



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2023 To March, 2024

Permit No. ILR40 0686

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Maine Township Highway Department Mailing Address 1: 1401 Redecker Road

Mailing Address 2: \_\_\_\_\_ County: Cook

City: Des Plaines State: IL Zip: 60016 Telephone: 847-297-5225

Contact Person: Ed Beauvais Email Address: MTHighway@aol.com  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Maine Township Cook County

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

  
Owner Signature:

Ed Beauvais

Printed Name:

5/30/24  
Date:

Highway Commissioner

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

**Illinois Environmental Protection Agency  
Annual Facility Inspection Report  
for General Permit for Discharges from Small MS4s**

**Maine Township  
Permit No. ILR400686  
Permit Year 21: March 1, 2023 to March 1, 2024**

**Table of Contents**

**Part A. Changes to Best Management Practices..... A-1**

**Part B. Status of Compliance with Permit Conditions.....B-1**

**Part C. Information and Data Collection Results..... C-1**

**Part D. Summary of Year 22 Stormwater Activities ..... D-1**

**Part E. Notice of Qualifying Local Program .....E-1**

**Part F. Construction Projects Conducted During Year 21.....F-1**

## Part A. Changes to Best Management Practices

**Note:** X indicates BMPs performed that were proposed in your NPDES permit  
 ✓ indicates changes to BMPs proposed in your NPDES permit

Year 17	Year 18	Year 19	Year 20	Year 21	
<b>MS4</b>					
<b>A. Public Education and Outreach</b>					
X	X	X	X	X	A.1 Distributed Paper Material
					A.2 Speaking Engagement
					A.3 Public Service Announcement
X	X	X	X	X	A.4 Community Event
					A.5 Classroom Education Material
					A.6 Other Public Education
<b>B. Public Participation/Involvement</b>					
					B.1 Public Panel
					B.2 Educational Volunteer
X	X	X	X	X	B.3 Stakeholder Meeting
					B.4 Public Hearing
					B.5 Volunteer Monitoring
X	X	X	X	X	B.6 Program Coordination
					B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>					
					C.1 Storm Sewer Map Preparation
					C.2 Regulatory Control Program
					C.3 Detection/Elimination Prioritization Plan
					C.4 Illicit Discharge Tracing Procedures
					C.5 Illicit Source Removal Procedures
					C.6 Program Evaluation and Assessment
X	X	X	X	X	C.7 Visual Dry Weather Screening
					C.8 Pollutant Field Testing
X	X	X	X	X	C.9 Public Notification
					C.10 Other Illicit Discharge Controls

Year 17	Year 18	Year 19	Year 20	Year 21	
<b>MS4</b>					
<b>D. Construction Site Runoff Control</b>					
					D.1 Regulatory Control Program
					D.2 Erosion and Sediment Control BMPs
					D.3 Other Waste Control Program
X	X	X	X	X	D.4 Site Plan Review Procedures
					D.5 Public Information Handling Procedures
X	X	X	X	X	D.6 Site Inspection/Enforcement Procedures
					D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>					
					E.1 Community Control Strategy
					E.2 Regulatory Control Program
					E.3 Long Term O&M Procedures
X	X	X	X	X	E.4 Pre-Const Review of BMP Designs
					E.5 Site Inspections During Construction
X	X	X	X	X	E.6 Post-Construction Inspections
					E.7 Other Post-Const Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>					
					F.1 Employee Training Program
X	X	X	X	X	F.2 Inspection and Maintenance Program
					F.3 Municipal Operations Storm Water Control
					F.4 Municipal Operations Waste Disposal
					F.5 Flood Management/Assess Guidelines
X	X	X	X	X	F.6 Other Municipal Operations Controls

## **Part B. Status of Compliance with Permit Conditions**

The status of Best Management Practices (BMPs) and measurable goals performed in Year 21 are described below.

### **1. Public Education and Outreach**

The Maine Township Highway Department (Highway Department) committed to conduct Public Education and Outreach as part of its permit. Public Education and Outreach requires implementation of a program to distribute educational material to the community or conduct equivalent outreach activities about the impacts of storm water discharges on water bodies and the steps that the public can take to reduce pollutants to stormwater runoff. The Highway Department committed to implementation of BMPs related to A.1 and A.4. The status or progress for each of the measurable goals related to these BMPs is presented below.

#### **A.1 Distributed Paper Material**

*Measurable Goals: Stormwater outreach material and reference documents have been made available to the general public at the Highway Department website and online and are also distributed with issued permits. These materials are reviewed for their effectiveness and revised when necessary.*

**Stormwater outreach material and a variety of reference documents, flyers, and brochures were developed and made available for the general public at the Highway Department Highway Department's office, located at 1401 Redeker Road, Des Plaines, Illinois 60016. These materials are also distributed with permits issued by the Highway Department, and information regarding stormwater is provided on the Highway Department's website (<https://mainetown.com/departments/highway-department/>) and included in quarterly newsletters.**

#### **A4 Community Event**

*Measurable Goals: The Highway Department participates in local community events related to stormwater pollution prevention.*

**The Highway Department partners with local communities to organize and co-sponsor events with the goal of improving stormwater quality within the community. These events allow the Highway Department to promote stormwater pollution prevention, engage directly with residents, and promote community involvement. Examples include the Annual National Night Out, recycling events held by the City of Park Ridge in the spring and fall, holiday parades, Touch-A-Truck events, the Taste of Park Ridge, and flood-related meetings.**

### **2. Public Participation/Involvement**

The Highway Department committed to performing activities and services related to the Public Participation/Involvement minimum control measure under BMP numbers B.3 and B.6. The status or progress for each of the measurable goals related to these BMPs is presented below.

### **B.3 Stakeholder Meeting**

*Measurable Goals: The Highway Commissioner takes suggestions from residents on measures to improve water quality. These suggestions are reviewed and implemented if funds are available. Residents participate in volunteer monitoring and clearing of the storm sewer system.*

**At monthly Neighborhood Watch Meetings and Township Board Meetings, the Highway Department has partnered with Town Hall to encourage resident monitoring of stormwater pollution prevention. These meetings are also used to solicit public opinion regarding improving stormwater quality and preventing stormwater pollution via the use of a volunteer panel. Resident volunteers assist officials in keeping storm sewer covers free of debris.**

**There is also a storm sewer system hotline in place that allows residents to contact the Highway Department regarding storm sewers and structures that may be clogged, broken, or otherwise functioning so that the department can clean, repair, and replace storm sewers and structures as needed.**

### **B.6 Program Coordination**

*Measurable Goals: The Highway Department has a storm drain marking program conducted by department staff and volunteers. They also utilize volunteers to help monitor and clear the storm sewer system.*

**The Highway Department coordinates with volunteers to conduct their storm drain marking program and basic storm sewer system maintenance to keep structures free of debris. The storm drain marking program serves to increase awareness of stormwater impacts and to discourage illegal dumping and illicit discharges. Highway Department staff conduct weekly inspections of the storm sewer system and clean, repair, and replace storm sewers and structures as necessary.**

## **3. Illicit Discharge Detection and Elimination**

The Highway Department committed to perform some activities related to the Illicit Discharge Detection and Elimination minimum control under BMP numbers C.7 and C.9. The status or progress for each of the measurable goals related to these BMPs is presented below.

### **C.7 Visual Dry Weather Screening**

*Measurable Goals: The Highway Department performs outfall inspections to receiving waters during dry weather months. Reports are kept at the Highway Department office, and the department works with property owners to eliminate illicit discharges and connections. Annual storm sewer televising is also conducted.*

**The Highway Department performs dry weather outfall inspections to receiving waters to determine if there are illicit discharges from the storm sewer system as well as their potential sources. Inspections are conducted on a weekly basis during dry weather months and may include collecting samples and sending them out for analysis when illicit discharges are suspected. Receiving waters include the Des Plaines River, Prairie Creek, Lake Mary Anne, and Farmers Creek.**

**The inspections focus on industrial areas with land uses such as truck and car repair, junkyards, and chemical and waste processing. When illicit discharges are identified, the Highway Department works with property owners to eliminate illegal connections and discharges. They also report the illicit connections or discharges to the Code Enforcement Officer who enforces ordinance requirements and may impose fines. Staff then monitors areas of illicit discharges to ensure that water quality is improved. Reports from the outfall inspections are kept at the Highway Department office. Sewer televising is also conducted on an annual basis.**

#### **C.9 Public Notification**

*Measurable Goals: The Highway Department educates the public regarding illegal dumping into storm sewers and provides a telephone hotline service where residents can report illicit dumping activities. Staff then performs investigations based on the calls they receive from residents.*

**The Highway Department educates the public to increase awareness that dumping of pollutants into storm sewers within the Highway Department jurisdiction is illegal. The department has a telephone hotline where residents can report illegal dumping. Calls are logged so that staff can perform investigations based on resident input. The telephone hotline number is 847-297-5225.**

#### **4. Construction Site Runoff Control**

The Highway Department committed to performing activities and services related to the Construction Site Runoff Control minimum control measure under BMP numbers D.4 and D.6. The status or progress for each of the measurable goals related to these BMPs is presented below.

##### **D.4 Site Plan Review Procedures**

*Measurable Goal: The Highway Department reviews engineering plan sets as part of the permit application process to ensure that soil erosion and sediment*

*control measures and measures for other types of waste will be properly installed. The department tracks the number of permit applications reviewed.*

**The Highway Department reviews development plans and issues permits to ensure that the proper soil erosion and sediment control measures will be installed and maintained by the project. At a minimum, the department requires perimeter controls, inlet protection, and a stabilized construction entrance for projects that disturb greater than 5,000 square feet. The plans are reviewed per Maine Township standards and the MWRD Technical Guidance Manual (TGM). The Highway Department has information regarding permitting on their website.**

#### **D.6 Site Inspection/Enforcement Procedures**

*Measurable Goal: The Highway Department inspects permitted projects prior to construction to ensure that soil erosion and sediment control measures are properly in place.*

**The Highway Department Engineer performs inspections of projects within the jurisdiction of Maine Township to ensure that permitted soil erosion and sediment control requirements have been installed prior to construction. Any violations are reported to the Cook County Building and Zoning Department Inspector.**

**Additionally, contractors must be certified prior to commencing construction on projects, and pre-construction meetings are utilized to ensure that all applicable regulations and permit conditions will be met.**

### **5. Post-Construction Runoff Control**

The Highway Department committed to performing activities and services related to the Post-Construction Site Runoff Control minimum control measure under BMP numbers E.4 and E.6. The status or progress for each of the measurable goals related to these BMPs is presented below.

#### **E.4 Pre-Construction Review of BMP Designs**

*Measurable Goal: The Highway Department engineering plan reviews focus on not only meeting Township codes and ordinances but promoting sustainable BMPs which can help improve water quality.*

**The Highway Department reviews engineering plans to implement more sustainable alternatives to stormwater conveyance such as reducing impervious areas, installing bioswales, filter strips, and rain gardens, and creating constructed wetlands. Residents are encouraged to purchase rain barrels through the Intergovernmental Agreement Maine Township has with the MWRD. The reviews also ensure that Township requirements and MWRD requirements are met.**



## **E.6 Post-Construction Inspections**

*Measurable Goal: The Highway Department Engineer performs inspections after construction to verify that projects are constructed as permitted and are properly stabilized.*

**The Highway Department completes post-construction inspections of project sites to verify that the as-built conditions conform with the intent of the approved plans. They also confirm that the site has been properly stabilized. This must happen before a certificate of occupancy is issued, and the number of post-construction inspections are tracked and verified against the number of permits issued.**

**New stormwater management facilities must have a long-term operation and maintenance plan, and the Highway Department informs individual property owners if any issues are observed and recommends repairs. The Highway Department also partnered with the Chicago Metropolitan Agency for Planning (CMAP) and numerous other government entities to create the Maine-Northfield Unincorporated Area Plan in 2019 which has both short- and long-term goals to reduce post-construction runoff and improve water quality.**

## **6. Pollution Prevention/Good Housekeeping**

This minimum control measure involves the development and implementation of an operation and maintenance program to reduce the discharge of pollutants from municipal operations. This program must include a training program for municipal employees. The Highway Department committed to perform activities for BMP numbers F.2 and F.6. The status or progress for each of the measurable goals related to these BMPs is presented below.

### **F.2 Inspection and Maintenance Program**

*Measurable Goals: The Highway Department performs routine storm sewer system inspections, cleaning, and maintenance to reduce pollutants.*

**The Highway Department inspects storm sewers and structures on a weekly basis and performs cleaning and maintenance as needed to reduce the number of floatables and other pollutants. Cleanings are completed via a vactor truck and organic materials, and wastes are properly disposed of.**

### **F.6 Other Municipal Operations Controls**

*Measurable Goals: The Highway Department has building maintenance and inspection procedures to promote good housekeeping. Street sweeping also occurs and deicing activities limit the use of salt to the extent possible. Information regarding refuse, recycling, and deicing is distributed to the*

*public via the Township's quarterly newsletter. Highway Department staff are trained in pollution prevention and good housekeeping.*

**Building maintenance is conducted by trained personnel within Maine Township who are responsible for daily, weekly, and monthly maintenance and monitoring activities. Safety inspections are conducted in Township-owned buildings which include housekeeping, identification of trip hazards, inspecting vessels for leaks or damages, and general over-all safe operations.**

**Additionally, periodic street-sweeping occurs to reduce the amount of dirt, debris, refuse, and deicing salt entering the storm sewer system. Deicing activities utilized the minimum amount of salt required, and less toxic alternatives are being considered. Snowplows are cleaned in garages so that wash runoff does not discharge into storm sewer system, and bulk materials are stored under cover or indoors. Maine Township's quarterly newsletters include announcements about refuse, recycling, and deicing.**

**Highway Department staff are trained on pollution prevention and good housekeeping measures on an annual basis, and Maine Township keeps records of each employee's continuing education and training on-file. Maine Township and the Highway Department are also developing a spill prevention and control plan.**

## **Part C. Information and Data Collection Results**

No information or data was collected during Year 21.

## Part D. Summary of Year 22 Stormwater Activities

The table shown below summarizes the BMPs committed to for Year 22. Specific BMPs and measurable goals for Year 22 program development activities are presented in the sections following the table.

**Note: X indicates BMPs committed to for Year 22.**

Year 22	
MS4	
<b>A. Public Education and Outreach</b>	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
X	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 22	
MS4	
<b>D. Construction Site Runoff Control</b>	
	D.1 Regulatory Control Program
	D.2 Erosion and Sediment Control BMPs
	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
	E.7 Other Post-Const Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
	F.5 Flood Management/Assess Guidelines
X	F.6 Other Municipal Operations Controls

## **1. Public Education and Outreach**

The Highway Department is committing to conduct Public Education and Outreach as part of its permit. Public Education and Outreach requires implementation of a program to distribute educational material to the community or conduct equivalent outreach activities about the impacts of storm water discharges on water bodies and the steps that the public can take to reduce pollutants to stormwater runoff. The Highway Department commits to implementation of BMPs related to A.1 and A.4 as described below.

### **A.1 Distributed Paper Material**

Stormwater outreach material and a variety of reference documents, flyers, and brochures will continue to be available for the general public at the Highway Department's office, on the Highway Department's website (<https://mainetown.com/departments/highway-department/>), and in quarterly newsletters.

*Measurable Goals: The Highway Department will continue to make stormwater outreach material and reference documents available to the general public.*

### **A.4 Community Event**

The Highway Department will continue to partner with local communities to organize and co-sponsor events with the goal of improving stormwater quality within the community. Examples include the Annual National Night Out, recycling events held by the City of Park Ridge in the spring and fall, holiday parades, Touch-A-Truck events, the Taste of Park Ridge, and flood-related meetings.

*Measurable Goals: The Highway Department will continue to participate in local community events related to stormwater pollution prevention.*

## **2. Public Participation/Involvement**

The Highway Department will perform activities and services related to the Public Participation/Involvement minimum control measure. BMPs will be implemented under BMP numbers B.3 and B.6 as described below.

### **B.3 Stakeholder Meeting**

The Highway Department will continue to encourage resident monitoring of stormwater pollution prevention, take calls on the storm sewer system hotline, and solicit public opinion regarding improving stormwater quality and preventing stormwater pollution via the use of a volunteer panel. The department will also continue to organize resident volunteers who work to keep storm sewer covers free of debris.

*Measurable Goals: The Highway Commissioner will continue to take suggestions from residents on measures to improve water quality and implement them*

*when funds are available. The Highway Department will continue with their resident volunteer monitoring and storm sewer clearing program.*

### **B.6 Program Coordination**

The Highway Department will continue to coordinate with volunteers to conduct their storm drain marking program and basic storm sewer system maintenance. Highway Department staff will also continue to conduct weekly inspections of the storm sewer system and to clean, repair, and replace storm sewers and structures as necessary.

*Measurable Goals: The Highway Department will continue to conduct its storm drain marking program and to utilize volunteers to help monitor and clear the storm sewer system.*

### **3. Illicit Discharge Detection and Elimination**

The Highway Department commits to performing some activities related to the Illicit Discharge Detection and Elimination minimum control. BMPs will be implemented under BMP numbers C.7 and C.9 as described below.

#### **C.7 Visual Dry Weather Screening**

The Highway Department will continue to perform dry weather outfall inspections to receiving waters to determine if there are illicit discharges from the storm sewer system as well as their potential sources. The department will continue to work with property owners to eliminate illegal connections and discharges and to monitor areas of illicit discharges to ensure that water quality is improved.

*Measurable Goals: The Highway Department will continue to perform outfall inspections to receiving waters during dry weather months and to conduct storm sewer televising on an annual basis.*

#### **C.9 Public Notification**

The Highway Department will continue to educate the public to increase awareness that dumping of pollutants into storm sewers within the Highway Department jurisdiction is illegal. The department will also continue to run the telephone hotline where residents can report illegal dumping and to perform investigations based on resident input.

*Measurable Goals: The Highway Department will continue to educate the public regarding illegal dumping into storm sewers and to monitor the telephone hotline service where residents can report illicit dumping activities.*

### **4. Construction Site Runoff Control**

The Highway Department will perform activities and services related to the Construction Site Runoff Control minimum control measure. BMPs will be implemented under BMP numbers D.4 and D.6 as described below.

#### **D.4 Site Plan Review Procedures, and Site Inspection/Enforcement Procedures**

The Highway Department will continue to review development plans and issue permits to ensure that the proper soil erosion and sediment control measures will be installed and maintained by the project.

*Measurable Goal: The Highway Department will continue to review engineering plan sets as part of the permit application process to ensure that soil erosion and sediment control measures and measures for other types of waste will be properly installed.*

#### **D.6 Site Inspection/Enforcement Procedures**

The Highway Department Engineer will continue to perform inspections of projects within the jurisdiction of Maine Township to ensure that permitted soil erosion and sediment control requirements have been installed prior to construction.

*Measurable Goal: The Highway Department will continue to inspect permitted projects prior to construction to ensure that soil erosion and sediment control measures are properly in place.*

### **5. Post-Construction Runoff Control**

The Highway Department will perform activities and services related to the Post-Construction Site Runoff Control minimum control measure. BMPs will be implemented under BMP numbers E.4 and E.6 as described below.

#### **E.4 Pre-Construction Review of BMP Designs**

The Highway Department will continue to review engineering plans to implement more sustainable alternatives to stormwater conveyance and to ensure that Maine Township and MWRD requirements are met. The Highway Department will also continue to encourage residents to purchase rain barrels.

*Measurable Goals: The Highway Department will continue performing engineering plan reviews to promote sustainable BMPs.*

#### **E.6 Post-Construction Inspections**

The Highway Department will continue to complete post-construction inspections of project sites to verify that the as-built conditions conform with the intent of the approved plans and to confirm that sites are properly stabilized. The department will also collaborate with

applicants and property owners to implement long-term operation and maintenance plans for new stormwater management facilities and resolve any related issues.

*Measurable Goals: The Highway Department Engineer will continue to perform inspections after construction to verify that projects are constructed as permitted and are properly stabilized.*

## **6. Pollution Prevention/Good Housekeeping**

This minimum control measure involves the development and implementation of an operation and maintenance program to reduce the discharge of pollutants from municipal operations. This program must include a training program for municipal employees. The Highway Department will perform BMPs under BMP number F.2 and F.5 as described below.

### **F.2 Inspection and Maintenance Program**

The Highway Department will continue to inspect storm sewers and structures on a weekly basis and performs cleaning and maintenance as needed to reduce the number of floatables and other pollutants.

*Measurable Goals: The Highway Department will continue to perform routine storm sewer system inspections, cleaning, and maintenance to reduce pollutants.*

### **F.6 Other Municipal Operations Controls**

Building maintenance and safety inspections will continue to be conducted by trained personnel within Maine Township. Periodic street-sweeping will continue to occur to reduce the amount of dirt, debris, refuse, and deicing salt entering the storm sewer system. Salt utilized in deicing activities will be kept to a minimum, and snowplows will be washed in garages. Highway Department staff will continue to be trained on pollution prevention and good housekeeping measures on an annual basis. Maine Township will develop a spill prevention and control plan.

*Measurable Goals: The Highway Department will continue implementing building maintenance and inspection procedures, street sweeping, and deicing activities. Highway Department staff will continue to be trained regularly in pollution prevention and good housekeeping.*



## **Part E. Notice of Qualifying Local Program**

The Maine Township ordinances, existing public programs, and Highway Department projects are considered Qualifying Local Programs (QLPs) that count towards satisfying the requirements of the six minimum control measures. Listed below is a summary of the activities performed by the QLPs during Year 21. In general, all activities performed by the QLPs during Year 21 will be continued in subsequent years.

### **1. Public Education and Outreach:**

A link is provided to the Highway Department website which provides information on topics related to stormwater quality (<https://mainetown.com/departments/highway-department/>).

### **2. Public Participation/Involvement:**

The Highway Department does not currently have a qualifying local program for public participation/ involvement.

### **3. Illicit Discharge Detection and Elimination:**

The MWRD Sewage and Waste Control Ordinance prohibits the discharge of wastes of any kind to the waters of the state under the jurisdiction of the MWRD. The Highway Department has procedures in place for reporting illicit discharges and issuing citations.

### **4. Construction Site Runoff Control:**

The County and MWRD issue permits and monitor construction that takes place outside the Maine Township public right-of-way. The Highway Department issues permits to install within the public right-of-way and requires erosion control measures to be included in those projects.

### **5. Post-Construction Runoff Control:**

The Highway Department performs post-construction inspections for projects constructed in the public right-of-way.

### **6. Pollution Prevention/Good Housekeeping:**

The Highway Department performs regular maintenance of the storm sewer system and detention facilities within the public right-of-way. Maine Township staff perform building maintenance and safety inspections. Street sweeping and deicing also occur, and Highway Department staff are trained on pollution prevention and good housekeeping measures.

**Part F. Construction Projects Conducted During Year 21**

<b>Project Name</b>	<b>Project Size (acres)</b>	<b>Construction Start Date</b>	<b>Construction End Date</b>

There were no projects over (1) acre funded by the Maine Township Highway Department during Year 21.