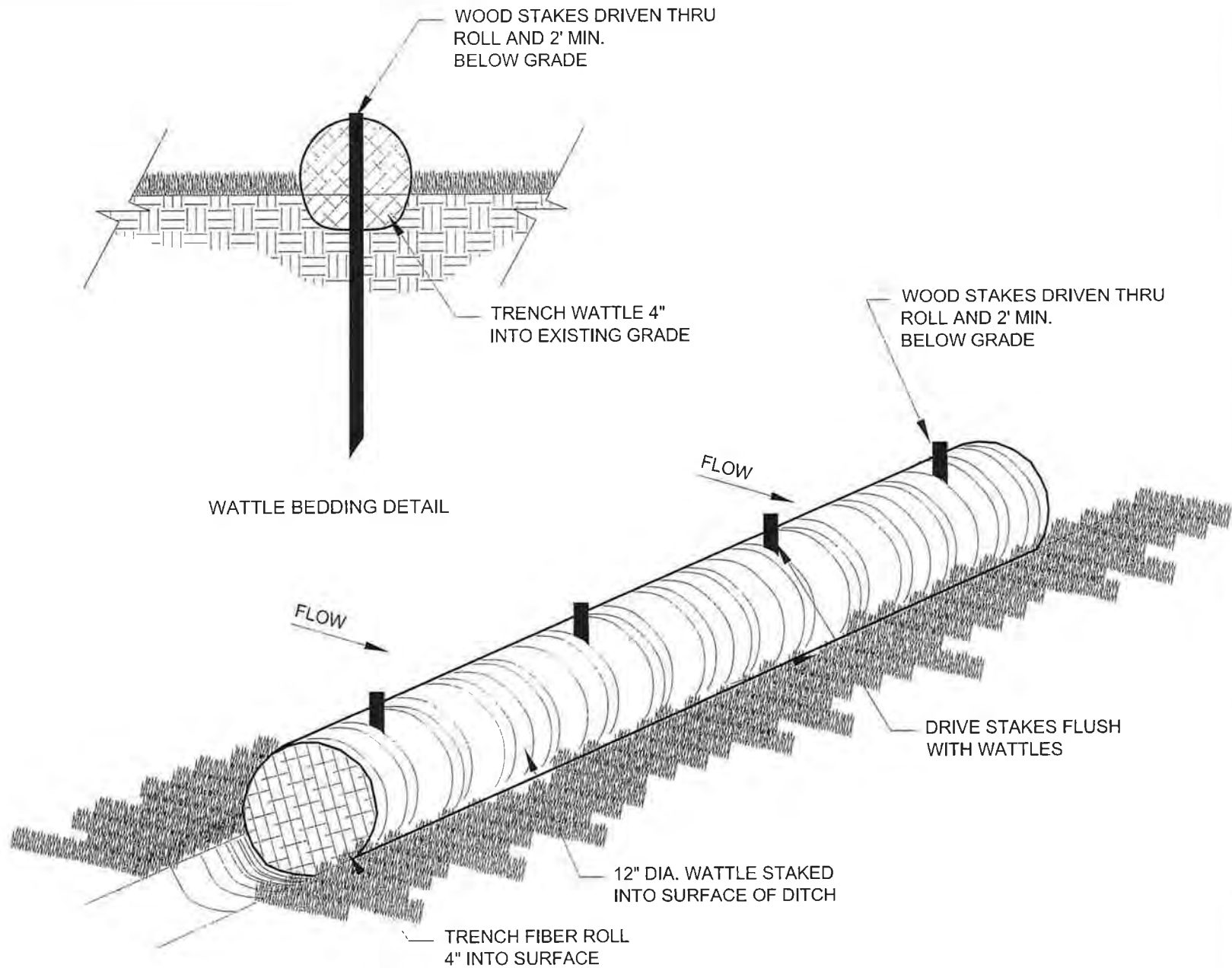
1. Location
2. Length
3. Width
4. Thickness
5. Type of materials

All plans shall include the installation, inspection, and maintenance schedules with the responsible party identified.

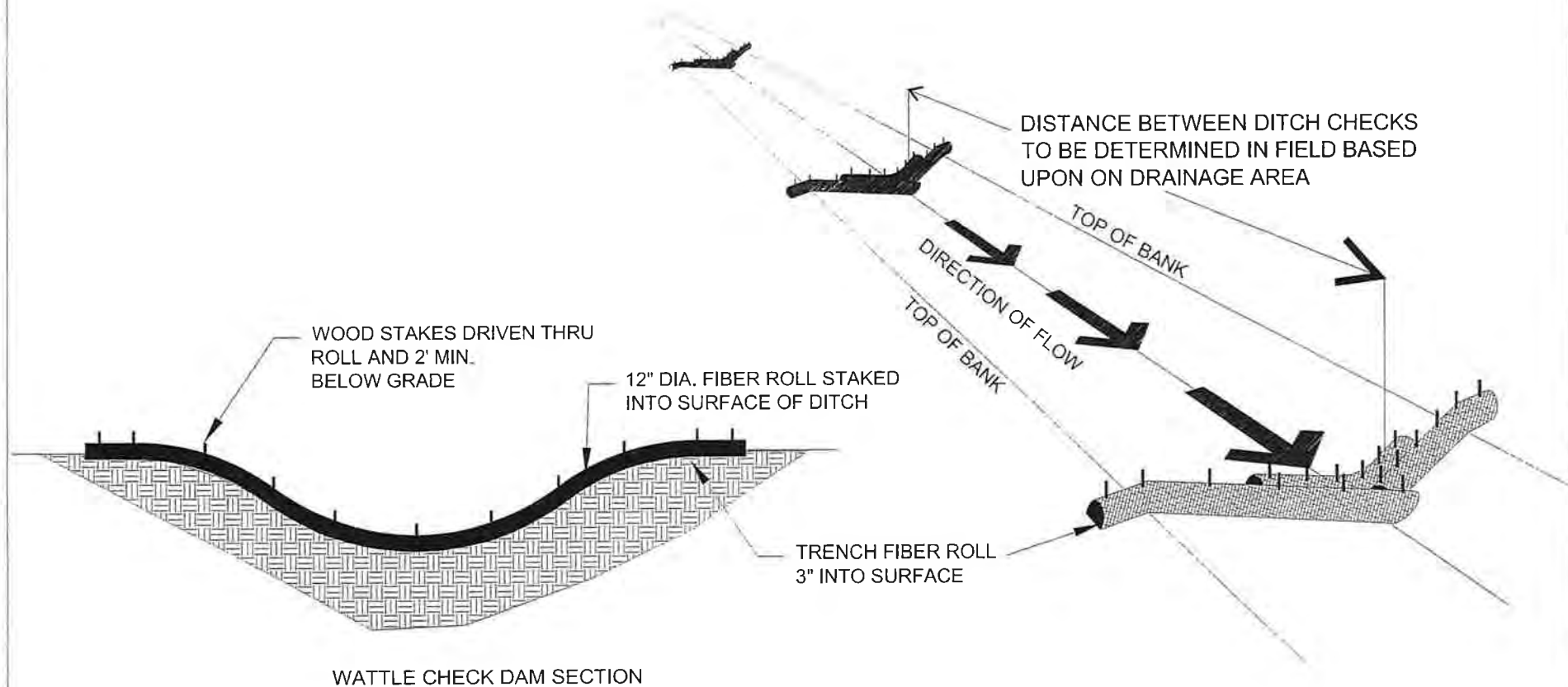
Standard drawing STABILIZED CONSTRUCTION ENTRANCE PLAN IL-630 may be used as the plan sheet.

OPERATION AND MAINTENANCE

The entrance shall be maintained in a condition that will prevent tracking of sediment onto public right-of-ways or streets. This may require periodic top dressing with additional aggregate. All sediment spilled, dropped, or washed onto public right-of-ways must be removed immediately. Periodic inspection and needed maintenance shall be provided after each rain.

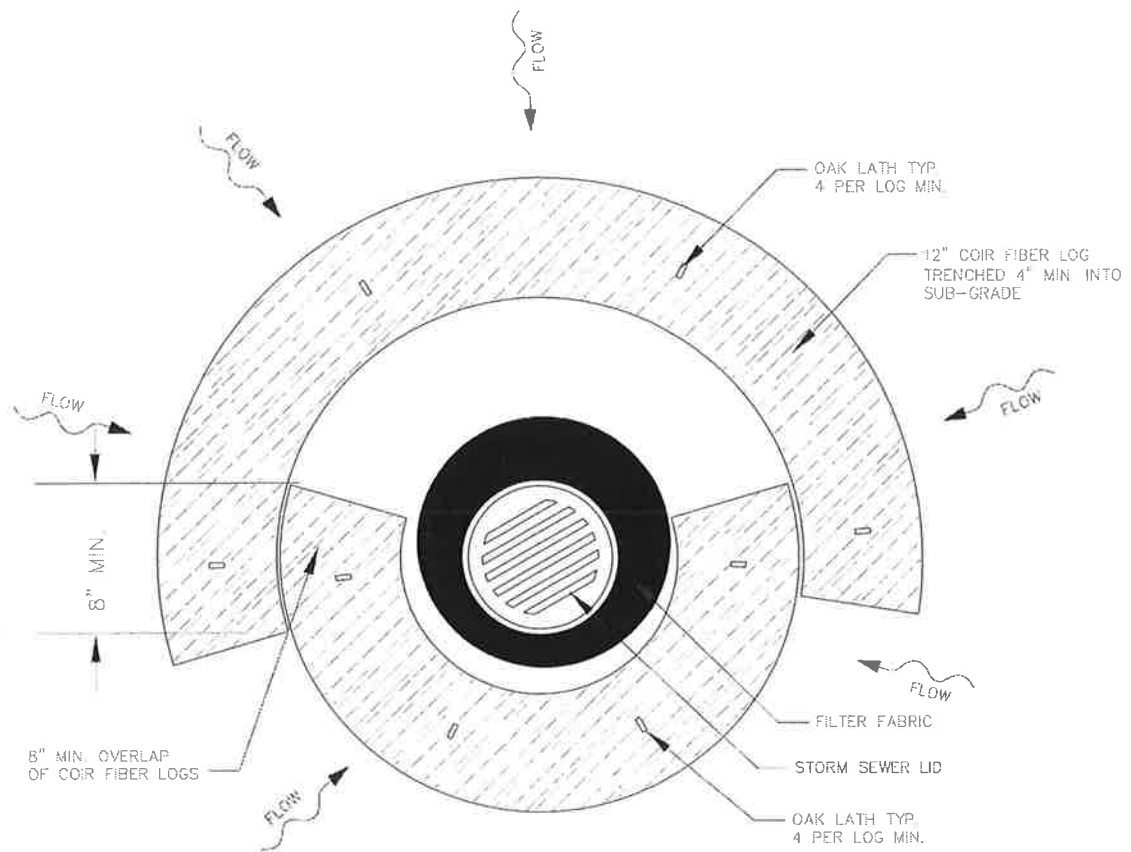


WATTLE BARRIER PLAN

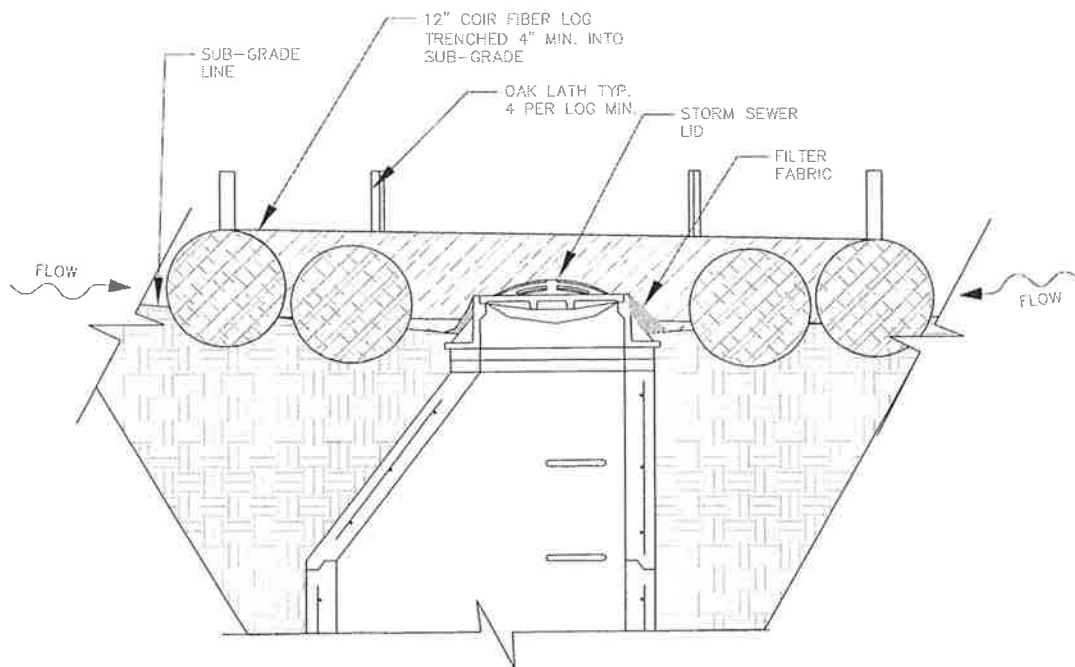


WATTLE CHECK DAM SECTION

WATTLE DITCH CHECK DETAILS



YARD GRATE INLET PROTECTION
PLAN VIEW



YARD GRATE INLET PROTECTION
SECTION

APPENDIX 15

Maine Township Highway Department Permitting Webpage

 Call Us: 847-297-2510 1700 Ballard Rd, Park Ridge, IL 60068[Translate](#)

MAINE TOWNSHIP



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[DEPARTMENTS](#)[YOUR GOVERNMENT](#)[OUR COMMUNITY](#)[ONLINE RESOURCES](#)[HOW DO I ...](#)

Permits for Right-of-Way Construction

To ensure the quality of work and to protect township residents from liability for damage to township property, a Maine Township Road District Permit is needed for any construction in the unincorporated area that might affect the public right-of-way. The township requires a bond and a certificate of insurance from the contractor. Permit and waiver letters can be obtained at the Highway Department by appointment only.

Helpful Information

Cook County Building and Zoning Website

Cook County Building and Zoning Phone: 312-603-0500

Waiver Letter for Cook County

Where a permit is not required by the township you can obtain a permit waiver letter for Cook County. Please submit your request for review using the document below.

[Request for Permit Waiver Instructions](#)

Simple Permit

When doing construction in the unincorporated area that might affect the public right-of-way you will need to obtain a permit. You can fill out the application form below and return it to the Highway

Department for approval. Please submit your request for review using the document below and note additional required documents on page 2.

Permit Application Form

Plan Submittal

New construction or major additions require that civil engineering plans be pre-approved by Maine Township before applying to Cook County. Please submit your request for review using the document below and note additional required documents on page 2.

Permit Plan Submittal Form

Engineering Detail Plans

- Catch Basin Type A Detail
- Catch Basin Type C Detail
- Curb & Gutter Detail
- Depressed Curb Detail
- Driveway Flares & Width Detail
- Frame & Lids Detail
- Pavement Replacement Detail
- Post Mounted Signs Detail
- Precast Storm Manhole Type A Detail
- Public Sidewalk Detail
- Public Sidewalk Tie to Curb Detail
- Residential Driveway Detail
- Residential Driveway Detail (Concrete)
- Trench Backfill Pay Width Detail
- Type A Inlet Detail
- Typical Trench & Bedding Detail

General Notes

1. The Maine Township Highway Department shall be notified at least 48 hours in advance of any construction. The silt fence and soil erosion control measures must be in place, inspected and approved prior to starting construction.
2. The benchmark used for all projects shall be a Maine Township Highway Department Benchmark or USGS Benchmark if approved by the Township Highway Commissioner.
3. All Maine Township right-of-way disturbed during construction shall be restored with 6" topsoil and sod.

4. All downspouts shall discharge at grade to the front and rear of the property.
Downspouts shall not be tied into the storm sewer system or piped to the right-of-way.
No downspouts shall discharge toward the neighboring property.
5. All storm sewer installed in the Maine Township right-of-way shall be PVC, SDR 26.

Fee Schedule

Below you will find a list of all permit fees.

Fee Schedule List

CONTACT US

Address

1700 Ballard Rd
Park Ridge, IL 60068-1006

Phone

847-297-2510

Fax

847-297-1335

Email

info@mainetown.com



UPCOMING EVENTS

March 30, 2021

Zoom Trivia Hour | March 30,
2021 9:30 am - 10:30 am

Board Meeting | March 30,
2021 6:30 pm - 10:00 pm

April 1, 2021

Zoom Day at the Races | April 1,
2021 3:00 pm - 4:00 pm

Recovery Connection Sober Golf |
April 1, 2021 4:30 pm - 7:00 pm

April 2, 2021

Recovery Connection Friday Night
Meeting | April 2, 2021 7:00 pm -
9:00 pm

USING THE SITE

[Home](#)

[Services](#)

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Theme: Avant by Kaira

- HOME
- SERVICES
- DEPARTMENTS
- YOUR GOVERNMENT
- ONLINE RESOURCES
- HOW DO I ...
- STAFF DIRECTORY
- PRIVACY POLICY



2018 Maine Township Laura J. Morask Supervisor

APPENDIX 16

MWRD TGM Sections on Construction and
Post-Construction Site Runoff Control

The applicable sections of the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Technical Guidance Manual (TGM) are located at the following website.

<https://mwrld.org/technical-guidance-manual-tgm>

APPENDIX 17

Sample Contractor Certification Forms

SWPPP CERTIFICATION

Insert Name of Project

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Operator

Date

Printed Name of Operator

CONTRACTOR CERTIFICATION

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit (ILR10) that authorizes the storm water discharges associated with industrial activity from the construction site identified as part of this certification.

Project: *Insert Project Name*

Permit #: *Insert NPDES Permit Number*

Contractor's Signature

Date

Printed Name & Title

Telephone Number

Name of Contracting Firm

Street Address

City, State, Zip Code

Trade/Responsibilities:

APPENDIX 18

Pre-Construction Meeting Forms



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

Date: _____
Location: _____
Start Time: _____
Adjourn Time: _____

Project: _____
Building Permit #: _____
Developer: _____

Attendees: See Attached "Sign In Sheet"

Development
Coordinator: _____
Address: _____
City: _____
Zip Code: _____
Cell Phone #: _____
Office Phone #: _____
Fax #: _____
Email address: _____

24 hr. Emergency
Contact: _____
Address: _____
City: _____
Zip Code: _____
Cell Phone #: _____
Office Phone #: _____
Fax #: _____
Email address: _____

- () 1. Certificate of Insurance
- () A. Completed By DEVELOPER/CONTRACTOR as requested by the Township
 - () B. Required from DEVELOPER/CONTRACTOR prior to Notice to Proceed and/or Building Permit
 - () C. Submitted (YES) (NO)
 - () D. Additionally Insured to be listed
 - () i. Maine Township
 - () ii. Other _____

- () 2. Contractors
- () A. All Contractors Named
 - () i. Sub #1 _____ (Underground) _____
 - () ii. Sub #2 _____ (Paving) _____
 - () iii. Sub #3 _____ (Earthwork) _____
 - () iv. Sub #4 _____ (Street Lighting) _____
 - () v. Sub #5 _____ (Other) _____



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

() 3. Engineer's Authority

- () A. Furnish DEVELOPER all desired assistance in interpreting plans and specifications.
- () B. Assistance does not relieve the DEVELOPER and/or CONTRACTORS of any responsibility for the Work. Faulty work must be corrected by the DEVELOPER and/or CONTRACTOR.
- () C. ENGINEER does not have control over or charge/supervision of, nor be responsible for construction means, methods, techniques, sequences, procedures or controls, or the safety precautions or programs in connection with the Work.
- () D. Township Contacts:

() 4. Drawings

- () A. APPROVED FOR CONSTRUCTION ENGINEERING
- () B. APPROVED FINAL PLAT
- () C. ENGINEER'S SURFACE DRAINAGE WATER CERTIFICATE (signed)
- () D. CONTRACTOR'S CERTIFICATE (NPDES)
- () E. DEVELOPER / CONTRACTOR to field verify for accuracy of all Drawings pertinent to this project. Any discrepancies found shall be brought to the attention of the TOWNSHIP/OWNER immediately.
- () F. Construction set of Drawings provided to Township
- () G. Additional Drawings requested by Township: _____
- () H. Electronic Copy of drawings provided to Township

() 5. Responsibilities of DEVELOPER / CONTRACTORS

- () A. Work schedule to be submitted prior to Start of Construction
- () B. Existing Utilities: Joint J.U.L.I.E. meeting to be coordinated by CONTRACTOR prior to Notice To Proceed
 - () i. Date of Joint J.U.L.I.E. meet _____

() 6. Submittals

- () A. Required Submittals
 - () i. NPDES Documentation (ILR10 or Letter of Coverage)
 - () ii. IEPA Operating Permits
 - (1) Sanitary
 - (2) Water
 - () iii. Shop Drawings for Street Lighting System (publicly maintained system only)



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

- () 7. NPDES – Sediment & Erosion Control
 - () A. Inspections by Developer Forwarded to Township via email to MTHighway@aol.com
 - () B. Developer Contact = _____ email = _____
- () 8. Mobilization and Demobilization
 - () A. Date of Mobilization _____
 - () B. Access _____
- () 9. Project Progress/Coordination Meetings
 - () A. Bi-Weekly: every other _____
 - () B. First meeting to be held on _____
- () 10. Working Hours per Township Ordinance
 - () A. Weekdays 7AM – Dusk
 - () B. Saturdays 8AM – Dusk
 - () C. Sundays 8AM - Dusk
- () 11. Temporary Construction Facilities
 - () A. Detours
 - () i. Route & Signage Per Approved Plan
 - () ii. Notification to public (CC: Township)
 - (1) School Districts
 - (2) Fire & Police & Sheriffs Departments
 - (3) USPS
 - () B. Maintenance of Traffic Control
 - () i. Name of Traffic Control Sub: _____
 - () ii. Responsible Traffic Control Contact: _____
 - () iii. Phone #: _____
 - () C. Maintenance of Erosion Control
 - () i. Name of Erosion Control Sub: _____
 - () ii. Responsible Erosion Control Contact: _____
 - () iii. Phone #: _____
- () 12. Street Cleaning – Daily if needed
- () 13. Approved Material List



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

() 14. General Subdivision Ordinance Requirements

- () A. Items listed below **do not constitute all requirements** as listed in the Township's Subdivision Ordinance.
- () B. All Subcontractors should be made aware of the following general requirements included in the Township Subdivision Ordinance.

() C. **SANITARY**

- () i. Sewer Depth. Min. depth of 3½ feet to the sewer invert shall be required. Max. depth of 25 feet.
- () ii. Prior to pipe laying and jointing, the trench shall be sufficiently dewatered to maintain the water level in the trench at or below the base of the bedding.
- () iii. Manholes shall be no less than 48 inches in dia. and shall be constructed with an external chimney seal in accordance with the sanitary manhole detail.
- () iv. Allowable service materials are ductile iron and PVC.
- () v. The contractor shall keep a record of the location of branch fittings, riser pipes, and service lines by measurement to the nearest downstream manhole. Location information shall be included on record drawings.
- () vi. Testing Requirements
- (1) Low Pressure Air Test
 - (2) MH Vacuum
 - (3) Mandrill
 - (4) Videotaping

() D. **WATER DISTRIBUTION**

() i. Fire Hydrants

- (1) Hydrants shall be installed no closer than 3 feet to the face of the hydrant, steamer port (pumper nozzle), nor further than 8 feet from the back curb.
- (2) No hydrant shall be installed within 4 feet of any obstruction, nor shall any obstruction be placed within 4 feet of a hydrant.
- (3) FLAGS – to be installed on lower portion of bonnet & on opposite side of steamer port

- () ii. Valves - All valves 12 inches and larger shall be butterfly valves iron body rubber seat type. All valves shall open counter clockwise with non-rising stem (except hand valves).

() iii. Vaults

- (1) All valves proposed to be placed under pavement shall be installed in precast concrete vaults as specified in the valve vault detail.
- (2) Vaults shall be constructed with an external chimney seal.
- (3) All other valves and auxiliary valves shall be installed within cast iron valve boxes fitted with a valve box stabilizer.
- (4) Vaults and boxes shall not be allowed within driveway limits.



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

- () iv. Pipe - All plastic water main shall be installed with a minimum ten (10) gauge solid copper tracer wire. The wire shall be continuous through valve vaults and boxes and shall be accessible up to the inside top of all vault frames and/or valve box covers.
- () v. Water Service Lines
 - (1) Service lines shall be continuous with no splices or change in material between either the corporation and the curb stop or the curb stop and the house meter.
- () vi. Testing Requirements
 - (1) Static Pressure
 - (2) Leakage
 - (3) Chlorination - (results to be delivered to McHenry Analytical by CONTRACTOR)
- () E. COMBINATION CONC C&G
 - () i. All C&G shall be continuously reinforced using two No. 4 bars.
 - () ii. Stamped with "W" indicating the location of a water service & Stamped with "S" indicating the location of a sanitary sewer service.
- () F. DRIVEWAYS / APPROACHES
 - () i. No manholes, inlets, valve vaults or other types of structures shall be allowed to be constructed in a driveway or driveway approach unless approved by the Director of Public Works
 - () ii. Constructed with air-entrained Portland Cement – 4% to 6% in accordance with the IDOT "Standard Specifications". The concrete mix shall be a min. of six bags of Portland Cement per CY of concrete and shall use fiberglass reinforcement additives. The use of welded wire fabric is prohibited.
 - () iii. The final surface of all concrete driveway approaches shall have an appropriate sealant applied in accordance with the IDOT "Standard Specifications".
 - () iv. When the subgrade has been prepared & no sooner than 24 hours prior to placing concrete, the contractor shall notify the Township Inspector that forms are in place and the subgrade is ready for inspection. No concrete shall be placed until the subgrade has been inspected and approved
 - () v. *Cold Weather Requirements*. No concrete shall be placed when the air temperature is below 40° F. or is between 40° and 45° F. and falling unless approved by the Township Engineer. In no case shall concrete be placed on frozen subgrade.
- () G. SIDEWALKS
 - () i. *MATERIAL* - All sidewalks shall be constructed of PCC Concrete & shall be at least a 6 bag mix. 4% to 6% air- entrained & Slump of not less than 2 inches or more than 4 inches. Fiberglass reinforced additives shall be used on all sidewalks extending through driveways.



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

- () ii. **SUBGRADE PREPARATION** When the subgrade has been prepared and no sooner than 24 hours prior to placing concrete, the contractor shall notify the Township Inspector that forms are in place and the subgrade is ready for inspection. No concrete shall be placed until the subgrade has been inspected and approved.
- () iii. **COLD WEATHER REQUIREMENTS** – Same as for C&G and Driveways
- () iv. When the temperature of the air is expected to drop below 40° F. within 24 hours after placing the concrete shall be protected with 9 inches of loose, dry straw and a layer of burlap, or other acceptable material, for a period of at least five days.

- () H. **STREET LIGHTING**
 - () i. Street lighting systems shall be guaranteed from date of acceptance for a period of 3 years.
 - () ii. Submit for review Shop Drawings / Catalog Cuts to Township for review (poles, luminaries, conduit, controller, foundations, etc.)
 - () iii. Streetlights shall be no closer than 8 feet away from any fire hydrant.
 - () iv. **SPARE POLES, LUMINARES & LAMPS** - The Township shall be provided with spare poles and luminaries for streetlight installations in the ratio of 1 for every 20 in the system to be installed. A payment in lieu of spare poles and luminaries, at the unit cost of a said streetlight installation, can be made when determined by the Director of Public Works that a sufficient inventory of the same type of pole and luminaries exists at Public Works.

- () I. **WIRE/CABLE REQUIREMENTS**
 - () i. All wire and cable installed for street lighting system from the power source to the lighting poles, shall be contained in either three conductor 1¼ inch minimum diameter unit-duct manufactured from high density smooth wall polyethylene electrical plastic duct or heavy-walled galvanized steel conduit.
 - () ii. All wire, cable and unit-duct to be furnished are to be installed with a min. burial of 30 inches in locations on the right-of-way side of the front set-back limit and are to be installed with a min. burial of 48 inches in locations on the rear yard side of the front set-back limit.
 - () iii. All circuits shall be tested in the presence of the Township Electrical Inspector.
 - () iv. Cable slack shall be provided such that there is a min. of 3 feet of slack at the base of all light poles.
 - () v. When passing under concrete or asphalt surfaces, rigid galvanized steel conduit not less than 2 inches in diameter shall be used for raceways for unit-duct.



Maine Township

Christopher B. Burke Engineering, Ltd.

Preconstruction Meeting Agenda Items

- () J. Wetland Improvements
 - () i. Annual Reports – To be forwarded to the Township for review
(rlewis@westchester-il.org)
- () K. FINAL ACCEPTANCE
 - () i. Request in writing prior to August 15th directed to Township Engineer
 - () ii. Punch list work completed and re-inspected prior to Oct. 1st
 - () iii. One year Maintenance Period
- () L. OTHER ITEMS

APPENDIX 19

Sample Construction Site Inspection Forms and Checklists

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
CBBEL NPDES REPORT**

Date of Site Visit:

Date of Last Site Visit:

NPDES Permit No.:

Client:

Site Name:

CBBEL Project Number:

CBBEL Staff Member & Title:

Estimated Date of Last Significant Rain Event:

Response to Previous Report(s):

Erosion and Sedimentation

Minor ☐ Moderate ☐ Severe ☐ N/A ☐

Observations/Recommended Action:

Condition of Site Discharge Point(s)

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

Condition of Roadways and Locations where vehicles enter or exit the site

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

Silt Fence

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

Inlet/Outlet Protection

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

Ditch Checks/Check Dams

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

Concrete Washouts

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

Housekeeping/Material Storage

Good ☐ Fair ☐ Poor ☐ N/A ☐

Observations/Recommended Action:

General Comments:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name & Title:

Signature:

Date:

PLEASE CALL IF YOU NEED ADDITIONAL INFORMATION -- PHONE: (847) 823-0500

FAX (847) 823-0520



NPDES Site Audit Report for ILR10

General Information			
Project Name			Approximate Acreage
Operator			
Project Location			
Date of Site Visit		NPDES Permit No. ILR10	
Observer's Name(s) & Title(s)			
Construction phase(s) at time of visit	<input type="checkbox"/> Pre-Construction	<input type="checkbox"/> Land Development	
	<input type="checkbox"/> Vertical Construction	<input type="checkbox"/> Roadway Construction	
	<input type="checkbox"/> Post Construction	<input type="checkbox"/> Other: _____	
Type of Site Visit:			
<input type="checkbox"/> Initial Visit <input type="checkbox"/> Follow-up <input type="checkbox"/> Other: _____			
Weather Information			
Weather conditions during the site visit:			
SWPPP/Soil Erosion and Sediment Control (SESC) Plan			
1. Has the SWPPP been updated/amended as required by the NPDES Permit and/or local requirements?			
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
2. Is the Operator Certification Form signed and maintained with SWPPP?			
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
3. Are Contractor Certification Forms signed and maintained with SWPPP?			
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
4. Have inspection reports been completed and signed every 7 calendar days and after ≥ 0.5 inch precipitation events?			
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
SWPPP/SESC Plan Comments: _____			

Site Observations – Describe Location and Recommend Corrective Measures Below

No.	BMP/Activity	Implemented & Maintained
1	Are discharge points and receiving waters free of sediment deposits and other pollutants (from the construction site)?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
2	Have BMPs specified in the SWPPP been installed and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
3	Are stabilized entrances installed and are adjacent roads clear of sediment?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
4	Are outlets protected/stabilized?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
5	Have stormwater management systems been constructed, stabilized, and verified to be functioning appropriately?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
6	Are Special Management Areas (e.g., creeks, wetlands, buffers, etc.) adequately protected?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
7	Are storm drain inlets adequately protected?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
8	Have all idle, disturbed areas been stabilized within 14 days of cessation of construction activities in that area (or more restrictive time period per local ordinance requirement)?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
9	Are erodible stockpiles (e.g., topsoil) properly located and adequately protected?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
10	Are washout facilities (e.g., concrete washouts, etc.) available and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
11	Is waste, including building materials and construction debris, collected and placed in approved receptacles?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
12	Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
13	Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other potential pollutants?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
14	Are portable toilets, material storage areas, and materials that are potential stormwater contaminants managed appropriately?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
15	Other, based on site conditions:	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A

No.	Location and Recommended Corrective Measure

General Notes and Comments: _____



NPDES Site Audit Report for ILR40

General Information			
Project Name			Approximate Acreage
Operator			
Project Location			
Date of Site Visit		NPDES Permit No. ILR10 (If Applicable)	
Observer's Name(s) & Title(s)			
Construction phase(s) at time of visit	<input type="checkbox"/> Pre-Construction	<input type="checkbox"/> Land Development	
	<input type="checkbox"/> Vertical Construction	<input type="checkbox"/> Roadway Construction	
	<input type="checkbox"/> Post Construction	<input type="checkbox"/> Other:	
Type of Site Visit:			
<input type="checkbox"/> Initial Visit <input type="checkbox"/> Follow-up <input type="checkbox"/> Other: _____			
Weather Information			
Weather conditions during the site visit:			
SWPPP/Soil Erosion and Sediment Control (SESC) Plan			
1. Is an NPDES Permit required for construction site activities? (e.g., Does the construction activity disturb ≥ 1 acre?)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Is the SWPPP on site (or accessible with location posted)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Is the SWPPP/SESC Plan updated/amended as required by the NPDES Permit and/or local requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
4. Are Operator and Contractor Certification Forms signed and maintained with SWPPP?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
5. Have inspection reports been completed and signed every 7 calendar days and after ≥ 0.5 inch precipitation events?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
SWPPP/SESC Plan Comments: _____			

Site Observations – Describe Location and Recommend Corrective Measures Below

No.	BMP/Activity	Implemented & Maintained
1	Are discharge points and receiving waters free of sediment deposits and other pollutants (from the construction site)?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
2	Have BMPs specified in the SWPPP been installed and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
3	Have stabilized construction entrances been installed and are adjacent roads clear of sediment track out?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
4	Are outlets protected/stabilized?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
5	Have stormwater management systems been constructed, stabilized, and verified to be functioning appropriately?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
6	Are Special Management Areas (e.g., creeks, wetlands, buffers, etc.) adequately protected?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
7	Are storm drain inlets adequately protected?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
8	Have all idle, disturbed areas been stabilized within 14 days of cessation of construction activities in that area (or more restrictive time period per local ordinance requirement)?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
9	Are erodible stockpiles (e.g., topsoil) properly located and adequately protected?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
10	Are washout facilities (e.g., concrete washouts, etc.) available and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
11	Is waste, including building materials and construction debris, collected and placed in approved receptacles?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
12	Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
13	Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other potential pollutants?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
14	Are portable toilets, material storage areas, and materials that are potential stormwater contaminants managed appropriately?	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A
15	Other, based on site conditions:	<input type="checkbox"/> Yes <input type="checkbox"/> Action Item <input type="checkbox"/> N/A

No.	Location and Recommended Corrective Measure

General Notes and Comments: _____

APPENDIX 20

2016 Intergovernmental Agreement Between
Maine Township and the MWRD Regarding Rain Barrels

The 2016 Intergovernmental Agreement Between Maine Township and the MWRD
Regarding Rain Barrels is located at the following website.

<https://mainetown.com/wp-content/uploads/2019/03/Intergovernmental-Agreements.pdf>

APPENDIX 21

2019 Maine-Northfield Unincorporated Area Plan

The 2019 Maine-Northfield Unincorporated Area Plan is located at the following website.

https://www.cmap.illinois.gov/documents/10180/583142/FY20-0002_Maine-Northfield_Plan_Final_web.pdf/4c9129fa-635f-e16d-2f14-270bb836d73e?t=1563943072688

APPENDIX 22

Maine Township Good Housekeeping Information

Award Winning
Newsletter

-Township Officials of Illinois

Mainely
NEWS

LAURA J. MORASK, SUPERVISOR

Winter 2019-20

SERVING OUR COMMUNITY SINCE 1850

WHAT'S INSIDE

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How Does Your
Local Assessor's Office
Help You? p. 3Important dates for
the upcoming March 17
Presidential Primary
Election p. 3Guidelines on
snow removal p. 4MaineStreamers
trips and events p. 5MaineStay community
education event p. 5

LIHEAP Grants p. 5

Upcoming Meetings p. 6

Township Departments
and Services*We Are Here to Help*

- Assessor's Office
- Clerk's Office
- Highway Department
- MaineStay Youth & Family Services
- Senior Information & Assistance Services
- General Assistance
- MaineStreamers
- Veteran Services
- Code Enforcement Office
- Office of Emergency Management
- Recovery Connection

www.maintown.com
847-297-2510



*On behalf of the Elected Officials and Staff of Maine Township,
we wish you the best of the holiday season and a Happy New Year!*

Laura's
Letter

Greetings residents! As I was reviewing my last Laura's Letter, I said that I hoped you had a nice vacation during summer or fall because we would soon be getting buried with bleak bonkers Chicago-

style weather. Wow! Was I right, unfortunately! Winter has come early.

After the record breaking snow on Halloween, our Township schools had to cancel their annual Trick or Treat through the Town Hall. But, my nimble, dedicated staff brought the goodies assembled courtesy of Dorlene Prorak, directly to the kids thanks to our tremendous Maintenance Staff headed by Mike Samaan. This efforts shows our Township has continued in the old Post Office fashion... *through rain, sleet, snow etc.* I truly hope that while you read this you are not buried under a huge blanket of snow and shared a wonderful Thanksgiving with friends and family. Fall and winter have been among our busiest days at the Township. A few highlights since our last newsletter:

- I give a shout out of thanks to the Vine Street Barbeque organizers Brian Chaplin, Jamie Rubin, Jamie Rafferty, and Joe Kontuly for presenting \$4,500 to our Food Pantry in early November as one of their chosen recipients of their fabulous event held in Park Ridge in August. Thank you as well as to our own Director, Carol Langan, for coordinating with this fantastic group. This donation went a long way towards helping us maintain a stock of food for our neighbors in need.

- Our premier Garage Sale in September, spearheaded by Coordinator Anne Camarano and the MaineStay team, was an enormous success despite intermittent pouring rain. Most importantly, \$4,500 was raised to help fund our Summer Adventure Camp for disadvantaged youth. Also, Anne won a statewide award for her outstanding work from the Township Officials of Illinois presented to her in Springfield in November. Congrats Anne!
- Thanksgiving season saw us put out a call to action for food and donations to our food pantry. We were absolutely stunned by the overwhelmingly generous community response. From schools, churches, chambers of commerce, local businesses, and a steady stream of individuals across our Township, the spirit was heartwarming and that is what makes this a special place. Please read Trustee Claire McKenzie's thoughtful Trustee Corner for a more in depth look.
- Throughout October and early November a record number of agencies presented to our Board at agency funding hearings. Agency funding is a core mission of the Township whereby each year, social service agencies apply to us for financial support. Each agency completes a thorough application and presentation to help the Board determine those that best serve our Township residents. Public sector agency funding has come under attack in recent years and decreased State support has left many agencies in greater need of funding. As a Board, we ensure our financial support gets used to help Maine Township residents. I should note that as our Township is one of the few governments

continued on page 2



Laura's Letter

continued from page 1

with a balanced budget, zero debt, and zero mortgage, thus, we are in the best position to directly aid those in need without duplication of services.

- Maine Township has developed beneficial partnerships with so many groups, and on October 20, we participated in the 25th Park Ridge Annual Crop Walk. Again our food pantry was one of their chosen beneficiaries. A big thank you to Lynda Santrella and the Crop Walk team for typically donating over \$5,000 annually. It is always greatly appreciated.
- One of the most utilized Township departments was again this fall, our Assessor's office. Led by Assessor Susan Moylan Krey, the department hosted two extremely well attended events, one at Park Ridge City Hall and one at Maine Township, to help property owners learn about the Board of Review process. The Township Assessor's office opened for Board of Review appeals from October 7 through November 5 during which they helped over 1,500 township residents for free in-person filings, phone questions and email question/answer sessions.
- November saw the Township Officials of Illinois Educational Conference where our elected officials and department heads received valuable training in budgets, levies, and efficiencies. We are delighted to announce that once again Maine Township received a TOI award -for our MaineStay Youth Program Coordinator Anne Camarano (see above).
- To wrap up, I truly hope your holidays shine. Please do not hesitate to reach out to us for any assistance you may need. If our Township does not provide the service you need, our incredibly knowledgeable staff will direct you to an appropriate resource.

Please visit www.maintown.com to see the vast array of services offered by Maine Township. As TOI has consistently recognized, Maine Township is of incredible value to our residents. There is no other government unit that can fulfill this type of need for direct services with no bureaucratic red tape for less than two cents of your tax dollar. So stop in during this Holiday season so we may be of help. Here's to a fantastic 2020!

Laura J. Morask
Supervisor



Supervisor Morask addresses Student Government Day at Town Hall



TRUSTEE'S CORNER

Trustee, Claire R. McKenzie

Hello Friends,

In my time as a Maine Township Trustee, helping the Township Food Pantry help our residents has been of special interest to me – at this time of year particularly, it showcases the true spirit of the holidays. Many individuals and organizations have generously donated to the Maine

Township Food Pantry. We appreciate the continued support from the community including \$4,500 from Vine St BBQ Competition, \$1,000 from Nelson Automotive, and a record setting amount close to \$10,000 from Crop Walk this year. Park Ridge Chamber's Park Ridge Executive Network (PREN) Group, Oakton Community College Empty Bowls, Countryside Saloon, Maine East Thespian Troupe 1792, Mary Seat of Wisdom Park Ridge, Fifth Third Bank Rosemont and local real estate agencies such as Keller Williams, and Dream Town - Team Fallico Realty have also generously donated among many others. Once again my utmost thanks to Park Ridge Jewel/Osco who are donating complete turkey dinners for the Thanksgiving and upcoming holiday season. Throughout the year, Town Hall has reached out to the community for donations to re-stock the pantry and those calls for help were met with an overwhelming response. Our friendly and dedicated staff hand-packs each box with non-perishable food items, which helps feed hundreds of families and individuals each month. Your contribution, whether small or large, makes a difference for many of our neighbors in need.

If you would like to donate, non-perishable food items are accepted at Town Hall

Monday-Friday,

9 am - 5 pm or

contact our Food Pantry Coordinator,

Carol Langan, to

arrange a pickup

in advance. Some

suggested items are:

- Macaroni & Cheese
- Cereal
- Canned Tuna
- Plain Rice
- Spaghetti Sauce
- Chunky Soup
- Peanut Butter

If you are in need of food and would like to learn more about this program and the requirements to qualify, please call (847) 297-2510, ext 236.

Happy Holidays and best wishes for 2020! Here's to a new decade! Let's make it a good one!



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- Fully lighted 9-hole, par-3 course. Dec 1–Feb 29, all rounds are just \$10.
- Club Casa Café Restaurant & Sports Bar. Lunch specials every day.
- Dream Golf Pro Shop. Name brands. Expert club fitting.
- GolfTEC® Lessons with PGA instructors. *Swing Better. Play Better.™*
- Chili Open Winter Golf Tournament: January 11, 2020. *Come & play!*



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NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



How Does Your Local Assessor's Office Help You?

If you have never been to the Maine Township Assessor's Office, we encourage you to stop in!

Just this past May, Maine Township was reassessed by the Cook County Assessor. Yes, it is true...as your assessor, I do not assess your property but my office offers a courteous, highly trained, efficient staff that will help you to understand and explain the assessment process. We will do analysis to determine if an appeal can be filed at no cost. We will assist in explaining the process of filing a second appeal to the Board of Review. By law, taxpayers have the right to file an appeal every year.

The Cook County Treasurer mails two tax bills a year. The first one is due March 1 and the second bill is usually due around August 1.

The second bill is important because it should reflect all the exemptions that one might be entitled to. If exemptions have not been received on the tax bill, by law, exemptions can be granted back for three years. To date, Maine Township Assessor's office has saved residents over \$600,000 in exemptions that would have otherwise been missed.

Getting Ready to File Senior and Senior Freeze Exemptions!

In mid-January, the Cook County Assessor will mail the Senior and Senior Freeze Exemption Applications. If you turned 65 in the year 2019 (born in 1954) this is the first time you are eligible to apply and need to come to the Maine Township office in mid-January, when the applications will be available. We are here to help.

Have a safe and joyous holiday season!

Hours: Monday-Friday from 9 AM to 4 PM.

For more information, call 847-297-2510, ext. 255,
email smkrey@mainetown.com or visit www.mainetown.com

CLERK'S CORNER

Clerk, *Peter Gialamas*



I wanted to take this time to wish each and every one of you happy and joyous holiday season and a very Happy New Year. With 2020 almost upon us, I wanted to share some important dates for the upcoming March 17 Presidential Primary Election.

- 3/1/20 Last day to register to vote by online application
- 3/2/20 First day of early voting
- 3/12/20 Last day to request a mail ballot, including military and overseas voters
- 3/16/20 Last day of early voting
- 3/16/20 Last day of grace period registration and voting
- 3/17/20 Last day mail ballots can be postmarked
- 3/17/20 Election Day

You can register to vote by coming into the Clerk's Department here at Maine Township. We are open from Monday through Friday from 9 am to 5 pm. One of our deputy registrars will be happy to assist you.

Our right to participate in the democratic process is one of our greatest responsibilities as citizens, so please be sure to make your voice heard.

Hours: Monday-Friday from 9 AM to 5 PM.

For more information, call 847-297-2510, ext. 222,
email petegialamas@yahoo.com or visit www.mainetown.com



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HIGHWAY DEPARTMENT NEWS

Highway Commissioner,
Walter Kazmierczak



SNOW REMOVAL

The Highway Department is responsible for snow removal on all unincorporated streets. Our plows go out as soon as snow accumulation warrants removal and when icy conditions call for salting the streets.

Please remember to adhere to the snow ban parking signs in your neighborhood. With your cooperation, our streets will be cleared in the least amount of time. As a reminder, it is against Township ordinance to push snow from your property into the street. Any non-adherence could result in a fine.

Your garbage cans must be placed at the end of your driveway or the right of way. They may not be placed in the street since it interferes with snow plowing. Any vehicle parked in the street will be towed at your expense according to posted signs.

AQUA AID

Aqua Aid is an assistance program designed to enable customers in need to maintain uninterrupted water service. The program is focused on unincorporated residents who are serviced by the water utility AQUA. It is funded by donations from Aqua customers. It is neighbor helping neighbor. You should know that 100% of each donation goes directly to those who need it and the contribution is tax deductible. To participate visit www.AquaAmerica.com/our-states/Illinois/Aqua-Aid. Individuals who are not customers of Aqua can make checks payable to Aqua Assistance Initiative-Illinois, 1000 S Schuyler Ave. Kankakee, IL 60901.

Address Number Ordinance

State law require all residents and business owners display address numbers on residential, commercial and industrial structures that are visible from the roadway in order to facilitate adequate public safety and emergency response services. Your compliance with this law is important.

Hours: Monday-Friday from 7 AM to 3:30 PM.

For more information, call 847-297-5225,
email MTHighway@aol.com
or visit www.maintown.com

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MaineStreamers, Enhancing Lives After 55!

As a registered member of the MaineStreamers you can enjoy many of our exciting upcoming day trips or join us at any of our special events:

- Jane Austen's beloved novel "Emma" in a new charming musical at the Shakespeare Theater.
- A Chicago tradition, House of Blues Gospel Brunch, includes local talent performing traditional and contemporary Gospel songs. Enjoy an amazing all-you-can-eat buffet followed by a walk through of the Macy's Flower show.
- Experience Mies van der Rohes revolutionary Farnsworth House docent led tour along with Frank Lloyd Wright's Muirhead Farmhouse, the only known farmhouse designed and built by Wright during his life time.



Jay Leno

After hosting The Tonight Show for more than two decades, Leno will be performing a hilarious night of stand-up comedy live at the Paramount Theatre.



"A Night of Magic with Bill Cook"

Enjoy a fun filled evening at Manzo's! Bill Cook has been a featured performer in some of the most exclusive clubs in the United States and this spring he will perform for our MaineStreater members. His high-energy show combines comedy, drama, and interactive audience participation.



Joining MaineStreamers

The Maine Township MaineStreamers FREE Membership program offers a variety of opportunities for residents 55 years of age or older. Once registered, members will receive a bi-monthly newsletter featuring all of our affordable programs, classes and trips.

For more information, contact MaineStreamers at 847-297-2510 or visit mainetown.com/mainestreamers.

"What we like about MaineStreamers is being able to, not only go on fabulous trips, sample different foods, but also make new friends, including the wonderful staff of Mainestreamers who make everything interesting and fun. A great way to be able to do these things since retiring."

– Bill and Christina Pagan, Des Plaines

MaineStay Youth & Family Services News

MaineStay is an award-winning department that has been serving the mental health needs of our community for over 40 years by providing affordable strength-based counseling, psychiatric services, and comprehensive programs focused on prevention and education.

Join us for our next community education event entitled 1-2-3 Magic: Effective Discipline for Children 2-12 with Dr. Thomas Phelan on February 11 from 7-8:30 pm at the Maine Township Town Hall. 1-2-3 Magic, the #1 child discipline program in the country, is an easy-to-learn, evidence-based parenting program that helps parents create a loving, supportive family atmosphere by showing:

- How to use counting to get to a happier family fast
- Why silence often speaks louder than words
- How strengthening your relationships with your children should be the ultimate goal of any discipline program

Dr. Phelan is an expert clinical psychologist with over 35 years of experience working with parenting issues.

Mentors Needed

We are currently in need of mentors age 18 and older for our Big Brothers Big Sisters mentoring program. This award-winning program for youth ages 8-13 meets every other Tuesday from 6-7:30 pm. Matches participate in a variety of fun, diverse activities and field trip experiences. This is a unique opportunity for youth to build leadership skills that will enhance their self-confidence, social skills, and academic achievement to help shape them to become future leaders in society. If you are interested in volunteering, contact Anne Camarano at 847-297-2510 x272 or apply online at mainetown.com/mentoring.

For more information visit mainetown.com/mainestay, email mainestay@mainetown.com, or call 847-297-2510.

LIHEAP Grants Help Residents in Need

LIHEAP season has been as busy as ever in General Assistance. We have already handled over 600 appointments pertaining to energy assistance. Please note that December 1st marks open enrollment for the general public (assuming you qualify based on income). LIHEAP offers a one-time grant on utility bills to those in need. Do not hesitate to call General Assistance to find out about our guidelines. This would be a great opportunity to inquire about the other services we provide to those in need living in our community.

For those of you who are receiving Social Security Disability benefits or have celebrated your 65th birthday and your annual gross income (including Social Security) is \$27,610 (for a single person household) or \$36,635 (for a 2-person household), you may be eligible for a license plate sticker renewal discount. Contact us and ask about the "Benefit Access" program or inquire about any services we offer to seniors.

General Assistance can be contacted at 847-297-2510 ext. 236 for any questions. You never know what help is available until you reach out.





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UPCOMING MEETINGS & EVENTS

Next Board Meeting is Thursday, December 26 at 7:30 p.m.
Board Meetings on the fourth Tuesday of each month at 7:30 p.m.
Neighborhood Watch on Jan. 8, Feb. 5, and March 4.
Offices closed on Dec. 25 for Christmas.
Offices closed on Jan. 1 for New Year's.
Offices closed on Jan. 20 for Martin Luther King Jr. Day.
Offices closed on Feb. 17 for President's Day.
For other meetings, please call 847-297-2510
or visit www.maintown.com

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HOW TO CONTACT OUR DEPARTMENTS

Main Phone 847-297-2510

Departments/Extension Numbers

Assessor's Office,	Ext. 255
Clerk's Office,	Ext. 222
Code Enforcement Officer,	Ext. 259
General Assistance,	Ext. 236
MaineStreamers,	Ext. 260
Veteran's Assistance,	Ext. 236
MaineStay Youth & Family Services	847-297-2510
Office of Emergency Management	847-297-5911
Highway Department	847-297-5225

You may also e-mail any department
by accessing the Township website:
www.maintown.com.

MAINE TOWNSHIP OFFICIALS



Laura J. Morask
Supervisor



Peter Gialamas
Clerk



Susan Moylan Krey
Assessor



Walter Kazmierczak
Highway Commissioner



Kimberly Jones
Trustee



Claire R. McKenzie
Trustee



David A. Carrabotta, Esq.
Trustee



Susan Kelly Sweeney
Trustee





Laura's Letter

Happy Spring! The first few days of Daylight Savings Time provided a glimpse of hope to this never-ending winter season. The Township has

been extraordinarily busy this year as we swing into spring. A few highlights include:

- Our staff making the commitment to start our budget process as early as possible due to so many new changes. For the first time ever, the Township has commissioned a benchmark salary study of every job at Town Hall so our residents and Board, who represent you, can evaluate financial data in comparison to other government municipalities and the private sector. This landmark study will provide input for our budget process and allow the Board to review whether Maine Township is competitive in attracting and retaining personnel to provide residents the best services.
- Since I last wrote to you, the Township lost one of our most outstanding and dedicated Deputy Foreman of the Highway Department with the passing of Robert (Bobby) Brzezinski. This was a devastating blow to his family as well as our Township family. He will be sorely missed. Highway Commissioner Walter Kazmierczak gave a very touching tribute at our regular February meeting.
- January also saw an incredible community response to a call for action to help restock our Food Pantry. Specifically, Jewel-Osco in Park Ridge was awarded a Township plaque in recognition of their incredible food drive coordinated by manager Benny Velazquez and many dedicated employees. The Food Pantry also announced a new food collection drive by St. Luke's Church in Park Ridge for Sunday, April 14.
- Our Senior Department is well underway with plans to host one of our premier annual programs known as Swing into Spring. The Senior Expo will be held on Thursday, April 25 at Golf Mill. In keeping with our fiscally conservative stewardship of your

continued on page 2

MaineStreamers 2019 "Swing into Spring" Senior Expo set for April 25 at Golf Mill

Two award-winning vocalists, Denny Diamond and Maureen Christine, will bring their talents together to close out the day at Maine Township MaineStreamers "Swing into Spring" Senior Expo scheduled for Thursday, April 25, from 9 a.m. to 2 p.m. at Golf Mill Shopping Center in Niles. Vendors will exhibit from 9 a.m. to 1 p.m. and the dazzling musicians will perform between 1 p.m. to 2 p.m. The 13th Annual Senior Expo promises entertainment, health screenings, and information from businesses and organizations that provide services and products to make senior life better.

The day kicks off with Early Bird Bingo sponsored by Athletico featuring gift cards to local restaurants for winners. The morning raffle will feature theater tickets, restaurant gift cards, movie tickets and more. Attendees can participate in a free Zumba class for beginners as well as an informational Senior Scam Prevention Program, sponsored by the Park Ridge Police Department. The afternoon raffle sponsored by Maine Township Supervisor Laura J. Morask and the Maine Township Elected Officials will feature three \$100 gift cards.

"Seniors are too often overlooked yet are the lifeblood of a truly thriving community. One of the things that sets our township apart is the recognition of a need for development of programming geared towards two distinct senior populations which face different needs and challenges in keeping their lives active and engaged." Supervisor Morask said. "Marie Dachniwsky and her team have geared this award-winning expo to feature services and products for all age ranges, so whether you are 60 or 85, you can expect to find information and services geared to your particular needs."

Free to all seniors, the Expo is sponsored by Maine Township, Advocate Lutheran General Hospital, Journal & Topics Newspapers, Senior News 50 and Better, Suburban Resource Guide for Seniors, and Parkway Bank.

"The Senior Expo is a fun-filled day," Director Marie Dachniwsky said. "It provides seniors with valuable information to enrich their lives."

Call the MaineStreamers office at 847-297-2510, stop by Town Hall at 1700 Ballard Rd., Park Ridge, or the visit website at www.maintown.com to explore all the resources and services available to senior residents.



Denny Diamond and Maureen Christine will bring their talents together in a warm-hearted and exciting musical performance sure to delight all.

Laura's Letter

continued from page 1

taxpayer money, the Senior Department has enlisted the highest amount of corporate sponsorships ever! This program garners nearly 2,000 attendees and is a truly great day for Seniors.

- Our General Assistance Department is being completely revamped and updated in the wake of the previous Director's retirement. Led by Acting Director Austin Kelso and Deputy Director Kathy Sabbini, they led efforts to help those affected by the Landings fire as well as the long government shutdown all while finishing up one of our busiest LIHEAP seasons.
- Our Assessor's department will be facing its busiest time during the Triennial Assessment and opening for appeals are tentatively set for May 3, 2019. As highlighted at the Annual Town Meeting, they have worked to save over \$600,000 in property taxes for our residents.
- MaineStay continued its excellent programming by offering a daylong program fully funded by our partnership with Chicago Behavioral Health devoted to the topic of heroin and the opioid epidemic, a very timely issue.
- The Township also updated and passed many new policies and procedures, capital contracts, and made our website even more user friendly by having each department put interactive PDFs for certain applications and permits in a very useful directory. Additionally, we are near final approval of our major nine-month revamp of an updated Personnel Policy Manual, a project led by Administrator Dayna Berman in conjunction with our Township Attorney.
- Spring continues to be incredibly busy time of year. Our annual budget gets filed in April and then one of my favorite events, the Annual Town Meeting takes place. The event provides a great opportunity for residents to participate as electors in their Township government, vote on certain annual issues and hear my State of the Township report. This meeting defines why Township government is so important. We are the government for over 130,000 unincorporated residents and five municipalities located in Maine Township. Whether you are 16 or 60 we have such a wide array of services to offer you all for an average taxpayer cost of less than two cents on the dollar.

In closing, as winter slowly sheds its death grip of incessant cold, I hope to see you at one of these great events!

Laura J. Morask
Supervisor



TRUSTEE'S CORNER

Trustee, David A. Carrabotta, Esq.

Hi all,
As your Township Board seeks common ground between providing

resident services and the real estate taxes levied upon property owners, Des Plaines's Donna Adam and her Clean Up-Give Back Program volunteers to keep our community clean.

Clean Up-Give Back identifies locations needing trash cleanup, and volunteers (anyone including those needing community service hours) join for 2.5 hours on each "cleanup campaign" with Ms. Adam providing protective vests, gloves, water bottles, etc.

Recent campaign areas included Talcott between Oakton and Touhy, Sumac and Noel (with Maine Township's Mike Samaan, Republic Disposal, residents and volunteers filling two dumpsters), Touhy and Wolf, Ballard Road and Belleau Woods Forest Preserve (several campaigns here), Des Plaines Library neighborhood (with the Des Plaines Library Teen Advisory Board),

Robin Drive at Dempster (requested by residents who helped volunteers in the December cold fill more than 17 garbage bags), Oakton and Lee, Wolf and Central Road (resident requested with 16 volunteers filling over 20 garbage bags), and Potawatomie Woods (Wolf Pack 182 Scouts filling many bags).

"Like & Follow" Clean Up-Give Back on Facebook.

View photos and upcoming campaigns listing, volunteer and donate at www.cleanupgiveback.org.

Upcoming campaigns include (40 Minnesota students joining in during their "Alternative Spring Break"), and May (seniors joining in) at Brookdale in Des Plaines.

Residents can suggest areas needing cleaning and companies can schedule an "Employee Service Day" by contacting Ms. Adam at donnaadam@cleanupgiveback.org or calling 847-224-8592.

If you drive by during a campaign, give a honk and "thumbs up" to these great volunteers!



Jewel-Osco Reaches Donation Goal to Help Food Pantry

Park Ridge Jewel-Osco front end manager, Benny Velazquez, left, Maine Township Supervisor Laura J. Morask, center, Maine Township Food Pantry Director, Carol Langan meet at the Jewel to celebrate reaching the holiday fundraising goal.



NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



Triennial Reassessment Tentatively Scheduled for May 3, 2019

This May, the Cook County Assessor, Fritz Kaegi will issue all Maine Township residents reassessment notices for their property. Once the notices are mailed, the Maine Township Assessor's Office will begin the process of helping residents appeal residential property located within Maine Township. Residents will have approximately 30 days after the mailing of the notice to file an appeal.

How Can Maine Township Help Appeal My New Assessment?

Maine Township Assessor, Susan Moylan Krey, and her knowledgeable staff will assist residents in filing an appeal for their residential property. The staff will analyze the

neighborhood data to determine if there is a lack of uniformity among the data. If an appeal is warranted, they will assist in collecting the data and file the appeal on behalf of the resident. We expect the volume of residents needing service to be extremely high during this time period. Due to the county rules, the Maine Township Assessor's Office is not able to file any commercial or non-residential appeals. Those can only be filed at the Cook County Assessor's Office at the downtown location.

When will the new assessed value appear on my property tax bill?

Assessed value changes resulting from the 2019 Triennial reassessment will appear on the second installment of the 2019 property tax bill that is mailed in late-summer 2020.

Hours: Monday–Friday from 9 AM to 4 PM.

For more information, call 847-297-2510, ext. 255,
email smkrey@mainetown.com or visit www.mainetown.com

HIGHWAY DEPARTMENT NEWS

Highway Commissioner,
Walter Kazmierczak



Maine Township lost one of its most valued and dedicated employees recently to cancer. Bob Brzezinski worked for the Highway Department for nearly 35 years. It was his first and only full time job. Bob spent most of those years under the title of foreman and in 2016, Director of the Highway Department.

Bob was a natural. He could fix anything and knew literally everything about road maintenance and construction. Bob was largely self taught and could speak to any engineer as an equal. His institutional knowledge was unequaled. He could tell you without hesitation which roads were serviced by which governmental entity. You could give him an address and more often than not he could give you a physical description of the property. He had encyclopedic knowledge of the unincorporated infrastructure. He devoted his life to this place. No one worked harder and better than Bob Brzezinski. He will be missed as an employee and a friend.

First Tree Branch Pickup For 2019

Spring is coming. Please mark your calendar as the first tree branch pickup date is Monday, April 15 for the unincorporated area. The service will continue once a month through September. The pickup date is always the third Monday of the month. The balance of the schedule is May 20, June 17, July 15, August 19 and September 16. There will no branch pickup after September.

Branches must be curbside by 7 a.m. on the pickup date. Branches cannot be left curbside prior to 48 hours before the pickup date. Putting branches before that time may result in an ordinance violation and fine. Our scheduled route can take up to three days to complete. Once a street is completed, we will not be back until the next scheduled pickup date. Branches will only be picked up at the street curbside and the cut ends cannot be more than 4 by 6 feet. Any debris or material interspersed with tree branches will not be picked up.

Building Permits

Unincorporated area only residents must obtain a Maine Township Highway Department Permit or Waiver Letter for any type of construction that may affect the public right of way. Examples are new construction, substantial remodeling or additions, driveways fences and sheds.

Hours: Monday–Friday from 7 AM to 3:30 PM.

For more information, call 847-297-5225,
email MTHighway@aol.com or visit www.mainetown.com



CLERK'S CORNER

Clerk,
Peter Gialamas



Happy Spring everyone. On April 9, 2019 at 7 p.m. we will hold our 169th Annual Town meeting at Town Hall. I am always pleased to be a part of this event. We welcome all of our constituents to come out and participate in what is always an enjoyable evening.



One of the highlights of the evening is when I have the honor of presenting the Sgt. Karen Lader Good Citizen's Award. Sgt Karen Lader was Maine Township's liaison officer from the Cook County Sheriff's department for several years. She was a staple of our Neighborhood Watch meetings as well as a loyal participant at Maine Township's National Night Out Against Crime. She was a truly wonderful person, as well as an outstanding police officer who passed away far too young.

Every year we choose a worthy Maine Township resident who exemplifies what it means to be a good citizen and present them the award named in her honor. If you know someone who exemplifies what it means to be a good citizen, please consider nominating them for this year's award. You can get an application online at Maine Township's website or stop in and grab an application at our reception desk.

I look forward to seeing you at this year's Annual Town Meeting.

Hours: Monday–Friday from 9 AM to 5 PM.

For more information, call 847-297-2510, ext. 222, email petegialamas@yahoo.com or visit www.maintown.com



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- Driving Range: State-of-the-art, automated & adjustable tee-up system pops up a new ball on a tee after every shot. Fully lighted & heated.
- Short Game Practice Area: 1½ acres includes three sand bunkers with multiple greens. Play chip shots from up to 60 yards out. \$7.50 all day.
- Fully lighted 9-hole, par-3 course. Play until midnight May–September.
- Club Casa Café Restaurant & Sports Bar. Lunch specials every day.
- Dream GolfPro Shop. Name brands. Expert club fitting.
- GolfTEC® Lessons with PGA instructors. *Swing Better. Play Better.™*



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Warm weather activities with MaineStreamers

Hop on our coach bus as we head on one of our exciting day trips or join us at one of our special events:

- Tour one of most beautiful Temples in the United States, The BAPS Shri Swaminarayan Mandir Temple in Bartlett and witness a morning service.
- “Mystery” day trip. Follow clues as we travel and try to guess the destinations we will be visiting!
- First time in Chicago - Teatro ZinZanni presents Love Chaos & Dinner, a whirlwind of international cirque, comedy and cabaret served with a multi-course feast. An interactive theater experience!
- Join us for one of our Informative programs, “History of the Little Black Dress” presented by Leslie Goddard.

Mules to Mansions, I & M Canal, Day Trip

Take a walk through an English garden and tour the Weber House, where you'll explore the home's architecture and connection to some of the 20th century's most famous personalities. Then step back in time to 1848 and take a ride on the I & M Canal on a mule-pulled Canal Boat and learn about life along the canal. You will get a chance to visit the National Historic Landmark, Hegeler Carus Mansion. Experience the grandeur of a bygone era and the heritage of a fascinating family whose history is woven tightly with that of the Illinois Valley, the United States and internationally.



Joining MaineStreamers

The Maine Township MaineStreamers program offers a variety of opportunities for residents 55 and older. Membership is FREE and includes a monthly newsletter which features all of our affordable programs, classes and trips.

For more information,
contact MaineStreamers at 847-297-2510
or visit mainetown.com/mainestreamers.

“MaineStreamers’ outings take me to great places with all the planning details taken care of for me. All I have to do is have fun and make new friends at the same time!”

– Janet Becker, Park Ridge

MaineStay Youth & Family Services News

Counseling Services

MaineStay offers high-quality, compassionate counseling services for the whole family. Our family therapists use a respectful, strength-based counseling approach designed to assist you in meeting your goals as quickly as possible. We work with children, adolescents, adults, couples, and families. Services are available in English, Spanish, and Polish at an affordable cost using a sliding fee scale.

Psychiatric Services for Adults and Children

MaineStay, in partnership with The Josselyn Center, offers affordable and convenient psychiatric services to residents of Maine Township. Available services include comprehensive psychiatric evaluation, medication management, consultation, collaboration, referral, and integration of psychiatric care into each client's overall plan. Services are available to both adults and children in first grade and up. Medicaid recipients are welcome and a sliding fee is available.

Mentoring

Our award-winning mentoring program, offered in partnership with Big Brothers Big Sisters, meets twice monthly in a structured group setting and helps children in grades 4-8 enhance their social skills, confidence, and ability to be successful in school and in the future.

For more information on these and other MaineStay programs visit mainetown.com/mainestay, email mainestay@mainetown.com, or call 847-297-2510.

Golf Maine Park District Micro Youth Soccer League

DATES: APRIL 1 - MAY 18

LIL KICKERS DIVISION (7-9 Years old)

FIRST PRACTICE: MONDAY, APRIL 1 @ 5PM

BIG KICKERS DIVISION (10-12 Years old)

FIRST PRACTICE: MONDAY, APRIL 1 @ 6PM



Games and Practices at Dee Park.



Register online at www.gmpd.org

(847) 297-3000



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Town Hall Hours
Mon - Fri : 9 AM - 5 PM

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RESIDENTIAL CUSTOMER

UPCOMING MEETINGS & EVENTS

Annual Town Meeting on April 9, 2019 at 7 p.m.
Board Meetings on Mar. 26, Apr. 23 and May 28 at 6:30 p.m.
Neighborhood Watch on Apr. 3, May 1 and June 5.
Offices closed May 27 for Memorial Day.
For other meetings, please call 847-297-2510
or visit www.maintown.com

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HOW TO CONTACT OUR DEPARTMENTS

Main Phone 847-297-2510

Departments/Extension Numbers

Assessor's Office,	Ext. 255
Clerk's Office,	Ext. 222
Code Enforcement Officer,	Ext. 259
General Assistance,	Ext. 236
MaineStreamers,	Ext. 260
Veteran's Assistance,	Ext. 236
MaineStay Youth & Family Services	847-297-2510
Office of Emergency Management	847-297-2510
Highway Department	847-297-5225

You may also e-mail any department
by accessing the Township Web site:
www.maintown.com.

MAINE TOWNSHIP OFFICIALS



Laura J. Morask
Supervisor



Peter Gialamas
Clerk



Susan Moylan Krey
Assessor



Walter Kazmierczak
Highway Commissioner



Kimberly Jones
Trustee



Claire R. McKenzie
Trustee



David A. Carrabotta, Esq.
Trustee



Susan Kelly Sweeney
Trustee





Laura's Letter

I hope your winter holiday season was filled with joy, health and family! It certainly has proved to be one of the snowiest and

our Highway team along with our Code Enforcement Officer have worked together to help our residents get through those trying times. Our Board and Township have also been working diligently to create next year's budget as we move into an incredibly eventful spring.

Some highlights:

- At our November Board meeting we set the levy for all Township funds. Highway Department remained flat, and Town Fund/General Assistance levy was reduced by five percent.
- At our December meeting we allocated approximately \$435,000 to over 16 social service agencies funding a broad spectrum of help for the most vulnerable of our residents. Using our intensive screening process, we unanimously welcomed back Center of Concern, Avenues to Independence, FISH, and many others. Visit www.maintownship.com for more info.
- Marie Dachniwsky, who has been a MaineStreamers Program Coordinator for the last six years, has been unanimously approved as the new MaineStreamers Director. Marie has already saved the Township over \$113,000 by streamlining the department and reducing staff from five to four members including the director.
- The Board approved a new auditor Evans, Marshall & Pease replacing Gibbert & Associates who retired after 30 years of service. We have already held numerous budget meetings aimed at reducing expenses and creating a new fiscal year budget targeting real expenditures based on past actual expenses and areas of cost cutting.

continued on page 2

Maine Township Swing into Spring Senior Expo features entertainers and exhibitors

The 12th Annual Maine Township MaineStreamers *Swing into Spring* Senior Expo, which is scheduled for Friday, Apr. 20 from 9 a.m. to 2 p.m. at Golf Mill Shopping Center, Niles, will feature a Las Vegas-style entertainer, Vito Zatto. Zatto's high-energy entertainment transports audiences to a Vegas nightclub with a show that includes songs, impersonations, and comedy as well as audience participation.



Other entertainment planned for the day includes *Get Up and Go Stretches with Athletico*, magician *Marco the Magnificent*, and a MaineStreamers Zumba demonstration. Prizes for raffles, which will be held throughout the day, include gift cards, tickets for Drury Lane Dinner-Theater, Pickwick movie passes, and gift certificates to local restaurants.

Designed to link seniors who need services with vendors who provide them, the event is expected to draw close to 2,000 people.

Attendance last year was more than 1,900. "Our expo continues to be a signature event with our Maine Township senior population," said Township Supervisor Laura J. Morask. "Don't forget to mark your calendars for April 20. We anticipate an exciting and fun day for all seniors."

Kicking off the fun, the popular Early Bird Bingo will be emceed and sponsored by Supervisor Morask. The Illinois Secretary of State Mobile Driver Services Facility is expected to be on hand for renewal, replacement and corrections to driver's license/state identification cards, vision screening with a driver's license renewal, vehicle sticker sales, motor voter registration and organ/tissue donor information and registration. Other state and regional agencies regularly exhibit as well.

Sponsored by Maine Township, Advocate Lutheran General Hospital, The *Journal & Topics Newspapers*, *Senior News 50 and Better*, *Suburban Resource Guide for Seniors* and Parkway Bank, this signature event is still accepting additional sponsors and exhibitors. For sponsorship or exhibit space call Therese Tully at 847-297-2510, or email her at Ttully@maintown.com.

New MaineStreamers Director



New MaineStreamers Director, Marie Dachniwsky, standing center, is shown here with Maine Township elected officials. Clockwise from left are Kimberly Jones, Trustee; Susan Kelly Sweeney, Trustee; Claire R. McKenzie, Trustee; David A. Carrabotta, Esq., Trustee; Walter Kazmierczak, Highway Commissioner; Susan Moylan Krey, Assessor; Peter Gialamas, Clerk; and Laura J. Morask, Township Supervisor.

Commissioner; Susan Moylan Krey, Assessor; Peter Gialamas, Clerk; and Laura J. Morask, Township Supervisor.

Laura's Letter

continued from page 1

- The Supervisor's Annual Financial Statement will be given Tuesday, April 10, at our Annual Town Meeting. The purpose of this meeting is to inform the electorate of the township's financial status and to act on resolutions that will be presented at this meeting. This is a great opportunity to participate in your local government.
- At our January meeting our new website was previewed to the Board. The complete overhaul with interactive PDF applications for departments and services promises to save mailing costs, waiting time and allow customer/resident service feedback. Live-streamed board meetings will also be available to the public at no additional cost to the Township. We look forward to your feedback after our March 15 launch.
- Student Government Day will be held at Town Hall on April 6 when students from Maine Township High School District 207 will act as board members and re-enact the Agency Funding process.
- Mainstay will sponsor Agency Day on May 4 at Manzo's Banquet Hall. This is a half day educational seminar for area agencies to network with Maine Township organizations. The speaker will be Mark Sanders, LCSW and CADC, who will speak on the topic "The Future Belongs to the Organization Who Prepares for it Today."
- Remember to mark your calendars for our free document shredding day Saturday, June 2, from 9 a.m. to noon. Shredding sensitive documents helps fight fraud and identity theft. Spiral notebooks and plastic notebooks cannot be accepted for shredding. Make sure to remove paper clips, binder clips and rubber bands from documents to be shredded. Staples do not have to be removed. Please limit your shredding to three small plastic or paper grocery bags to allow all township residents an opportunity to dispose of their sensitive documents.
- And finally, please stop by my table at our incredibly popular Senior Expo Friday, April 20, from 9 a.m. to 2 p.m. at Golf Mill Shopping Center in Niles where seniors can connect with vendors both public and private. Come by with any questions, concerns, or just introduce yourself!

Laura J. Morask
Supervisor



TRUSTEE'S CORNER

Trustee, David A. Carrabotta, Esq.

As a Trustee I look forward to working together in 2018 providing Township

services as dictated and limited by Illinois statute efficiently.

Township officials have only those powers which Illinois statute gives, your Township Board consisting of five voting members (Supervisor and four Trustees) who must meet and audit the township and road district accounts before certain bills are paid, and meet at other times as requested by your Supervisor or any two Board members. Starting with our Aug. 22, 2017 meeting, these are video-taped and posted on the website.

Trustees are the Township's legislative arm setting policy and procedure for the Supervisor to administer, and having duties they must carry out as ordered by the Illinois General Assembly.

These numerous responsibilities are critical to the proper functioning of your Township, including auditing township bills, attending to budgeting and taxing/levy responsibilities, spending tax moneys/Township funds, compensating township officers, adopting a budget and appropriation ordinance ("the Budget") which brings together taxes and other moneys that will be allocated to various expenses (a controlling device for expenditures), etc.

Most technical rules governing Township Board meetings come from the Open Meetings Act ("OMA") and the Illinois Freedom of Information Act (FOIA), which together are the "Sunshine Laws" designed by the Illinois Legislature so the public has greater insight into government operations.

Come to our Board meetings and provide your input as we perform these duties, including adopting our current annual "Budget". This is helpful and vital in the operation of your Township.

Maine Township Board honors Eagle Scout

When Ted Wyshel, 17, who is a senior at Maine South High School, heard a crash outside his home last August, his first aid training kicked in. He grabbed the first aid kit he has had handy since he was in elementary school and ran out to help.

At the Maine Township Board meeting Tuesday, Jan. 23, he was honored for his quick thinking. Wyshel administered first aid to the two crash victims applying pressure to their wounds and keeping one of the victims who was slipping in and out of consciousness talking until paramedics arrived at the scene.

A member of Scout Troop 1, Park Ridge, Wyshel became a Scout to pursue, among other things, his interest in first aid. He was awarded the rank of Eagle Scout last October.

The proclamation that was read at the



Ted Wyshel, the Eagle Scout who was honored by the Maine Township Board for his quick action at the scene of an accident last August, receives the proclamation honoring his service from Laura J. Morask, Maine Township Supervisor. Others from left, front row, are Susan Kelly Sweeney, Trustee; Ellen and Gary Wyschel, Ted's parents; and Susan Moylan Krey, Assessor. Second row, from left, are Claire R. McKenzie, Trustee; Kimberly Jones, Trustee; David A. Carrabotta, Esq., Trustee; Walter Kazmierczak, Highway Commissioner; and Peter Gialamas, Clerk.

meeting said in part, "I, Laura J. Morask, Supervisor of Maine Township, along with the Maine Township Board, do hereby honor and applaud Ted Wyshel for his passion and dedication to helping others and his invaluable contribution to our Community. His act of kindness and compassion is truly inspiring, and we wish him success in all his future endeavors."



NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



2018 Tentative Date to File Appeal to Cook County Assessor

While this is not a reassessment year, the Cook County Assessor has posted Assessment Filing Dates. Maine Township is tentatively scheduled to open for appeals on May 3, 2018. Once we officially open for appeals, residents will have thirty (30) days to file an appeal. The next triennial reassessment will occur in 2019.

Second Installment Property Tax Bill Shows Appeal Adjustments and Property Exemptions

The 2017 First Installment Property Tax Bills were due on March 1, 2018. The First Installment is simply 55 percent of the prior year's total bill. The Second Installment Property Tax Bill is the "true" bill which will reflect any assessment adjustments that may have resulted from filing an appeal. Additionally, all exemptions such as Homeowner, Senior and Freeze always appear on this installment. The Second Installment Property Tax Bill is due to mail late-summer.

Visit our offices 9 a.m. to 4 p.m. Monday–Friday
except holidays. Or, call 847-297-2510
For more information: www.maintownship.com



HIGHWAY DEPARTMENT NEWS

Highway Commissioner,
Walter Kazmierczak

First Tree Branch Pickup for 2018

Spring is coming. Monday, April 16 is the first tree branch pickup date for the unincorporated area. Branches must be curbside by 7 a.m. and may not be out more than 48 hours prior to pick up. Crews make only one pass-through on each street. Tree branch pickup will continue through September on the third Monday of each month. Dates are May 21, June 18, July 16, Aug. 20, and Sept. 17.

Snow Advisory

In order to facilitate safe and effective snowplowing, please use off street parking when possible and adhere to No Parking signs when snow is falling.

Permits for Right of Way Construction

A Maine Township Highway Road District Permit is required for any construction that may affect the public right of way in the unincorporated area. The Township requires a bond and a certificate of insurance whether the work is done by a contractor or you are doing the work yourself. Applications for permits may be picked up at the Highway Department and must be approved by the Highway Commissioner before any work can begin. All residents in the unincorporated area must also contact Cook County Building and Zoning at 312-603-0500 regarding county permit requirements. Failure to obtain a permit or waiver letter is against Township Ordinance. Not only must work must cease

until proper permits are obtained, you can also be reported to the Township Code Enforcement Officer and be fined for the violation.

Hours: Monday–Friday from 7 a.m. to 3:30 p.m.
Call: 847-297-5225 • email: MTHighway@aol.com
For more information: www.maintownship.com

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On balances up to \$10,000 if
qualifications are met**

0.05% APY*

On all balances even if
qualifications aren't met**

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* Annual Percentage Yields (APYs) accurate as of 01/19/18. Rates and rewards are variable and may change after account is opened. When your account qualifications are met during a Monthly Qualification Cycle, balances over \$10,000 earn 0.25% interest rate on the portion of balance over \$10,000, resulting in a range from 2.25% APY to 0.43% APY depending on the account's balance. When your Kasasa account qualifications are not met, all balances earn 0.05% APY. Fees may reduce earnings. Account approval, conditions, qualifications, limits, timeframes, enrollments, log-ons and other requirements apply. \$100 minimum deposit is required to open the account. Enrollment in online banking and receipt of electronic statements are conditions of this account. Limit 1 account per social security number. Contact a Parkway Bank Personal Banker for additional information. Kasasa and Kasasa Cash are trademarks of Kasasa, registered in the U.S.A.
** During a Monthly Qualification Cycle.



CLERK'S CORNER

Clerk, Peter Gialamas



2018 Voting and Election Information

An Illinois Gubernatorial Election will take place on November 6, 2018. The General Primary Election will take place on March 20, 2018. The Primary Election is a state-level election that takes place prior to the general election to narrow the field of candidates. For the March 20, 2018 Gubernatorial Primary Election, Early Voting will take place March 5-19. Voters who participate in Early Voting must vote in person.

You may check your voting eligibility with the Cook County Clerk's "Your Voter Information" search tool at CookCountyClerk.com/Service/Your-Voter-Information. Your Voter Information is a search tool that provides several pieces of key information unique to you. You can verify your

voter registration; find your polling place; see your sample ballot, when available; see a list of your elected officials and their contact information; and check your mail ballot status (Use the "Search by Birthday" feature).

If you do not have computer access or have questions about your voting status or polling place, or need to register to vote, please contact the Township Clerk's Office at 847.297.2510

You are also welcome to visit us in person at Town Hall, where we are always happy to assist you.

Lastly, I would like to thank Des Plaines City Clerk, Jennifer Tsalapatanis who originally posted the above information in the Des Plaines Digest and graciously allowed me to share it for all of Maine Township's Residents.

Hours: Monday-Friday from 9 a.m. to 5 p.m.
For more information, call 847-297-2510, ext. 222
or email pgialamas@mainetown.com
For more information: www.mainetownship.com

Plan now for the
2018-2019 school year

CREATIVE CORNERS PRESCHOOL

*Helping kids learn & grow
for more than 40 years!*

We offer a wide variety of classes that provide both flexibility in scheduling and unique curricula, designed to maximize your child's academic achievement with Early Learning & Development Standards.

Classes for ages 2-5 • 2, 3, & 5-day options • SMART Technology
Full immersion Spanish classes • Monthly Payment Plans

Registration for 2018-2019 is in progress now!
Questions? Jeanette.Berard@DPParks.org • 847-391-5700

Des Plaines Park District • 2222 Birch Street

Golf Maine Park District Summer Camp

Session 1: June 4-June 15
Session 2: June 18-June 29
Session 3: July 2-July 13*
Session 4: July 16-July 27
*No Camp July 4

Sign up for all 8 weeks or by 2 week sessions.

www.gmpd.org
847-297-3000



Do you qualify for help with utility bills?

The General Assistance Department will once again process LIHEAP (Energy Assistance) Program applications for all of Maine Township residents. The LIHEAP Program is available to assist Maine Township residents with a credit on their utility bills providing that they meet the present income guidelines. The LIHEAP Furnace Assistance Program is also available according to those guidelines.

Because these programs are available for a limited time, any Maine Township resident who meets the following guidelines should call 847-297-2510, ext. 236 without delay.

LIHEAP income guidelines for 2018 are:

HOUSEHOLD SIZE	GROSS INCOME (30 Days)
1.	\$1,508
2.	\$2,030
3.	\$2,553
4.	\$3,075
5.	\$3,598
6.	\$4,120
7.	\$4,643
8.	\$5,165

MaineStay Youth & Family Services News

Psychiatric Services Expanding to Serve Children and Adolescents

We are pleased to announce that starting on April 4 our affordable psychiatric services, offered in partnership with The Josselyn Center and made possible by grant funding from Maine Township, will be available to children and adolescents who reside in Maine Township. We will continue to work with adults as well. Medicaid recipients are welcome and a sliding fee scale is available. Please refer to our website for more details and eligibility requirements.

Parent Support Group

This free group focuses on practical ways to be more effective parents and meets on the second Tuesday of each month from 6 to 7:30 p.m. The group helps parents learn new skills, connect with one another, and strengthen family relationships. Join us and find answers to some of the most common parenting dilemmas.

Journey Teen Therapy Group

This free program is held every second and fourth Wednesday from 5 to 6 p.m. and provides high school students with a safe place to speak openly about their lives and work through common concerns often encountered on the journey to adulthood. Participants learn practical and effective skills to reduce anxiety, depression, and negative self-talk. We address important topics such as mindfulness, emotional regulation, increasing self-esteem, and stress management.

For more information on these and other MaineStay programs or to sign up for our e-newsletter visit mainetownship.com/mainestay or call 847-297-2510.

The following documents are required for application.

- Proof of current 30-day gross income from all household members
- The entire billing statement of the most recent heat and electric bills if you pay for your home energy directly
- Proof of Social Security numbers of all household members
- Current award letter of cash benefits from the Department of Human Services (TANF, AABD) if a member of your household receives benefits
- Proof of property ownership

Current property tax bill is required for all applications and one of the following:

- Mortgage billing statement or mortgage payment book
- Quit Claim Deed along with a mortgage statement
- Vehicle title (for mobile homes only)

Ready for some fun? Come join MaineStreamers!

Hop on our coach for one of our upcoming day trips:

- Odyssey River Cruise, a brand-new glass-topped vessel.
- "Mystery" day trip. Follow the clues as you figure out the destination.
- Cinco de Mayo with authentic Mexican food, Mariachi band and other traditions.
- Go back in time with Leslie Goddard who brings history to life portraying Louisa May Alcott, as we celebrate the 150th anniversary of the book "Little Women".

Travel: America the Beautiful

Travel with MaineStreamers to some of the most beautiful destinations in North America with American Classic Tours, Inc. featuring exceptional hotels, superb cuisine and magnificent attractions. American Classic Tours integrate history, art, architecture, cuisine, and entertainment. Upcoming trips include Alaska, New York City Theatre, Quebec, Mackinac Island's Grand Hotel, Yosemite National Park, Cape Cod, Door County, San Antonio's Riverwalk, Branson, Savannah and Charleston. And we now offer free home pick-ups!

Joining MaineStreamers

MaineStreamers offers a variety of opportunities for residents 55 and older. Membership is FREE and includes a monthly newsletter which features all of our complimentary, as well as affordable programs, classes and trips.

For more information, contact MaineStreamers at 847-297-2510 or visit mainetownship.com/mainestreamers.

"MaineStreamers has added to my ZEST for life.

We love going on the day trips and making new friends."

— Kathy Menzer and Betty Leahy, Park Ridge

"MaineStreamers has provided me with a variety of activities, program and a social community to belong to."

— Jack Zussman, Des Plaines





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RESIDENTIAL CUSTOMER


UPCOMING MEETINGS & EVENTS

Board Meetings on Mar. 27, Apr. 24 and May 22 at 6:30 p.m.

Neighborhood Watch on Mar. 7, Apr. 4 and May 2.

Offices closed May 28 for Memorial Day.

For other meetings, please call 847-297-2510
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General Assistance, Ext. 236

MaineStreamers, Ext. 260

Veteran's Assistance, Ext. 236

MaineStay Youth & Family Services
847-297-2510

Office of Emergency Management
847-297-5911

Highway Department 847-297-5225

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by accessing the Township Web site:
www.maintownship.com.

MAINE TOWNSHIP OFFICIALS



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Highway Commissioner



Kimberly Jones
Trustee



David A. Carrabotta, Esq.
Trustee



Claire R. McKenzie
Trustee



Susan Kelly Sweeney
Trustee





Laura's Letter

In my first "Laura's Letter" I thank you for putting your faith in me for the next four years and the last 16

which built a solid foundation on which to forge the future and the opportunity to get to know so many of you.

How times have changed! I find myself saying; "kids, in my day we didn't have microwaves much less cellphones!"

Technology, lifestyle and civic innovations such as social media, iPhones, high speed Internet, the Cloud, recycling, and electrical aggregation all impacted Township functions. But the Township has kept pace with the times to better serve our residents.

We saw the advent of the Freedom of Information Act where our committee responds to all requests for public information in a timely fashion. We started electronic recycling programs, instituted a single garbage hauler, and passed an ordinance to help save residents money on electrical aggregation. Our Assessor's office technology helps residents lower their property tax bills. Increases in overseas travel led our Clerk to help process passport applications. Soaring prescription prices led us to offer Coast2Coast RX, a free prescription drug program that saves residents thousands. Changes such as the proliferation of gangs, drugs, bullying, and hazing saw the Township rise as a shining example

continued on page 2

Maine Township's Annual Meeting



Left to right, Lt. Arthur Johnson of the Cook County Sheriff's Police was on hand to honor the 2017 winner of the Sgt. Karen Lader Good Citizen Award, with Clerk Peter Gialamas who headed the

selection committee and Ed Oken of Park Ridge, the award winner. Ed works with FISH, a township program which provides rides for seniors to medical appointments.

Over the past nine years, the Des Plaines Healthy Community Partnership Foundation has helped support the good work of the Maine Township Emergency Food Pantry and other organizations serving Des Plaines.

Here, former Supervisor Carol A. Teschky, left, receives a check for \$2500 from Dick Sayad, a board member of the Foundation. Funds are raised by donations and fundraisers including an event held at The Rivers Casino, Sayad said. He added, "The Foundation is proud to donate to the Township pantry because we know the funds go directly to aid people in need." For information on how to donate to the pantry or arrange for food pick-ups, call 847-297-2510. You can also visit www.maintownship.com.



of how government can use innovative, cooperative and low cost measures to solve problems. Gang activity was greatly reduced thanks, in part, to our Neighborhood Watch and National Night Out Against Crime programs, a yearly gang crimes seminar, cooperative efforts from local and Cook County Sheriff police forces, the State's Attorney's Office, MCYAF, and community measures to help landlords ban gang members from rental properties. In the first ever Hazing seminar, our Township brought schools together with nationally renowned speakers, victims, faculty, and administrators together to combat this growing trend.

Over the past 16 years I witnessed how a cohesive dedicated staff is integral to success in meeting public service needs. As the "government closest to the people", Townships are among the most effective units of government. Without the typically dense layers of most government bureaucracies, we can more effectively address residents' needs. After huge floods, staff and elected officials worked to hand out necessary life essentials and arrange emergency shelter. One board member waded through three feet of water to personally arrange desperately needed State disaster relief for a family.

We provide cost effective or free programs to meet residents' changing needs. For young adults trying to maintain sobriety we sponsored the Maine Township Recovery Connection. For Seniors, our FISH program recruits volunteers to drive seniors to medical appointments. Founded by Ed Oken, he was unanimously chosen to receive our recent Sgt. Karen Lader Good Citizen award!

In closing, I thank retiring Supervisor Carol Teschky for 28 years of service, as Trustee and then as Supervisor. I owe Carol a huge debt of gratitude as she welcomed, guided, taught and mentored me since 2001. As I embark on this new role, I am excited to see what the next four years bring and to helping each of our Township residents.

Laura Morask
Supervisor



A FOND FAREWELL

It has been such a pleasure and a privilege to serve as your Township Supervisor these past 9½ years, and before that as a Township Trustee for 18½ years. But, all good things must come to an end and I have begun a new chapter in my life.

I have left the Township in good financial and physical conditions. We have frozen the tax levy the past five years, asking no more than the previous years from the taxpayers. We have accumulated **no debt**.

I want to thank all current and former Board Members for their support and friendship through the years. You will not be forgotten. And, to the dedicated staff and support staff, thank you as well. Also, we can never thank enough our many volunteers who help with events and projects. We are blessed for all you do. The residents of Maine Township are very fortunate to have all of you to serve them so well.

Last, but by no means least, I want to thank my family, friends and especially my husband, John, for their unwavering support and confidence in me. You have all made my terms as Trustee and as Supervisor so worth the effort.

All the best,

Carol A. Teschky



Supervisor Laura Morask congratulates former Supervisor Carol A. Teschky on her years of service.

SENIOR EXPO 2017



Representing over 100 years of combined community service, current Maine Township Officials on hand for the April 28 MaineStreamers Senior Expo were, left to right, former Supervisor Carol A. Teschky, Highway Commissioner Walter Kazmierczak, former Clerk Gary K. Warner, Clerk Peter Gialamas and Assessor Susan Moylan Krey.



Listen to Maine Township's Radio Station for the Latest



Maine Township Office of Emergency Management's Emergency and Community Information Radio Station (AM 1350) broadcasts community events 24 hours a day. In the event of a large scale disaster (federal declaration), information on where you can go to get assistance will be provided.

This radio station also broadcasts severe weather alerts from the National Weather Service. When an alert is issued, the regular broadcast will be briefly interrupted. After a few minutes, the normal broadcast will resume.



NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



Getting Ready for 2016 Second Installment Property Tax Bill

The Triennial reassessment took place in 2016 for all properties located in Maine Township. Any changes to property assessment will be reflected on this property tax bill.

Residents should carefully review their Second Installment bill to ensure that they have received all property tax exemptions to which they are entitled. If the exemption was not deducted from the bill, Maine Township Assessor's office will be able to assist in getting a corrected bill.

When is it Time to File a 2017 Appeal?

The Maine Township Assessor's office has been busy processing 2017 assessor appeals. The deadline to file occurs in mid-June. If that date is missed, no worries, Maine Township should open for appeals to the Board of Review in the fall. Unfortunately, Maine Township does not set the dates for the filing period.

Taxpayers can pre-file an appeal online effective July 1st if they have an email address. The Cook County Board of Review will communicate the Maine Township "open" date by sending further correspondence via email. Registering an email will ensure that Taxpayer's will not miss the critical dates. Their website is www.cookcountyboardofreview.com.

We are here to serve our residents

Visit our offices 9 a.m. to 4 p.m. Monday-Friday except holidays. Or, call 847-297-2510

For more information: www.maintownship.com



REAL. NIGHT. GOLF.

GOLF CENTER DES PLAINES is Chicagoland's premier golf practice facility, with a combination of great features you won't find anywhere else!

- Fully lighted 9-hole, par-3 course. Play until midnight May–August.
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HIGHWAY DEPARTMENT NEWS

Highway Commissioner, Walter Kazmierczak

West Nile Virus

Starting in 2001 West Nile Virus also known as encephalitis, has hit the Chicagoland area. It has waned over the last few years but can resurrect

itself to the level attained in the early 2000's. Encephalitis is contracted by the bite of a mosquito infected by the virus. An indication that this illness may be prevalent in your area is the excess number of dead birds that you might notice. The virus is not contracted person to person or animal to person. Every person is at risk but people over 50, as well as individuals with weakened immune systems, have a greater cause for concern.

The best way to avoid West Nile is to take precautions to avoid mosquito bites and take steps to reduce the number of mosquitoes on or near your property. Eliminate standing water around your home and get rid of old tires that are breeding grounds for mosquitoes. Be sure to keep grass and shrubs short. Empty wading pools, clean swimming pools and cover when not in use. Also change water in bird baths, plant pots and make sure your gutters are not clogged.

Reduce your time outdoors during dusk and dawn. Residents should use insect repellent. Although difficult to do during the summer, try to wear shoes, socks, long sleeved shirts and long pants as much as possible. Loose fitting light colored clothes work best.

Branch Pickup Schedule Unincorporated Area Only:

From April through September, we have a branch pickup program the third Monday of the month. Branches must be placed curbside no later than 7am that day, but no more than 48 hours before that time. For more particulars concerning this service call our office and request a flyer.

Garbage Cans: According to the Township Ordinance, it is unlawful and considered a nuisance to place garbage and recycling containers in the street. Both containers must be placed in the parkway, not the street.

Building Permits-Unincorporated Area Only:

The Maine Township Highway Department must be notified for any type of construction that may affect the public right of way. A Permit or Waiver Letter must be obtained in order to start the project. Examples of such construction are new construction, substantial remodeling and additions, driveways, fences and sheds. You must also notify the Cook County Building and Zoning Department at 312-603-0500.



Here, on the left, Highway Department Crew Leader Pete Douvalakis receives his 20-year service pin from former Supervisor Carol A. Teschky. Congratulations Pete and thank you!



Highway Commissioner Walter Kazmierczak represents the Highway Department at the Maine Township Senior Expo.

Address Visibility: State law requires that all residents and business owners display address numbers on all residential, commercial and industrial structures. The address numbers must be visible from the roadway. The purpose of this law is to facilitate adequate public safety and emergency response time.

Should you have any questions, or for more information on the services we provide, please contact us by phone or email

Regular Hours: Monday through Friday -
7 a.m. to 3:30 p.m.

Phone: 847-297-5225

Email: MTHighway@aol.com



CLERK'S CORNER

Clerk, Peter Gialamas



It has been my honor serving you as a trustee for the last eight years and I look forward to being your clerk for years to come. I would like to give a special thank you to retiring clerk, Gary Warner, for his friendship and guidance throughout the transition process.

I intend to run the clerk's office with the same professionalism and integrity that Clerk Warner demonstrated for the past 29 years. My main objective is transparency and I will look into new ways to bring the Township's message to you.

Also, please feel free to stop in and say hello to me and my wonderful staff. We look forward to serving you and remember, if you need a new or need to renew your passport,

our office is here to serve you from 9-4 p.m., Monday through Friday, with no appointment necessary.



Clerk Peter Gialamas congratulates retiring Clerk Gary Warner.

BENEFIT ACCESS

YOU MUST BE over 65 or Disabled.

Benefit Access is based on your 2016 income.

Your gross income needs to have been less than:

\$27,610.00 1 Person Household

\$36,635.00 2 Person Household

\$45,657.00 3 or More, Person Household

BENEFIT ACCESS

provides a discount on your license plates.

**You May Also Receive
The SENIORS RIDE FREE or
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MaineStay Youth & Family Services News

Psychiatric Services

We have expanded our psychiatric services to include children and adolescents in addition to adults. Medicaid recipients are welcome. Please refer to our website for more details and eligibility requirements.

Summer Camp

Our summer camp will be offered in separate two-week sessions from June 19-29 and July 10-20 to children ages 8-13 who qualify based on family income. This camp provides a supportive and structured environment where children can improve their social skills while being exposed to new activities they may not otherwise be able to experience. Cost is \$40.

Mentoring Program

We are seeing many positive outcomes from the strong relationships being formed in our Big Brothers Big Sisters site-based mentoring program, which meets two evenings each month in a safe, structured group setting. This fun, free program will help your child enhance their social skills, confidence, and ability to be successful in school and in the future.

Journey Teen Therapy Group

This free program is held every 2nd and 4th Wednesday from 5-6 p.m. and provides high school students with a safe place to speak openly about their lives and work through common concerns often encountered on the journey to adulthood. Participants learn practical and effective skills to reduce anxiety, depression, and negative self-talk. We address important topics such as mindfulness, emotional regulation, relaxation, increasing self-esteem, and stress management.

For more information on these and other MaineStay programs or to sign up for our e-newsletter visit mainetownship.com/mainestay or call 847-297-2510.

MaineStreamers Are Looking for residents 55 and older!

The Maine Township MaineStreamers program offers a variety of opportunities for residents 55 and older. All residents and property owners are invited to apply for membership. Membership is free and includes a subscription to the MaineStreamers monthly newsletter which showcases all of the interesting, educational, fun programs, classes and trips.

Upon receiving your “free” monthly newsletter where you pick and choose what activities you would like to partake in and pay for them individually.

For more information contact the MaineStreamers at 847-297-2510 or visit us at www.mainetownship.com.

Summer Day Trips be offered

The MaineStreamers offer 4 day trips each month to their members. Here are some exciting travel opportunities coming up this Summer – Lake Geneva Mail Boat Tour, the Milwaukee Zoo, a Cultural Experience Guided Tour, the Tempel Farms Lipizzan Horse Farm, Odyssey Cruise on Lake Michigan with time spent at Navy Pier and more... these are some of the many trips available to our MaineStreamers.

CUB Utility Bill Clinic can help your community save!



CUB counselor Yami Newell works with one of her clients at a recent session.

Maine Township is proud to offer a Utility Bill clinic at Maine Town Hall on Wednesday, August 16 from 10 a.m. to 12 noon. Maine Township residents can bring their electric, and phone bills for a free one-on-one consultation by CUB's experts, who will give tips on how to cut them. At Clinics across Illinois, CUB has shown consumers how to trim their bills by an average of more than \$200 a year. Any resident interested in attending must register by calling the MaineStreamer Department at 847-297-2510.



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Listen to 1350AM for Township updates

Town Hall Hours

Mon - Fri : 9 a.m. - 5 p.m.

RESIDENTIAL CUSTOMER

UPCOMING MEETINGS & EVENTS

Offices closed on May 29 for Memorial Day

Board Meetings on June 27, July 25, Aug. 22 and
Sept. 26 at 7:30 p.m.

Offices closed on July 4 for Independence Day

National Night Out Against Crime Aug. 1 in Dee Park at 6:30 p.m.

Offices closed on Sept. 4 for Labor Day

For other meetings, please call 847-297-2510
or visit www.maintownship.com

 Printed on recycled paper

HOW TO CONTACT OUR DEPARTMENTS

Main Phone 847-297-2510

Departments/Extension Numbers

Assessor's Office, Ext. 255

Clerk's Office, Ext. 222

Code Enforcement Officer, Ext. 259

General Assistance, Ext. 236

MaineStreamers, Ext. 240

Veteran's Assistance, Ext. 236

MaineStay Youth & Family Services
847-297-2510

Office of Emergency Management
847-297-5911

Highway Department 847-297-5225

You may also e-mail any department
by accessing the Township Web site:
www.maintownship.com.

MAINE TOWNSHIP OFFICIALS



Laura J. Morask
Supervisor



Peter Gialamas
Clerk



Susan Moylan Krey
Assessor



Walter Kazmierczak
Highway Commissioner



Kimberly Jones
Trustee



David A. Carrabotta, Esq.
Trustee



Claire R. McKenzie
Trustee



Susan Kelly Sweeney
Trustee



APPENDIX 23

Maine Township Employee Training Agendas and
Course Information

APPENDIX 24

Blank IEPA Annual Facility Inspection Form



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, _____ To March, _____

Permit No. ILR40 _____

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: _____ Mailing Address 1: _____

Mailing Address 2: _____ County: _____

City: _____ State: _____ Zip: _____ Telephone: _____

Contact Person: _____ Email Address: _____
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:

Date:

Printed Name:

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276